

**Selectmen's Meeting Minutes**  
**February 16, 2017**  
**Harpswell Town Office**  
**Approved March 15, 2017**

At 5:20pm, Chairman Daniel moved, seconded by Selectman Johnson to enter into executive session pursuant to 1 M.R.S. § 405 (6)(c) re: Cedar Beach Road; motion passed 2-0. At 5:25, the Board recessed.

**Call to Order and Pledge of Allegiance:** The meeting was called to order at 6:05 p.m.

**Selectmen Present:** Richard A. Daniel and Kevin E. Johnson

**Staff Present:** Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator; and Jim Hays, Harbormaster

**1. Adoption of the Agenda:** Chairman Daniel moved, seconded by Selectman Johnson, to adopt the agenda as amended by adding election worker appointments as 9.5; motion passed 2-0.

**2. Public Comment:** School Board member Joanne Rogers encouraged everyone to vote on March 7 regarding the new Mt. Ararat High School. School Board member David Johnson also encouraged voters to vote. He noted that all households will be receiving a pamphlet with information about the new school and associated costs. Mr. Johnson stated the infill on the turf fields will be made of a different material that does not cause health concerns. Chairman Daniel noted there was a public hearing last night on the new high school vote and it will be replayed on Channel 14. Mike Helfgott commended the Board, particularly Chairman Daniel, for working towards an agreement for the public's use of Cedar Beach Road. He respectfully asked to review and comment on the final documents prior to the Board making its final decision so that Cedar Beach/Cedar Island Supporters are able to consider its support. Chairman Daniel responded every effort will be made to do so.

**3. Selectmen's Announcements:** None.

**4. Town Administrator's Report:** Administrator Eiane announced absentee ballots are available for the March 7 vote on the new high school. There will be three polling sites on March 7. Administrator Eiane noted most articles for the March 11 Town Meeting are on the floor, which begins at 10:00am. Absentee ballots are available for the secret ballot vote for Town Meeting which includes the election of two Selectmen, two MSAD 75 Directors and the appropriation for the Curtis Memorial Library.

**5. Recommendations Regarding Long Island Parcels:** Regarding the sale of tax-acquired parcels on Long Island, Deputy Administrator Sawyer stated staff recommends the Board: 1. Accept the bids from Charles Albiston for subdivision lots 30 and 39 at \$5,000 each and extend the time by which the transaction must be completed; 2. Reject the bids from Andrew and Melinda Clark for lots 34, 40 and 42 at \$500 each as they did not meet the minimum bid requirement of \$5,000; 3. Authorize sending for bid again the remaining lots (34, 35, 40, 42, 43) excluding lot 32 with the schedule to be determined by staff; and 4. Hold action on lot 32 pending discussion with the Town's attorney. Chairman Daniel moved, seconded by Selectman Johnson to approve the recommendations; motion passed 2-0.

**6. Request for Proposals for Float at Pott's Point Dock:** Jim Hays, Harbormaster, stated that this is a request for proposals for a new two-piece float system to replace the existing 10'x28' float at the Pott's Point dock. The Department of Transportation Small Harbor Improvement Program grant will cover 50% of the project costs. Deputy Administrator Sawyer added the float is one step in this three-step process as the Town plans on creating parking at the wharf and also replacing the existing boat ramp. The grant will cover 50% of the entire project but since funds will not be available until 2018, staff will work on the float replacement and designing the boat ramp in 2017 and plan to complete the entire project in 2018. Chairman Daniel moved, seconded by Selectman Johnson to authorize the issuance of the request for proposals; motion passed 2-0.

**7. Harpswell Heritage Land Trust Grant Application for the Community Garden:** Deputy Administrator Sawyer stated the Town's Community Garden volunteers have prepared the annual request for funding for \$5,000 from the Harpswell Heritage Land Trust for the operational expenses and a water supply system. The Trust has supported the Garden with annual funding since its creation. Chairman Daniel moved, seconded by Selectman Johnson to approve the submission of the request; motion passed 2-0.

**9.5 Election Worker Appointments:** Chairman Daniel moved, seconded by Selectman Johnson to appoint the following for the March 7 election: Warden – Linda Stromski, Janet Coombs, Megan Hubbard; Deputy Warden – Hope Hilton, Patricia Leary, Melanie Rubins, Amy Saxton, Sandra Swallow, Monique Coombs; Election Ballot Clerks – Jennifer Watson, Jean Rich, Marge Webster, Marjorie McFarland, Joan Ouellette; Registrar – Carol Jean Richter; motion passed 2-0.

