

**Special Selectmen's Meeting Minutes**  
**October 3, 2013**  
**Harpswell Town Office**  
**Approved on October 17, 2013**

Call to Order and Pledge of Allegiance: The meeting was called to order at 4:15 p.m.

**Selectmen Present:** Elinor Multer, Alison S. Hawkes and Richard A. Daniel

**Staff Present:** Terri Sawyer, Deputy Town Administrator

The meeting was recorded and broadcast live on Harpswell Community Television.

**1. Adoption of the Agenda:** Chairman Multer moved, seconded by Selectman Hawkes to adopt the agenda as amended by adding Consider Grant Application for Orr's/Bailey's Island Fire Department and Consider Timeline Relating to Phase I Study of Lookout Point property; motion passed 3-0.

**2. Consider Work Order for Construction Monitoring Services Re: Bethel Point Project:** Deputy Administrator Sawyer stated this work order is for construction monitoring services and recommended its approval based on the complexity of the Bethel Point Road project. Chairman Multer moved, seconded by Selectman Daniel to approve the work order for up to \$5,000 and \$500 for expenses; motion passed 3-0.

**3. Consider Letter of Intent to Maine Department of Transportation Re: Cell Removal:** Deputy Administrator Sawyer stated staff met to collect ideas for a number of upcoming grants and removal of the north cell was suggested for the Maine Department of Transportation Small Harbor Improvement Program. The budget figures are still under review but the deadline for the Letter of Intent is October 4 with the grant application due in December. In order to be eligible to apply for the grant, a letter of Intent must be submitted. Staff spoke with a contractor that has conducted work on the pier and he suggested the cell could be removed to the low water line without lengthy permitting processes. The Harbormaster supports removing the cell to low water and then placing a navigational channel above the remains. Chairman Multer moved, seconded by Selectman Hawkes to approve submitting the Letter of Intent; motion passed 3-0.

**4. Other Business: Consider Grant Application for Orr's/Bailey's Island Fire Department:** Deputy Administrator Sawyer stated Fire and Rescue Department volunteers are covered under the Town's worker's compensation program and are therefore able to participate in the Program's safety enhancement grants. Orr's/Bailey's Island Fire Department is applying for safety equipment. Chairman Multer moved, seconded by Selectman Hawkes to approve the application; motion passed 3-0. **Consider Timeline Relating to Phase I Study of Lookout Point Property:** Chairman Multer stated she believes the Board will be criticized for spending taxpayer money on conducting the Phase I study on the Lookout Point Road property before November 5, when voters will decide whether or not to purchase the property. Selectman Daniel agreed. Selectman Hawkes stated she did not want to delay the process any longer than necessary and she preferred to have the results of the study to share with voters prior to the vote. Chairman Multer moved, seconded by Selectman Daniel to conduct the Phase I study and survey following a favorable vote; motion passed 3-0.

**5. Authorization of the Warrant:** Chairman Multer moved, seconded by Selectman Daniel to approve warrants #44 for \$109,916.27, #45 for \$3,145.50 and payroll warrant #40 for \$14,681.18; motion passed 3-0.

**6. Adjournment:** At 4:33 p.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer  
Deputy Town Administrator