



## Town Of Harpswell Trufant Summerton Athletic Field Use Policy

Trufant Summerton Athletic Field is the property of the Town of Harpswell. The Recreation Director administers this Policy. The Recreation Director may waive any provision of this policy if determined that such waiver is consistent with the intent of this policy and in the public interest.

It is the policy of the Town of Harpswell and its Recreation Department to allow the use of Trufant Summerton Athletic Field to:

- Residents and non-resident taxpayers
- Non-profit organizations and businesses that reside in Harpswell or pay taxes in Harpswell
- Youth organizations in Harpswell and the greater Harpswell area that provide services for Harpswell residents
- Other organizations that have a significant participation rate of Harpswell residents or provide services for Harpswell residents

All groups must comply with applicable laws and regulation prohibiting discrimination. All activities conducted shall comply with all State and federal laws and with all local ordinances. Activities that pose a threat to persons or property are prohibited. The use of the facility may be denied if the proposed event is inconsistent with the nature and location of the property. The Town reserves the right to refuse the use of the facility to any group.

- 1) The scheduling of the Athletic Field shall be done on the following premise with Harpswell groups taking precedence over others:
  - Recreation Department programs, activities and functions
  - Youth programs
  - All others listed above on first come, first served basis
- 2) The applicant must complete a Group Use application requesting use for the event.
- 3) Facilities:
  - Water – There is water available in the concession stand.
  - Electricity – Electricity is available at the facility. However, the applicant will be responsible for all associated costs.
  - Restrooms – There are two restrooms in the garage.
- 4) Tents, barbeques/cookstoves, and private equipment are permitted. Applicants are responsible for providing their own equipment at their expense. All equipment must be removed immediately after the event.
- 5) Use of sports equipment owned by the Town of Harpswell may be permitted if equipment is available and approved by the Recreation Director.
- 6) No use of the concession stand for profit will be permitted.
- 7) The Town of Harpswell reserves the exclusive right to either deny/cancel use of the facility based upon condition, weather, and the wear of the impending activity on the facility for any reason at any time.
- 8) Any group using the facility is responsible for costs of any damages or missing property which occur during the time of their use. Costs that are incurred for additional clean up/maintenance time may be charged.

- 9) An event and its participants shall not interfere with the concurrent use and enjoyment of the facility by others and there shall be no entry charge for non-event users. Participants in events sponsored by non-profit organizations may be asked for voluntary donations.
- 10) No physical changes may be made to the property in any way. No staples, screws, tacks, tape or any other material that may cause permanent damage shall be used to fasten or affix anything to structures or fencing.
- 11) The Trufant Summerton Athletic Field is an alcohol, drug, tobacco, vape, e-cig, etc. free facility.
- 12) Dogs are not permitted inside the fenced areas.
- 13) Each applicant is responsible for providing trash receptacles that must be emptied at his/her own expense and removed immediately after the event.
- 14) A \$25 refundable security deposit beyond the facility fee will be collected at the time of approval. This deposit shall be returned to the applicant within 30 business days of the event if all conditions of the Use Policy have been met.
- 15) Functions sponsored by the Town of Harpswell and school groups are exempt from fees. Applicable fees are below and are due upon approval of use.

Fee Schedule:

Residents and non-resident taxpayers (groups over 25)	\$10 per hour
Businesses and non-profit organizations within Harpswell	\$15 per hour
Youth organizations	\$5 per child under 18
Other organizations significant Harpswell attendance/providing services	\$20 per hour

- 16) Payment may be made by cash, check or credit card at the Harpswell Town Office.
- 17) The applicant must provide a certificate of public liability insurance for the event. The Town of Harpswell must be named as an additional insured in the amount of \$400,000.

**Rules for Trufant Summerton Athletic Field**

- Open from sunrise to sunset
- Leave the soil undisturbed
- No fires or fireworks allowed
- Carry In – Carry Out trash policy
- No bicycles or motorized vehicles permitted on field
  - No dogs permitted inside the fenced areas
    - No climbing on dugouts or fences
  - No alcohol, drugs, tobacco, vape, e-cigs, etc.

**Animal Control**

- Dogs permitted outside the fenced area only
- Pet owners must immediately clean up any fecal deposits left by their pets
  - Feeding or touching wild animals is dangerous and forbidden
- Report unusual animal behavior to the Animal Control Officer at 1-800-501-1111

**All uses of this facility are at the user's risk**

