

**Select Board Meeting Minutes
January 18, 2024
Harpswell Town Office
Approved 1.25.24**

Call to Order and Pledge of Allegiance: Meeting was called to order at 6:00 pm.

Selectmen Present: Chairman Kevin E. Johnson, Selectman David I. Chipman, Selectman Jane Covey

Staff Present: Kristi Eiane, Town Administrator; Terri Gaudet, Deputy Town Administrator/
Treasurer;

1. **Adoption of the Agenda:** The agenda was adopted as written
2. **Accept Cook's Lobster & Alehouse Heating Assistance Donation:** Kevin O'Kelley, on behalf of Cook's Lobster and Ale House and Nick & Jennifer Charboneau, reported that the annual dinner and auction to benefit Harpswell Heating Assistance, which was held in December, raised \$25,000. He acknowledged sponsors, Engel Volker Casco Bay, Land's End Gift Shop, North Atlantic Inflatables, Keller Williams Harpswell Realty, Roxane York Maine Real Estate, R.A Webber & Sons, Northeast Marine Survey, Lee Auto Malls, Wicked Joes Organic Coffee, Rob Williams Real Estate, Portside Realty Group, Pat's Pizza, Doug Warren & Pamela Berry, Mike Topchik. He also reported that Cook's would be holding a fundraiser on February 10, 2024 from 4:00 to 8:00 to aid in rebuilding after the storms. Selectman Chipman moved, seconded by Selectman Covey to accept the donation. Motion passed 3-0.
3. **Public Comment:** None
4. **Select Board's Announcements:** Selectman Chipman reported that he had received a request for the Harbor and Waterfront and Town Land's committees to meet in response to the storm damage. Chairman Johnson will discuss with the Committee Chairs. Chairman Johnson suggested the possibility of a dumpster to clean up the Town property at Mackerel Cove which is littered with storm debris. The Board concurred that he would work with Administration to look into the possibility. Selectman Chipman denounced recent anti-Semitic graffiti.
5. **Town Administrator's Report:** Administrator Eiane reported that there was one incidence of antisemitic graffiti and joined Selectman Chipman in denouncing it. She also reported that Paul Plummer, Harbormaster, and Mike Drake, Fire Administrator, and completed a report regarding damage to Town property during the storms. She thanked them and encouraged homeowners to report their damage, which may facilitate reaching a FEMA threshold for assistance. She reported that Senator Collins would be conducting a site visit to see the storm damage on Saturday, January 20, 2024. She reported that the Selectboard had been invited to attend. She also thanked the Harpswell Anchor for documenting the storm damage. She thanked Cook's for their fundraising efforts, and reported that Harpswell Aging at Home and Maine Coast Fisherman's Association would also be having fundraisers. She reported that Monique Coombs from Maine Coast Fisherman's Association (MCFA) had been invited to a future Select Board meeting to provide information about a fund being set up by MCFA.
6. **2024 Budget Review:** Administrator Eiane reported that the budget she was presenting on behalf of the Budget Advisory Committee, had not anticipated the two storms and that some priorities might

change as a result. She reported that after the wage and salary work shop \$8,614 had been added to the Budget Advisory Committee submission. She reported that due to some revenues coming in higher than anticipated in 2023, that the proposed budget should still be LD1 compliant with those offsets. She reported that one part-time position had been added at the recommendation of the Technology and Communications Task Force for a Communications Coordinator. Also included is a new position for a full-time Town Planner. She also reported that a special project for a Town wide reassessment and the second phase at the Recycling Center are included. The Board reviewed the following categories:

1000	GENERAL GOVERNMENT	373,419
1000	LEGAL	50,000
1000	MEMBERSHIP & DUES	19,332
1000	PUBLIC INFORMATION	8,000
1100	ELECTED OFFICIALS	137,182
1120	ASSESSING	113,846
1130	CODES ENFORCEMENT	187,896
1140	TAX COLLECTOR'S OFFICE	59,588
1150	TOWN CLERK'S OFFICE	65,393
1160	TOWN PLANNER	112,100
1170	COMMITTEES & COMMISSIONS	5,700
1200	FACILITY: MUNICIPAL BLDG	94,400
1205	FACILITY: EMS GARAGE	7,300
1210	FACILITY: OLD TOWN HOUSE	11,220
1225	TOWN DOCK: POTTS POINT	8,000
1226	TOWN LANDINGS	20,000
1227	CEDAR/ROBINHOOD BEACH	8,450
1230	CEMETERIES	19,800
1300	RISK MGMT(INSURANCE)	112,096
1310	EMPLOYEE BENEFITS	559,116
1600	CONTINGENCY	0
1650	SPECIAL PROJECTS	150,000
2000	RECYCLING STATION	560,130
2110	TRANSFER STATION	145,650
2200	TOWN ROADS: MAINTENANCE & SIGNS	116,700
2210	TOWN ROADS: SNOW REMOVAL	584,190
3100	SHERIFF'S DEPT: CUMB CTY	483,379
3110	SHERIFF'S DEPT: SHELLFISH	260,654
3115	MARINE SERVICES & CONSERVATION	10,000
3200	FIRE & RESCUE: CH FIRE DEPT	75,000
3210	FIRE & RESCUE: OBI FIRE DEPT	79,500
3220	FIRE & RESCUE: HN FIRE DEPT	67,500

7. **Consent Agenda: 1) Authorization of the Warrants;** Selectman Chipman moved, seconded by Selectman Covey to accept the consent agenda. [1) Warrant #3 in the amount of \$31,101.40, payroll warrant #2 in the amount of \$24,584.80 and payroll warrant #2a in the amount of \$51.00]. Motion passed 3-0.
8. **Public Comment:** None
9. **Other Business:** Administrator Eiane reported that the public meeting regarding the Mitchell Field Administration Building had been moved to February 28, 2024 at 6:00 pm and will be a hybrid meeting.
10. **Adjournment:** The meeting was adjourned at 7:12 pm without objection.

Respectfully Submitted,

Ronda Peek
Recording Secretary