

Selectmen's Meeting Minutes
February 13, 2020
Harpswell Town Office
Approved March 17, 2020

Call to Order and Pledge of Allegiance: The meeting was called to order at 6:00 p.m.

Selectmen Present: Chairman Kevin E. Johnson, David I. Chipman and Selectperson Jane G. Covey

Staff Present: Kristi Eiane, Town Administrator and Terri Sawyer, Deputy Town Administrator

1. Adoption of the Agenda: The agenda was amended by adding 14a. Executive Session.

2. Accept Donation from Cook's Lobster & Ale House for Heating Assistance: Selectman Chipman moved, seconded by Selectman Covey to accept \$9,275 from Cook's Lobster & Ale House for the Town's heating assistance program; motion passed 3-0. The donation was a result of the Cook's annual fundraiser.

3. Public Comment: None.

4. Selectmen's Announcements: None.

5. Town Administrator's Report: Administrator Eiane reported that a review group is reviewing the responses from cell tower companies and will be prepared to make a recommendation at the end of February. The group has been impressed with the quality of responses.

6. Consent Agenda: 1. Approval of the Minutes; 2. Authorization of the Warrants: Selectman Chipman moved, seconded by Selectman Covey to approve the consent agenda [January 31 and February 10 minutes; approve warrant #7 in the amount of \$58,106.71 and payroll warrant #6 in the amount of \$18,436.13]; motion passed 3-0.

7. Set Shellfish Lotteries for March 31, 2020: Selectman Chipman moved, seconded by Selectman Covey to set March 31 at 5:30pm and 6:00pm for shellfish license lotteries for residents and non-residents, respectively; motion passed 3-0.

8. Bandstand Committee Fundraising Proposal: Bob Modr, Bandstand Committee chair, stated the Committee is seeking a one-time approval for a special concert(s) to take place on July 16 focused on all three of Harpswell's Fire Departments. While the idea does not fit the Committee's mission statement (in that it is raising funds for an entity other than the Town's Bandstand), the Committee wants to communicate to the entire Town about the community concerts at the Bandstand. There are some areas of Town that don't even know of the Bandstand. The Fire Departments will have the fire trucks there and be responsible for collecting all donations for each department. There was a discussion about whether the total received in donations that night should be divided by the three departments instead of each department collecting donations separately. The Board indicated that the funds should be divided evenly. Mr. Modr will bring that concept back to the Committee. Selectman Chipman moved, seconded by Selectman Covey to approve fundraising by the Fire Departments, and the Bandstand Committee to organize the performers; motion passed 3-0.

9. Contract for Additional Emergency Communications Consulting Services: Administrator Eiane stated this additional contract stems from the workshop with John Facella, Panther Pines Consulting, to oversee a few low cost steps that may help improve emergency communications. Selectman Chipman expressed concern about replacing the antennae and he would like to follow up with the consultant. Action on this item will wait for further information.

10. Set Public Hearing to Consider Posting Roads: Administrator Eiane suggested the Board set March 5 at 6:30 as a public hearing to consider posting Town roads restricting the weight of vehicles. Selectman Covey so moved, seconded by Selectman Chipman; motion passed 3-0.

11. Review Draft 2020 Town Meeting Warrant: Administrator Eiane reviewed the most recent draft of the March 14 Town Meeting warrant. The total proposed budget is \$5,795,018 that represents a 3% increase and is below LD1 by \$33,623.

- **Updated Harbor & Waterfront Ordinance:** Administrator Eiane reviewed the most recent proposed amendments to the ordinance.
- **Consider Public Hearing for Amendment to Proposed Wireless Telecommunications Facilities Ordinance:** Administrator Eiane stated a hearing is not required for the proposed amendment to the Wireless Telecommunications Facilities Ordinance but it is a good practice. The Board agreed to hold a hearing on March 5 at 6:45pm.
- **Other**

12. Public Comment: None.

13. Other Business: None.

14. Administrative Matters: None.

14a. Executive session: At 6:30pm, Chairman Johnson moved, seconded by Selectman Chipman to enter executive session pursuant to 1 MRS Section 405(6)(c) regarding discussion of real or personal property with the Town Attorney; motion passed 3-0.

At 7:05pm the Selectmen returned to open session. Selectman Covey stated the Board discussed an offer from an anonymous benefactor for a conditional gift to renovate the administrative building wing and cover the entire cost. There will be public input to determine the use(s) of the building and there will also be a future process for a Town appropriation of funds for the water and septic to serve the building. Chairman Johnson asked that reverse osmosis be looked into as a water source.

15. Adjournment: At 7:10 p.m. the meeting was adjourned without objection.

Respectfully Submitted,

Terri-Lynn Sawyer
Deputy Town Administrator