

Selectmen's Meeting Minutes
March 2, 2017
Harpswell Town Office
Approved April 13, 2017

Call to Order and Pledge of Allegiance: The meeting was called to order at 6:00 p.m.

Selectmen Present: Richard A. Daniel, Selectman Multer and Kevin E. Johnson

Staff Present: Kristi Eiane, Town Administrator and Terri Sawyer, Deputy Town Administrator

- 1. Adoption of the Agenda:** Chairman Daniel moved, seconded by Selectman Multer, to adopt the agenda as amended by removing item 6; motion passed 3-0.
- 2. Public Comment:** None.
- 3. Selectmen's Announcements:** Selectman Johnson encouraged the public to write-in David A. Johnson's name on the ballot as a MSAD 75 school board member. Chairman Daniel noted there was a nice gathering with staff prior to the meeting to celebrate Selectman Multer's time on the Board. Selectman Multer thanked staff, her colleagues and all the citizens. Chairman Daniel encouraged attendance at the March 11 Town Meeting.
- 4. Town Administrator's Report:** Administrator Eiane thanked Selectman Multer for her years of service and stated she would be missed. Administrator Eiane announced that the 2016 Annual Town Report is dedicated to Selectman Multer and residents should receive the Report in the mail as soon as tomorrow. Administrator Eiane stated absentee ballots are available for the March 11 Town Meeting ballot. The vote regarding the new MSAD 75 high school is Tuesday at three locations from 8am – 8pm.
- 5. Consent Agenda:** Chairman Daniel moved, seconded by Selectman Multer to approve the consent agenda [Eagles Nest Way road name; accepted Aaron Fuchs resignation from the Planning Board; changed Burr Taylor's appointment to an associate to the Planning Board versus a full member; appointed Jean Richter as an associate to the Town Lands; appointments for March 11 Town Meeting – Cathy Doughty, Warden; Megan Hubbard, Deputy Warden; Monique Coombs, Election Ballot Clerk, Marge Warren, Election Ballot Clerk; authorization of warrant 9 in the amount of \$165,023.86 and payroll warrant 9 in the amount of \$14,708.06]; motion passed 3-0.
- 6. Lester and Marie Durant Wharf Application, Oakhurst Island Rd, Map 63, Lot 101:** Removed.
- 7. Request for Proposals for a Natural Resource Assessment at Mitchell Field:** Deputy Administrator Sawyer stated grant funding was award to the Town to complete a natural assessment of Mitchell Field and the request for proposals is before the Board for approval. Chairman Daniel moved, seconded by Selectman Multer to approve the request for proposals. Mary Ann Nahf, chair of Conservation Commission, stated there are a number of invasive plants at Mitchell Field in addition to certain birds. It's important time to find out prior to any development what natural resources exist and what areas are best suited for development. Motion passed 3-0.
- 8. Grant Applications for the Harpswell Community Garden: 1) Norway Savings Bank; 2) Johnny Selected Seeds; 3) Maine Master Gardener Development Fund; 4) New England Grass Roots Environmental Funds:** Deputy Administrator Sawyer stated these grant applications are seeking for funding for a new water system at the Garden, to include deepening the well, installing a pump and reserve storage tanks. There will be other grant applications coming to the Board, including the New England Grass Roots Environmental Fund. Chairman Daniel moved, seconded by Selectman Multer to approve submission of the three grant applications; motion passed 3-0.
- 10. Policy Re: Town Administrator Designee:** Administrator Eiane stated at Selectman Multer's suggestion a draft policy was prepared to make it clear that the Deputy Town Administrator is authorized to act on the Town

Administrator's behalf. Chairman Daniel moved, seconded by Selectman Multer to adopt the policy; motion passed 3-0.

11. Sign Annual Town Meeting Warrant

- **Cedar Beach Road License Agreement and Right of First Refusal:** Mike Helfgott, President Cedar Beach/Cedar Island Supporters (CBCIS), stated the CBCIS Board is giving its full support to the two documents. Mr. Helfgott expressed appreciation for the Board's work on this topic, particularly the Chair. Mr. Helfgott stated the agreement is not perfect but will deliver something wonderful to the Town. If it doesn't work, Mr. Helfgott noted other methods may need to be considered. Chairman Daniel thanked CBCIS for its efforts to keep the area open to the public – he understands how important it is. Chairman Daniel stated the documents are available on-line. Selectman Multer moved, seconded by Selectman Johnson to accept the two documents for inclusion to the warrant; motion passed 3-0.
- **Draft Firefighter's Assistance Ordinance:** Administrator Eiane stated this proposed Ordinance would enable the Town to hire municipal employees to fill per diem firefighter positions and an Administrator. The Fire and Rescue Planning Committee has discussed different options for language regarding how the Departments elect their chiefs. The Town Attorney indicated the different options are all permissible and it is a local decision. Chairman Daniel and Selectman Johnson agreed with the recommended language from the Attorney. Selectman Johnson stated the language essentially is what the departments have been doing. Administrator Eiane noted the Committee members were informed of tonight's meeting and that the Board would be making a final decision. Chairman Daniel moved, seconded by Selectman Johnson to accept the ordinance as finalized for inclusion in the warrant; motion passed 3-0.

9. Public Hearing Re: Restricting Vehicle Weight on Town Ways: The hearing was opened at 6:33pm and no one commented. Administrator Eiane stated the Road Commissioner was planning on attending but apparently could not make it. She stated many towns have already posted their roads, but Harpswell's ordinance requires a hearing to be held. Staff recommends posting Harpswell Town roads beginning March 6 through April 30, unless terminated sooner by action of the Board. The hearing was closed at 6:35pm. Chairman Daniel moved to approve staff's recommendation, seconded by Selectman Multer; motion passed 3-0.

Chairman Daniel noted he also wanted to thank Betsy Atkins, the owner of Cedar Beach Road, for working with the Board on the two agreements.

11. Sign Annual Town Meeting Warrant (continued): Administrator Eiane reviewed the changes to article 36 in the warrant from the one printed in the Town Report to clarify that donations and grants could be obtained to reduce and the bond. She reported that she and Chairman Daniel spoke with congressional delegation staff to brainstorm about available federal funding to assist with the pier removal. The conversation will be on going. Additionally, Steve Levesque will continue to explore options. Chairman Daniel moved, seconded by Selectman Multer to approve the final article language; motion passed 3-0. Additionally, there is a new article regarding the water tower, number 35a. Chairman Daniel moved, seconded by Selectman Multer to sign the Town Meeting warrant; motion passed 3-0.

12. Public Comment: None.

13. Other Business: Chairman Daniel moved, seconded by Selectman Multer to sign the Quit Claim Deed to Charles Albiston, a bidder for subdivision lots 30 and 39 on Long Island; motion passed 3-0.

14. Administrative Matters: The Board approved the \$4,800 purchase order for printing Town Reports.

15. Adjournment: At 6:45 p.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer
Deputy Town Administrator