**10. Approval of the Minutes:** Chairman Daniel moved, seconded by Selectman Johnson to approve the February 2 minutes; motion passed 2-0.

**11. Authorization of the Warrants:** Chairman Daniel moved, seconded by Selectman Multer to authorize warrant 7 in the amount of \$676,973.13 and payroll warrant 7 in the amount of \$14,135.05; motion passed 2-0.

**8. 6:30pm Public Hearing:** Chairman Daniel opened the public hearing at 6:30pm.

- Curtis Memorial Library appropriation \$137,104: No one from the public spoke on this matter.
- Harbor and Waterfront Ordinance Amendments: Chairman Daniel stated the Board received an email from Jim Ragonese regarding some concerns about the proposed ordinance changes. Jim Hays, Harbormaster, stated he responded to Mr. Ragonese and is proposing some additional changes to address his concerns. Mr. Hays reviewed the proposed amendments. No one from the public spoke on this matter.
- Shellfish Ordinance Amendments: Monique Coombs, Marine Resources Consultant, reviewed the proposed amendments. Jim Knight expressed concern about including oysters in the Ordinance as that would prohibit someone from dragging or diving for oysters unless they had a Town license. Ms. Coombs responded the Ordinance only regulates the intertidal area, not subtidal, which is generally where oysters are. Mr. Knight stated it does not make sense to include oysters. Administrator Eiane stated the Department of Marine Resources and the Town Attorney reviewed the language and she reiterated the Town's ordinance only regulates the intertidal area, not subtidal.
- Outdoor Pesticides Control and Fertilizer Use Ordinance Amendments: Mary Ann Nahf, Chair of the Conservation Commission, reviewed the proposed amendments. No one from the public spoke on this matter.
- Firefighters Assistance Ordinance: Administrator Eiane stated this ordinance comes as a result of months of planning by the Fire and Rescue Planning Committee. The ordinance was structured to allow a unique model in Harpswell where the Town can hire per diem firefighters to support the three departments. The firefighters would be under the direction of a department's incident commander during a call. Also the Town will hire a fire administrator to oversee the municipal firefighters and support the departments. There will be a meeting, rescheduled for the third time due to weather, with all three departments on Tuesday night to review the concept. Chairman Daniel asked for the municipal officers' references to be changed to the Board of Selectmen.
- Floodplain Ordinance Amendments: Administrator Eiane reported these changes come from the Planner, Planning Board and Code Office.

The hearing was closed at 7:12pm. Chairman Daniel moved, seconded by Selectman Johnson to place all six proposals on the warrant, noting the Firefighters Assistance Ordinance can be changed; motion passed 2-0.

**9. Draft 2017 Town Meeting Warrant:** Chairman Daniel stated the Board has been working on an agreement that would allow use of Cedar Beach Road to traverse to Cedar Beach and Cedar Island. The agreement is close

to completion and an article has been placed on the Town Meeting warrant as a placeholder that can be changed or removed. Administrator Eiane reviewed the changes to the warrant since the last review, including the increase in the funding amount in the floodplain article and the \$5 million bond article. Jim Knight asked what the impact on the tax rate will be if the bond article passes. Administrator Eiane responded it surprisingly does not appear to be overwhelming when spread over 20 years, but that more information will be available at Town Meeting. Administrator Eiane asked if the board wanted to consider reducing the appropriation for the centralized fire and rescue planning article from \$150,000 to \$100,000 to hold the budget at \$5,054,787 with the addition of the \$50,000 in the floodplain article. The Board agreed. The Board agreed to keep the interest rate on abated and late taxes at 6%. The Cedar Beach Road article was placed before the Road Commissioner article. The Water Tower Task Force at its meeting Tuesday night will be discussing a potential warrant article for the tower. Each Selectman recommended each article.

**12. Public Comment:**

**13. Other Business:** Prior to the meeting, Jocelyne Coombs presented Chairman Daniel with a check for \$450 for the Harpswell heating assistance program. The funds represented Jocelyne's net proceeds from the sale of her "I Know Mary" t-shirts. The Selectmen expressed their appreciation. Chairman Daniel moved, seconded by Selectman Johnson to accept the \$450 donation from Jocelyne Coombs for the heating assistance program; motion passed 2-0.

**14. Administrative Matters:** None.

**15. Adjournment:** At 7:30 p.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer  
Deputy Town Administrator