

Selectmen's Meeting Minutes
February 15, 2019
Harpswell Town Office
Approved February 28, 2019

Call to Order and Pledge of Allegiance: The meeting was called to order at 10:00 a.m.

Selectmen Present: Richard A. Daniel and David I. Chipman

Staff Present: Kristi Eiane, Town Administrator, Terri Sawyer, Deputy Town Administrator, Rosalind Knight, Town Clerk, and Mark Eyerman, Planner

1. Adoption of the Agenda: Chairman Daniel moved, seconded by Selectman Chipman to adopt the agenda as printed; motion passed 2-0.

2. Public Comment: None.

3. Selectmen's Announcements: Chairman Daniel announced he testified at the State House yesterday regarding a bill introduced by Representative Jay McCreight that would allow towns to clear its roads that are blocked with downed trees if Central Maine Power hasn't addressed the areas within 3 days. The process went well and the bill is expected to go to the floor for a vote.

4. Town Administrator's Report: Administrator Eiane reported that with Shellfish Warden/Deputy Ray McIntire's resignation from Cumberland County, the County has invited two members of the Town to join the interview panel for Harpswell's new marine warden. Administrator Eiane stated that Paul Plummer, Harbormaster and Marine Resources Administrator, is interested and she stated she could be the second unless a Selectman is interested. Selectman Chipman stated he was interested in being on the panel.

5. Consent Agenda: 1) Approval of the Minutes; 2) Authorization of the Warrants: Selectman Chipman made a change to the February 7 minutes and moved, seconded by Chairman Daniel to approve the consent agenda [approved February 7 minutes; warrant #7 in the amount of \$670,518.42, warrant #7a in the amount of \$2,000, and payroll warrant #6 in the amount of \$18,652.28]; motion passed 2-0.

6. 2019 Town Meeting Warrant: Administrator Eiane stated the warrant isn't being signed today but upon the Board's concurrence, it will be the version in the Town Report. She reviewed the changes to the warrant since the last review including, an increase to the communications article. The current contract ends June 30 and the County just sent the proposed new contract with costs which necessitated the article amount to increase by \$487 to be \$34,839. Administrator Eiane reviewed the proposed municipal budget of \$5,628,715, a 7.8% increase from 2018 noting the budget is funded from non-property tax revenues, revenues from the State, use of fund balance and property taxes.

- **Draft Firearms Ordinance:** Mark Eyerman, Town Planner, reviewed the changes since the last meeting. Jonathan Burbank stated the changes have been positive and he believes 'written permission' should be 'verbal permission' in the target shooting area particularly since the State statute does not require written. If there is any issue that comes up between the parties, it is between them. Mr. Burbank reviewed a few other areas. Ned Simmons suggested the 300-foot distance should be from a lot line and not an abutting lot and also that in light of some absent property owners, a tenant or person residing on the property should be giving the permission. There was a discussion and the Board agreed to make some additional changes including not requiring the written permission, proceeding with abutting lot and continuing with the property owner or owner's representative, which could be a tenant.
- **Draft Sport Shooting Range Ordinance:** Mr. Burbank provided some proposed changes that clean up the language. The Board agreed written permission is required in this ordinance. The Board agreed both ordinance articles should be left in the Town Report warrant since they will be handouts at Town Meeting.

7. Process for Filling School Board Vacancies: Interested Candidates Should Submit Letters of Interest:

Administrator Eiane reported two members of the MSAD 75 School Board, Joanne Rogers and David Johnson, recently made the Town aware of their resignations from the School Board. There is currently an election at Town Meeting for one opening and there is a person who is running as a write-in candidate. The Maine Municipal Association legal department advised that the Selectmen can fill the vacancies by appointing people until the next annual election which for Harpswell, would be March of 2020. The appointments should take place after this year's annual election. The Board can follow the process it used last time it filled a vacancy which is to accept letters of interest, conduct interviews and then make the appointments. The Board concurred.

8. Public Comment: None.

9. Other Business: None.

10. Administrative Matters: None.

11. Adjournment: At 11:00 a.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer
Deputy Town Administrator