

Selectmen's Meeting Minutes
July 3, 2019
Harpswell Town Office
Approved July 18, 2019

Call to Order and Pledge of Allegiance: The meeting was called to order at 4:00 p.m.

Selectmen Present: Chairman Kevin E. Johnson, David I. Chipman and Jane G. Covey

Staff Present: Terri Sawyer, Deputy Town Administrator

1. Adoption of the Agenda: Chairman Johnson moved, seconded by Selectman Chipman to adopt the agenda as printed; motion passed 3-0.

2. Public Comment: None.

3. Selectmen's Announcements: Chairman Johnson stated the State of Maine has closed its offices on Friday July 5 and he suggested the Town do the same. Chairman Johnson moved, seconded by Selectman Chipman to authorize the staff of the Town Office and Recycling Center/Transfer Station to extend the July 4 holiday through Friday, July 5. The Board's intention is to provide approved time off with pay to its employees, and not cause harm to any employee by this action. This is a one-time extension with no guarantee of any similar automatic extension in the future. Motion carried 3-0.

4. Town Administrator's Report: Deputy Administrator Sawyer stated Fire Administrator Arthur Howe is recommending the Board hire Liam Keating as a per diem firefighter. Mr. Keating is a full time dispatcher with the Portland Maine 911 center and a volunteer with the Cape Elizabeth Fire Department. He is qualified in arson investigation and marine operations, among others. He is also an Emergency Medical Technician, with hopes of becoming a Paramedic. Selectman Chipman moved, seconded by Selectman Covey to hire Liam Keating; motion passed 3-0.

5. Consent Agenda: 1) Approval of the Minutes; 2) Authorization of the Warrants: Selectman Chipman moved, seconded by Selectman Covey to approve the consent agenda [approved the June 20 minutes; authorized warrant #27 in the amount of \$75,178.71, and payroll warrant #26 in the amount of \$20,403.69]; motion passed 3-0.

6. Accept New England Grassroots Environment (NEGE) Grant for the Community Garden: Deputy Administrator Sawyer stated the Town's grant application to NEGE was approved in the amount of \$2,625 to fund improvements to the fencing. Selectman Chipman noted the Garden volunteers will need to return to the Board for approval of informational handouts. Selectman Chipman moved, seconded by Selectman Covey to accept the grant; motion passed 3-0.

7. Accept Bid from George's Painting and Authorize Contract to Stain the Town Building Occupied by Harpswell Community Broadcast: Deputy Administrator Sawyer stated the local paint company that previously offered to donate the stain for the building reviewed George's price and agreed it was a good price. Mr. Koucoules has amended his proposal to include the primer coat within his bid price of \$8,950 and has signed his proposal. Selectman Covey moved, seconded by Chairman Johnson to accept George's Painting bid and authorize the Town Administrator to sign the standard contract; motion passed 3-0.

8. Public Comment: None.

9. Other Business: None.

10. Administrative Matters: The annual non-resident taxpayer meeting is July 10 at 6:00 pm at the Old Orr's Island Schoolhouse.

11. Adjournment: At 4:08 p.m. the meeting was adjourned without objection.

Respectfully Submitted,

Terri-Lynn Sawyer
Deputy Town Administrator