

**WARRANT
ANNUAL TOWN MEETING
HARPSWELL, MAINE
MARCH 9, 2013**

Cumberland, s.s.

State of Maine

To any Constable or Resident of the Town of Harpswell:

You are hereby required in the name of the State of Maine to notify and warn the inhabitants of the Town of Harpswell qualified to vote in Town affairs to assemble at Harpswell Community School, Route 24, Harpswell, Maine on Saturday the ninth day of March, 2013 at 9:00 a.m. of said day, to act on Articles 1 through 3. The business meeting to act on Article 4 and others that follow will begin at 10:00 a.m.

- Art. 1 – To choose a Moderator to preside at said meeting.**
(POLLS WILL OPEN AS SOON AS ARTICLE ONE HAS BEEN ACTED UPON AND WILL CLOSE AT 5:00 P.M.)
- Art. 2 – To choose by secret ballot one Selectman, who shall be an Assessor and Overseer of the Poor, for a three-year term; one Town Clerk for a three-year term; one Tax Collector for a three-year term; and one M.S.A.D. # 75 Director for a three-year term.**
- Art. 3 – To vote by secret ballot on the following Referendum Question:**
- To see if the Town will vote to raise and appropriate the sum of \$123,904 for Curtis Memorial Library in Brunswick.** (\$119,484 raised and appropriated in 2012)
Recommended by Selectmen
- Art. 4 – Shall an Ordinance entitled “2013 Amendments to the Shoreland Zoning Ordinance Text and Map, the Basic Land Use Ordinance and Definitions Addendum” be enacted?**
- [The proposed ordinance is available for review and inspection at the Town Clerk’s Office, online at *harpswell.maine.gov* and will also be available at Town Meeting.]
- Recommended by Selectmen*
- Art. 5 – Shall an Ordinance entitled “2013 Amendments to the Shoreland Zoning Ordinance Regarding Non-Agricultural Fertilizer Use” be enacted?**
- Recommended by Selectmen*

Shall the Shoreland Zoning Ordinance of the Town of Harpswell be amended as follows: (additions are underlined and deletions are ~~struck out~~):

15.21. Non-agricultural Residential and Recreational Fertilizer Use

15.21.1. ~~No chemical, sludge or manure shall be applied within twenty five (25) of the maximum high water line of a, water body or tributary stream, or the upland edge of a wetland.~~

Chemical fertilizer, sludge or non-composted manure may be applied to within two hundred fifty (250) feet of the maximum high water line of a great pond, stream, tributary stream, HAT of the coastal wetland or the upland edge of a freshwater wetland.

Organic fertilizer or composted manure may be applied to within twenty five (25) feet of the maximum high water line of a great pond, stream or tributary stream, HAT of the coastal wetland or the upland edge of a freshwater wetland.

Art. 6 – Shall an Ordinance entitled “2013 Miscellaneous Amendments to the Definitions Addendum” be enacted?

Recommended by Selectmen

Shall the Definitions Addendum of the Town of Harpswell be amended as follows (additions are underlined and deletions are ~~struck out~~):

Maine DEP – the Maine Department of Environmental Protection or any successor agency of Maine government.

Open Space – an area of land in a predominately undeveloped condition.

Perennial Stream - a free-flowing body of water which contains water at all times except during extreme drought.

Stormwater – the part of precipitation, including runoff from rain or melting snow, that flows across the surface as sheet flow, shallow concentrated flow, or in drainage ways.

Art. 7 – Shall an Ordinance entitled “2013 Amendments to the Subdivision Ordinance regarding Lot Line Amendments” be enacted?

Recommended by Selectmen

[The proposed ordinance is available for review and inspection at the Town Clerk’s Office, online at harpswell.maine.gov and will also be available at Town Meeting.]

Art. 8 – Shall an Ordinance entitled “2013 Amendments to the Harpswell Shellfish Ordinance” be enacted?

Recommended by Selectmen

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104.9 “Conservation Obligation” means reporting for and completing three (3) hours of Conservation Time during two scheduled tide cycles per calendar year. (i.e., six (6) hours per calendar year).

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104.14 “Student” means an individual actively enrolled in school or who is receiving approved home instruction, who is at least ten (10) years of age but less than ~~eighteen (18)~~ twenty (20) years of age as of the date of license application, and who continues to be actively enrolled in school or receiving approved home instruction to maintain his/her student status. Student status shall terminate upon the earlier of the individual’s graduating from

high school; the individual's dropping out of school or discontinuance of home instruction; or the individual's reaching his/her ~~eighteenth (18th)~~ twentieth (20th) birthday.

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301.3 **Resident Recreational Shellfish License.** This license is available to residents of the Town and real estate owners within the Town and entitles the holder to dig, take and possess no more than one peck of soft-shell clams or one peck of quahogs or one peck of a combination of soft-shell clams and quahogs per day, for personal use. This license is not available to, or valid for, holders of a State of Maine Shellfish License. Use of the recreational license for the purposes of selling, trading or bartering is a violation of this Ordinance.

301.4 **Non-resident Recreational License.** This license is available to non-residents and entitles the holder to dig, take and possess no more than one peck of soft-shell clams or one peck of quahogs or one peck of a combination of soft-shell clams and quahogs per day, for personal use. This license is not available to, or valid for, holders of a State of Maine Shellfish License. Use of the recreational shellfish license for the purposes of selling, trading or bartering is a violation of this Ordinance. Ten percent of the number of resident recreational shellfish licenses issued shall be reserved for non-resident recreational shellfish licenses.

