

Selectmen's Meeting Minutes
Thursday February 18, 2021
Approved March 4, 2021
Harpswell Town Office
Via Zoom

At 5:00pm, the Board of Selectmen held a workshop with the Energy & Technology Task Force via Zoom.

Call to Order and Pledge of Allegiance: Meeting was called to order at 6:00pm.

Selectmen Present: Chairman Kevin E. Johnson, Selectman David I. Chipman and Selectperson Jane G. Covey

Staff Present: Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator and Treasurer; Mark Eyeran, Town Planner; David Mercier, Harpswell Neck Fire Department Chief

Others Present: Tim Forrester, Atlantic Environmental

Members of the Board, staff and presenters were participating by Zoom. The meeting was also being broadcast live on Harpswell Community Television and live streamed. The Chair read aloud the procedure for how members of the public could participate; such instructions were also included on the published agenda and on the website.

1. **Adoption of the Agenda.** The agenda was amended to include topic 8.5 Ballot Clerks.
2. **Public Comment:** None.
3. **Selectmen's Announcements:** Chairman Johnson announced that there is a gentleman with a tablet, walking around Harpswell asking residents for electrical use information. This man is not working on behalf of the Town and residents are advised that it could be a scam. Selectman Chipman read the Fourth Amendment of the Constitution.
4. **Town Administrator's Report:** Administrator Eiane stated that any residents who are 70 or older and who have not been contacted about getting the COVID-19 vaccine, are encouraged to contact the Town Office, where staff can relay their contact information to Mid Coast Hospital. Administrator Eiane also announced that there are absentee ballots available at the Town Office for the upcoming Election of Town Officials on March 13, 2021. The ballot includes races for Town Selectman and School Board.
5. **Consent Agenda: 1. Approval of the Minutes; 2. Committee Appointment; 3. Authorization of the Warrants.** Selectman Chipman moved, seconded by Selectwoman Covey, to accept the consent agenda [approved February 4 minutes; appointed Aaron Fuchs to the Planning Board as an Associate; authorized warrant #8 in the amount of \$799,152.62 and payroll warrant #7 in the amount of \$19,565.90]. Motion passed, 3-0.
6. **Caroline Knowles Wharf Application, 69 Shore Road, Map 53, Lot 21:** Tim Forrester from Atlantic Environmental, spoke on behalf of the applicant, proposing a

- 4'x6' landing, connecting to a 4'x 8' set of access stairs. The stairs connect to a 6'x72' pier. The pier connects to a 3'x 50' seasonal ramp and two 12' x 24' floats. Chairman Johnson moved to approve the application as the Harbormaster indicates, there is no hazard to navigation, no injury to the rights of others in relation to fishing, fowling or navigation; it was seconded by Selectman Chipman. Motion passed, 3-0.
- 7. Planner's Update:** Mark Eyerman, Town Planner, reviewed the proposed ordinance amendments. The Planning Board will be holding a public hearing on March 3, 2021. During the draft review with the Department of Environmental Protection (DEP), DEP indicated that additional amendments would be necessary to bring the Town's Shoreland Zoning Ordinance in compliance with the State Guidelines. Mr. Eyerman mentioned the Mitchell Field subdivision plan that was being drafted. David Mercier, Harpswell Neck Fire Department Chief, asked if the Department's leased area would be included, Mr. Eyerman took the information under advisement. Eyerman and the Board discussed a possible property maintenance ordinance; the Board was not in favor.
- 8. Accept Grant from Casco Bay Estuary Partnership:** Selectman Chipman moved, seconded by Selectwoman Covey, to accept the grant in the amount of \$875 relating to sea level rise. Motion passed, 3-0.
- 8.5. Ballot Clerks:** Chairman Johnson moved, seconded by Selectman Chipman to accept the following ballot clerk appointments: Patricia Tillotson, Megan Hubbard, Marge Warren, Gordon Warren, Donnette Goodenow, Amy Saxton, and Jennifer Watson. Rosalind Knight will serve as registrar and the following will be deputy registrars: Catherine Doughty, Sarah Lafond, Donnette Goodenow, and Sharon Oehmig. Motion passed, 3-0.
- 9. 2021 Budget Review:** Administrator Eiane summarized the proposed 2021 budget, totaling \$5,587,003. The Select Board and Town Administration will meet next Wednesday, February 24, 2021 at 1:00pm for further review of the proposed budget.
- 10. Public Comment:** None.
- 11. Other Business:** None.
- 12. Adjournment:** The meeting was adjourned at 7:08pm without objection.

Respectfully Submitted,

Kayla Matthews
Recording Secretary