

Selectmen's Meeting Minutes
Thursday December 3, 2020
Harpswell Town Office
Via Zoom
Approved December 17, 2020

Call to Order and Pledge of Allegiance: Meeting was called to order at 6:00pm.

Selectmen Present: Chairman Kevin E. Johnson, Selectman David I. Chipman and Selectperson Jane G. Covey

Staff Present: Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator; and Arthur Howe, Fire Administrator

Others present: State Representative Jay McCreight; Mary Ann Nahf, Chair of the Climate Resiliency Implementation Task Force; Mike Drake, Firefighter.

Members of the Board and staff were participating by Zoom. The meeting was also being broadcast live on Harpswell Community Television and live streamed. The Chair read aloud the procedure for how members of the public could participate; such instructions were also included on the published agenda and on the website.

1. **Adoption of the Agenda:** The agenda was accepted as written.
3. **Selectmen's Announcements:** Selectman Chipman announced he will run for another term as Selectman in March 2021. Selectwoman Covey announced that there will be a public forum to discuss the recommendations made by the Canine Management Task Force via Zoom on December 10, 2020 at 6:00pm. The public is invited to review the recommendations and report, which have been posted on the Town's website: www.harpswell.maine.gov. Instructions on how to attend the meeting are also posted on the Town's website.
2. **Public Comment:** Gary Vincent requested the Select Board review the Town's future investments in the public broadcast channel. Donna Frisoli responded that Gary Vincent's comments were not fair or accurate.

4. Town Administrator's Report

Recommendation for two hires – Recycling Attendant and Firefighter: Administrator Eiane recommended Mike Drake to be a per diem firefighter for the Town of Harpswell. Selectman Chipman moved, seconded by Selectwoman Covey, to accept the recommendation to hire Mike Drake. Motion passed, 3-0. Administrator Eiane announced that John Warner from the Recycling Center will be retiring at the end of the calendar year. Eiane recommended that Donnette Goodenow, currently a seasonal employee at the Recycling Center, be hired as a full-time employee in January 2021. Selectman Chipman moved, seconded by Selectwoman Covey, to accept the recommendation to hire Donnette Goodenow. Motion passed, 3-0.

Administrator Eiane announced that Kayla Matthews, currently the Recreation Programs Assistant, will be taking on some responsibilities for the Planning Office.

Administrator Eiane stated that Cook's Lobster & Ale House proposed a 'Go Fund Me' page to fundraise for home heating assistance this year in lieu of the traditional sit down dinner. Eiane expressed gratitude on behalf of the Town to both the donors and Cook's for their generosity.

5. **Consent Agenda:** Selectman Chipman moved, seconded by Selectwoman Covey, to accept the consent agenda [accept the November 12 minutes; authorized warrant #49 in the amount of \$159,427.68 and payroll warrant #48 in the amount of \$20,175.69]. Motion passed, 3-0.
6. **Update from State Representative Jay McCreight:** Representative McCreight reviewed the activities of the Legislature and Representative McCreight presented a legislative sentiment in memory of Marguerite Kelly.
7. **Climate Resiliency Implementation Task Force:** Mary Ann Nahf reviewed the request to create the Climate Resiliency Implementation Task Force to continue its monitoring and associated activities relating to sea level rise. Selectman Chipman moved, seconded by Selectwoman Covey, to implement the Task Force. Motion passed, 3-0.
8. **Consider Accepting Gift – Painting of the Old Town House:** Mary Ann, Lisa and Robert Nahf wished to donate a painting of Harpswell Meeting House by Dick Herdegen. Selectman Chipman moved, seconded by Selectwoman Covey, to accept the gift with tremendous thanks. Motion passed, 3-0.
9. **Cumberland County Development Block Grant Pre-applications:** The Select Board reached consensus to approve the Cumberland County Community Development Block Grant pre-applications to continue the Cundy’s Harbor Library project and for a study to find potential uses for the Administration Building at Mitchell Field, assuming that the structure is renovated and provided with water supply and sewage disposal.
10. **December Holiday Schedule:** Chairman Johnson moved, seconded by Selectwoman Covey, to close the Town Office and the Recycling Center and Transfer Station on Thursday, December 24th and Thursday December 31st. Motion passed, 3-0.
11. **Set March 13, 2021 as Election Date for Municipal Officials by Referendum:** Administrator Eiane stated that there are two positions up for election in 2021, one position for a Selectman and one position on the School Board. Selectman Chipman moved, seconded by Selectwoman Covey, to set March 13, 2021 as the election date for municipal officials. Motion passed, 3-0.
12. **Public Comment:** None.
13. **Other Business:** None.
14. **Adjournment:** The meeting adjourned at 7:14 pm without objection.

Respectfully Submitted,

Kayla Matthews
Recording Secretary