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301.5 **Lifetime Recreational License.** Any Harpswell Resident or Harpswell real estate owner who is age 65 or older may be issued a one-time license for the lifetime of the licensee. A licensee under this section is entitled to dig, take, and possess no more than one peck of soft-shell clams or one peck of quahogs or one peck of a combination of soft-shell clams and quahogs per day, for personal use.

301.6 **Resident Student Commercial Shellfish License.** This license is available to a resident student and entitles the holder to harvest no more than one (1) bushel of soft-shell clams per day or one (1) bushel of quahogs per day or one (1) bushel of a combination of soft-shell clams and quahogs from the tidal waters or clam flats of the Town when and where it is lawful to do so.

301.7 **Non-resident Student Commercial Shellfish License.** This license is available to a non-resident student and entitles the holder to harvest no more than one (1) bushel of softshell clams per day or one (1) bushel of quahogs per day or one (1) bushel of a combination of softshell clams and quahogs from the tidal waters or clam flats of the Town when and where it is lawful to do so. Ten percent of the number of resident student commercial shellfish licenses shall be reserved for non-resident student commercial shellfish licenses.

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304.5 **Commercial Renewal License Criteria**

Once received by the Town Clerk and no later than March 1 of each year, all applications for Resident Commercial Renewal Shellfish licenses and Non-resident Commercial Renewal Shellfish licenses shall be separated.

Applicants for renewal licenses must have been licensed in the Town of Harpswell for the previous year, must have satisfied their Conservation Obligation, and must have submitted an application form and paid any applicable fees by March 1 pursuant to Section 305. Commencing April 2, 2013 and thereafter, applicants for renewal licenses must have attended two Marine Resources Committee meetings in the previous 12-month period

prior to renewal; provided, however that attendance credit will be granted to a harvester in the event the harvester attends a meeting at which there fails to be a quorum of the Committee present. Attendance sheets, signed by attendees, must be provided by the Marine Resources Committee to the Town Clerk's Office on a monthly basis. An applicant who has failed to qualify as a resident in the preceding year is not eligible for a Resident Commercial renewal license. Reciprocal licenses from previous years do not qualify as commercial renewal licenses. Renewal licenses will be available during the last five (5) working days of March and will be limited to the number of licenses to be issued that year. In case the number of applicants exceeds the number of licenses available, a seniority system based on the date of first licensure by the Town shall be employed in order to eliminate the most recently issued licenses until the required number of licenses is achieved. If multiple licenses have the same date of first licensure by the Town, a lottery shall be conducted by the Town Clerk to choose by lot only those few licenses that shall be eliminated. Nothing in Section 304.5 shall be interpreted to increase the available number of Non-resident Commercial licenses to more than ten percent of the available number of Resident Commercial licenses.

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308.1 Prior to the first business day in March the Marine Resources Committee in conjunction with the DMR area biologist will establish the number of commercial Shellfish Licenses to be made available. If there is a difference between the number of licenses recommended by the DMR area biologist and the Marine Resources Committee, then the Marine Resources Committee will make a recommendation to the Board of Selectmen, which will make a final determination of the number of licenses to be issued.

Art. 9 – Shall an Ordinance entitled “2013 Amendments to the Harbor and Waterfront Ordinance” be enacted?

Recommended by Selectmen

The Harpswell Harbor and Waterfront Ordinance shall be amended as follows (additions are underlined and deletions are struck out):

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Section 4 DEFINITIONS

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4.20 Town Wharf, Dock or Float

A wharf, dock or float owned and maintained by the Town of Harpswell.

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Section 8 RULES AND REGULATIONS AND ADMINISTRATION

8.1 Operation of Vessels/Rules and Regulations

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~~8.1.8 It shall be unlawful to leave a vessel at a Town Wharf, Dock or Float for a period exceeding thirty (30) minutes without the permission of the Harbormaster~~

8.1.8 It shall be unlawful to rent moorings or slips, in facilities not existing at the time this Ordinance is adopted, without providing for one parking space for each mooring or slip rented. Parking spaces shall be provided for expansions of existing facilities. Parking spaces and aisle dimensions shall be as specified in the Town's Site Plan Review Ordinance regarding parking layout and design.

8.1.9 It shall be unlawful to refuse to obey any lawful Order of the Harbormaster.

8.1.10 It shall be unlawful for any person or persons to establish or maintain a year round residence on any type of vessel within waters of Harpswell unless the vessel has established access to property with shoreline on the waters of Harpswell which is equipped with waste pump-out facilities and the vessel contains sewage holding tankage attached to each marine toilet and the vessel's sewage system is not equipped with "Y" valves to permit overboard discharge.

8.1.11 It shall be unlawful to leave a vessel at a Town Wharf, Dock or Float for a period exceeding thirty (30) minutes without the permission of the Harbormaster; provided, however, that the Board of Selectmen may, after notice and hearing, adopt rules and regulations governing the use of a Town Wharf, Dock or Float, including, without limitation, rules and regulations that establish a systematic approach for the Harbormaster to grant permission for vessels to exceed the thirty (30) minute tie-up limit and a fee schedule related to the same.

