

Selectmen's Meeting Minutes
February 15, 2018
Harpswell Town Office
Approved March 1, 2018

Call to Order and Pledge of Allegiance: The meeting was called to order at 6:00 p.m.

Selectmen Present: Richard A. Daniel, Kevin E. Johnson and David I. Chipman

Staff Present: Kristi Eiane, Town Administrator and Terri Sawyer, Deputy Town Administrator

1. Adoption of the Agenda: Chairman Daniel moved, seconded by Selectman Chipman, to adopt the agenda as printed; motion passed 3-0.

2. Public Comment: None.

3. Selectmen's Announcements: None.

4. Town Administrator's Report: Administrator Eiane stated she sent the Board a progress report regarding the pier project that detailed an issue with groundwater and will likely result in change order(s). She suggested the Board hold a workshop on Wednesday, February 21 at 5:00pm to hear from the project engineer, project manager and the contractor. The Board agreed. Administrator Eiane reported there have been many on-line applications for heating assistance which has helped reduce the barrier. Central Maine Power will conduct work on the poles at the Cribstone Bridge on February 21 which will include closing the bridge to traffic from about 8:30am to 11:00am. She expressed appreciation for the Fire Departments working around that schedule. The rain date is February 22 at 9:30am.

Arthur Howe, III, Fire Administrator, recommended the Board hire Tyler Richardson as a municipal firefighter and reviewed his background. Mr. Howe reported Mr. Richardson and three other hires will begin on Wednesday with paperwork, gear fitting and an orientation to include visiting the three departments. Chairman Daniel asked if the municipal firefighters tone has been established; Mr. Howe responded he is working with the Cumberland County Communications Director on the matter. Selectman Johnson moved, seconded by Selectman Chipman to hire Tyler Richardson; motion passed 3-0. Mr. Howe reported a previous hire, Brian Burgess, is unable to work for the Town due to other commitments and noted there are four other candidates in various stages in the hiring process.

5. Consent Agenda: Selectman Chipman moved, seconded by Selectman Johnson to approve the consent agenda [January 25 and February 1 minutes; accepted the resignation from Alison Hawkes from the Marine Resources Committee; approved warrant #7 in the amount of \$679,763.65 and payroll warrant #6 in the amount of \$15,928.77]; motion passed 3-0.

6. Letter of Support for Bowdoin College's National Estuarine Research Reserve: Mary Ann Nahf, chair of the Conservation Commission, recommended sending a letter of support for Bowdoin College's grant application. Data will be collected about the New Meadows River area regarding sustainability and sea level rise. The data will be put into a larger database for use by many including emergency management. Selectman Chipman moved, seconded by Selectman Johnson to approve submitting the letter; motion passed 3-0.

7. Casco Bay Community Grant Application: Mary Ann Nahf, chair of the Conservation Commission, asked the Board to approve a grant application for project materials relating to picture posts for marine and sea level rise locations. There are 14 locations proposed and it will get the people involved who live in the vicinity by providing the tools to have them stop and take pictures of the area throughout the season. \$1,500 will cover the cost to make 14 posts and allow for two workshops and supplies. The match is in-kind for the Town Planner and volunteers. Selectman Chipman moved, seconded by Chairman Daniel to approve the grant application; motion passed 3-0. Administrator Eiane is authorized to sign the final application.

8. 2018 Annual Town Meeting Warrant: Administrator Eiane reviewed the articles with amendments by the Town Attorney. The Board agreed to stay at 6% for the late tax payment interest and abated taxes. The Board agreed to the listed recommendations and to leave the two water tower articles without recommendations.

9. Public Comment: None.

10. Other Business: The Board agreed to hold a public hearing regarding posting Town roads to certain weights on March 1 at 6:30pm.

Deputy Administrator stated the Board previously agreed to spend \$15,000 of the Town's appropriation of \$30,914 towards the Orr's/Bailey's Islands Fire Department renovations for the sprinkler system and \$15,914 for the septic system. The Department has asked for accounting purposes to allow submission towards the Cumberland County Development Grant first [\$61,928] then the \$30,914 from the Town and the remaining costs will be the responsibility of the Department. Administrator Eiane asked if the Board wanted a guarantee that the replacement septic will be installed. There was a discussion. The Board asked for more information regarding project costs. Deputy Administrator Sawyer noted the President has not had time to provide input regarding the proposal.

11. Administrative Matters: None.

12. Adjournment: At 6:48 p.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer
Deputy Town Administrator