

Town of Harpswell

Annual Report



2012

The 2012 Annual Town Report is dedicated to

William (Bill) Beazley and David (Dave) Mercier.

Each man served as Chief of his respective fire and rescue organization and recently decided to step down from his post and pass the reins to new leaders. Each has chosen to remain a volunteer in his organization. To date, Bill has served in the Orr's and Bailey Islands Fire Department for nearly 30 years, and as its Chief for 22 years. Dave has been a 15-year volunteer of the Harpswell Neck Fire and Rescue organization, serving as its Chief since 2006.

They have provided steady guidance to Harpswell volunteer fire fighters and rescue responders who have had to adapt to many new training requirements and industry regulations over the years. They have conducted themselves admirably in situations that are often difficult and stressful. More recently, they have worked closely with the Town in several areas: implementing a capital plan for the replacement of emergency vehicles and shaping the paramedic program that is currently in place serving the Town.

We thank them for their leadership, for their willingness to respond to emergency situations at all hours of the day and night, and for their dedication and commitment to public service.



William (Bill) Beazley



David (Dave) Mercier

Appreciation is expressed to the *Harpswell Anchor* for providing information and photos.

Table of Contents

Elected Town Officials	2
Directory & General Information	2
Appointed Town Officials & Other Officials	3
Boards & Committee Membership	4
Administration	
<i>Selectmen's Report</i>	5
<i>Administrator's Report</i>	9
<i>Assessing</i>	11
<i>Code Enforcement</i>	12
<i>Emergency Management</i>	14
<i>Town Caretaker's Report</i>	14
<i>Planning</i>	15
<i>General Assistance</i>	16
<i>Harpwell Heating Assistance Program</i>	16
<i>Animal Control</i>	17
<i>Fire Warden</i>	17
<i>Harbormaster</i>	18
<i>Recreation</i>	20
<i>Recycling Center</i>	21
Tax Collector's Office	23
<i>Unpaid Taxes</i>	23
<i>Abatements & Supplements</i>	28
Town Clerk's Office	29
<i>Licenses & Permits</i>	29
<i>Vital Statistics</i>	30
Road Commissioner's Report	31
Treasurer's Report	32
Cumberland County Sheriff	35
U.S. Senators' and Representative's Report	42
State Senator's Report and Representative's Report	46
Boards' & Committees' Reports	48
Library Reports	60
Community Organizations' Reports	64
M.S.A.D. # 75 Directors' Report	66
Finance & Budget Section	69
<i>2012 Excerpts of Financial Schedules</i>	70
<i>2013 Budget Summary</i>	76
2013 Annual Town Meeting Warrant	77

Cover Photos depict
Devil's Back Trail
on Orr's Island
Designed by
Recreation Director
Gina Perow

Elected Town Officials

January 1 to December 31, 2012

SELECTMEN, ASSESSORS AND OVERSEERS OF THE POOR

Elinor Multer, Chairman (2015)

James S. Henderson (2013)

Alison S. Hawkes (2014)

TOWN CLERK

Rosalind M. Knight (2013)

TAX COLLECTOR

Martha L. York (2013)

TREASURER

Marguerite M. Kelly (2013)

ROAD COMMISSIONER

Ronald Ponziani (2015)

M.S.A.D. # 75 DIRECTORS

Joanne Rogers (2015)

Linda Hall (2013)

Kay Ogrodnik (2014)

Jane B. Meisenbach (2014)

Directory & General Information

Mailing Address: P.O. Box 39, Harpswell, ME 04079

E-mail Address: harpwell@town.harpswell.me.us

Website: www.harpswell.maine.gov

EMERGENCY 911

FIRE, POLICE, RESCUE, MARINE PATROL & ANIMAL CONTROL

Non-emergency: 1-800-501-1111

TOWN OFFICE HOURS 833-5771

Monday, Tuesday, Wednesday & Friday 8:30 a.m. - 4:30 p.m.

Thursday 1:00 p.m. - 6:30 p.m. Closed Holidays

RECYCLING CENTER HOURS 833-6472

Tuesday, Wednesday, Thursday, Friday & Saturday 8:00 a.m. - 4:15 p.m.