8.1.12 The Harbormaster may remove, or cause to be removed, to the Transfer Station or other location designated in writing by the Board of Selectmen any unattended dinghy/skiff/vessel obstructing use of a Town Wharf, Dock or Float after due effort has been made by the Harbormaster to notify the owner or operator of said dinghy/skiff/vessel of the violation. Any dinghy/skiff/vessel filled with water to the seat level shall be considered unattended. The vessel owner shall be responsible for all associated costs of removal.

8.1.13 The Harbormaster shall have the general authority to supervise use of the Town Wharf, Dock or Float and shall be responsible for the neat and orderly use of the a Town Wharf, Dock or Float and for the assignment of any float space.

Art. 10 – Shall an Ordinance entitled “2013 Amendments to the Solid Waste Ordinance” be enacted?

Recommended by Selectmen

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~~2-10 Solid Waste means useless, unwanted or discarded solid material with insufficient liquid content to be free flowing, including but not limited to rubbish, garbage, scrap materials, junk, refuse and construction and demolition debris. It does not include septic or agricultural waste.~~

~~2-140 Person means any individual, association, partnership, firm, corporation or other entity or their agents.~~

~~2-112 Process waste means that waste which is generated in the process of reducing the volume of, or changing the chemical or physical characteristics of solid waste.~~

2-12 Recyclable materials means solid waste that has useful physical or chemical properties and can be reused or recycled for the same or other purposes. Recyclable material includes newspapers; magazines; paperboard; paper products; cardboard; plastics; metal; foil; and glass.

- 2-13 Resident means any person who is domiciled within the Town of Harpswell or within any town that may be a party to a solid waste agreement with the Town of Harpswell. It shall include persons who may own, rent or lease a single-family unit seasonally.
- 2-14 Restaurant waste means solid waste generated by restaurants, commercial dining facilities and ready-to-eat food vending establishments.
- 2-15 Solid Waste means useless, unwanted or discarded solid material with insufficient liquid content to be free flowing, including but not limited to rubbish, garbage, scrap materials, junk, refuse and construction and demolition debris. It does not include septic or agricultural waste.
- 2-16 Special Waste, means any material that, by nature of the physical quantity or condition, or any combination thereof, may disrupt or impair effective waste management or threaten public health and may require special handling, transportation and disposal procedures.
- 2-157 White Goods means refrigerators, stoves, freezers, washing machines, cloths dryers, air conditioners and other large, predominantly metal household appliances.
- ~~2-16 Special Waste, means any material that, by nature of the physical quantity or condition, or any combination thereof, may disrupt or impair effective waste management or threaten public health and may require special handling, transportation and disposal procedures.~~
- 2-178 Wood Waste means brush, stumps, lumber, bark, wood chips, shavings, slabs, edgings, slash, sawdust and wood from production rejects, that are not mixed with other solid or liquid waste. For the purposes of this definition, “lumber” is entirely made of wood and is free from metal, plastics and coatings.
- 2-189 Yard Waste means grass clippings, leaves, and other vegetal matter other than wood wastes and land clearing debris.

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5-2-4 Recyclable materials: It is the intent of the Town of Harpswell to recycle waste as the primary step in responsible waste management, before resorting to other disposal methods. All residents and businesses shall recycle waste to the greatest extent practical in order to reduce the disposal cost and environmental impact of solid waste. It shall be the responsibility of each household, governmental and commercial establishment to separate and prepare recyclable materials from all other types of waste, and to see that these materials are transported to the facility. A current list of acceptable recyclable materials is available at the Town Office, Recycling Center Office and on the Town’s Website. The list is subject to change as a result of industry standards, state/federal regulations and market capability changes. The Recycling Center Manager is responsible to ensure the list is maintained and updated regularly.

Art. 11 – To see if the Town will vote to raise and appropriate the sum of \$3,318 for the purchase of Sandra Aldred’s 1/2 interest in a certain lot or parcel of land located at Mountain Road, approximately .25 acres in size, and currently depicted as Tax Map 42, Lot 6.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 12 – To see if the Town will vote to:

