

Town of Harpswell
Mitchell Field Committee Meeting
December 5, 2022

Attendees: Spike Haible, Katherine Goodrich, Don Miskill, Bob Yanders, Mose Price, Philip Conner, and Jaye Kalil.

Also present: Mark Eyerman and David Chipman

A quorum was present. The meeting was called to order at 5:03 PM.

Meeting Minutes: The November 7, 2022 MFC minutes were approved as written [7-0-0].

New Business:

- **Town Landing**
 - No new news. Barney is now working for someone else so we are not the top priority. Barney promised Mark the numbers by next week.
 - Once received, we can evaluate if and how the Town should move forward .
- **Marine Business District Redraw (Rezone):**
 - Select Board approved our request to proceed. Mark will meet with Maine DEP.
 - Mark emailed a package of information to the DEP Shoreland Zoning Coordinator for Southern Maine and asked for his feedback. He will follow up this coming week.
 - If DEP is OK with the draft proposal, Mark will run it by Running Tide one more time to make sure that they are onboard with the change.
- **MF Survey Update:**
 - Including some late returns, there have been over 780 responses, an incredible return rate of nearly 27% of households (@ 2900) in Harpswell. The sub-committee has been reviewing the results and in particular sorting through the 1121 individual comments to categorize the various topics the respondents specifically mentioned.
 - Dogs and dog policy, admin building, waterfront and boat launch, and trails/roads got the most comments.
 - The next steps are drafting a summary report for BOS and public consumption. A written version will serve as basis for a power point presentation. The sub-committee will meet weekly, we hope, until the report is finished for review by the MFC.
- **MF Information and Policy Manual** – Chair set a goal of completion by June 2023.
- **End of the Year Report** – Draft presented for review before submission to town.
- **Mitchell Field 2023 Goals and Action Items** – Presented to the committee.
- **Steward Update** – Have some winter work listed. See the report.
 - New dog station pole is in the ground at the upper meadow station.
 - We’ve decided to leave the new picnic tables out as we are down to two old ones which don’t have much time left on them.
 - **Bandstand Lighting gathering** – December 8 at 6:00 PM.
- **Front Gate** – Was locked almost every night these past few weeks. It’s locked because we don’t want cars in there at night. It does not prevent pedestrians from entering.
- **Refuse** – Citizen reported a used needle & spoon at the Field. Steward went right over to pick it up, bagged and passed to Kristi for transfer to the sheriff.
- **MF 2023 Draft Budget** – Final budget with Bandstand request. No Community Garden request.
- **Admin Building** – Discussion about the current status, zoning restrictions, possible uses, donor’s intentions, town required funding and the need for more information.
- **Action Items:** See *Mitchell Field 2022 Goals and Action Items List*, December 2, 2022

The meeting adjourned at 5:42 PM.

Handouts: (All handouts are available electronically)

- MFC Chair memo, *Chairperson's Report*, December 5, 2022
- Planner memo, *Planner's Update*, December 2, 2022
- MF Steward memo, *Steward's Report*, December 3, 2022
- *Mitchell Field 2022 Goals and Action Items List*, December 2, 2022
- *MF Operating Budget for 2023 (Proposed)*, December 4, 2022
- (Draft) *Mitchell Field Committee 2022 Annual Report*
- (Draft) *Mitchell Field 2023 Goals and Action Items List*, December 2, 2022

Next MF Committee Meeting:

- MFC meeting on Monday, January 2, 2023 – CANCELLED
- MFC meeting on Monday, February 6, 2023 at 5:00 PM
- MFC meeting on Monday, March 6, 2023 at 5:00 PM

Respectfully submitted,

Don Miskill
Secretary