

**Town of Harpswell  
Mitchell Field Committee Meeting  
January 13, 2020**

**Attending:** S. Haible, D. Miskill, L. Cheever, P. Ciesielski, P. Connor, M. Price, M. Eyerman, D. Chipman, S. Oehmig

**Absent:** D. Znamerowski, S. Sheffer

**Quorum:** quorum present, meeting called to order 5:00 PM

**Minutes:** Minutes of December 2019 meeting reviewed and accepted unanimously

**New Business:**

- **Master Plan Update;** Don reviewed status. It was presented to the Board of Selectmen (BoS) on Dec 5. Prior to town meeting in March a public forum will be held (to be scheduled), and Anchor article prepared and possible TV spots prepared.
- **Administration Building:** Helen Norton has indicated she would like to contribute funds to renovate the building. D. Chipman has had discussions with Norton to sketch out what a renovation would involve. The offer is to do work on the main part of the building only, not garage, nor would her contribution cover any well, septic or other non-building structure issues. The report prepared for BoS was approved at the December meeting subject to final edits by Phil Conner. The report has not yet been submitted to BoS due to confusion about what the actual final version is. Don will email final version, as he knows it, to committee for final review and acceptance. S. Haible expressed concern that the edits were done after the December meeting and were not fully reviewed by the subcommittee charged with creating the report.
- **2020 Goals and Actions:** as presented in package, Don did a basic review and there was no substantive discussion. Mark E. asked that former water tower concrete foundations removal be added to the list.
- **Planner's Update:** as presented in the meeting package. Mark did a quick review with only minimal discussion about status of Running Tide lease and potential impact on business district review and adjustments to boundaries.
- **Steward's Report:** as presented and reviewed by Don M. with no significant discussion.

**Work Plans**

- **Work Plan:** per 2020 plan
- **Action Items:** see handout

**Next MFC Meeting:** February 2, 2020 5:00 PM

**Handouts:**

- 2020 Mitchell Field Goals and Action List, January 10, 2020
- Mitchell Field Action Items List, January 10, 2020
- MFC Chairperson's Report, January 10, 2020
- Planner's Update, January 10, 2020
- MF Steward's Report, January 10, 2020

Meeting adjourned 5:35 PM

Minutes by Spike Haible