

## Fire and Rescue Planning Committee Minutes

Meeting of March 13, 2017, 6pm

**Members present:** Kevin Johnson, Co-Chair; Ben Wallace, Co-Chair; David Mercier, Gail Hart and Jonathan Burbank

**Staff present:** Marguerite Kelly, Treasurer; Kristi Eiane, Town Administrator

The Committee was pleased with the support demonstrated at the Town Meeting for the model of service being proposed via ordinance and its corresponding budget.

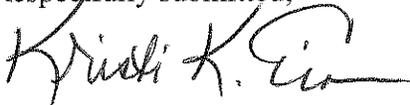
The consensus for now was to continue having the Fire and Rescue Planning Committee serve the function of the Fire and Rescue Committee as well. [Selectman Daniel will no longer remain part of the Planning Committee since he will take on Chairing the Water Tower Task Force].

The Committee expressed its preference for having the entire committee (and not break into sub-committees) take on the next aspects of its work—that is developing the Fire Administrator's job description [priority 1] and developing planning documents for a future centralized emergency services building [priority 2]. Specific operational matters involving the Town and the three departments will be considered once the Fire Administrator has been hired [later priority].

The next meeting will focus on the position of Fire Administrator. Jonathan Burbank offered to update earlier drafts of the job description for the Committee to discuss so that a job description could be recommended to the Board of Selectmen for its consideration.

Upcoming meetings were noted for: March 27, 6pm; April 10, 5:30pm and April 24, 6pm.

Respectfully submitted,



Kristi K. Eiane, Town Administrator