

**Harpswell Conservation Commission
Minutes
June 1, 2016**

Opened Meeting: 1: 38 PM.

Attendance: Mary Ann Nahf, Deirdre Strachan, Wendy Batson, Ann Nemrow.

Absent: Anne Perry, Sue Vachon, Burr Taylor, Paul Ciesielski.

Approval of 5/18 Minutes: The minutes were approved unanimously, as presented.

Announcements:

Maine Association of Conservation Commissions (MACC)

Since the MACC has been inactive over the past few years, the question arose regarding the annual fee. Motion: Should HCC continue as a paying member?

Voted: Unanimous, to discontinue the membership fee.

Anchor Article:

The June Anchor publication of A. Perry's article "What Birds Eat" has been deferred due to a lack of clarification of native birds eating caterpillars. It could not be corrected by the time of printing.

Updates:

Resilience Planning for Changing Weather:

Discussion re whom to include in mailing a letter to homeowners for the upcoming workshops. The following points were agreed to...

- Keeping in mind limited mailing funds, it was agreed to send each resident of the four areas a letter, irrespective of a large numbers in one community with an active road association maintenance group, because educational outreach is one of HCC's primary missions and motivates the recipients to attend. In this manner, accuracy of the data to date can be tested as time goes by.
- B. Taylor completed the list of individuals in each of the four areas: Gun Point/Long Point Rds., Wallace Shore and Shore Rds., Johnson Point/ Beals Cove, High Head, Stucarro Drive, Basin Point, Mackerel Cove and Cundy's Harbor. This list refers to private road residents only, though public road residents are welcome to attend. Noted: Only inviting private roads residents to the workshops is just the starting point for future presentations.
- The letter "Changing Habitat: Your Neighborhood will be Affected" was compiled by subcommittee members and read to those present for approval. The two changes suggested were S. Vachon aim for more color clarity to the map, and the last 3 lines of the letter to be reworked to include new information pertaining to the agendas. A larger version of the map is now added to HCC's web page under the Environment sidebar.

- The first workshop titled “Private Rd. Maintenance, Mitigating Rising Tides” will be held on June 21st and the 2nd workshop titled “The Advantages of an Official Road Association on August 24. Both take place at the Town Office at 6:00 PM.
- Ten flyers will be dispersed locally promoting the workshops and including information on the speakers.
- There will be sign up sheets for informational data on those attending, and request information regarding existing road associations, both for future planning and record keeping purposes. The Town does not have a list.
- Call for volunteers to help Linda Strickland stuff envelopes at 1:00 PM at the Town Hall. D. Strachan, W. Batson and A. Nemrow will attend.

Power Point Presentation for Climate Resilience Workshops:

A 10-15 minute power point introduction is underway. It will include brief biographies of the speakers and background information on the six studies on SLR already completed in Harpswell. Links will be added to the website and the documents will be available to the public. D. Strachan and M. Nahf will confer on the Power Point to coordinate topics and details pertaining to the event. The 3 main thrusts will include: Impact on peoples’ properties, private roads and the importance of forming road associations for funding purposes, and migration of wetlands, stream crossings and sizing culverts. The speakers will include technical details, repair and replacement techniques and factors for consideration. The power point presentation will be mailed to HCC members by 6/10/16 for comments.

Review of Development Permits:

The Planning Board site review for agenda items on the next meeting will include the Moody Dock proposal on Wallace Shore Rd. that will take place 6/10, with the hearing scheduled for 6/15 at 6:30 PM.

Waiver Application Request Procedure:

M. Eyerman presented the Commission with a list of recommendations on 6/1, related to the administration of the pesticide waiver applications, most of which outline procedures beneficial to staff members involved in the implementation of a waiver. Commission Meetings.

- HCC coincide waivers with its regularly scheduled meeting.
- Establish a deadline for submission of a waiver - 12 days prior to a meeting, giving staff time to process and post notification.

Applications:

- Review applications to date.
- Design an information application sheet. M. Eyerman will work on the format.
- Set up a code for a file system to record waivers.
- Town Planner to review waivers and inform the HCC Chair.

Review Process:

- Outline tasks for Planning Assistant (PA)
- Outline function of HCC Chair.

Review Meeting:

- Considerations include location of the meeting, printed copies and the agenda, a note recorder, taping the meetings, post meeting minutes distributions and filing copies.

Records:

- Decide paper v electronic files.
- Under the aegis of HCC or PB?
- Create an annual folder that includes the application, related materials and notice of decisions.

M. Nahf moved to comply with the above suggestions,

Voted: To agree unanimously with M. Eyerman's suggestions, and work with him and the staff to cement the procedures.

Brown Tail Moth:

M. Nahf informed the Commission that several queries have been recently posed to her regarding the brown tail moth infestations and that they are of sufficient and varied interest to warrant being recorded. Members agreed a log should be kept detailing the requests, what they are and by whom.

“Save the Bay” Brochures

D. Strachan stated the New Meadows River flyers have been printed and are ready for distribution to Watson's store, Holbrook's Snack Bar and shop. The Quahog Bay flyers are ready and will be handed to D. Hunter and Great Island Boat Yard. The laminated flyers for distribution regarding pumpouts have yet to be produced.

They will be distributed at the following key locations - 3 for Holbrook's, 2 for the Long Island piers and one for the boat yard.

The Town will laminate the flyers sized 8 1/2" X 11".

Adjourned: 3:15 PM.

Meetings: 6/15 at 1:30 PM

7/6 and 7:20 at 3:00 PM.

Scribe: Ann Nemrow