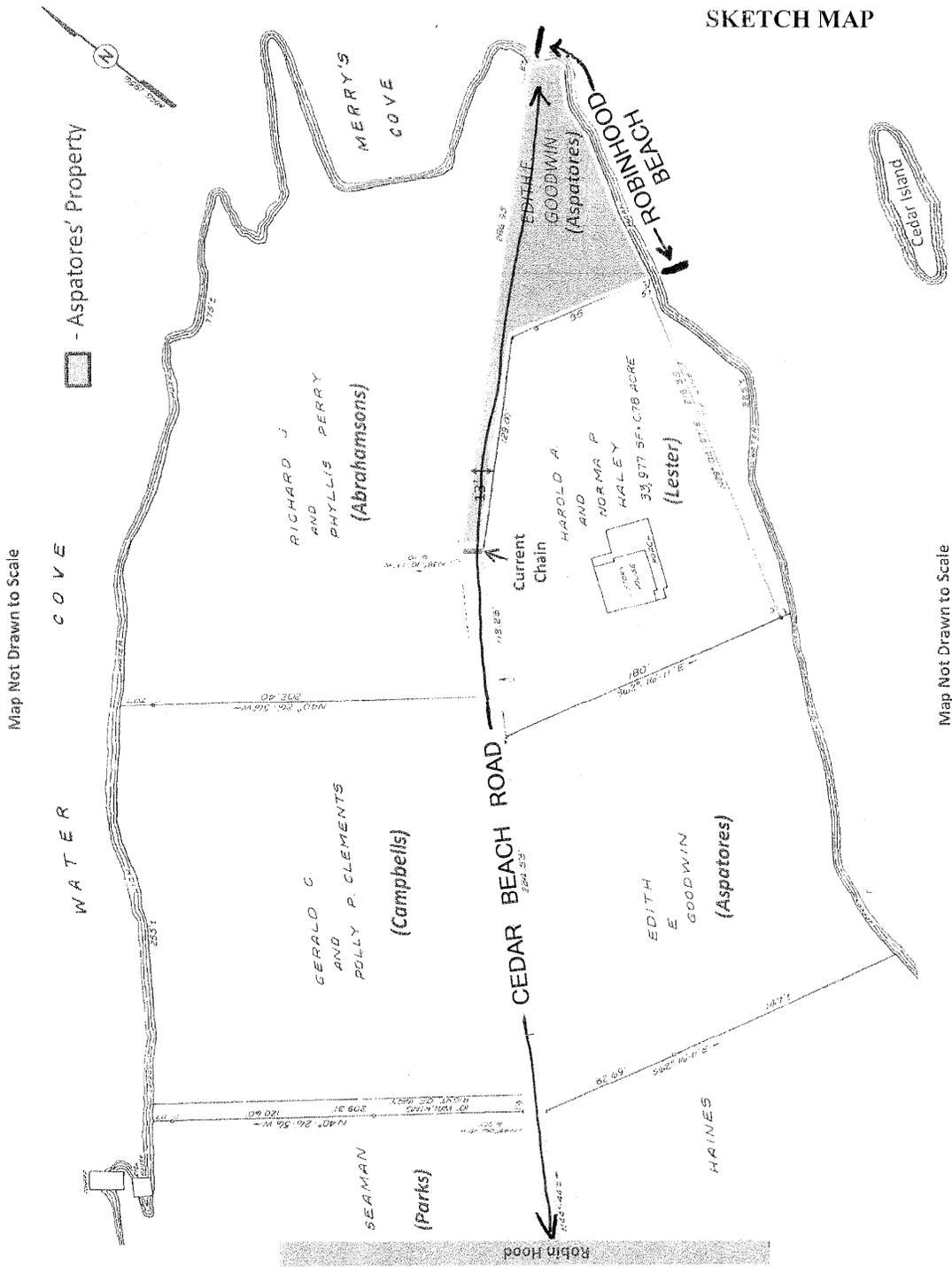
(a) to authorize the issuance of up to \$220,000 in general obligation bonds or notes and to appropriate the same for the acquisition of a public access easement in Cedar Beach Road and a portion of Robinhood Beach (all as shown on the attached sketch map, which sketch map is for general reference purposes only) to be acquired by deed(s) from, or a final court order confirming a public access easement for the benefit of Harpswell residents, property owners and their guests against, Charles and Sally Abrahamson, as Trustees of the Charles H. Abrahamson Living Trust and the Sally M. Abrahamson Living Trust, Jonathan Aspatore, as Trustee of the Jonathan Reed Aspatore Trust -2006 and Rachel Aspatore, as Trustee of the Rachel Pollock Aspatore Trust -2006, and/or their heirs, successors or assigns, all as determined to be appropriate by the Board of Selectmen, with the dates, maturities, denominations, interest rate(s) and other details of the bonds or notes to be determined by the Board of Selectmen (including provisions that the notes or bonds may be prepaid or subject to call for redemption with or without premium); and

(b) to authorize the Board of Selectmen to accept delivery of such public access easement deed(s) on such terms and conditions as the Board deems to be in the best interests of the Town, provided that (i) release deeds from all parties holding a security interest (*e.g.*, mortgage) on the properties to be encumbered by the public access easement are obtained in writing prior to the Town's closing on the property, and (ii) release or modification to the satisfaction of the Board of Selectmen of all encumbering restrictions on the properties subject to the public access easement, including, without limitation, the restriction that the Robinhood Beach parcel may only be used for a private dwelling or residence and the right of the owner of the "Lester parcel" shown on the above-referenced sketch map to attach an outhaul on the Robinhood Beach parcel, are obtained from any and all benefited persons prior to the Town's closing on the property interests described above; and

(c) to authorize the Board of Selectmen to accept gifts or grants from non-Town sources to help pay for the acquisition of such public access easement(s). If all of such gifts and grants are not released on or before December 31, 2014, such remaining funds may be expended for public purposes as determined by the Board of Selectmen; and

(d) if the closing on the acquisition of such public access easement(s) does not occur on or before December 31, 2014, the authorizations pursuant to this article shall automatically lapse.

ARTICLE 12
SKETCH MAP



Total estimated debt service of this bond issue is \$234,575 of which principal is \$220,000 and estimated interest at 2.65% over 4 years is \$14,575.

