

**Selectmen's Meeting Minutes**  
**January 24, 2019**  
**Harpswell Town Office**  
**Approved January 31, 2019**

**Call to Order and Pledge of Allegiance:** The meeting was called to order at 6:00 p.m.

**Selectmen Present:** Richard A. Daniel and David I. Chipman. Selectman Johnson absent.

**Staff Present:** Kristi Eiane, Town Administrator and Terri Sawyer, Deputy Town Administrator

**1. Adoption of the Agenda:** Chairman Daniel moved, seconded by Selectman Chipman to adopt the agenda as amended by removing item 2; motion passed 2-0.

**2. Accept Heating Assistance Donation from Cook's Lobster and Ale House:** Removed to next meeting.

**3. Public Comment:** None.

**4. Selectmen's Announcements:** Selectman Chipman reminded the public that anyone snowmobiling on private property must have the permission of the landowners.

**5. Town Administrator's Report:** None.

**6. Consent Agenda: 1) Approval of the Minutes; 2) Authorization of the Warrants:** Selectman Chipman made some changes to the minutes. Selectman Chipman moved, seconded by Chairman Daniel to approve the consent agenda [approved January 17minutes; warrant #4 in the amount of \$110,703.93, and payroll warrant #3 in the amount of \$20,863.36]; motion passed 2-0.

**7. Community Development Block Grant Applications:** Chairman Daniel acknowledged the work that went into these three grant applications and thanked all involved. One grant is for \$7,160 in planning funds to evaluate the Town's vulnerability to flood hazards, increase resilience, and develop a mitigation plan. Selectman Chipman moved, seconded by Chairman Daniel to approve submitting the grant; motion passed 2-0. Another application is for \$33,536 in grant funds to continue the Harpswell Aging at Home Repairs and Habitat for Humanity Program that makes repairs to homes of qualifying seniors in Harpswell. Selectman Chipman moved, seconded by Chairman Daniel to approve submitting the grant; motion passed 2-0. The last application is for \$76,000 to fund the replacement of the communication tower located at the Orr's/Bailey Islands Fire Department. Art Howe, Fire Administrator, reviewed the application. Selectman Chipman encouraged the Town to look into having the National Guard assemble the tower if the grant is approved, as it did for the Community Television tower. Selectman Chipman moved, seconded by Chairman Daniel to approve submitting the grant; motion 2-0.

**8. Public Comment:** None.

**9. Other Business:** None.

**10. Administrative Matters:** Administrator Eiane stated she is working on scheduling a workshop regarding the Winter Parking Ban Ordinance, most likely for the first week in February.

**11. Adjournment:** At 6:18 p.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer  
Deputy Town Administrator