

Select Board Meeting Minutes
September 25, 2024 4:00pm
Harpswell Town Office
Approved October 3, 2024

This meeting was held in the Select Board Meeting room at the Town Office and was available remotely by Zoom. The Chair read aloud the procedure for how members of the public could participate; such instructions were also included on the published agenda and on the website.

Selectmen Present: Chairman Kevin E. Johnson, Selectman David I. Chipman, and Selectman Jane G. Covey

Staff Present: Kristi Eiane, Town Administrator; Terri Gaudet, Deputy Town Administrator/Treasurer and Debbie Turner, Assessing Agent

1. **Call to Order:** Meeting was called to order at 4:00 pm.
2. **Consider Revaluation Contract with Vision Government Solutions:** Administrator Eiane stated the Town sent out a request for proposals for a Town-wide revaluation and two responses were received. Administrator Eiane, Chairman Johnson, and Debbie Turner reviewed the proposals and are recommending Vision Government Solutions as it best meets the needs of the Town. The Assessing Department will support some services such as call backs and personal property. Patrick Donovan, of Vision Government Solutions, introduced his company and staff and reviewed the project details. Vision would begin in November 2024 and will complete the project in July 2026 for implementation in the 2026 commitment. Mr. Donovan reviewed the different phases of the project and that a website page will be set up to allow taxpayers to follow along through the project. This contract does not include covering the personal property accounts and does not include Vision returning for call-back appointments if the taxpayer is not there during the first visit. The Assessing Office will perform the initial call backs but if the volume is high, the Town may budget more funds in 2025. The Town will also reach out to another company that could potentially perform the personal property revaluations. Selectman Chipman moved, seconded by Selectman Covey to approve the contract with Vision Government Solutions [for \$394,000]; motion passed 3-0.
3. **Consider Letter of Support for Regional Warming Shelter in Brunswick:** Administrator Eiane reported Andrew Lardie, Executive Director of Tedford Housing, asked for a letter of support for a grant application to Maine Housing for funding to purchase a property in Brunswick for a regional warming shelter. Selectman Chipman moved, seconded by Selectman Covey to approve the letter of support; motion passed 3-0.

The Select Board discussed its upcoming meeting schedule that may include some changes.
4. **Adjournment:** The meeting was adjourned at 4:42 pm without objection.

Respectfully Submitted,

Terri L. Gaudet
Deputy Town Administrator