FINANCIAL STATEMENT FOR ARTICLE 12 – TOWN OF HARPSWELL

The issuance of bonds by the Town of Harpswell (the “Town”) is one of the ways in which the Town borrows money for certain purposes. The following is a summary of the bonded indebtedness of the Town as of the date of this Town Meeting:

* Bonds Now Outstanding and Unpaid	\$2,188,335
* Interest to be Repaid on Outstanding Bonds	\$ 254,741
* Total to be Repaid on Bonds Issued	\$2,214,076
* Additional Bonds Authorized But Not Yet Issued	\$1,050,000
* Potential New Interest on Bonds Not Yet Issued	\$ 144,375
* Total Additional Bonds (now proposed) to be Issued if Approved by Voters	\$ 220,000
* Estimate of Potential New Interest on Such Additional Bond	\$ 14,575
* Total Additional Bonds To Be Issued and Estimated Interest if Approved by Voters	\$ 234,575

When money is borrowed by issuing bonds, the Town must repay not only the principal amount of the bonds but also interest on the bonds. The amount of interest to be paid will vary depending upon the rate of interest and the years to maturity at the time of issue. The validity of the bonds and of the voters’ ratification of the bonds may not be affected by any errors in the estimates made of the costs involved, including varying interest rates, the estimated cost of interest on the bond amount to be issued, and the total cost of principal and interest to be paid at maturity.

Marguerite Kelly, Town Treasurer

Art. 13 — To see what sum the Town will vote to raise and appropriate for the elected officials salaries and travel reimbursement as follows, for which Tax Collector and Town Clerk are full-time positions, and when the Selectmen fill a vacancy in any elected position, they are authorized to establish the annual payment, at their discretion, but in no case in an amount less than three-quarters of the amount in this Article:

	2013	2012	2012 Expended
Selectman, Chair	\$6,000	\$6,000	\$6,000
Selectman	6,000	6,000	6,000
Selectman	6,000	6,000	6,000
Retiring Tax Collector (Jan. 1 – Mar. 9)	8,457	43,437	43,437
Incoming Tax Collector (Mar. 10 – Dec. 31)	32,366		
Town Clerk*	42,009	41,185	41,185
Treasurer (Jan. 1 – Mar. 9)	1,909	10,000	10,000
Road Commissioner	6,000	6,000	6,000
Travel Reimbursement	<u>3,700</u>	<u>4,000</u>	<u>2,930</u>
	\$112,441	\$122,622	\$121,552

**Town Clerk is also Registrar of Voters and receives \$2,297 which is budgeted in Article 14.*

*Recommended by Selectmen
\$12,000 for Road Commissioner recommended by Selectman Multer
\$15,000 for Road Commissioner recommended by Budget Advisory Committee*

Art. 14 — To see if the Town will vote to raise and appropriate the sum of \$373,631 for General Administration.

	2013	2012	2012 Expended
Administration & Registrar	\$269,520	\$258,173	\$250,941
Public Information	9,000	9,000	7,089
Legal	35,000	40,000	31,829
Risk Management/Insurance	<u>60,111</u>	<u>57,205</u>	<u>51,919</u>
	\$373,631	\$364,378	\$341,778

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 15 — To see if the Town will vote to raise and appropriate the sum of \$15,863 for memberships as follows:

	2013	2012	2012 Expended
Maine Municipal Association	\$8,228	\$7,980	\$7,979
Midcoast Council of Governments	7,110	7,011	7,110
Southern Midcoast Chamber of Commerce	500	750	750
Harpswell Business Association	<u>25</u>	<u>25</u>	<u>25</u>
	\$15,863	\$15,766	\$15,864

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

- Art. 16 — To see if the Town will vote to raise and appropriate the sum of \$78,946 for the Assessing Office to include \$4,000 for completing the update of aerial maps.**
(\$80,552 raised and appropriated in 2012 for assessing and \$12,000 for aerial mapping; \$67,517 expended for assessing and \$12,000 expended for aerial mapping)
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 17 — To see if the Town will vote to raise and appropriate the sum of \$29,400 for the Tax Collector's Office.** (\$34,963 raised and appropriated in 2012; \$32,521 expended)
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 18 — To see if the Town will vote to raise and appropriate the sum of \$52,452 for the Town Clerk's Office.** (\$53,433 raised and appropriated in 2012; \$47,182 expended)
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 19 — To see if the Town will vote to raise and appropriate the sum of \$21,950 for the Treasurer's Office, of which up to \$20,000 shall be the Treasurer's annual salary.**
(\$2,150 raised and appropriated for the Treasurer's Office in 2012; \$1,999 expended)
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 20 — To see if the Town will vote to raise and appropriate the sum of \$108,371 for the Code Enforcement Office.** (\$104,075 raised and appropriated in 2012; \$97,197 expended)
Recommended by Selectmen
Budget Advisory Committee Takes No Position
- Art. 21 — To see if the Town will vote to raise and appropriate the sum of \$77,352 for the Planning Office.** (\$74,624 raised and appropriated in 2012; \$67,286 expended)
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 22 — To see if the Town will vote to raise and appropriate the sum of \$15,000 for the hiring of a consultant to work on developing ordinance amendments to allow for conservation subdivisions.**
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 23 — To see if the Town will vote to raise and appropriate the sum of \$345,706 for Operations and Personnel at the Recycling Center & Transfer Station.** (\$373,423 raised and appropriated in 2012; \$344,096 expended)
Recommended by Selectmen
Recommended by Budget Advisory Committee

Art. 24 — To see if the Town will vote to raise and appropriate the sum of \$25,412 for Animal Control to include \$6,287 for the Coastal Humane Society. (\$24,623 raised and appropriated in 2012 for Animal Control including \$6,287 for the Coastal Humane Society)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 25 — To see if the Town will vote to raise and appropriate the sum of \$42,216 for Harbor Management. (\$41,682 raised and appropriated in 2012; \$39,963 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 26 — To see if the Town will vote to appropriate up to \$30,000 in grant funds from the Maine Department of Environmental Protection for the purpose of constructing and maintaining a pump-out station near Snow Island and to accept gifts or grants from non-Town sources for this project.

