

**Selectmen's Meeting
Minutes of December 13, 2018
Approved December 28, 2018**

Workshop: At 5pm the Selectmen held a workshop with members of the Town Lands Committee to discuss various matters related to acquisition, use and disposal of Town property. The workshop was attended by Chairman Daniel, Selectman Chipman, Selectman Johnson, Administrator Kristi Eiane, Harbormaster Paul Plummer, and Committee members Ken Oehmig, Hope Hilton, Priscilla Seimer and David Morton.

At 6pm Chairman Daniel called the meeting to order, and the Pledge of Allegiance was recited.

Adoption of the Agenda: The Board was asked to take up the following agenda items under Other Business: Plan ME Amendment; Conservation Commission Associates, Registrar/Deputy Registrar Appointments and Harbormaster Associates. It was moved by Chairman Daniel to adopt the agenda as amended. It was seconded by Selectman Chipman and passed 3-0.

Public Comment: None

Selectmen's Announcements: Selectman Chipman announced that there is a new toll-free number starting with "833." He noted that if people do not dial "1" first then they will get a Harpswell number. Chairman Daniel noted that winter storm season is approaching, and the Selectmen and Town administration have been working to create awareness about the need for roads to be opened sooner when there is a major power outage. Chairman Daniel believes the message is beginning to be heard by CMP. While the Town will continue to work on this as a priority, individuals should still be prepared for prolonged outages. Selectman Johnson announced that Cook's Lobster and Ale House would be holding its annual fundraiser for the Town's Heating Assistance Program this Friday night.

Town Administrator's Report: Administrator Eiane reported on a recent meeting she attended that included Representative McCreight, Maine DOT employees and neighbors from Harpswell Center who were concerned about speeding in their neighborhood. Discussions focused on the need for more enforcement from the Sheriff's Department and putting up more effective signage such as blinking speed limit signs—one near Lookout Point Road and one near Allen Point Road. DOT allows municipalities to put up these types of signs at the municipality's cost. Further exploration will be done and a follow-up meeting will be held to include representation from the Cumberland County Sheriff's Department.

Consent Agenda: Selectman Chipman moved to approve the following consent agenda items: 1) Minutes of November 29, 2018; 2) Unrestricted gift of \$9,500 from Bowdoin College; and 3) Authorization of Warrant #51 in the amount of \$767,412.68 and Payroll Warrant #49 in the amount of \$19,121.35. It was seconded by Chairman Daniel and passed 3-0.

Treasurer's Report: Treasurer Marguerite Kelly reviewed her Treasurer's Report for the month of November. [See attachment]

Citizens Climate Lobby (CCL) Resolution: Mary Lee Fowler and Sam Saltonstall of CCL returned to the Board's meeting to answer any questions and to seek the Board's endorsement of its resolution for a national Carbon Fee and Dividend policy. Chairman Daniel asked that the Town of Harpswell reference on page 2 be changed to Select Board. Chairman Daniel moved to endorse the resolution. It was seconded by Selectman Chipman and passed 3-0. [See attachment]

Lease with Running Tide Technologies for Marine Business District at Mitchell Field:

Administrator Eiane provided background regarding the authority of the Board to consider a multi-year lease based on the warrant language passed by the Town Meeting in 2011. She noted that Running Tide Technologies formally expressed interest in the property in early October at a Selectmen's Meeting. At that meeting the Board authorized the company to go before the Planning Board to seek site plan review of its proposal for an oyster hatchery at Mitchell Field. Marty Odlin, owner of Running Tide, presented an overview of the company's project. He noted that the company would be investing an estimated \$180,000 in the building and more money in equipment to create a state-of-the-art oyster hatchery. The company is seeking permission from the Maine Department of Environmental Protection to install an intake/discharge pipe and permission from the Maine Department of Marine Resources to establish a kelp farm in the waters offshore of Mitchell Field to help reduce the turbidity of the water entering the hatchery. The initial lease is for 1.33 acre (Parcel A) in the Marine Business District with an option (that needs to be exercised within 12 months) to lease an additional 3.85 acres (Parcel B). Mr. Odlin introduced his team and stressed that the company wants to be a good steward of this public property. The company was willing to enter into a side agreement that would allow for some public parking near the waterfront (within its leasehold area) as long as the parking does not interfere with its business operations. Steve Levesque, Executive Director of the Midcoast Military Redevelopment Authority and lead negotiator for the Town on the terms of the business lease, explained he had reviewed the company's finances and its business plan for the project and had also communicated with its investors. He indicated that the business was well capitalized. Karin Blake, a member of the Mitchell Field Committee, asked about the use of the word "processing" in the lease. Mr. Odlin indicated that he would agree to other language such as "related support activities." Chairman Daniel commented on former business interests as well as Running Tide's proposal, which he indicated he would support. Jane Covey, Chair of the Mitchell Field Committee, stated the Committee accepts that Parcel B is part of the approved Marine Business District if Running Tide opts to use it. Selectman Johnson and Chipman both indicated their support for the lease agreement with Running Tide Technologies. Selectman Johnson moved to accept the lease in its entirety with the amendment to 6.1. It was seconded by Selectman Chipman and passed 3-0. [See attachment]. The Board took a short recess. Returning from recess, the Board took up the side agreement for parking. Chairman Daniel moved to approve the side agreement for parking. It was seconded by Selectman Chipman and passed 3-0. [See attachment]

Request for Proposals for Pott's Point Boat Launch and Parking Project

Harbormaster Paul Plummer informed the Board that the request for proposal has been prepared by staff as part of the SHIP grant with DOT. While DOT has not signed off on the request, it is expected that they will, and the Town wants to be prepared to move forward in seeking responses to its proposal. Selectman Chipman moved to send out the proposal. It was seconded

by Selectman Johnson and passed 3-0. The Board extended its thanks to Deputy Town Administrator Terri Sawyer for her work on this project.

Accept Donations: Chairman Daniel moved to accept the following donations for the Town's Heating Assistance Program with thanks: All Saint's Chapel for \$500; Knit Wits (Island Community Church) for \$500; Charles Perow [for Casi, Sophie and Sam Perow] for \$100, Mary Maroney for \$150 and Matthew Zweig and Shannon Elliott for \$500. It was seconded by Selectman Chipman and passed 3-0.

Public Comment: None

Other Business: Selectman Chipman moved to add **two associate members to the Conservation Commission**. It was seconded by Chairman Daniel and passed 3-0. Selectman Chipman moved to approve the **Second Amendment to the Plan ME contract for project supervision of the pier demolition project** which extends the agreement through November 30, 2018. It was seconded by Selectman Johnson and passed 3-0. Selectman Johnson moved to add **two associate members to the Harbor and Waterfront Committee**. It was seconded by Selectman Chipman and passed 3-0. Selectman Chipman moved to make the following **appointments** for 3-year terms: Rosalind Knight as Registrar and Sarah Lafond, Donnette Goodenow, Debora Levensailor, Shirley Thompson and Catherine Doughty as Deputy Registrars. It was seconded by Selectman Johnson and passed 3-0.

Christmas Eve Day: Selectman Johnson moved to give the Town Office employees the full day off on December 24. It was seconded by Selectman Chipman and passed 3-0.

Administrative Matters: None

Adjournment: The meeting adjourned by unanimous consent at about 7:25pm.

Respectfully submitted,

Kristi K. Eiane
Town Administrator