TRANSFER STATION HOURS

Tuesday, Wednesday, Thursday Friday & Saturday 8:00 a.m. - 4:00 p.m.

Recycling Center & Transfer Station CLOSED

Every Sunday, Monday & Thursdays from January 1-May 1 & Town Meeting Day

Incorporated the 13th Town, January 25, 1758

First Settled Mid 1600's Permanently Settled 1727

2010 Census: 4,740 Registered Voters: 4,125

Total Miles of Shoreline: 216.8 Total Area in Square Miles: 23.68

2012 State Valuation \$1,908,650,000

Town Officials

Town Administrator *Kristi K. Eiane*
Deputy Town Administrator *Terri-Lynn Sawyer*

Appointed Officials

Deputy Treasurers *Rosalind M. Knight, Martha L. York*
Deputy Tax Collector *Jill M. Caldwell*
Deputy Town Clerk *Catherine J. Doughty*
Registrar of Voters *Rosalind M. Knight*
Deputy Registrars of Voters *Catherine J. Doughty, Shirley C. Thompson,
Pauline B. Toothaker, C. Jean Richter*
Codes Enforcement Officer *William B. Wells, Jason Marshall (Alternate)*
Plumbing Inspector *William B. Wells*
Harbormaster *James M. Hays*
Health Officer *Terri-Lynn Sawyer*
General Assistance Administrators *Kristi K. Eiane, Linda J. Strickland*
Animal Control Officer *George Lee Johnson*
Alternate Animal Control Officer *Judith C. Arndt*
Emergency Management Agent *William P. Labbe*
Fire Warden *Frank R. True, Jr.*
Deputy Fire Wardens *Linda J. Strickland, Fernando R. Cantu,
Diane Plourde, Lisa A. True*
Tree Warden *Timothy J. Vail*
Fire Chiefs *David S. Mercier, Harpswell Neck
William R. Beazley, Orr's/Bailey Island
Benjamin A. Wallace, Jr., Cundy's*

Other Officials

Ambulance Captains *Joyce D. Thomas, Harpswell Neck
Edward M. Sparks, Orr's/Bailey Island
Helen C. Tupper, Cundy's Harbor*
Deputy Sheriffs *Andreas Schenk, Clayton Stromski,
Jay Ward*
Marine Patrol *George Lee Bradbury, Kyle Neugebauer*
D.A.R.E. Officer *Joachim J. Schnupp*
Superintendent of Schools *Bradley Smith*
Principals *Craig P. King, Mt. Ararat High School
William Zima, Middle School
Kerry Bailey, Harpswell Community School*

Boards & Committees

BOARD OF APPEALS

John Perry '13
Ellen Lebauer '13
James Knight '14
John Chiquoine '15
Kent Simmons '15
Ellen Shillinglaw '13 Associate
Patricia Lawson '13 Associate

BUDGET ADVISORY

Ellen Lebauer '13
Richard Daniel '14
Linda Hall '14
Roberta Weil '15
Burton Taylor, Jr. '15

COMPREHENSIVE PLAN IMPLEMENTATION

Andrew Donley '13
David Chipman '14
Burton Taylor, Jr. '15
Chris Hall '13 (Resigned)
Paul Desjardins '13 (Resigned)
Aaron Fuchs '14 (Resigned)

CONSERVATION COMMISSION

Ann Nemrow '13
Anne Perry '13
Sue Vachon '14
Mary Ann Nahf '14
Deirdre Strachan '15
Anthony Barrett '13 Associate

ECONOMIC DEVELOPMENT STRATEGY

Gail Kass '13
Lisa Burke '13
Eric Smith '13
John Halpin '13
Robert Hutchins '13
Jennifer Ver-Planck '13

EMERGENCY VEHICLES

William Beazley '13
David Mercier '13
Benjamin Wallace, Jr. '13
Jonathan Burbank '13
Edward Sparks '13 (Resigned)
Eric Chipman '13
Walter Johnson '13
Marguerite Kelly, ex officio

