

Board of Selectmen's Meeting Minutes

August 23, 2012

Harpswell Town Office

Approved on September 6, 2012

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At 5:00 p.m., the Board attended a workshop regarding Recycling Center disposal methods including a discussion of single and dual stream recycling. Attendees: Selectmen, Town Administrator, Deputy Town Administrator, Treasurer, and Recycling Center Manager.

Regular Biweekly Meeting:

Selectmen Present: Elinor Multer, James S. Henderson and Alison S. Hawkes

Staff Present: Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator; Debbie Turner, Assessing Agent; and Bill Wells, Code Enforcement Officer

The meeting was recorded and broadcast live on Harpswell Community Television.

Call to Order and Pledge of Allegiance: The meeting was called to order at 6:00 p.m.

1. Adoption of the Agenda: There were no changes to the agenda.

2. Public Comment: None.

3. Town Administrator's Report: Administrator Eiane reported the Town received four responses to the Economic Development Plan request for proposals. The interview panel will consist of the Town Administrator, Deputy Town Administrator, a member of the Harpswell Business Association and one member of the Board of Selectmen [Selectman Hawkes agreed to be the Selectmen representative]. Administrator Eiane announced the 2012 tax bills were mailed with the first payment due on September 17, 2012. For the first time, taxes can be paid on-line through the Town's website at a charge of \$1.00 per transaction.

4. Selectmen's Announcements: None.

5. Approval of the Minutes: Selectman Henderson moved, seconded by Selectman Hawkes to approve the August 9 minutes; motion passed 3-0.

6. Consider Tax Supplement for Map 4, Lot 28: Debbie Turner, Assessing Agent, reviewed the request from Kenneth and Wendy Taubes to remove .79 acres of property from tree growth to build a boathouse and the applicable penalty calculation. Ms. Turner requested the Board of Assessors approve a supplemental assessment to the property owners in the amount of \$2,420. Chairman Multer moved, seconded by Selectman Henderson to issue the supplement; motion passed 3-0.

7. Olcott and Linda Toothaker Wharf Application, 7 Homeport Drive, Map 39, Lot 56: Bill Wells, Code Enforcement Officer, reviewed the application for a 5' x 15' fixed pier and seasonal ramp and float. Chairman Multer opened and closed the hearing at 6:11 p.m. Selectman Henderson asked if the public could pass under the wharf in the intertidal zone; Mr. Wells responded yes as the height is greater than 5-feet. Selectman Henderson moved, seconded by Selectman Hawkes to approve the application and cited the findings for the Notice of Decision; motion passed 3-0.

8. Midcoast Hospital Quarterly Report Re: Dedicated Paramedic Service: Dave Hudson, lead paramedic, provided a quarterly report (Power Point slides attached) on the activities of the dedicated paramedic service located in Harpswell Monday thru Friday from 6:00 a.m. to 6:00 p.m. The Selectmen, Crickett Tupper and Katherine Chatterjee commented on the information and asked questions that Mr. Hudson responded to.

9. Planner's Update: Carol Tukey, Planner, provided an update on the items she has been involved with and recommended a workshop to review wood boilers and planning related fees. Selectman Hawkes stated the Department of Environmental Protection regulates wood boilers and she was opposed to adding another layer of review at the local level. Chairman Multer wants further information regarding the health effects of wood boilers for the workshop. The Board requested further information regarding the affordable housing covenant and the boat launch project at Mitchell Field. A workshop was scheduled for Tuesday, September 4 at 10:00 a.m.

10. Status of Lower Road: Administrator Eiane stated the Board heard testimony at the last meeting that the Town has maintained Lower Road for at least 20 years and the Board asked for legal input regarding a snow plow turnaround. Administrator Eiane reported the Town Attorney responded that the area of the Town's prescriptive easement, including a turnaround, is defined by the area it has maintained for 20 years and if it is proposed to change, an easement requiring Town Meeting approval should be explored. Administrator Eiane recommended holding a site visit with the Road Commissioner, representative from R.A. Webber, Bob Perry (a former plow operator) who provided oral testimony of where the plow turned around for a number of years, and the affected property owner(s), so that the width and length of Lower Road and the plow turn-around location can be known and described. Ronald Ponziani, Road Commissioner, stated the length is 664-feet and the turnaround is on the last property that is about 30-feet. Chairman Multer moved, seconded by Selectman Hawkes to authorize a site visit to determine the area of the claim by the Town and to hire a surveyor if needed; motion passed 3-0.

11. Other Business: None.

12. Public Comment: Mary Ann Nahf, chair of the Conservation Commission, announced the first workshop on the topic of tree banding to control winter moths will be held on Saturday, September 15 at Centennial Hall, time to be determined.

13. Authorization of the Warrants: Chairman Multer moved, seconded by Selectman Henderson to approve warrant #42 in the amount of \$226,102.23; motion passed 3-0. Payroll warrant #35 in the amount of \$15,308.75 was noted for the record.

14. Administrative Matters: The Board scheduled a meeting with the Town Attorney for August 28 at 9:00 or 10:00 a.m. to discuss (1) the process regarding a possible future meeting to review information gathered by taxpayers re: Cedar Beach and (2) lease negotiations for the Mitchell Field marine business district. The Board reviewed a draft timetable regarding ordinance(s) and amendments for Town Meeting 2013 and agreed to have it provided to all committees.

15. Adjournment: The meeting was adjourned at 7:35 p.m.

Respectfully Submitted,

Terri-Lynn Sawyer
Deputy Town Administrator

Attachments: Midcoast Hospital Quarterly Report
[Attachments are available at the Town Clerk's Office or by email at harpwell@town.harpwell.me.us]