

Town of Harpswell
Mitchell Field Committee Meeting
April 4, 2022

Attendees: Spike Haible, Don Miskill, Bob Yanders, Mose Price, Lee Cheever, and David Znamierowski.

Also present: Mark Eyerman

A quorum was present. The meeting was called to order at 5:02 PM.

Meeting Minutes: The March 7, 2021 minutes were approved as written [6-0-0].

New Business:

- **Chair Update** – Spike asked if anyone had any questions on the following subjects:
 - **Walking/Nature Trail/Educational Path** – S/C will meet in a few weeks to plan next steps.
 - **MF User Survey** – s/c meets tomorrow.
 - **Gate issues** – Katherine has only missed two mornings in two years to open the gate. Sheriff cannot always be there to close up at night so we need to work on a backup plan.
 - **Comprehensive Waterfront Plan:** We will start after MFMBD has been redrawn.
 - **MF Information and Policy Manual:** Ongoing project.
 - **MF 2022 Special Events:**
 - Mt Ararat Senior Prom – May 14. Will require early field closure.
 - Lobster Boat Races – July 24

- **Planner Update:**
 - **Running Tide Lease** – Still awaiting RT approval of the lease amendment. Kristi has touched base with them.
 - **Integrated Town Landing** – Working to get Barney allowed to continue working with MDOT on final design and permits.

- **Parking at Mitchell Field Parking S/C Report:**
 - S/C met on 3/15, 3/17 & 3/31.
 - Site survey to Mere Point Boat Launch on Friday 4/8 at 10:00 AM.
 - Will restripe the Admin Building Parking Lot; maximize spaces to use.
 - Looking at using permeable parking surfaces instead of paving.
 - Have identified several potential parking areas.

- **Overnight Parking for boaters Update:** – The Waterfront Working Group reviewed the program performance from last year and has made some minor changes to the program.
 - **Season** – Overnight Parking will be permitted **May 1 to October 15**
 - **Parking Violations** – Initiate a parking notice card for vehicles not displaying a permit to be placed on the windshield. Track license numbers for repeat violations.
 - **Float Plan** – Create a link in the online permit process which requires a float plan to complete the process and get the permit.

- **Invasives Control** – Don is talking with Kyle Rosenberg on when to start spraying. Will do poison ivy first then bittersweet.

- **MF Marine Business District Redraw** – Parking S/C’s memo recommends that we move forward with this initiative and not wait for RT to sign the lease. Mark and Spike will start to move forward on this project. Spike will forward Mark’s memo to the committee. Mark recommended that we review the RT lease as to their rights of first refusal and what impact that might have on our proposed redraw of the MFMBD. There are also some zoning impacts.

- **Stored Floats on concrete pad** – there is some Styrofoam coming out of one metal grate float. We need to take a look at it before it gets out of hand.
- **Speed Bumps** – Discussion about speed bumps or other suggestions to try and slow people down.
- **Swimmers' Float** – Damaged from the winter storms. Looking at whether or not we can salvage it or will have to replace it.
- **Burn Pile** – First burn did not get everything. We will consolidate it and go again.
- **Dinghy Storage Rack** – First project for completion in Spring.
- **Work Plan** – Will send out emails.
- **Goals and Action Items Update** – See changes.

The meeting adjourned at 5:31 PM.

Handouts: (All handouts are available electronically)

- MFC Chair memo, *Chairperson Update*, March 31, 2022
- MF Steward memo, *Steward's Update*, March 30, 2022
- Planner memo, *Planner's Update*, March 31, 2022
- *Mitchell Field Goals and Action Items List*, February 2, 2022
- MF Waterfront Working Group memo *Mitchell Field Overnight Parking Update*, March 29, 2022
- MF Parking Subcommittee memo, *Redraw of the Mitchell Field Marine Business District*, March 23, 2022
- MF Parking Subcommittee memo, *Permeable Parking Surface*, March 31, 2022

Next MF Committee Meeting:

- MFC meeting on Monday, May 2nd, 2022 at 5:00 PM
- MFC meeting on Monday, June 6th, 2022 at 5:00 PM
- MFC meeting on Monday, July TBD, 2022 at 5:00 PM (4th is a holiday)

Respectfully submitted,
Don Miskill, Secretary