Note: In later years, the Town may need to raise and appropriate maintenance funds.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 27 — To see if the Town will vote to raise and appropriate \$26,975 for the Recreation Department. (\$26,505 raised and appropriated in 2012; \$25,694 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 28 — To see if the Town will vote to raise and appropriate \$10,850 for Recreation Programs, and authorize the Board of Selectmen to appropriate revenue generated by recreation programs for recreational purposes and revenue generated by advertising for operating expenses and capital improvement of Trufant-Summerton Field. (\$11,120 raised and appropriated in 2012)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 29 — To see if the Town will vote to raise and appropriate the sum of \$317,172 for Employee Benefits.

	2013	2012	2012 Expended
Retirement	\$49,362	\$47,632	\$39,512
Health Insurance	204,712	195,350	177,159
Social Sec/Medicare	59,798	60,038	60,271
Disability	<u>3,300</u>	<u>3,000</u>	<u>2,353</u>
	\$317,172	\$306,020	\$279,295

Note: Elected Officials may participate in the health insurance plan pursuant to the terms of the Town's personnel policy.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 30 — To see if the Town will vote to raise and appropriate the sum of \$6,431 for Boards and Committees. (\$5,111 raised and appropriated in 2012; \$3,044 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 31 — To see if the Town will vote to raise and appropriate the sum of \$108,550 for the maintenance and operations of Town facilities, properties and vehicles, including parking improvements to Town-owned property on Orr’s Island known as Devil’s Back.

	2013	2012	2012 Expended
Buildings, property & vehicles	\$66,750	\$64,900	\$58,001
Old Town House & Commons	7,500	5,500	6,468
Town Dock	13,550	11,500	10,005
Town Landings	13,250	31,000	20,500
Devil’s Back	<u>7,500</u>	<u>6,000</u>	<u>1,007</u>
	\$108,550	\$118,900	\$95,981

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 32 — To see if the Town will vote to raise and appropriate the sum of \$5,000 for the care of veterans’ graves.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 33 — To see if the Town will vote to raise and appropriate the sum of \$2,000 for the maintenance of a section of the Cranberry Horn Hill cemetery established prior to 1880.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 34— To see if the Town will vote to raise and appropriate the sum of \$40,000 for the maintenance and operation of the former West Harpswell School.

	2013	2012	2012 Expended
Heat	\$11,000	\$15,000	\$10,987
Maint./Grounds/Supplies	15,000	14,000	15,306
Electricity	4,000	12,000	2,398
Testing/Inspections/Insur.	3,500	7,000	5,076
Building Management	6,500	6,000	2,713
Site Planning & Other Services	<u>0</u>	<u>6,000</u>	<u>0</u>
	\$40,000	\$60,000	\$36,480

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 35 — To see if the Town will vote to authorize the Board of Selectmen to enter into a multi-year lease, not to exceed three years, for the use of the former West Harpswell School on such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town. Such terms and conditions shall provide for defraying operational and/or capital costs, or a portion thereof.

Recommended by Selectmen

Art. 36 — To see if the Town will vote to raise and appropriate the sum of \$15,000 to establish a capital reserve account for the former West Harpswell School.

Recommended by Selectmen

\$10,000 Recommended by Budget Advisory Committee

Art. 37 — To see if the Town will vote to raise and appropriate the sum of \$14,800 for maintenance and operations of Mitchell Field.

	2013	2012	2012 Expended
Mowing/Repairs/Signage	\$9,400	\$6,700	\$7,016
Fencing	3,000	5,000	4,825
Electricity	1,200	1,200	927
Portable Toilets	<u>1,200</u>	<u>1,200</u>	<u>1,233</u>
	\$14,800	\$14,100	\$14,001

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 38 — To see if the Town will vote to raise and appropriate the sum of \$40,000 for the removal of the water tank at Mitchell Field.

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 39 — To see if the Town will vote to raise and appropriate the sum of \$8,000 as the Town's share to match grants and/or other funding sources for removal of the north and/or south cell at the Mitchell Field pier.

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 40 — To see if the Town will vote to raise and appropriate the sum of \$495,756 for snow removal, road maintenance and road/street signs.

	2013	2012	2012 Expended
Snow Removal	\$403,756	\$412,663	\$388,934
Road Maintenance	90,000	125,000	64,423
Road/Street Signs	<u>2,000</u>	<u>2,000</u>	<u>2,468</u>
	\$495,756	\$539,663	\$455,825

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 41 — To see if the Town will vote to raise and appropriate the sum of \$123,000 for paramedic and administrative support services with Mid Coast Health Services. (\$123,000 raised and appropriated in 2012; \$82,000 expended).

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 42 — To see if the Town will vote to raise and appropriate the sum of \$76,000 for site planning, design and construction of a garage to be used primarily for EMS purposes. (\$74,000 was raised and appropriated in 2012)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 43 — To see if the Town will vote to raise and appropriate the sum of \$8,000 for EMS garage operations.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 44 — To see if the Town will vote to raise and appropriate the sum of \$190,000 for the operating and capital expenses of three fire and rescue providers as follows:

	2013	2012	2012 Expended
Harpswell Neck Fire and Rescue	\$60,000	\$60,000	\$60,000
Orr's-Bailey Island Fire and Rescue	60,000	60,000	60,000
Cundy's Harbor Volunteer Fire	<u>70,000</u>	<u>60,000</u>	<u>60,000</u>
	<u>\$190,000</u>	<u>\$180,000</u>	<u>\$180,000</u>

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 45 — To see if the Town will vote to raise and appropriate the sum of \$11,890 for other Emergency Services and Management.

