

Selectmen's Meeting Minutes
October 7, 2021
Harpswell Town Office
Approved November 4, 2021

At 5:00 a workshop was held with the Selectmen and Planning Board regarding the Comprehensive Plan update.

Call to Order and Pledge of Allegiance: Meeting was called to order at 6:00pm.

Selectmen Present: Chairman Kevin E. Johnson, Selectman David I. Chipman, Selectman Jane G. Covey

Staff Present: Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator & Treasurer

1. **Adoption of the Agenda:** The agenda was amended to include Topic 5.5 Task Force.
2. **Public Comment:** Allan LeGrow urged the Town to consider acting quickly to fulfill the vacancies in the Planning and Codes Office.
3. **Selectmen's Announcements:** None.
4. **Town Administrator's Report**
 - **LED Streetlight Conversion Update:** Administrator Eiane and Planner Mark Eyerman have worked to recommend a company to complete the Town's LED streetlight conversion. The Town received two bids, one from RealTerm Energy of Annapolis, MD and one from Affinity LED Lighting of Portsmouth, NH. The Town is recommending RealTerm Energy. A key consideration is the color of the LED lights, a 'warmer' light was available from RealTerm Energy.
5. **Consent Agenda: 1. Maine Conservation Corp. Contract; 2. Accept Resignation; 3. Authorization of the Warrants.** Selectman Chipman moved, seconded by Selectwoman Covey, to accept the consent agenda, to authorize the Chair to sign the Maine Conservation Corps contract, and to accept, with regrets, the resignation of Diane Plourde from the Code Office. Approval included warrant #41 in the amount of \$930,690.19 and payroll warrant #40 in the amount of \$21,554.35. Motion passed, 3-0.
- 5.5 **Task Force:** Selectman Chipman moved, seconded by Selectwoman Covey, to create a task force for the Comprehensive Plan – more to follow at a future meeting. Before voting, Selectwoman Covey summarized the workshop held before the Select Board Meeting. Motion passed, 3-0.
6. **McAuley Investment Trust Wharf Application, Map 56, Lot 18, 58 Catlin Shore Road:** Joe Leblanc, of LeBlanc Associates, described the updated design of the wharf

application to have a piling support system, to replace the previously suggested rock filled crib, to deter green crabs from congregating and harming the shellfish ecosystem. Chairman Johnson moved, seconded by Selectman Chipman, to approve the application as the Harbormaster indicates, there are no hazards to navigation, or injury to the rights of others in relation to fishing, fowling or navigating. [Referencing the updated plan, dated 10/07/2021.] Motion passed, 3-0.

- 7. Agreement with Blue Sky Tower RE: Emergency Communication Equipment:** Administrator Eiane summarized the agreement with Blue Sky Tower, which would allow the Town to put communications equipment on the tower. Selectman Chipman moved, seconded by Selectwoman Covey, to enter into agreement with Blue Sky Tower and authorize Administrator Eiane to sign the document. Motion passed, 3-0.
- 8. Treasurer's Report:** Treasurer Terri Sawyer summarized the Town's finances for September 2021. [See attached Treasure's Report]
- 9. Winter Sand Request for Proposals:** Selectman Chipman moved, seconded by Selectwoman Covey, to send out the request for proposals for winter sand. Motion passed, 3-0.
- 10. Public Comment:** None.
- 11. Other Business:** None.
- 12. Adjournment:** The meeting was adjourned at 7:25pm without objection.

Respectfully Submitted,

Kayla Matthews
Recording Secretary

Attachments: Treasurer's Report