



# Town of Harpswell

Town Office  
P.O. Box 39  
263 Mountain Road  
Harpswell, ME 04079

## Comprehensive Plan Task Force Agenda

January 19, 2023 – 2:30pm via ZOOM

---The Public is Welcome to Attend---

1. **Open Meeting:**
  - a. **Call to Order and Review Agenda**
  - b. **Introduction of Task Force Members**
2. **Recap of December 15th Meeting and Approval of Minutes**
3. **New Business:**
  - a. **Vision Statement (Judy)**
    - i. Report from Sub-committee
    - ii. Review of Plan to Complete Statement
      - Discussion; Final Edits to Visioning Plan/Vote on Plan
      - Next Steps
  - b. **Video Update (Amy)**
    - i. Report from Sub-Committee
    - ii. Next Steps
  - c. **Legal Opinion about Sub-Committee Participation (Amy)**
    - i. Review the Answers
    - ii. Plan Moving Forward
  - d. **Communication Plan (Madeline)**
    - i. Report from Communication Sub-Committee
    - ii. Presentation of Communication Plan/Vote on Plan
    - iii. Next Steps
  - e. **Committee and Community Group Liaisons (Madeline)**
    - i. Questions? Anyone need a group or any group need a person?
    - ii. Review Outreach Protocol (Kayla)
  - f. **Meeting in a Box (Judy)**
    - i. Script for Meetings
    - ii. Other Resources
    - iii. Timing
  - g. **Task Force Meeting Schedule (Judy)**
    - i. Discussion of Plan for next 5 months of meetings; Revisions?
    - ii. Invitations that need to be made and by whom
      - February – Conservation, Recreation
      - March – Marine Resources/Harbor/Paul
4. **Parking Lot (Judy)**
  - a. **Anyone want to take up/discuss an item on the list? Any new items to add?**
5. **Items for Next Month's Agenda (Judy)**
6. **Final Comments and Adjournment (Amy)**