

Board of Selectmen's Meeting Minutes
January 13, 2012
Harpswell Town Office
Approved on January 26, 2012

Selectmen Present: Elinor Multer, James S. Henderson and Alison S. Hawkes

Staff Present: Kristi Eiane, Town Administrator and Terri Sawyer, Deputy Town Administrator

The meeting was videotaped for later broadcast on Harpswell Community Television.

Call to Order and Pledge of Allegiance: The meeting was called to order at 2:30 p.m.

1. Adoption of the Agenda: Selectman Henderson moved, seconded by Chairman Multer to adopt the agenda as printed; motion passed 3-0.

2. Scheduling Matters: The Board re-scheduled the January 12 workshop with the Greater Brunswick Housing Authority regarding uses of West Harpswell School and the Selectmen's Meeting to January 17 at 4:30 p.m. and 6:00 p.m. respectively. The workshop with the Planner regarding the Peddler's Ordinance was re-scheduled for January 17 at 3:30 p.m.

3. Consider 2011 Carryover List: Administrator Eiane explained that typically unexpended funds at year's end relating to special projects and reserves are carried forward to the next year and she reviewed the proposed list of 2011 carryovers. Selectman Henderson suggested carrying forward the balance in the Hildreth Road account that was appropriated for a survey and wetlands delineation as the funds may be needed to help delineate any possible future conservation easement on the property. Chairman Multer moved, seconded by Selectman Henderson to approve the carryover list as amended; motion passed 3-0.

Planning, Contracted Services	1,190.00
Floodplain/FEMA Consulting	4,259.18
Mitchell Field Removal/Impr	1,672.40
Mitchell Infrastructure	18,839.75
West Harpswell School	4,647.43
Dry Hydrant Reserve	5,589.67
Legislative Agent	1,800.00
Marine Hazard Reserve	3,522.00
Energy Conservation	2,502.04
Local Circuit Breaker Reserve	37,532.95
Conservation Fund Reserve	5,000.00
Failed Septic Reserve	12,648.00
Self-insurance Reserve	1,340.76
Heating Assistance Reserve	1,295.83
Land Acquisition	1,279.00
Town Office & Facilities Impr.	44,000.00
Voting Machines	12,300.00
Vehicle & Equipment	66,500.00
Transmitter/HCBC Digital	25,000.00
PEG Television	2,902.00
Recycling/Transfer	47,618.94
Assessing/Reval	20,235.00
Boat & Motor Replacement	38,000.00
Office Equipment	2,705.00
Generator Replacement	41,000.00
Emergency Communications Equip	1,521.25
Hildreth Road Property	3,650.00
Contingency	48,777.00

Heating Assistance Revenues	8,968.56
Joyce Brown Swim Fund	3,491.00
Comcast Grant for PEG Equip	6,000.00
Comcast Grant for Cable & Tech.	5,400.00
	<u>481,187.76</u>

4. Authorize Use of Contingency: Selectman Henderson moved, seconded by Selectman Hawkes to approve the use of contingency (\$40.34) for the additional expense in the Harbormaster's budget; motion passed 3-0.

5. Approval of the Minutes: Removed.

6. Other Business: The Board reviewed and signed purchase orders for salt and sand.

7. Authorization of the Warrants: Selectman Henderson moved, seconded by Chairman Multer to approve warrant #68 in the amount of \$56,917.56 (for 2011 expenses); motion passed 3-0. Selectman Henderson moved, seconded by Chairman Multer to approve warrant #3 for 2012 in the amount of \$564,018.13; motion passed 3-0. Payroll warrant #22 for \$13,408.54 was noted for the record.

8. Adjournment: The meeting was unanimously adjourned at 3:33 p.m.

Respectfully Submitted,

Terri-Lynn Sawyer
Deputy Town Administrator