

Selectmen's Meeting Minutes
March 29, 2018
Harpswell Town Office
Approved April 5, 2018

Call to Order and Pledge of Allegiance: The meeting was called to order at 6:00 p.m.

Selectmen Present: Richard A. Daniel and David I. Chipman

Staff Present: Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator; and Marguerite Kelly, Treasurer

1. Adoption of the Agenda: Chairman Daniel moved, seconded by Selectman Chipman, to adopt the agenda as printed; motion passed 2-0.

2. Public Comment: None.

4. Treasurer's Report: Marguerite Kelly, Treasurer, stated that Moody's Investor Services gave the Town a AA2 rating. The interest on the Town's bonds came in at 2.92% with five bids received. The funds will be available on April 6 and the bond anticipation note will then be paid off. Ms. Kelly reviewed her monthly report for February (attached).

3. Mitchell Field Pier Demolition Project Change Order and Payment Requisition: Barney Baker, of Baker Design Consultants, reviewed the pier demolition project status including issues relating to water and drainage. Mr. Baker reviewed the proposed change order #7 for \$27,615.50 to install an 8" drainage pipe to remove the water from the manhole area near the end of the newly built road across from the Bandstand. The Town's Department of Environmental Protection (DEP) Permit by Rule has been appended to include this work. Also Naji Akladiss of the DEP has approved the work. This work should dry up the wetland that was delineated and the area could be re-assessed and delineated again. Mr. Baker stated the rocks being removed from the south cell are soft and may not be able to be used for fixing the end of the causeway when the small boat basin is removed or for a possible boat launch. Chairman Daniel moved, seconded by Selectman Chipman to approve change order #7; motion passed 2-0. Selectman Chipman moved, seconded by Chairman Daniel to approve the requisition from Reed and Reed for \$186,694.47; motion passed 2-0.

5. Public Hearing re: Estes Lobster House Amusement License Application: The hearing was opened and closed at 6:35pm. Deputy Administrator Sawyer stated the Town has an Amusement Ordinance that applies to any establishment with a liquor license that wants to offer live entertainment. A public hearing and a notice in the local paper are both required. This establishment is proposing to offer live music. Selectman Chipman moved, seconded by Chairman Daniel to approve the amusement license; motion passed 2-0.

6. Consent Agenda: Selectman Chipman noted he has no opposition the new pole but didn't necessarily see the need for one. Chairman Daniel moved, seconded by Selectman Chipman to approve the consent agenda [Central Maine Power pole location form; approved pier warrant 9 in the amount of \$188,081.47; pier warrant 10 in the amount of \$12,583.10; warrant #13 in the amount of \$201,281.35; warrant #13a in the amount of \$2,717.77 and payroll warrant #12 in the amount of \$22,683.44]; motion passed 2-0.

7. Other Business: Arthur Howe, III, Fire Administrator, recommended the Board hire Dimitri Baumann as a Town firefighter. Mr. Howe reviewed Mr. Baumann's experience and stated if hired, Mr. Baumann would start next Wednesday. Chairman Daniel moved, seconded by Selectman Chipman to hire Dimitri Baumann; motion passed 2-0. It was noted how Meriel Longley, Town firefighter, handled a recent situation with compassion.

8. Administrative Matters: The Board's next meeting is April 5 at 6:00pm.

9. Adjournment: At 6:40 p.m. the Chair adjourned the meeting without objection.

Respectfully Submitted,

Terri-Lynn Sawyer
Deputy Town Administrator

Attachments: Treasurer's Report