

**Selectmen's Meeting Minutes**  
**November 29, 2018**  
**Harpswell Town Office**  
**Approved December 13, 2018**

The executive session scheduled for 5:30pm was canceled.

**Call to Order and Pledge of Allegiance:** The meeting was called to order at 6:00 pm

**Selectmen Present:** Richard A. Daniel, Kevin E. Johnson and David I. Chipman

**Staff Present:** Kristi Eiane, Town Administrator and Terri Sawyer, Deputy Town Administrator

**1. Adoption of the Agenda:** Chairman Daniel moved, seconded by Selectman Chipman to adopt the agenda as amended by removing item 6 Land Use Violation Matter and replacing it with Thank You Letters; motion passed 3-0.

**2. Public Comment:** None.

**3. Selectmen's Announcements:** None.

**4. Town Administrator's Report:** Administrator Eiane reminded the Board and public that December 14 is the annual fund raiser for the Town's Heating Assistance Program at Cook's Lobster and Ale House beginning at 4:00pm. Deputy Administrator Sawyer announced the Mackerel Cove boat launch project has started and the ramp is not useable during the construction project.

**5. Consent Agenda: 1) Tax Abatements; 2) Approval of the Minutes; 3) Authorization of the Warrants:** Chairman Daniel moved, seconded by Selectman Chipman to approve the consent agenda [November 15 and October 22 minutes; property tax abatement of \$81,300 in value (\$526.82 in taxes) to Kimball Goodwin, map 51, lot 87; property tax abatement of \$52,000 in value (\$336.96 in taxes) to Deanne & Kathleen Kennedy, map 33, lot 7; warrant #49 in the amount of \$230,423.17 and payroll warrant #47 in the amount of \$22,455.91]; motion passed 3-0.

**6. Thank You Letters:** Selectman Chipman moved, seconded by Selectmen Johnson to send the thank you letters to Reed & Reed, Baker Design Consultants, Ray Labbe & Sons for their work on the pier demolition project; motion passed 3-0.

**7. Legislative Update from Representative McCreight:** Representative Jay McCreight provided an updated on what she has worked on and proposes to work on during the next session.

**8. Citizens Climate Lobby Endorsement:** Mary Lee Fowler and Sam Saltonstall asked the Board to support a carbon fee and dividend program and made a presentation (attached). There was discussion after the presentation and Ms. Fowler and Mr. Saltonstall will send follow up information. Mary Ann Nahf, Conservation Commission Chair, stated the Commission supports the measure to reduce carbon emissions but did not delve into each detail of this request.

**9. Community Development Block Grant Pre-Application Concepts:** Deputy Administrator Sawyer stated the Board can authorize submittal to the County of up to two general grant applications and one planning application. Staff developed three concepts originally but since then, the Bailey Island Library Hall concept has been removed for this year but will come back next year. The other two concepts are: 1. Continue the Harpswell Aging at Home and Habitat for Humanity home repairs program; 2. Possible replacement of the communication tower at the Orr's Island Fire Department. Administrator Eiane stated the Town's ordinances allow for the tower to be replaced in the same location as long as it is the same height or up to 20-feet taller. Selectman Chipman

moved, seconded by Selectman Johnson to approve submitting both general grant pre-applications; motion passed 3-0. There's time to consider ideas for planning grants.

**10. December Holiday Schedule:** Deputy Administrator Sawyer stated the Town's policy manual states a half day on Christmas Eve and New Year's Eve may be authorized as a holiday at the discretion of the Board. Selectman Chipman moved, seconded by Selectman Johnson to authorize the Town Office to close at 12:30pm on December 24 and 31 (the decision does not impact Recycling Center as it is closed normally on Mondays); motion passed 3-0.

**11. Accept Donations:** Chairman Daniel moved, seconded by Selectman Chipman to accept the following donations: Harpswell Business Association \$50, Helen Norton \$1,000, Sarah Moulton \$100, Elizabeth Cheever \$1,000 for the Bandstand fund; Ocean Waves Quilters \$500, Islands Community Church \$700, William Cheever \$500 for the heating assistance program; motion passed 3-0.

**12. Public Comment:** None.

**13. Other Business:** Administrator Eiane will inform the Board when the next Fire & Rescue meeting has been confirmed as the Selectmen are invited to review the preliminary building design.

**14. Administrative Matters:** None.

**15. Executive Session:** At 7:00pm, Chairman Daniel moved, seconded by to enter into executive session pursuant to 36 MRS § 841 (2) for a hardship abatement; motion passed 3-0.

The Board returned to open session at 7:12pm. Selectman Johnson moved, seconded by Selectman Chipman to grant the request for a hardship abatement as discussed; motion passed 3-0.

**13. Adjournment:** At 7:13 p.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer  
Deputy Town Administrator

Attachments: Citizens Climate Presentation