

Selectmen's Meeting Minutes
December 28, 2017
Harpswell Town Office
Approved January 5, 2018

Call to Order and Pledge of Allegiance: The meeting was called to order at 6:00 p.m.

Selectmen Present: Richard A. Daniel, Kevin E. Johnson and David I. Chipman

Staff Present: Terri Sawyer, Deputy Town Administrator and Fred Cantu, Code Enforcement Officer

1. Adoption of the Agenda: Chairman Daniel moved, seconded by Selectman Chipman, to adopt the agenda as printed; motion passed 3-0.

2. Accept Heating Assistance Donation From Cook's Lobster and Ale House: Chairman Daniel introduced Cook's Lobster and Ale House members stating they held a very special event. Mary Coombs, Cook's Lobster & Ale House manager, stated she and Cook's are blessed to host a dinner and auction benefiting the Harpswell Heating Assistance Program. She thanked all the auction donors, generous bidders and all involved with the event. Ms. Coombs proudly presented the Board with over \$10,500 [10,508.80]. The Board was very appreciative and photos were taken to commemorate the moment. Chairman Daniel moved, seconded by Selectman Chipman to accept the donation; motion passed 3-0.

3. Public Comment: None.

4. Selectmen's Announcements: Selectman Johnson reported there is an opening for MSAD 75 school board member and if no one runs, there may be write-in candidates. Chairman Daniel encouraged anyone in need of heating assistance or anyone knowing who needs assistance to call the Town.

5. Town Administrator's Report: Deputy Administrator Sawyer reported there were 67 families receiving food at the December 21 food truck and noted what a great program it is. Deputy Administrator Sawyer announced there are two elected positions available – one for School Board and one for Selectman. Papers are due January 9 and anyone interested should contact the Clerk's Office. Deputy Administrator Sawyer reported the Board was provided this evening with an update from Planner Mark Eyeran regarding the pier demolition project. She briefly reviewed the report stating that the project is proceeding with only a few minor issues. During construction of the access road a manhole was uncovered that is full of water and causing issues for the road. The contractor was authorized to explore the issue and a change order regarding the resolution may be coming back to the Board. Deputy Administrator Sawyer stated the Recycling Center Manager reports the final numbers relating to the no charge disposal of brush for property owners at 184.48 tons (a total of \$22,137.60 in lost revenue) and the program helped assist a lot of property owners to clean up after the storm. Selectman Johnson noted he may want to consider another no charge session when the seasonal property owners return to their properties.

6. Consent Agenda: Chairman Daniel moved, seconded by Selectman Chipman to approve the consent agenda [approved 10/12, 10/26, 11/09 (as revised by Selectman Chipman noting the generator is for the transmitter), 12/06, 12/14 minutes; set the mileage reimbursement rate to .545; appointed Art Howe, III as the Emergency Management Agent; accepted \$9,500 from Bowdoin College in lieu of taxes; and authorized warrant #52 in the amount of \$133,121.88; authorized warrant #5 for the pier demolition project in the amount of \$19,794.00; authorized warrant #1 for 2018 in the amount of \$73,044.00; and payroll warrant #52 in the amount of \$21,840.51]; motion passed 3-0.

7. Philip Davidson Wharf Application, Ash Point Road, Tax Map 15, Lot 69: Joe Leblanc, owner's representative, reviewed the application for a wood 4'x8' access platform, 4'x12' access stairs, 5'x50' pier with two 10'x10' rock filled cribs, 4'x12' access stairs to the shore, 3'x 50' aluminum ramp, wood 10'x20' float and 10'x40 timber frame haul-out. Selectman Chipman asked if the float will remain in water at all times; Mr.

Leblanc responded affirmatively. Chairman Daniel asked what the future plans for the property were; Mr. Leblanc responded there will be a house. Chairman Daniel moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates it does not cause a hazard to navigation and there is no injury to the rights of others in relation to fishing, fowling or navigation; motion passed 3-0.

8. Consider Three-Year Collective Bargaining Unit Agreement: Deputy Administrator Sawyer stated the Board's negotiation team of Administrator Eiane, Deputy Administrator Sawyer and Recycling Center Manager Charles Perow, met with the Selectmen in executive session and were provided directives for negotiating a new three-year agreement for the Recycling Center/Transfer Station employees. The Selectmen's team and the Union's team negotiated in good faith and are pleased to present this proposed agreement. Board members raised a few questions that were answered. Selectman Chipman moved, seconded by Selectman Johnson to approve the three-year Collective Bargaining Unit Agreement; motion passed 3-0.

9. Consider Secret Ballot Articles for March 10 Town Meeting: Deputy Administrator Sawyer stated based on the Board's Policy Regarding Placement of Items on a Secret Ballot, the Board could consider placing the Curtis Memorial Library appropriation article on secret ballot. This matter was discussed on the floor of Town Meeting in 2015 and was on secret ballot for the 2017 and 2016 Town Meetings. Therefore it could be placed on secret ballot for one more year if so desired. Chairman Daniel moved, seconded by Selectman Chipman to place the Curtis Memorial Library appropriation [\$141,900] on the March 10 secret ballot; motion passed 3-0.

10. Acceptance of Donations: Chairman Daniel moved, seconded by Selectman Chipman to accept the following donations: \$200 from Helene and William Chase for the bandstand fund and \$200 from John and Lorna Flynn for the heating assistance program; motion passed 3-0.

11. Public Comment: None.

12. Other Business: None.

13. Administrative Matters: The Board agreed to meet weekly beginning January 4 with a light agenda on January 25.

14. Adjournment: At 6:25 p.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer
Deputy Town Administrator

Attachments: Collective Bargaining Unit Agreement