

Selectmen's Meeting Minutes
Thursday November 12, 2020
Harpswell Town Office
Via Zoom
Approved December 3, 2020

Call to Order and Pledge of Allegiance: Meeting was called to order at 6:00pm.

Selectmen Present: Chairman Kevin E. Johnson, Selectman David I. Chipman and Selectperson Jane G. Covey

Staff Present: Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator; Tim Clark, Code Enforcement Agent; Paul Plummer, Harbormaster; Arthur Howe, Fire Administrator.

Members of the Board and staff were participating by Zoom. The meeting was also being broadcast live on Harpswell Community Television and live streamed. The Chair read aloud the procedure for how members of the public could participate; such instructions were also included on the published agenda and on the website.

1. **Adoption of the Agenda:** The agenda was accepted as written.
2. **Public Comment:** None.
3. **MidCoast Hospital Update RE: COVID-19:** MidCoast Hospital representatives, Lois Skillings and Christopher Bowe, provided an update on the status of COVID-19 in our surrounding communities. (Please see attached slide presentation.)

Selectman Chipman noted the Board held an executive session prior to this meeting and wanted to make a motion upon returning to open session. Selectman Chipman moved, seconded by Selectwoman Covey, to authorize our legal counsel to undertake any legal action that may be necessary, to address the violation [discussed earlier], including but not limited to, an inspection warrant and an 80K action. Motion passed, 3-0.

4. **Selectmen's Announcements:** Chairman Johnson thanked Rosalind Knight, Cathy Doughty and the poll workers for their wonderful work handling the election. Johnson also thanked Bowdoin College for increasing their annual donation from \$9500 to \$20,000. The donation is in lieu of paying property taxes for Bowdoin's property on Orr's Island.
5. **Town Administrator's Report:** Administrator Eiane also thanked the Town Clerk's Office employees, Sheriff's deputies, registrars and poll workers for a wonderful job with the election. It was believed to be the highest voter turnout. Eiane also reported that the Budget Advisory Committee (BAC) will begin meeting next week on Monday, November 16th, which is currently planned on being an in-person meeting, but may switch to Zoom.

6. Consent Agenda: Selectman Chipman moved, seconded by Selectwoman Covey, to accept the consent agenda, [10/29/20 minutes as edited; two road names – Blue Bird Way and Sanjoy Lane; appointed Linda Hall and Jane Meisenbach to the Budget Advisory Committee and appointed Scott Merriman as a full member to the Harbor & Waterfront Committee; authorized warrant #46 in the amount of \$959,855.57 and payroll warrant #45 in the amount of \$25,010.07]. Motion passed, 3-0.

7. Wharf Applications:

- **Susan Landis, 6 Risska Road, Map 11, Lot 97.** Application is for a 4'x8' access platform and a 4'x10' access stairs on the steep embankment, a 4'x24' access platform and stair system; 5'x6' platform / pier; 3'x25' aluminum ramp and 10'x12' float. Harbormaster Paul Plummer had reservations as the float location would sit on an eel grass bed. The property owner's representative, Joe Leblanc, had assured Plummer that it does not. Plummer stated that he is comfortable moving forward with the application, with the stipulation that Plummer visits the area in the spring to confirm there is no eel grass. Chairman Johnson stated that he is familiar with the area in question and believes it sits on cobble and mud. Chairman Johnson moved to approve the application as the Harbormaster indicates, there is no hazard to navigation, there is no injury to the rights of others in relation to fishing, fowling or navigation, with the condition that there will be a visitation by the Harbormaster to verify there is no eel grass. The motion was seconded by Selectman Chipman. Motion passed, 3-0.
- **Alessandro Pagani, The Tote Road, Map 39, Lot 13.** Application is for a 4'x6' landing that connects to a 4'x10' set of access stairs, a 4'x6' landing, a 6'x32' pier, a 3'x50' ramp and two 12'x30' floats. There was concern about the size of the float and dock system and the effect the system would have on fishing in the direct area. It was suggested that perhaps a mooring would be more appropriate. Tim Forrester spoke on behalf of the applicants, stating that the float would serve two properties, and would allow the large sailboat owned by the applicant to be serviced and cleaned at the float but not remain at the float as the system is not an all-tide system. Chairman Johnson moved to approve the application as the Harbormaster indicates, there is no hazard to navigation, there is no injury to the rights of others in relation to fishing, fowling or navigation. The motion was seconded by Selectman Chipman. Motion passed, 2-0, with Selectwoman Covey abstaining.
- **Mitchell & Sheila Pulver, 331 Bethel Point Road, Ma 60, Lot 34:** The application is for a 5'x72' pier, a 3'x40' ramp and a 10'x16' float. Chairman Johnson moved to approve the application as the Harbormaster indicates, there is no hazard to navigation, there is no injury to the rights of others in relation to fishing, fowling or navigation. The motion was seconded by Selectman Chipman. Motion passed, 3-0.

8. Float Pump Out Grant Application: Harbormaster Plummer requested authorization to apply for a grant to pay for maintenance of the Cundy's Harbor float pump out. The grant would be for approximately \$1500, which would cover the sewage pump outs and replacement of the mooring gear. Selectman Chipman moved, seconded by Selectwoman

Covey, to authorize the grant submission. Motion passed, 3-0. Chairman Johnson suggested the Town look into additional grants for installing another pump out float closer to Orr's and Bailey Islands.

9. Harbormaster's Boat Motor Recommendation: Harbormaster Plummer sent out a Request for Proposal (RFP) to replace the motor on the Harbormaster's boat. The Town received 2 replies, one that met the specific RFP requirements, from Bamforth Marine for \$14,419.64 with a trade in value of the old motor of approximately \$2000, bringing the price down to \$12,419.64. Selectman Chipman moved, seconded by Selectwoman Covey, to accept the bid from Bamforth for \$12,419.64. Motion passed, 3-0.

10. Appointments to the Technology/Communications Planning Task Force: Selectwoman Covey moved, seconded by Selectman Chipman, to appoint the following individuals to the Technology/Communications Planning Task Force: James Bebarski, Ben Menair, Karl P. Lieberworth, Gary Vincent and Susan Chapdelaine Campbell. Motion passed, 3-0.

11. Cundy's Harbor Library Request for Proposals: Deputy Administrator Sawyer requested authorization to send out a Request for Proposals for the Cundy's Harbor Library improvement project. Selectman Chipman moved, seconded by Selectwoman Covey, to authorize the release of the RFP. Motion passed, 3-0.

12. Treasurer's Report: Deputy Administrator and Treasurer Sawyer reviewed the Town's finances as of October 31, 2020. (Please see attached Treasurer's Report.)

13. Public Comment: None.

14. Other Business: Administrator Eiane asked the Select Board if they wanted a workshop to discuss capital roads. A workshop was scheduled for Thursday November 19, 2020, 5pm.

15. Adjournment: The meeting was adjourned without objection at 7:17pm.

Respectfully Submitted,

Kayla Matthews
Recording Secretary

Attachments: Mid Coast Hospital presentation
Treasurer's Report