

**Harpswell Conservation Commission  
Minutes  
August 17, 2016**

**Opened Meeting:** 3:45 PM. (following a “waiver” meeting)

**Roll Call:** Mary Ann Nahf, Deirdre Strachan, Sue Vachon, Wendy Batson, Ann Nemrow, Anne Perry and Mark Eyerman, Planner. Absent: Burr Taylor, Paul Ciesielski.

**Approval of 7/20/2016 Minutes:** The minutes were approved unanimously as presented.

**Announcements:**

**Second Workshop:**

To be held at HHLT’s community room on Wednesday, August 24 at 6:00 PM. with Hope Hilton providing information on how to form a road assoc. for those residents who live on private roads and in areas impacted by sea level rise.

**High Head Culvert Replacement:**

The Planning Board is set to review plans to replace a culvert at High Head at their September meeting.

**Updates:**

**Advertising Upcoming workshop:**

- B. Taylor will send notice of the workshop to those who signed and attended the first workshop.
- M. Nahf will speak with Hope Hilton before the event.
- The Workshop will be filmed.
- An article announcing the workshop will appear in the August issue of the Anchor.
- Posters, compiled for the first workshop, that define the affected areas in the Town will be displayed at the same locations by the following: M. Nahf - Bailey Island Town Hall, S. Vachon - Library and Vegetable Corner, W. Batson - Cundy’s Harbor.
- M. Nahf will provide a brief overview of the intent of the workshops, and an explanation of the importance of forming road associations for possible future grant funding for remediating SLR impacts.
- A handout listing the hyperlinks to State forms and statutes for citizens, as well as information to HCC’s web site, will be available for distribution.

Followup Comments:

- Compile data regarding newly formed and existing road associations with contact names and addresses. M. Eyerman suggested hiring a college intern to do the leg work and filter through the State’s list of road associations.

**Clarification of Fiscal and Calendar Budgetary Accounts:** M. Eyerman

Fiscal: Harpswell has a budget that runs from March - March and is voted on at the Annual Meeting. This means that for the first three months of the year, expenses of any item cannot exceed that spent for the previous year. Any unexpected expenses that arise during this time must be approved by the Board of Selectmen.

Calendar: A budget that runs from January 1 to December 31.

**Determining Budget Items for 2017:**

W. Batson presented a list of the goals. Those requiring a budget to accomplish the objectives listed in the 2017 Mission Statement are noted with \*\*.

It was determined that funds are required for the following goals so noted.

**1.2** Work with the appropriate committee on the update to the Town's Comprehensive Plan. State law requires updates every twelve years. For example, as the Open Space Plan was created after the Comp Plan, there are no regulations regarding the protection of the Open Space Focus Areas. The HCC and committees need to work together to accomplish the above.

**2.2** Impacts of SLR on potable water availability. W. Batson will confer with P. Ciesielski on his report.

**2.4** Seek additional protection for four wetlands recommended in the O/S Plan.

**2.3** Develop a plan and review the status of the wetlands.

**3.1** \*\* Prepare a case study of repair costs required on a town road that is affected by SLR. for the Selectmen. Road chosen is Long Point Road. B. Taylor will confer with M.Eyerman regarding \$ to hire a consultant.

**4.1** \*\* Organize a round table discussion clarifying the recent pesticide ordinance to about twenty lawn care, designer and arborist professionals who work in Harpswell, as well as discussing feedback from their clients.

**4.2** An estimated 400 inserts need to be added to the brochures for distribution to new residents.

**4.3** \*\* Run spring adds in the Anchor to advertise the pesticide ordinance. The Town is charged at a rate of 50%.

**4.5** Prepare a list of specific safe alternatives to pesticide uses and promote to property owners, industry professionals, towns, schools and land trusts.

**4.7** Work with the invasive plants partnership (HIPP) and concentrate on a management plan to include inventory and mechanical removal, as well as replanting natives.

**6.4** \*\* Represent the Town in local and regional environmental activities.

**6.6** \*\* Hire an intern to document existing state registered road associations and provide a master list of future organizations for dispersal to resident and Town staff.

**Next moves:**

- Apply funds to the appropriate above categories.
- Separate Town expenses verses grant funding.
- Final Budget to be presented to the Budget Committee in October. What is the best procedure to accomplish HCC fiscal needs?

**Adjourned:** 5:18 PM.

**Meetings:** 9/07 and 9/21 at 3:00 PM.

**Scribe:** Ann Nemrow.