

**Selectmen's Meeting Minutes**  
**February 23, 2017**  
**Harpswell Town Office**  
**Approved March 15, 2017**

**Call to Order and Pledge of Allegiance:** The meeting was called to order at 6:00 p.m.

**Selectmen Present:** Richard A. Daniel, Elinor Multer, and Kevin E. Johnson

**Staff Present:** Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator; Marguerite Kelly, Treasurer; and William Wells, Code Enforcement Officer

**1. Adoption of the Agenda:** Chairman Daniel moved, seconded by Selectman Johnson, to adopt the agenda as printed; motion passed 3-0.

**2. Public Comment:** None.

**3. Selectmen's Announcements:** Selectman Multer asked her colleagues if they would agree to have the Town Administrator review the status of the Sign Ordinance with the Code Office, specifically, to see if all signs are generally in compliance. Selectman Multer stated she is not looking for punishment but rather a slow gradual procedure to have businesses comply. She strongly believes that the ordinance should be adhered to or eliminate the ordinance. The Selectmen agreed to have the Town Administrator work with the Code Office.

**4. Town Administrator's Report:** Administrator Eiane announced the Curtis Memorial Library will be hosting a weekly pop-up library at the Town Office every Tuesday from 2pm – 4pm. Absentee ballots are available for the Town Meeting secret ballot and for the vote on the Mt. Ararat high school. Administrator Eiane stated Town Reports will be sent to residents next week. The mobile food truck served 62 people today with 29 from Harpswell. Chairman Daniel noted there are no questions asked at that monthly event and that someone could pick up food for someone else in need.

**5. Wharf Applications:**

- **Seaforth Real Estate Trust, 19 Dickson's Point Road, Map 29, Lot 11:** Bill Wells, Code Enforcement Officer, reviewed the proposal to construct a piling support 6'x70' dock and an 8'x36' float outhaul. He stated the proposal meets the requirements, including avoiding eel grass.
- **Bethel Point, LLC, 286 Bethel Point Road, Map 60, Lot 28:** Mr. Wells stated the application includes an 8-foot width for the dock and boardwalk but to comply with the ordinance, the applicant understands the width cannot exceed 6-feet. A revised application will be submitted. The revised proposal is to construct a six-foot wide by 75-foot long pile supported pier with a 3.5' by 42' ramp, three 12'x24' floats (two are seasonal), and a six-foot wide by 120-foot long meandering boardwalk to access the pier. Additionally there is a 10'x90' float haulout.  
Chairman Daniel moved, seconded by Selectman Johnson to approve both applications (Bethel Point as 6-foot wide) as the Harbormaster indicates there is no hazard to navigation and there is no injury to the rights of others for fishing, fowling and navigating; motion passed 2-0. (Selectman Multer abstained).

**6. Committee Appointments:** Chairman Daniel moved, seconded by Selectman Multer to appoint Michael McCabe as an associate to the Board of Appeals, Philip Conner to the Mitchell Field Committee, Kathi Gott Beedy to the Town Lands Committee as outlined; motion passed 3-0. The Town will hold Ms. Beedy's application to the Budget Advisory Committee until April 30 at which time some openings may be available.

**7. Set Non-Resident Recreational Shellfish License Fee:** Administrator Eiane stated the Shellfish Ordinance requires the fee for a non-resident recreational shellfish license to be twice the fee for a resident recreational shellfish license. Therefore, pursuant to the Ordinance, the fee will be increased from \$30 to \$40.

**8. Annual Town Meeting Warrant**

- **Possible Water Tower Article:** Selectman Multer stated there are two companies interested in being a communications site manager for the water tower to investigate if there are cell companies interested in placing equipment on the tower. Both companies will be interviewed soon and one company charges \$10,000. Therefore, the Water Tower Task Force unanimously recommends placing an article on the warrant. Marguerite Kelly, Treasurer, noted the article is to appropriate \$10,000 from the existing Mitchell Field capital reserve and not to raise new funds. Selectman Multer moved, seconded by Selectman Johnson to place the proposed article on the warrant; motion passed 3-0. The placement of the article was discussed and as the warrant in the Town Report has already been printed, staff will check to see if this article could be placed in the Mitchell Field section as 35A so the remaining articles do not have to be renumbered.
- **Municipal Firefighter Assistance Ordinance:** There was a discussion about the language in 7a regarding districts and 8b which will be further discussed at the Fire and Rescue Planning Committee meeting Monday night along with the final language for Section 6 regarding appointing the chiefs. Administrator Eiane reviewed some other changes that were made as a result of the Tuesday meeting with all three departments.
- **Update on Cedar Beach Road Article:** Chairman Daniel stated the agreement is almost finalized regarding Cedar Beach Road. The Town hopes to have the final documents Monday and Chairman Daniel asked his colleagues about releasing them to the public at that time and they agreed. Administrator Eiane noted the Town Attorney may want a meeting if there are any substantive changes.

**9. Set Public Hearing to Consider Posting Roads for March 2 at 6:30pm:** Chairman Daniel moved, seconded by Selectman Multer to set March 2 at 6:30pm as a hearing to consider restricting weight on Town roads; motion passed 3-0.

**10. Authorization of the Warrants:** Chairman Daniel moved, seconded by Selectman Johnson to authorize warrant 8 in the amount of \$60,871.80, warrant 8a in an amount not to exceed \$800 for mailing the Town Report and payroll warrant 8 in the amount of \$19,240.95; motion passed 3-0.

**11. Public Comment:** None.

**12. Other Business:** None.

**13. Administrative Matters:** None.

**14. Adjournment:** At 6:50 p.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer  
Deputy Town Administrator