

**Selectmen's Meeting Minutes**  
**August 15, 2019**  
**Harpswell Town Office**  
**Approved August 29, 2019**

At 5:15pm, the Board of Selectmen attended a site visit at 3 Independence Lane, Map 6, Lot 46.

**Call to Order and Pledge of Allegiance:** The meeting was called to order at 6:00 p.m.

**Selectmen Present:** Chairman Kevin E. Johnson, David I. Chipman and Jane G. Covey

**Staff Present:** Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator; Fred Cantu, Code Enforcement Officer; and Marguerite Kelly, Treasurer

**1. Adoption of the Agenda:** The agenda was accepted as amended by removing item 9 and adding in its place a letter of support.

**2. Public Comment:** Donna Frisoli, Harpswell Community Television Station Manager, stated the Station's antennae, for over the air viewing, has failed. Cable viewers are not affected. The Station is investigating the options and it seems repairing it will be the best option. They hope to be back on the air soon.

**3. Selectmen's Announcements:** Selectman Chipman stated it looks like the issue with the antennae is at the bottom and they are working to resolve the issue.

**4. Town Administrator's Report:** Town Administrator Eiane stated there was a memo regarding the mooring field at Mitchell Field. The Harbormaster has issued eight mooring permits for the area. People are asking questions, such as how large is the field, and it seems there should be a larger conversation. Administrator Eiane and the Harbormaster recommend that Mitchell Field not be considered a point of access for now so that no new mooring permits will be issued. Selectman Chipman so moved, seconded by Selectman Covey; motion passed 3-0. The 2019 tax bills will be mailed soon, likely tomorrow. The tax rate increased by 3.4% which results in an additional tax of \$22 per \$100,000 in value. Administrator Eiane reported that she, the Road Commissioner, Selectman Chipman and the Historical Society President met with a Department of Transportation (DOT) representative to brainstorm regarding the speeding issues at Harpswell Center. The DOT agreed to install a pedestrian sign and a pedestrian/bicyclist give 3-foot sign. A crosswalk is not a good option due to the character of the area and costs, but other measures are underway.

**5. Consent Agenda: 1) Approval of the Minutes; 2) Authorization of the Warrants:** Selectman Covey moved, seconded by Selectman Chipman to approve the consent agenda [approved the August 1 and 7 minutes; authorized warrant #33 in the amount of \$935,017.26, and payroll warrant #32 in the amount of \$21,063.60]; motion passed 3-0.

**6. Treasurer's Report:** Marguerite Kelly, Treasurer reviewed her monthly report for July (attached).

**7. Wharf Applications:**

- George and Anne Penniman, Map 15, Lot 19-1, 83 Ash Point Road: Fred Cantu, Code Enforcement Officer, reviewed the proposal for a 5'x80' fixed dock, 3'x32' seasonal ramp and a 12'x20' seasonal float. The other agency permits have been received and the Harbormaster has approved it. Chairman Johnson moved, seconded by Selectman Covey to approve the application as the Harbormaster indicates there is no hazard to navigation and there is no injury to the rights of others; motion passed 3-0.
- Kevin and Carrie Burnsteel, Map 79, Lot 19, 19 Birch Island: Mr. Cantu reviewed the proposal for a set of 4'x20' access stairs to a 6'x36' dock, 3'x36' seasonal ramp, 12'x20'; seasonal float with a set of 4'x6' stairs from the dock to the shore. Deputy Administrator Sawyer asked if there was any other access to the shore; Mr. Cantu responded no. Chairman Johnson moved, seconded by Selectman Covey to approve the

application as the Harbormaster indicates there is no hazard to navigation and there is no injury to the rights of others; motion passed 3-0.

