

# Housing Committee

## Mission of the Housing Committee

The mission of the Housing Committee is to assist the Town, residents and others to increase the opportunities for both the rental and ownership of attainable/affordable housing that address the housing needs of the community. To this end, the Housing Committee is charged with:

- Overseeing the implementation of the 2024 Housing for Harpswell report of the Affordable Housing Working Group including, but not limited to:
  - Preparing land use ordinance amendments needed to carry out the recommendations for consideration at the 2025 Town Meeting
  - Engaging the community in developing and implementing attainable housing opportunities
  - Seeking grants and other funding to support attainable housing activities as authorized by the Select Board
  - Promoting Harpswell as a community that welcomes housing that is consistent with the town's attainable housing policies
  - Assuring that affordability covenants for attainable housing are enforced by the Town
- Periodically reviewing and updating the town's attainable housing policies and the Housing for Harpswell report.
- Coordinating with other town bodies, community groups, and regional organizations relative to attainable housing
- Reporting annually to the Select Board.

## Membership

The Housing Committee shall consist of up to seven members appointed by the Select Board. In making the initial appointments, the Select Board should give priority to the members of the Affordable Housing Working Group. In appointing other members of the committee, the Select Board should consider members of the public with experience in residential development, housing design and construction, grantsmanship, housing organizations, or a demonstrated interest in attainable housing issues. The Select Board might also consider members that are involved with other town committees and community organizations with a role in housing such as:

- Planning Board
- Harpswell Aging at Home
- Harpswell Heritage Land Trust
- Habitat for Humanity

A member of the Select Board shall be designated as the liaison to the Housing Committee and shall serve as a non-voting ex-officio member of the committee.

The Town Planner or her/his designee shall provide staff support for the Housing Committee.

### **Terms of Appointments**

Members of the Housing Committee shall be appointed for three-year terms. The terms shall be staggered so that the terms of some of the committee members expire each year. The terms of the initial members of the committee shall be staggered as follows:

- Two members appointed for 3-year terms
- Two members appointed for 2-year terms
- All other members appointed for 1 year-terms

### **Officers**

The members of the committee shall annually elect a chair, a vice-chair and secretary. The responsibilities of the officers shall be as follows:

- The Chair shall be responsible for the duties as described in the Committee Guidelines Policy.
- Vice-Chair shall assume the Chair's responsibilities when Chair is unable to perform them.
- Secretary shall be responsible for duties as described in the Committee Guidelines Policy.

Adopted by the Select Board August 22, 2024