

**Town of Harpswell
Mitchell Field Committee Meeting
November 4, 2019**

Attending: S. Haible, D. Miskill, L. Cheever, P. Ciesielski, P. Connor, S. Sheffer, M. Price, M. Eyerman

Absent: D. Znamerowski, S. Oehmig

Quorum: quorum present, meeting called to order 5:00 PM

New Business:

- **Review of proposed final ramp and float system:** Barney Baker (Baker Design Consultants) reviewed his revised plan for the ramp/float system incorporating comments from October 20 meeting with MFC members. Baker reviewed wind survey data, realignment of ramp to be in-line with causeway to enable option to pull ramp ashore in off-season, construction of floats and location/number of pilings and dolphins, and parking at pier head. A final survey of the causeway was completed to verify all locations of proposed structures and water depths; survey presented at meeting. Length of ramp discussed by MFC, with Baker noting that low tide depth is adequate for 80ft. ramp/landing float, but with little room to spare when wave action factored in. Discussed arched ramp to ensure clearance to rip-rap, removing some rip-rap under ramp. Discussed longer ramp. Discussed need for parking at end of causeway for ADA access and short-term access for boat loading/unloading. Baker noted that ADA access was a big “plus” in making application for SHIP grant. Parking would require additional fill and retaining wall along causeway. Several questioned need for that parking and Scott Sheffer suggested it should be first detail to be cut if project goes over budget. Cost cannot be shifted to the boat launch project (Mark E.); State will only pay 50% of the actual cost of construction, not estimate. Although consensus was that parking could be eliminated at end of causeway, Baker Design was asked to give cost estimates for parking so it can be looked at in isolation for possible removal from plan. It was agreed that the plan is not ready for presentation to selectboard (BOS). Baker ask to create final draft design and cost estimates for MFC review by November 11 so it can be included in BOS packet for its November 21 meeting.
- **Master Plan Update final review/edits:** Don presented a very nice final draft of the plan. Comments and additions/deletions include; adding “Principles for Development” page to Sec.2; add statement about bird (bobolink) habitat preservation to Sec. 4; update current information about Community Garden Sec. 7; update Sec. 9 to reflect pier demolition completed and note potential reuse of the causeway; state that pedestrian access along waterfront in MBZ to be retained. Mark stated that Sec. 14 is “factually incorrect and misleading” and needs revision. Appendix 2 should note that map comes from original master plan, and Appendix 4 should be deleted as the reuse of the pier is underway.
- **Budget review:** not discussed
- **Issues Status Update:** Lee Cheever presented and talked briefly about her research into alcohol policies in other towns. Administration Building was discussed. Scott Sheffer asked if building could be leased. Answer by Mark was confusing, needs clarification as to what’s allowed, process. Scott Sheffer asked to join Spike and Phil on researching demolition vs. reuse of building.
- **Minutes of October 7, 2019:** reviewed with minor editing comment, approved 6-0

Work Plans

- **Fall Work Plan:** see Chair and Steward updates
- **Action Items:** see handout

Next MFC Meeting: December 2, 2019 5:00 PM

Handouts:

- MF Action Items List
- MFC Chairperson's Report
- MFC Steward's Report

Meeting adjourned 6:21 PM

Minutes by Spike Haible