

**Selectmen's Meeting Minutes**  
**January 27, 2022**  
**Harpswell Town Office**

Members of the Board and Staff meet via Zoom with Lois Skillings of Midcoast Hospital at 5:00pm. She presented a Powerpoint presentation illustrating the current situation with Covid at the Hospital, and the effectiveness of masking and vaccines to prevent the spread of Covid [See attached Powerpoint].

**Call to Order and Pledge of Allegiance:** Meeting was called to order at 6:00 pm.

**Selectmen Present:** Chairman Kevin E. Johnson, Selectman David I. Chipman, Selectman Jane G. Covey

**Staff Present:** Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator & Treasurer; Paul Plummer, Harbormaster.

1. **Adoption of the Agenda:** The agenda was accepted with the addition of street lights.
2. **Public Comment:** LeeAnn Grillo, Susan Stemper and Greta Warren each came forward to share their views and express interest in the Board's process for filling the School Board seat vacated by Alison Hawkes. Greta Warren expressed an interest in being considered for the opening.
3. **Selectmen's Announcements:** Selectman Johnson reminded everyone that if you are in need of heating assistance to call the Town Office. Selectman Covey recommended viewing the recording of the Zoom meeting with Lois Skillings regarding Covid. Selectman Johnson also announced that the Comprehensive Plan Task Force was moving along.
4. **Town Administrator's Report:** Administrator Eiane announced that the Town had signed a contract with Allegiance for a pumper truck which will cost over \$540,000 and be delivered in 21 months. She also reported that the Town had signed a lease agreement with Midcoast Hospital for \$1 for up to 3 years, to lease a Town-owned Tahoe to be used for the paramedic program. The hospital will pay for all costs associated with the vehicle. She reported that there has not yet been a confirmation that the tower at Mitchell Field is operational, but believes that it will be soon. She reported that the Food Pantry at the Town Office had to be cancelled today because it was too cold for the workers. She encouraged anyone who might be eligible for home repairs through the Harpswell Aging at Home program to contact the Town Office.
5. **Consent Agenda:** 1) **Approval of the Minutes;** 2) **Authorization of the Warrants.** Selectman Chipman moved, seconded by Selectman Covey to accept the consent agenda. [1/13 minutes, warrant #4 in the amount of \$105,902.05, and payroll warrant #3 in the amount of \$23,451.09] Motion passed 3-0.
6. **MSAD 75 Representative Process:** Administrator Eiane shared that there were two separate issues relating to openings on the School Board. The first is an election in March 2022, to fill the seat of Linda Hall whose term will be up at the end of June. The second is an appointment by the Select Board to fill the vacancy created by the resignation of Alison Hawkes. Selectman Covey assured the public that the process of the appointment would be deliberative, timely and fair. She suggested, and the Board concurred, that staff build an outline starting with the process that was used in 2019 and bring it to the next meeting where the Board would discuss it and making any changes to adapt to the current situation, and then make a final decision on the process.

7. **Air Boat Mutual Aid:** Paul Plummer, the Town's Harbormaster, recommended that the Board approve the use of the Town's airboat by the Maine Warden Service to be used for mutual aid at the Sebago ice fishing derby. Selectman Chipman moved, seconded by Selectman Covey to allow the use of the airboat. Motion passed 3-0
8. **Proposed Ordinance Amendments:**
- Harbor & Waterfront: Harbormaster Plummer recommended that the Board consider adding two amendments to the Ordinance regarding moorings. The first would be that the point of access must be owned by the mooring owner, the Town or someone having specific rights, and the second that the mooring must be inspected every three years. Self-inspection would be allowed if the owner of the mooring affirms that they have inspected the mooring. Selectman Chipman moved, seconded by Selectman Covey to propose the amendments to Town Meeting vote. Motion passed 3-0.
  - Shellfish: Harbormaster Plummer recommended that the Board consider amending the Shellfish Ordinance to include a new category for a resident commercial-nonresident commercial license. This category would require 5 years of previous residency. The fees for the license would not include reduced rates for over 65. He also recommended excluding students from the three proofs of residency requirement for licenses. The Board concurred that a public hearing would be set to discuss these changes on February 10, 2022.
9. **Set Public Hearing for Curtis Memorial Library Appropriation \$159,089:** The Board concurred that the public hearing for Curtis Memorial Library would be held on February 10, 2022 at 6:15, and be followed by the other hearings.
- 9a. **Street lights:** Selectman Chipman presented the Board with his findings and recommendations regarding the new LED Street Lights. The Board concurred that they would review and discuss at next week's meeting.
10. **Budget 2022 Review:** The Board reviewed the 2022 budget for the accounts listed below:

3100	SHERIFF'S DEPT: CUMB CTY	465,215
3110	SHERIFF'S DEPT: SHELLFISH	245,472
3115	MARINE SRVS/CNSERVATION	10,000
3200	FIRE & RESCUE: CH FIRE DPT	70,000
3210	FIRE & RESCUE: OBI FIRE DPT	75,000
3220	FIRE & RESCUE: HN FIRE DPT	67,500
3230	DEPARTMENT OF SAFETY	215,063
3350	EMERG SVCS-ADVANCE LIFE SUP	331,515
3400	MARINE S/ HARBORMASTER	120,640
3500	ANIMAL CONTROL	31,415
3600	PUBLIC SAFETY: STREET LTG	12,000
5200	WELFARE: GENERAL ASSIST	12,000
5300	WELFARE: SOCIAL SVCS	23,100
6000	CULTURAL	92,070
6000	CURTIS MEMORIAL LIBRARY	159,089
6000	HCBC	64,000
6420	RECREATION: GENERAL	72,565
6410	TRUFANT-SUMMERTON FIELD	2,000
6420	REC: PROGRAMS	6,300
7000	DEBT SERVICE	630,000

9200	PROJECTS: CAPITAL RESERVES	105,000
9200	CAPITAL ROADS	350,000
9200	DEDICATED EM SER VEHICLE	100,000
9200	MITCHELL FIELD WATERFRONT PLAN	0
9400	MITCHELL FIELD	35,500

11. **Public Comment:** None
12. **Other Business:** None
13. **Adjournment:** The meeting was adjourned at 7:18 pm without objection.

Respectfully Submitted,

Ronda Peek  
Recording Secretary