

Selectmen's Meeting Minutes
March 3, 2016
Harpswell Town Office
Approved March 17, 2016

Call to Order and Pledge of Allegiance: The meeting was called to order at 6:04 p.m.

Selectmen Present: Richard A. Daniel, Elinor Multer and Kevin E. Johnson

Staff Present: Kristi Eiane, Town Administrator and Terri Sawyer, Deputy Town Administrator

- 1. Adoption of the Agenda:** Chairman Daniel moved, seconded by Selectman Multer to adopt the agenda as amended with the addition of 13b. Consider Alternative Article; motion passed 3-0.
- 2. Public Comment:** Dorothy Rosenberg stated she believes the former Etnier house has been expanded greater than what is permissible. She asked the Board to investigate the matter. Chairman Daniel stated the Code Office will be asked to follow up.
- 3. Administrator's Report:** Administrator Eiane announced there will be presidential caucuses this weekend. The Republican caucus is on Saturday at Greeley Middle School in Cumberland with registration at 8:30am and the caucus at 9:30am. The Democratic caucus is Sunday at Harpswell Community School with registration at noon and the caucus at 1:00pm. In follow up of a series of vehicle burglaries, Administrator Eiane reported the Cumberland County Sheriff's Office is asking the public to remove valuable items from and to lock vehicles.
- 4. Selectmen's Announcements:** None.
- 5. Consent Agenda:** Chairman Daniel moved, seconded by Selectman Multer to adopt the consent agenda [February 17 minutes; East Shore Drive road name; accepted Jon Rogers' resignation from the Marine Resources Committee and Harbor and Waterfront Committee; authorization of warrant #10 in the amount of \$208,069.74, warrant #10a in an amount not to exceed \$1,000 to mail the Town Report and payroll warrant #10 in the amount of \$13,923.46]; motion passed 3-0.
- 6. Consider Grant Application to Harpswell Heritage Land Trust for Harpswell Community Garden (HCG):** Jane Covey, HCG Coordinator, reviewed the proposed budget for the HCG. The budget is split into two sections, one for the operations related to the plots and the other relating to the community garden area for the vegetables that are donated to the pantry. This year, the budget includes a part-time position that will work with the intern students. Chairman Daniel moved, seconded by Selectman Multer to authorize the submission to the HHHLT [total request \$3,615]; motion passed 3-0.
- 7. Energy Committee Matters**
 - A. Collaborative Memorandum of Understanding for Weatherizing:** Paul Desjardins, Energy Committee co-chair, stated the Committee worked with Habitat for Humanity to develop a weatherization program that will weatherize 5-7 LIHEAP heating assistance clients' homes per year. Energy Committee members will audit the homes, Habitat will train and provide the supplies, and volunteers will install the measures. Each home will cost \$200 - \$300. Some homes requiring a more advanced program will cost approximately \$500. Chairman Daniel moved, seconded by Selectman Johnson to approve the memorandum of understanding with Habitat; motion passed 3-0.
 - B. Purchasing Policy Amendment:** Selectman Multer stated she wants the word "current" replaced with "efficient". Mr. Desjardins reviewed the proposal to add language to the Town's purchasing policy that requires purchasing energy star products. Selectman Multer and Chairman Daniel wanted language to allow exceptions. Dan Huber, Energy Committee member, explained the top paragraph is the proposed language that does allow exceptions, to add to the policy; the bottom paragraph is proposed language to add to contracts. Chairman Daniel noted the Board could add other language to the contracts as well. Chairman Daniel moved, seconded by Selectman Johnson to adopt the addendum; motion passed 3-0.

C. Consider Draft Letter to Central Maine Power (CMP): Mr. Desjardins stated Harpswell's power system is not set up to back feed. The Committee would like CMP to connect the two major lines across the Mountain Road. This would allow redundancy and if the power on one side of Town goes out, it can be powered by back feeding from the other side. The proposed letter invites CMP to meet with the Energy Committee. Selectman Multer moved, seconded by Selectman Johnson to send the letter; motion passed 3-0.

8. Consider Request From Cook's Lobster & Ale House for Donation to Fireworks: Administrator Eiane stated this request came in late and has not been reviewed by the Budget Advisory Committee. For the past several years, the Town has approved donating \$1,000 to the fireworks display. Selectman Multer moved, seconded by Chairman Daniel to include \$1,000 in the 2016 budget and on the Town Meeting warrant; motion passed 3-0.

9. Consider Renewal Liquor License for Dolphin Marine, 519 Basin Point Road: Deputy Administrator Sawyer stated the Code Office reports the establishment is compliant with local ordinances and Cumberland County reports there are no alcohol related incidents reported. Chairman Daniel moved, seconded by Selectman Multer to approve the renewal liquor license; motion passed 3-0.

11. Consider Selling Pick-Up Truck Bed Cover: Administrator Eiane stated the most recent truck returned to the Town from Cumberland County had a cover on the bed that staff prefers to be removed. Therefore the cover is excess and can be sold. Chairman Daniel moved, seconded by Selectman Multer to place the item for bid without a minimum bid; motion passed 3-0.

