

**Selectmen's Meeting Minutes**  
**January 10, 2019**  
**Harpswell Town Office**  
**Approved January 17, 2019**

At 5:00pm the Selectmen held a workshop with the Conservation Commission regarding the Basin Point Road study regarding sea level rise.

**Call to Order and Pledge of Allegiance:** The meeting was called to order at 6:00 p.m.

**Selectmen Present:** Richard A. Daniel, Kevin E. Johnson and David I. Chipman

**Staff Present:** Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator; and Mark Eyerman, Planner

**1. Adoption of the Agenda:** Chairman Daniel moved, seconded by Selectman Chipman to adopt the agenda as printed; motion passed 3-0.

**2. Public Comment:** None.

**3. Selectmen's Announcements:** Chairman Daniel encouraged the public to attend the Annual Town Meeting on March 9. Anyone who has difficulty getting to Town Meeting should call the Town Office. Chairman Daniel noted the Town's heating assistance program and the monthly food mobile are available for anyone needing assistance.

**4. Town Administrator's Report:** Administrator Eiane reported she attended a meeting with some stakeholders at Harpswell Center concerning speeding issues. The Department of Transportation has agreed to change the location of the speed limit signs and the Town will add orange flags to the signs. Also the Town is investigating flashing speed limit signs and developing a program to train volunteers to help people safely cross the road from the preschool over to the trails. Crosswalks can no longer just be painted on the road without a lot of apparatus so an option may be to train volunteers to assist with crossing during certain activities.

**5. Consent Agenda: 1) Tax Abatements; 2) Authorization of the Warrants:** Selectman Johnson moved, seconded by Selectman Chipman to approve the consent agenda [James & Irene Riley abatement in the assessed value of \$57,400 and tax amount of \$371.95; Tori Steinhilber abatement in the assessed value of \$32,900 and tax amount of \$213.19; warrant #2 in the amount of \$39,817.80, and payroll warrant #1 in the amount of \$18,603.48]; motion passed 3-0.

**6. Planner's Report:** Mark Eyerman reviewed proposed ordinances and/or amendments: 1. Property Line Setback for Workforce Housing amendments; 2. Historic Setbacks amendments; 3. Firearms Ordinance amendments; 4. Sport Shooting Range Ordinance; 5. Blasting Ordinance amendments. A few suggestions were made to clarify the Firearms and Blasting Ordinances. Selectman Chipman moved, seconded by Selectman Johnson to set January 31 at 6:30 as a public hearing for the Firearms, Sport Shooting Range and Blasting Ordinances; motion passed 3-0.

**7. Consider New Pott's Point Dinghy Fees:** Deputy Administrator Sawyer reported the Harbor and Waterfront Committee is recommending increasing the dinghy fees at the Pott's Point dock from \$25 to \$125 for residents and \$175 for non-residents. The Budget Advisory Committee voted to increase the fees from \$25 to \$50 for residents and \$100 for non-residents and plans to do a cost analysis review this fall along with the mooring fees. Additionally the Board was provided information about what other towns charge. Selectman Chipman stated he could agree to the \$50 and \$100. Selectman Johnson stated it costs the Town \$6,000 to remove and install the floats and the fee should be greater to try and recoup some of those costs. John Loyd, dinghy permit holder, spoke against the increase to \$125 and \$175 stating it is too much at once and while some people in the neighborhood contributed funds towards one of the floats, they also understand they should pay a greater fee.

Mr. Loyd stated the commercial fishermen that use the wharf are the ones who damage the property and he asked that the dinghy rules be enforced at the site. Selectman Chipman moved, seconded by Chairman Daniel to assess a \$50 dinghy fee to residents and \$100 to non-residents; motion passed 3-0.

**8. 2019 Budget Review:** Chairman Daniel stated the Board met with the Budget Advisory Committee on Monday and reviewed the Committee's recommendations. Administrator Eiane reported the proposed 2019 budget of \$5.6 million is up 7.7% over 2018. Some increased include a proposed part-time person in the Harbormaster and Recreation Departments; increasing two per diem firefighter positions to regular part-time positions making them eligible for benefits; certain capital appropriations; a 2.5% across the board wage/salaries increase along with individual increases to bring employees more closer to the mid-point (such proposed adjustments were provided to employees). Revenue projections were increased in order to meet LD1. The Board reviewed and reached consensus on the following budgets:

Acct #	Amount								
1000	\$354,088	1160	\$ 65,480	1225	\$ 7,000	1600	\$ 25,000	3100	\$399,345
1100	\$113,721	1170	\$ 6,060	1226	\$ 20,000	1650	\$ 38,400		
1120	\$ 79,319	1180	\$ 32,779	1227	\$ 4,100	2000	\$315,054		
1130	\$140,229	1200	\$ 85,500	1230	\$ 11,225	2110	\$ 66,900		
1140	\$ 37,485	1205	\$ 6,200	1300	\$ 96,308	2200	\$110,234		
1150	\$ 58,863	1210	\$ 9,000	1310	\$422,974	2210	\$512,441		

The Board discussed following up with Dr. Groden regarding the browntail moth project; checking into whether the Town's health insurance would allow letting an employee substitute a dependent such as a spouse for coverage; the need to possibly increase road maintenance once the cost of flashing speed signs for Harpswell Center are known; to shop around for insurance coverage for the new airboat; and the Board discussed and agreed specific funding for speed details is not needed as the Town's contracted deputies should be able to perform such tasks.

**9. Use of Contingency:** Administrator Eiane stated additional 2018 invoices have been received causing the need for use of contingency to cover the Recycling Center/Transfer Station overage of \$1,060 and an additional overage in General Government of \$172. Selectman Chipman moved, seconded by Selectman Johnson to approve use of contingency in the amount of \$1,232; motion passed 3-0.

**10. Accept Donations:** Chairman Daniel moved, seconded by Selectman Chipman to accept the following donations: \$183 from the West Harpswell Baptist Church and \$50 from Ned Simmons for heating assistance; \$100 from ER Breitner and \$300 from Helene Chase for the Bandstand fund; motion passed 3-0.

**11. Public Comment:** A member of the public wanted to comment on the Firearms Ordinance. He was informed there will be a public hearing regarding the matter on January 31 at 6:30pm.

**12. Other Business:** None.

**13. Administrative Matters:** Administrator Eiane stated she is working on confirming a meeting with Central Maine Power on Monday or Tuesday and stated that Monday night is the Fire & Rescue meeting that the Board should attend.

**14. Adjournment:** At 7:31 p.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer  
Deputy Town Administrator