

**Selectmen's Special Meeting
Minutes of December 18, 2017
Approved January 5, 2018
Harpwell Town Office**

Selectmen Present: Richard Daniel, Chair; Kevin Johnson and David I. Chipman

Staff Present: Kristi Eiane, Town Administrator; Marguerite Kelly, Town Treasurer; and Mark Eyerman, Town Planner

Call to Order: Chairman Daniel called the meeting to order at noon time.

Change Order for Mitchell Field Pier Demolition Project: Project Engineer Barney Baker reviewed the proposal from General Contractor Reed & Reed to convert unit measurements and pricing for demolished and processed materials to lump sum payments. The current approach requires a portable scale and a substantial amount of effort to measure materials being demolished and processed. Reed & Reed believes that the estimated quantities for materials and items are reasonable, and is proposing a streamlined process that would eliminate having to purchase a scale and weigh materials. The contractor assumes more risk if the quantities have been underestimated, and the Town gains fixed pricing for those materials in addition to a reduction of \$125,000 for the scales, which included a cost of about \$60,000 for the scale and \$65,000 for its installation and operation. It was noted that the materials that the Town may be interested in keeping for a future boat launch could be measured by volume or truckload. Barney Baker explained the method of payment for the project will be simplified, but the processing of materials onsite will essentially be the same. Chairman Daniel moved that the Board sign a change order that effectively reduces the cost by \$125,000 including having the light poles taken down and stored and the float mooring removed. It was seconded by Selectman Chipman and passed 3-0.

The meeting was adjourned by unanimous consent at approximately 12:20pm.

Respectfully submitted,

Kristi K. Eiane, Town Administrator