ENERGY

Daniel Huber '13
Paul Desjardins '13
David Chipman '14
John Monaghan Jr. '15

FIRE & RESCUE

William Beazley
David Mercier
Benjamin Wallace, Jr.
Edward Sparks
Joyce Thomas
Helen Tupper

HARBOR & WATERFRONT

Jacques Dostie '13
Stephen Rowe '13
Robert Bartley '14
Henry Schwartz '14
Paul Standridge '14
Burton Taylor, Jr. '15
Robert Muller '15
Richard Moseley '13 Non-Voting Member
Kenneth Beebe '13 Non-Voting Member

MARINE RESOURCES

Shelly Wilson '13
David Wilson '13
John Gormley '14
Connie Bernier '14
Michael Bernier Sr. '15
Justin Farmer '15
John Holland '13 Non-voting Member
Kenneth Beebe '13 Non-Voting Member

MITCHELL FIELD IMPLEMENTATION

Robert Muller '13
William Muldoon '13
Jane Covey '13
Jennifer Ver-Planck '14
David Chipman '15
Donald Miskill, Jr. '15
Robert Roark '15
Daniel Boland '15
James Hays, ex officio

PLANNING BOARD

Burton Taylor, Jr. '13
David Chipman '13
Debora Levensailor '13
Aaron Fuchs '14
Paul Standridge '15
John Papacosma '13 Associate

RECREATION

Susan Rich '13
Anthony Barrett '13
Judith Arndt '14
Richard Meisenbach '14
Janel Johnson '15
David Brooks '15
Donald Miskill, Jr. '15

SHORELAND ZONING REVIEW TASKFORCE

James Knight '13
Jacques Dostie '13
Aaron Fuchs '13
Mary Ann Nahf '13
Walter Ward '13
William Saxton, Jr. '13
Edward Perry '13
Bruce Davis '13
Judith Redwine '13
Kenneth Beebe '13

TOWN LANDS

John Loyd, Jr. '13
Jane Smith '13
David Hackett '14
Kenneth Oehmig '14
Edward Perry '14
Robert Waddle '15
Ellen Shillinglaw '13 Associate

Selectmen's Report

Harpswell is strong financially, thanks to the many folks who, over the years, have diligently balanced its income and expenditures to maintain a relatively low tax rate and an effective and efficient level of service to the public. That diligence will serve us well in the months and years to come as we face a number of major capital undertakings and work to control our tax rate. Costs are being developed for some of these listed projects and will be available at Town Meeting.

Garage for Paramedics' Vehicle

Under a contract with Mid Coast Hospital, 2012 saw the launching of 5-day per week, 12-hour per day coverage of the Town by a paramedic stationed in Harpswell. This service, which has been welcomed by our citizens and our fire & rescue companies, began with the paramedic based at the Town Office and the vehicle in the parking lot. However, there are medications and equipment which must be protected from freezing and a garage is needed. At this time, the paramedic is being accommodated at the Orr's/Bailey Island fire house, on an as needed basis.

The building will be small and compact but is being designed to facilitate any future expansion. Architect for the project is Normand Associates Architects, the firm led by Harpswell resident Steve Normand. The Town raised \$74,000 in 2012 and the additional funds needed to complete phase I of the project will be on the 2013 warrant.

Pier at Mitchell Field

The north cell of the pier collapsed during the year and the Town then voted to appropriate \$25 thousand to cover the costs of repairs which involved removing the gangways connecting the north and south cells to the pier. This was a vital safety measure. The study of Mitchell Field infrastructure carried out by the engineering firm of DeLuca-Hoffman indicates that the remaining portions of the pier are in very poor condition and the question now facing the Town is whether to rehabilitate the pier or demolish it. In either case, it will be a costly undertaking with preliminary estimates of up to \$2 million for either option. A current follow-up study seeks to pin down the costs for each option so the Town can make an informed choice. Just leaving things as they are does not appear to be a viable option as the Town would then be faced with the expensive task of removing the collapsed structure from the ocean floor.

Mitchell Field Water Tower

The infrastructure study noted above concludes that the most practical and least expensive way of handling the water tower is take it down. Careful analysis indicates that there are much less expensive ways to provide water for any future activities, including business activities, at the Field. The estimated cost of repairs and modifications needed if the tank is to be maintained is \$350 thousand as compared to the estimated net cost of \$40,000 to remove it.

