

**Selectmen's Meeting
Minutes of January 3, 2019
Approved January 17, 2019**

Workshop: At 5pm the Selectmen held a workshop with the Town Administrator to review wage and salary adjustments for the proposed 2019 budget.

At 6pm Chairman Daniel called the meeting to order, and the Pledge of Allegiance was recited.

Selectmen Present: Richard A. Daniel, Chair, Kevin E. Johnson and David I. Chipman

Staff present: Kristi Eiane, Town Administrator; Fred Cantu, Code Enforcement Officer

Adoption of the Agenda: It was moved by Chairman Daniel to adopt the agenda; seconded by Selectman Johnson and passed 3-0.

Public Comment: None

Selectmen's Announcements: Chairman Daniel announced that he would not be running for a third term on the Board of Selectman.

Town Administrator's Report: Administrator Eiane reported that nomination papers for Selectman, Tax Collector, Town Clerk and School Board member are due on Tuesday, January 8, at the close of business. Anyone interested in running should contact the Town Clerk's Office. Administrator Eiane recommended that the Board hire Paul Carpentier at a rate of \$14.45 per hour as a member of the Town's municipal firefighting team. It was moved by Chairman Daniel to hire Mr. Carpentier; seconded by Selectman Chipman and passed 3-0.

Naming of the Center Road at Mitchell Field: Code Enforcement Officer and Addressing Officer Fred Cantu proposed Mitchell Field Drive as the name of the center road at Mitchell Field. Chairman Daniel suggested Mariner Drive or Road. It was noted that there is already an approved Mariner Drive in Harpswell. It was moved by Selectman Johnson to approve Mitchell Field Drive; seconded by Selectman Chipman and passed 3-0.

Tom Clemons Holding Tank Application, Map 12, Lot 194: Licensed Plumbing Inspector and Code Enforcement Officer Fred Cantu presented the proposal for a first-time installation of a holding tank for a boat shop (non-residential purpose) designed and recommended by a licensed site evaluator. It was moved by Selectman Chipman to approve the application; seconded by Selectman Johnson and passed 3-0.

Letter of Interest re: Property Near Town Properties: The Town Lands Committee has suggested that the Town send a letter of interest to property owners who own land around Town landings to see if they would consider making some or all of their land available for Town use.

Chairman Daniel proposed that the Board authorize the Town Administrator to sign the letter and that the Town Administrator notify the Board of the location and to whom the letter was being sent. It was moved by Chairman Daniel; seconded by Selectman Chipman and passed 3-0. In addition, Chairman Daniel noted that the Town Lands Committee is working on recommendations for placing conservation easements on some Town properties with the initial focus being on the Cliff Trail. The Committee is also being asked to weigh in on the long-term use of the site where Pammy's Ice Cream operated at the entrance to Mitchell Field.

Secret Ballot Items for March Town Meeting: The Board did not take action to place any item on secret ballot for the upcoming Town Meeting. It was noted that the Curtis Memorial Library article had been voted on by secret ballot for the last three years, so the Board wished to have it on the warrant for floor discussion in 2019.

Amendment to Capital Road Project to Include Oakhurst Island Road: Administrator Eiane informed the Board that the Town would like to include Oakhurst Island in the upcoming capital road project along with Laurel Cove Road and a portion of Oakledge Road. The Board was asked to consider the amended work scope proposed by the Town's engineering firm, Gorrill-Palmer. Selectman Chipman moved to approve the amendment in the amount of \$11,355; it was seconded by Chairman Daniel and passed 3-0. There was also surveying work that needed to be done and Brian Johnson of Midcoast Surveying submitted a proposal. It was moved by Selectman Johnson to approve Midcoast for surveying work in the amount of \$2,050; seconded by Selectman Chipman and passed 3-0.

Accept Committee Resignations: It was moved by Selectman Chipman to accept the resignations of Weston Watts and Brian Soper from the Marine Resources Committee; seconded by Selectman Johnson and passed 3-0.

Set Public Hearing for Parking Ban Ordinance, Shellfish and Harbor & Waterfront Ordinance Amendments: Chairman Daniel moved to hold public hearings for a Parking Ban Ordinance, Shellfish Ordinance Amendments and Harbor and Waterfront Amendments on Thursday, January 17, 7pm. It was seconded by Selectman Chipman and passed 3-0.

Agreement with the Department of Transportation Re: Radar Speed Sign: DOT is willing to make available to the Town a dynamic speed limit sign that collects data on number of vehicles and rates of speed—the signage does not take any photos. The Town is required to enter into an agreement to insure the sign and provide the data to local law enforcement. Selectman Chipman moved to approve the agreement and authorize the Town Administrator to sign on behalf of the Town. It was seconded by Selectman Johnson and passed 3-0.

Use of Contingency: Administrator Eiane reviewed the articles from the 2018 warrant that had been over expended to date. General Administration including legal was over by \$29,707.72; Town Clerk's Office by \$4,316.16; Roads by \$2,199.85; and Street Lights by \$482.55.

Selectman Chipman moved to authorize the use of contingency to cover those overages. It was seconded by Selectman Johnson and passed 3-0.

Consent Agenda: It was moved by Selectman Chipman to approve the consent agenda [Minutes of December 28, 2018 and Warrant # 1 in the amount of \$180,406.71]; seconded by Selectman Johnson and passed 3-0.

Public Comment: Mary Ann Nahf, Chair of the Conservation Commission, asked the Board to hold a workshop on the Basin Point Road Resiliency Project. It was scheduled for next Thursday at 5pm.

Other Business: None

Administrative Matters: Administrator Eiane asked the Board for dates/times during the week of January 14 to meet with CMP.

Adjournment: The meeting adjourned by unanimous consent at about 6:36 pm.

Respectfully submitted,

Kristi K. Eiane, Town Administrator