	2013	2012	2012 Expended
ALS, Phone & Central Communications	\$3,840	\$3,840	\$ 804
Fire Warden	2,000	2,000	1,700
Emergency Management	3,550	3,550	3,417
Dry Hydrant Operations	<u>2,500</u>	<u>5,000</u>	<u>3,960</u>
	<u>\$11,890</u>	<u>\$14,390</u>	<u>\$9,881</u>

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 46 — To see if the Town will vote to raise and appropriate the sum of \$22,500 for Street Lighting. (\$22,500 raised and appropriated in 2012; \$24,036 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 47 — To see if the Town will vote to raise and appropriate the sum of \$30,735 for communication services with Cumberland County and authorize the Board of Selectmen to enter into a service agreement, up to three years in length, with Cumberland County on such terms and conditions deemed by the Board of Selectmen to be in the best interests of the Town. (\$31,329 raised and appropriated in 2012; \$31,329 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 48 — To see if the Town will vote to raise and appropriate the sum of \$321,900 and appropriate \$34,630 from the Vehicle/Vehicle Equipment Replacement Account for Law Enforcement services, to include the replacement of a vehicle, with Cumberland County. (\$305,065 raised and appropriated in 2012 and \$31,330 appropriated from the vehicle reserve; \$328,562 expended and \$7,833 committed)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 49 — To see if the Town will vote to raise and appropriate the sum of \$186,580 for Shellfish Conservation related services with Cumberland County. (\$179,090 was raised and appropriated in 2012 and \$32,720 appropriated from the vehicle reserve; \$203,630 expended and \$8,180 committed)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 50 — To see if the Town will vote to raise and appropriate the sum of \$12,000 for boat operations and shellfish conservation related activities.

	2013	2012	2012 Expended
Boat operations	\$6,000	\$4,000	\$454
Shellfish conservation	<u>6,000</u>	<u>0</u>	<u>0</u>
	\$12,000	\$4,000	\$454

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 51 — To see if the Town will vote to raise and appropriate the sum of \$34,380 for General Assistance and Health & Welfare Agencies as follows:

	2013	2012	2012 Expended
General Assistance	\$18,000	\$21,000	\$12,267
Independence Association	1,500	1,500	1,500
Midcoast Maine Community Action	730	730	730
Coastal Transportation	1,200	1,000	1,000
People Plus	1,500	1,500	1,500
Spectrum Generations	1,500	1,500	1,500
Family Crisis Shelter	500	500	500
Sexual Assault Response	250	250	250
Tedford Shelter	1,000	1,000	1,000
Big Brothers/Big Sisters	500	500	500
Respite	1,500	1,200	1,200
Hunger Prevention	3,000	3,000	3,000

American Red Cross	1,250	1,000	1,000
Day One	250	250	250
Oasis Health Network	1,200	1,000	1,000
Habitat for Humanity	500	500	500
Family Focus	0	500	500
People's Regional Opportunity Program	<u>0</u>	<u>1,000</u>	<u>1,000</u>
	\$34,380	\$37,930	\$29,197

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 52 — To see if the Town will vote to raise and appropriate the sum of \$36,303 for the Cultural purposes as follows:

	2013	2012	2012 Expended
Orr's Island Library	\$13,000	\$13,000	\$13,000
Cundy's Harbor Library	13,800	13,800	13,800
Harpswell Historical Society	3,000	3,000	3,000
Pejepscot Historical Society	500	500	500
Memorial Observances	1,600	1,600	1,178
Bailey Island Library Hall	2,403	2,420	2,420
Five River Arts Alliance	500	500	500
Ash Point Library	1,500	0	0
Harpswell Festival	<u>0</u>	<u>1,000</u>	<u>1,000</u>
	\$36,303	\$35,820	\$35,398

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 53 — To see if the Town will vote to raise and appropriate the sum of \$55,000 for Harpswell Community Broadcasting. (\$58,000 raised and appropriated in 2012; \$58,000 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 54 — To see if the Town will vote to authorize the Board of Selectmen to accept a \$6,000 grant from Comcast pursuant to the terms of the Town's cable television franchise agreement and to appropriate the same for a principal payment on a lease-purchase agreement pursuant to which equipment, related to the public, educational and governmental needs of community broadcasting, is being purchased by the Town.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 55 — To see if the Town will vote to raise and appropriate the sum of \$6,400 for a warranty on equipment, being acquired by the Town in a lease-purchase agreement, related to the public, educational and governmental needs of community broadcasting.