Roads

Each year, Harpswell provides funds to rebuild roads that need major improvements and repave roads where it makes sense to do less than a full rebuilding. In 2012 the Town Meeting authorized the issuance of general obligation bonds totaling \$1 million plus interest for capital road work which will be undertaken in 2013. Reality tells us that significant expenditures for capital road improvements will be an on-going aspect of Harpswell's budgeting.

Fire and Rescue Vehicles

Under a thoughtfully developed schedule, the Town continues to purchase these major vehicles at a rate of approximately one per year. These fire and rescue vehicles, costing hundreds of thousands of dollars, are leased to the departments for which they are purchased. In 2012 the Town contracted for the purchase of a pumper/tanker at a cost of \$279,290 to be leased to the Cundy's Harbor Volunteer Fire Department at no cost to the Department other than routine maintenance.

New Boat for Marine Patrol

After careful study by the Watercraft Task Force, the Town purchased a new boat, motor and trailer at a total cost of \$59,757. This replaced a boat no longer considered safe for use. It is expected that the Harbormaster will also be able to use this boat, a move which should extend the life of his boat.

Boat Launch

A design for a boat launch and parking facility at Mitchell Field, estimated at just under \$288 thousand, remains in the wings. In light of other capital needs, neither the Budget Advisory Committee nor the Selectmen are recommending proceeding with the proposal at this time.

Of course, not all of the Selectmen's attention is directed to these capital needs. There were many other significant happenings in Harpswell in 2012.

Shoreland Zoning

Thanks to a \$20 thousand grant from the State, a task force representing a variety of shoreland-related interests, worked with Normandeau Associates to study zoning in the shoreland. The Task Force's mission includes a call for it to give particular attention to resource protection areas, and to whether there is sufficient "designated area to protect and maintain a viable fishing industry." Ordinance amendments resulting from the work of the Task Force will be on the 2013 Town Meeting Warrant.

West Harpswell School

The 2012 non-binding referendum indicated a preference for making the building available for use by Town and other organizations with sale of the building a close second choice. During 2012, the Ash Point Community Library has worked with a volunteer force to provide materials and activities for Town residents, and the Town and other groups have used the gym for recreation. The Brunswick Housing Authority has expressed an interest in purchasing the older portion of the building for senior housing and Harpswell Coastal Academy has expressed interest in use of the building in future years. The Town has also obtained rough estimates of the sale value of the building from commercial real estate firms. Long-range plans for the building remain an open question and the need to resolve the matter of the dedicated playground property may further delay a final decision. In any event, any significant change in the current status of the building will be a matter for Town Meeting consideration.

Marine Business District (MBD) at Mitchell Field

After more than a year of negotiations between the Town and the Harpswell Oceanic Center, and despite the attractiveness of the HOC plans, the Board of Selectmen and its negotiator, Jack Sylvester, with the advice of the Town's attorneys, reluctantly concluded that the Town could not accommodate the financial requirements of the Center while appropriately protecting the interests of the Town, and negotiations came to an end. The Board of Selectmen will consider other possible business tenants for the MBD and will be looking into those during 2013.

In Brief: Other Matters That Occupied The Selectmen in 2012

A new scale building at the Transfer Station moved our employees out of the decrepit old building and into a well-conceived and well-built new facility.

Single stream recycling was thoroughly examined from both ecological and financial viewpoints and the BOS has opted to make the switch. While it will increase expenses initially, it is expected to reduce costs and increase recycling in the long run.

An Economic Development Committee, working with Planning Decisions is developing recommendations on ways to enhance economic opportunities in our Town.

Shellfish harvesting is an important element of the Town's marine resources economic base. The Board of Selectmen has been considering options for improving management of this resource, including coping with the decline in the shellfish population likely due to the increase in green crab predators.

The Town voted to make Treasurer an appointed position, a change recommended by the Selectmen in an effort to ensure that future Treasurers will also have the qualifications required for the post. This change will become effective at Town Meeting.

A new float system was installed at Potts Point, paid for, in part, by contributions from local boat owners.