13. Consider Petitioned Article for Inclusion on Town Meeting Warrant: Chairman Daniel stated a petition was turned in to the Town Clerk and 323 signatures were deemed valid which fulfilled the 307 signatures requirement. David I. Chipman read the petition language: *We, the undersigned, request an article on the 2016 Town Meeting warrant to raise and appropriate \$22,000 for the repair and maintenance of the Mitchell Field water tower and to establish a fund to receive money from private sources for same.* David Mercier, representing the Harpswell Neck Fire and Rescue (HNFR) Board of Directors, stated there was an article in the paper tying the Department to this matter and the Department wanted to clarify its position. Mr. Mercier read the letter "...at its March meeting last evening, HNFR's Board of directors voted unanimously to affirm its previously stated position that HNFR has no interest in using, monitoring, or acting as steward of the water tower at Mitchell Field." Mr. Mercier added that the Department does not take a position on the warrant article. Mr. Mercier asked if the additional studies proposed by the Selectmen [next article] will include looking at the costs necessary to operate a water system for various uses. Chairman Daniel stated the Board is considering an alternative article and he believes that Mr. Mercier's point would be covered along with wind load studies. Mr. Chipman stated the tower can be used for water and he looks forward to working towards that end. Selectman Johnson asked what happens if both articles are defeated. Chairman Daniel stated if that occurs he would personally take that as Town Meeting wanting the tower to be removed. Chairman Daniel moved, seconded by Selectman Multer to add the petitioned article to the 2016 Town Meeting warrant; motion passed 3-0.

13.5 Consider Alternative Article: Chairman Daniel stated this alternative article [*To see if the Town will vote to raise and appropriate \$22,000 to a reserve fund for the purpose of repairing, maintaining, and obtaining engineering analyses of the Mitchell Field water tower, and to expend that sum for that purpose, and to authorize the Board of Selectmen to accept gifts and grants for same.*] is very similar to the petitioned article and it was shared with a few of the petitioners who represented that they could support it. Mr. Chipman stated the process will take longer but that he can work with this article. Chairman Daniel proposed to remove the existing language from the Mitchell Field operations warrant article that proposed \$22,000 for the removal of the water tower. Selectman Multer moved, seconded by Selectman Johnson to place the new article on the 2016 Town Meeting warrant and to remove the \$22,000 for tower removal from the existing operations article. The Board

discussed the order of these two articles and agreed the Board's article should be voted on first and if it passes, perhaps the moderator can propose passing over the petitioner's article. The motion passed 3-0. Each Selectman recommends the new article.

14. Finalize and Sign 2016 Town Meeting Warrant and Budget: With the changes made tonight, the Town Meeting warrant will vary from the one printed in the Town Report with the removal of the \$22,000 from article 33, the Selectmen's alternative article will be number 34 and the petitioner's will be 35. Each article thereafter will be increased by 2 numbers. Additionally, with the added \$1,000 voted on tonight, the total municipal budget is \$4,920,047. Chairman Daniel moved, seconded by Selectman Johnson to approve the warrant and budget; motion passed 3-0.

15. Accept Donations: Chairman Daniel moved, seconded by Selectman Multer to accept the following donations for the bandstand: Candis Hine \$100, Thomas Carlisle \$100, Dian Petty \$25; motion passed 3-0.

16. Other Business: Selectman Multer moved, seconded by Selectman Johnson to approve a catering permit for Bowdoin College Coastal Studies and one for Cook's Lobster & Ale House; motion passed 3-0. Selectman Multer moved, seconded by Chairman Daniel to accept a \$2,000 grant for maintenance costs for the pump-out float and to authorize the Town Administrator to sign the paperwork; motion passed 3-0.

17. Public Comment: Mr. Chipman stated he is not sure why the Harpswell Neck Fire & Rescue Department does not want to use the water tower but he will keep working on it.

10. Public Hearing Re: Amusement Permit for Dolphin Marine: The hearing was opened at 7:00 pm. Deputy Administrator Sawyer stated the Town has an ordinance requiring any business that sells alcohol to obtain a permit for live entertainment. This establishment will offer live music. Chairman Daniel moved, seconded by Selectman Multer to approve the permit; motion passed 3-0.

18. Administrative Matters: The Board agreed to cancel its March 10 meeting and return to meeting every two weeks from March 17 forward.

12. Public Hearing Re: Posting of Town Roads to Restrict Weight: The hearing was opened at 7:15. Ronald Ponziani, Road Commissioner, recommended posting the roads from March 4 through April 30 unless conditions allow for the postings to be removed earlier. There was a discussion about whether an additional exemption for emergency septic tank pump-outs should be given. The current ordinance exempts septic tank trucks with a maximum permitted gross weight of 40,275 pounds. It was decided to wait and see if companies can work within the ordinance as in the past. Chairman Daniel moved, seconded by Selectman Johnson to post Town roads from March 4 to April 30 and for the Road Commissioner to come to another meeting if the postings can be removed earlier; motion passed 3-0.

19. Adjournment: At 7:25 p.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer
Deputy Town Administrator