Recommended by Selectmen

Art. 56 – To see if the Town will vote to raise and appropriate the sum of \$10,000 for the Property Tax Assistance Program. (\$12,500 was raised and appropriated in 2012; \$24,381 expended; \$25,652 carried forward)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 57 – To see what sum the Town will vote to raise and appropriate for the Harpswell Heating Assistance reserve account to be used for heating assistance and improving home energy efficiency. (\$20,000 raised and appropriated in 2012; \$19,143 expended; \$24,636 carried forward including donations of \$13,515)

*\$9,000 Recommended by Selectmen
\$12,000 Recommended by Budget Advisory Committee*

Art. 58 – To see if the Town will vote to raise and appropriate the sum of \$95,000 for capital reserve accounts as follows:

	2013	2012	2012 Expended
Boat & Motor Replacement	\$10,000	\$35,000	\$59,757
Recycling/Transfer Station	30,000	30,000	29,277
Vehicle & Vehicle Equip. Replacement	45,000	25,000	48,037
Office Equipment	5,000	5,000	0
Emergency Communications Equipment	5,000	5,000	0
Town Office & Facilities Improvements	0	10,000	0
Dry Hydrant	<u>0</u>	<u>10,000</u>	<u>\$15,590</u>
	\$95,000	\$120,000	\$152,661

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 59 – To see if the Town will vote to raise and appropriate the sum of \$150,000 for the purchase of emergency services vehicles, as determined by the Board of Selectmen, such vehicles to be owned by the Town, and leased to the local Fire Departments that have an Emergency Services Agreement with the Town on such lease terms and conditions as the Board of Selectmen deems to be in the best interests of the Town, with such funds to be held in the Emergency Vehicle Capital Account (an interest-bearing dedicated reserve account) until vehicle purchase. (\$100,000 raised and appropriated in 2012; \$209,022 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 60 – To see if the Town will vote to raise and appropriate the sum of \$395,000 for debt service including interest on a tax anticipation note and interest on an equipment lease-purchase agreement for community broadcasting. (\$460,000 raised and appropriated in 2012; \$443,730 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 61 – To see if the Town will vote to authorize the Board of Selectmen to accept a \$5,400 grant from Comcast pursuant to the terms of the Town’s cable television franchise agreement and to appropriate the same as a pro-rata reimbursement to the Town, Harpswell Community Broadcasting Corporation and the three local Fire Departments for internet and cable television costs incurred by the same.

Recommended by Selectmen

Art. 62 — To see if the Town will vote to authorize the Board of Selectmen to carry over, and assign fund balance accordingly, to the 2014 fiscal year any appropriated but unexpended funds at 2013 fiscal year end, provided that the funds are used for the same purpose as originally appropriated.

Recommended by Selectmen

Art. 63 – 69 The Moderator may entertain a motion to approve Articles 63-69 as recommended by Selectmen unless a voter requests a specific article be set aside for individual consideration.

Art. 63 — To see if the Town will vote to fix the date of September 16, 2013 as the date when the first one-half of taxes shall be due and payable, with interest on the first installment to start after that date, and the date of December 16, 2013 as the date when the second one-half of taxes are due and payable, with interest on the second installment to start after that date, and to see if the Town will vote to charge a 6% rate of interest on unpaid taxes.

Recommended by Selectmen

Art. 64 — To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes not yet committed, as a services to our taxpayers. Any excess prepaid in over the amount finally committed shall be repaid without interest. (36 M.R.S.A. § 506). (Excess payment of \$10.00 or less may be credited to 2014 taxes).

Recommended by Selectmen

Art. 65 — To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at 6% for the period of assessment and to authorize such interest paid or abatements granted to be appropriated from overlay funds or, if necessary, from unassigned fund balance.

Recommended by Selectmen

Art. 66 — To see if the Town will vote to authorize and direct the Board of Selectmen, at its discretion, to sell by sealed bid or public auction and to convey by quit-claim deed any real estate acquired from tax sources by the Town, or to convey the property to the prior owner upon payment in full of all taxes, interest and charges incurred by the Town. The Board of Selectmen reserves the right to reject any and all bids.

Recommended by Selectmen

Art. 67 — To see if the Town will vote to authorize the Board of Selectmen to apply for State, federal (including Community Development Block Grants) and other grants on the Town's behalf for purposes deemed by the Selectmen to be in the best interests of the Town; to accept such grants, including, when necessary, signing contract and related documents and accepting conditions of approval; and to expend such grant funds for any purpose for which the Town has appropriated funds.

Recommended by Selectmen

Art. 68 — To see if the Town will vote to authorize the Board of Selectmen to spend an amount not to exceed 3/12 of the budgeted amount in each budget category of the 2013 budget from January 1, 2014 to the 2014 Annual Town Meeting.

Recommended by Selectmen

Art. 69— To see if the Town will vote to authorize the Board of Selectmen to sell by public bid or other competitive process any and all personal property deemed excess by the Board of Selectmen pursuant to such restrictions as the Board of Selectmen may impose.

Recommended by Selectmen

Art. 70 — To see if the Town will vote to authorize the Board of Selectmen to appropriate amounts not to exceed \$80,000 from Municipal Revenue Sharing, \$1,483,000 from non-property tax revenue sources, and \$392,000 of unassigned fund balance to reduce the tax commitment. (\$120,000 of Municipal Revenue Sharing, \$1,510,000 of non-property tax revenue, and \$350,000 of unassigned fund balance appropriated in 2012)

Recommended by Selectmen

Article 71 may be passed over if the levy limit is not exceeded by earlier decisions of the voters.

Art. 71 — To see if the Town will vote by written ballot to increase the property tax levy limit of \$2,389,518 established for Harpswell by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

The Selectmen hereby give notice that the Registrar of Voters will be available at the Town Office during regular business hours for the entire week preceding said meeting to receive applications of persons claiming the right to vote at said meeting and to make corrections to the list of voters. Registrations will be accepted at the meeting.