



## Comprehensive Plan Task Force Meeting

Minutes August 18, 2022

Harpswell Town Office

Approved September 14, 2022

**Members Present:** Allan LeGrow, Amy Haible, Kevin Johnson, Bob Eaton, David Brown, Mary Ann Nahf, Phil Taylor, Monique Coombs, Peter Lieberwirth

**Staff Members Present:** Mark Eyerman and Kayla Matthews

1. **Call to Order and Review Agenda:** Chairman LeGrow called the meeting to order at 2:33pm. TF members were introduced.
2. **Recap of July 21<sup>st</sup> Meeting and Approval of Minutes:** Chair Allan LeGrow briefly summarized the July meeting. Amy Haible moved, seconded by Peter Lieberwirth, to approve the July 21, 2022 meeting minutes. The motion was unanimously approved.
3. **New Business:**
  - a. **VIEWSHED Consultant Presentation:** Judy Colby-George from VIEWSHED presented the TF with a draft schedule that will result in a final plan by Town Meeting 2024. VIEWSHED indicated they will create a "hub-site" where documents will be available to the TF and public. Colby-George also presented a draft plan to ensure public participation in the Comp Plan process. In particular, they discussed a concept called "Meeting-in-a-Box" which will enable TF members to engage with groups throughout the community to address key concerns and gain feedback. The cost of VIEWSHED support was also presented and discussed. Chairman LeGrow called for a motion to formally recommend to the Select Board that VIEWSHED be hired at a cost of \$92,673 (\$90K of which would come from ARPA funding approved by the Town in April). Amy Haible moved, seconded by Peter Lieberwirth, to recommend VIEWSHED at the cost presented to the select board. The motion was unanimously approved.
  - b. **Drone Video Report:** Chairman LeGrow summarized the results of several meetings with a professional photographer (Mark Miskill) regarding the use and potential value of drone video to the comp plan effort. Samples of both video and still photos taken from Miskill's drone were observed by the TF. While the capability was noted, the TF agreed more work needed to be done to create a viable plan on how best to use this capability in the planning effort. This will be pursued in the coming weeks.
4. **Final Comments and Adjournment:** Bob Eaton shared an article from The Island Institute's Waypoints: Community Indicators series. The meeting was adjourned at 4:00pm.

**Next Meeting:** September 14, 2022 at 2:30pm

Respectfully Submitted,

Kayla Matthews  
Recording Secretary