**9. Land Use Violation, 3 Independence Lane, Map 6, Lot 46:** Removed.

**9. Letter of Support:** Administrator Eiane stated the County is asking municipalities to urge the University of Maine to prioritize research to help battle the browntail moth issue. A bill was approved at the legislative level for research but the Appropriations Committee did not approve the funding. This letter of support is to encourage the University of Maine to use funds it receives from the State to continue the research. Selectman Chipman moved, seconded by Selectman Covey to send the letter of support; motion passed 3-0. Administrator Eiane noted another bill passed regarding collecting fees at the time of the sale of pesticides but she understands that could take some to build up a fund for research. Selectman Covey noted the work Dr. Groden conducted in Harpswell regarding the browntail moth and how important it is for further research.

**10. Committee Appointments and Status of Membership:** Selectman Chipman moved to appoint James Bebarski to the Energy & Technology Committee; motion passed 3-0. Deputy Administrator Sawyer explained there are a few other appointments to consider relating to people who were previously appointed but unable to execute their appointment sheets within the required 60 days. Selectman Chipman moved, seconded by Selectman Covey to appoint: Thomas Carr as a Town Lands Steward; Jack Dostie to the Harbor & Waterfront Committee; Robert Eaton to the Recycling Committee; Hope Hilton to the Town Lands Committee; and David Znamierowski and Lee Cheever to the Mitchell Field Committee for the Master Plan Update purpose; motion passed 3-0. Deputy Administrator Sawyer stated the Board has a memo from the Harbormaster asking the Board to consider removing Serene Hart from the Marine Resources Committee due to more than 3 unexcused absences from the meetings. Selectman Chipman so moved, seconded by Selectman Covey; motion passed 3-0.

**11. Create Climate Resiliency Task Force and Appoint Members:** Town Administrator Eiane stated Mary Ann Nahf, chair of the Conservation Commission, reached out to each of these suggested members to ask for their participation on this Task Force that will work on prioritizing what needs to be done to mitigate or adapt to sea level rise. The project is being funded by a grant from the Down East Institute. Selectman Chipman moved, seconded by Selectman Covey to approve the Climate Resiliency Task Force and appoint: Ken Oehmig, Bill Saxton, Jack Dostie, Mary Ann Nahf as Chair, Deirdre Strachan, Joanne Rogers, Jay McCreight, Bruce Davis, Bill Mangum, Monique Coombs, Reed Coles, Dick Mosley and Ned Simmons; motion passed 3-0.

**12. Extension of Winter Road Maintenance Contract:** Administrator Eiane stated the Board reached consensus to proceed with a one-year extension for the winter road maintenance contract with Goodall Landscaping, Inc. with a 3% increase over the 2018-2019 contract. On the 2020 warrant, there will be an article to authorize the Board to enter into a multi-year contract and the services can be put out to public bid at that time. Chairman Johnson stated Goodall Landscaping did fine last year, but the public's unrealistic expectation is still to have bare roads immediately. Selectman Chipman moved, seconded by Selectman Covey to approve the extension; motion passed 3-0.

**13. Accept Donations:** Chairman Johnson read the donors names. Selectman Chipman moved, seconded by Selectman Covey to accept the donations for the Bandstand Fund: Ed & Laurie Blain \$100; Diana Cary \$100 and concert donation box \$1,172.99; motion passed 3-0.

**14. Public Comment:** None.

**15. Other Business:** The Board scheduled a workshop with Tony Vigue [Community Television Association of Maine] regarding the preparedness and process for re-franchising for September 12 at 5:00pm.

**16. Administrative Matters:** None.

**8. 6:30 PM Public Hearing Re: Stevens Junkyard, Pinkham Point Road, Tax Map 46, Lot 31:** Fred Cantu, Code Enforcement Officer, reported the paperwork is in order as well as the site inspection and he recommends approval of the junkyard permit. Selectman Chipman moved, seconded by Selectman Covey to approve the permit; motion passed 3-0.

**17. Adjournment:** At 6:32 p.m. the meeting was adjourned without objection.

Respectfully Submitted,

Terri-Lynn Sawyer  
Deputy Town Administrator

Attachments: Treasurer's Report