

Town of Harpswell  
Mitchell Field Committee Meeting  
July 11, 2022

**Attendees:** Spike Haible, Don Miskill, Lee Cheever, Bob Yanders, Mose Price, Philip Conner, and David Znamierowski.

Also present: Mark Eyerman, Barney Baker, and David Chipman.

**A quorum was present. The meeting was called to order at 5:00 PM.**

**Meeting Minutes:** The June 6, 2021 minutes were approved as written [7-0-0].

**New Business:**

- **Town Landing Project Update** – Barney Baker provided a progress update on the project.
  - Has made some small changes to reduce cost of stub pier.
  - Concrete pad trailer parking area set up for 30 spaces. Assumes vehicle + trailer are 40' ft.
  - He's unsure if the large amount of fill required for the launch ramp will meet the criteria to get approval for permit by rule from the Army Corps of Engineers. It may require a full permit review which will also mean going back to the Town Planning Board.
  - Next steps: complete the final design drawings, MDOT review, then the permitting process.
  - There were a number of **MFC action items** that arose from the presentation:
    - Drone videos of launch ramp site at King High Tide and Low tide.
    - Subdivision Plan and Farr Airfield contact info to Barney for the project plans.
    - Delineation of the construction area for fence off from public access similar to the pier demolition area. It will have to permit Harbormaster access to the Admin Garage and Running Tide vehicular access to their site, including vendors and delivery trucks.
    - What do we do about the dinghy rack while the construction area is closed off while the ramp is being built. It will be inside the construction area fence line.
    - Loss of parking during construction and loss of the concrete pad parking for cars after the project is complete.
    - Consider vehicle + trailer parallel parking along service road for high volume events.
    - Signage requirements for construction period and after project is complete.
    - Causeway parking, ADA only?
    - Pedestrian access path. Can it be cleared considering the shoreline zoning restrictions.
    - Handling of dinghies with the floats and ramp in place.
    - Do we keep the ramp open year round?
    - Snowplowing plan should we decide to keep the ramp open year round. Also, can we plow the snow into the water or does it need to be disposed of on land.
- **MF Survey Questions Update** – Spike provided an update on the project progress.
  - Met with SB for workshop on 7/7. Approved to proceed with some minor changes.
  - Survey can be done online or on paper. Paper version will be sent out in August w/tax bills.
  - We will have an article in the Anchor, TV spot, and notice on the town web site.
- **Chair Update** – No questions about the written update.
- **Steward Update** – No questions about the written update.
- **Work Plan** – Will send out emails.
- **Goals and Action Items Update** – See changes.

**The meeting adjourned at 6:22 PM.**

**Handouts: (All handouts are available electronically)**

- MFC Chair memo, *Chairperson Update*, July 10, 2022
- MF Steward memo, *Steward's Update*, July 7, 2022
- *Mitchell Field Goals and Action Items List*, July 9, 2022
- *Mitchell Field Survey Questions (Draft)*, July 7, 2022
- GEI Consultants, *Mitchell Field Boating Access Improvements – Progress Set* (11 pages), July 8, 2022

**Next MF Committee Meeting:**

- MFC meeting on Monday, August 1, 2022 at 5:00 PM
- MFC meeting on Monday, September 12, 2022 at 5:00 PM (5<sup>th</sup> is a holiday)
- MFC meeting on Monday, October 3, 2022 at 5:00 PM

Respectfully submitted,  
Don Miskill, Secretary