A New Memorandum of Understanding was negotiated with Curtis Library. It ties changes in Harpswell's library contributions to cost-of-living increases and has reduced the 2013 figure by just under \$6,000, as compared to the former agreement. As always, Harpswell voters will decide whether to make the payment, since the item will be on the ballot.

A conservation easement is being developed by the Harpswell Heritage Land trust for the Town-owned property on Hildreth Road and the property will be placed on the market when the paper work has been completed.

The People Who Make It All Possible

Without our dedicated staff, the work of the Selectmen would not move forward. They gather facts, find out how other municipalities are handling issues, keep us on track, and work tirelessly, disregarding clock and calendar. In short, they facilitate in great measure the work of the Board of Selectmen.

Without the faithful efforts of the many volunteers who serve on Harpswell Committees and in other unpaid and largely unsung capacities, we would all be the poorer. In simple language, Harpswell could not afford to purchase the services they provide and would lose the thoughtful recommendations they offer us.

To both our paid and unpaid workers, the Board of Selectmen offers heartfelt gratitude.



James S. Henderson



Elinor Multer



Alison S. Hawkes

Town Administrator's Report

In compiling the Annual Town Report and reviewing the various activity reports submitted, it becomes strikingly evident that quality work is being performed by our Town departments as well as the many Boards and Committees serving the Town. Take time to review these reports, particularly portions of the financial statements that are included, to gain a better understanding and appreciation of Town activities that occurred in 2012.

2012 Highlights

- Instituted dedicated paramedic service, Monday through Friday, 6am to 6pm, stationed at the Town Office
- Completed capital project on Lowell's Cove, Lane and Little Island Roads
- Promoted Harpswell recreational assets by the design and distribution of the *Harpswell Guide* and creation of a Facebook page for Harpswell Recreation
- Installed new pump-out station in Cundy's Harbor
- Collaborated with the Harpswell business community on the development of economic strategies for the Town
- Continued to see increase in number of subscribers who receive information and public notices by e-mail from the Town
- Purchased new boat primarily for use by marine resources, but also for emergency and harbor management purposes
- Completed upgrades to Town Landings at Holbrook Street, Graveyard Point and Lookout Point and expanded the float system at the Pott's Point Town Dock
- Constructed new scale building at the Transfer Station

The budget presented at the 2013 Town Meeting will essentially maintain current operational levels while continuing to address capital investments, complete special projects and provide some new services and support as noted below:

2013 Budgetary Highlights

- Emergency Vehicles Reserve Account (\$150,000)
- Construction of the Emergency Medical Services (EMS) garage since planning for this structure has resulted in a design and site location that will accommodate future expansion (the proposed \$76,000 appropriation would be combined with last year's appropriation of \$74,000 for a project cost of \$150,000)
- Operational budget for the new EMS garage (\$8,000)
- Consultant to work with the Town on developing conservation subdivision ordinance language (\$15,000)
- Establishment of a capital reserve account for West Harpswell School (\$15,000)
- Financial assistance for care of veterans graves (\$5,000)
- One-time appropriation to the Cranberry Horn Hill Cemetery to clean up an older section of the cemetery (\$2,000)
- Livestreaming Selectmen's Meetings to be viewed in real time on computers, tablets and smart phones (\$2,400 in general government budget)

- Completion of an aerial map project, begun in 2012, for use by the Assessing and Codes Offices (\$4,000)
- Support of the Ash Point Community Library (\$1,500)

The Town may be asked to consider funding for the Mitchell Field pier, which could have a significant effect on subsequent annual budgets. Estimates related to the demolition and/or rehabilitation of the Mitchell Field pier are likely to be of a magnitude not typically encountered by the Town Meeting. Another piece of Mitchell Field infrastructure slated for attention in the 2013 budget is the water tower. Since there are major costs associated with bringing it up to current use standards and no significant use has been identified, the budget proposes that it be dismantled. There were however improvements at Mitchell Field in 2012: the Community Garden and the Bandstand, at no cost to the Town, and removal of two unoccupied former Navy houses at the entrance.

The long-term future of the former West Harpswell School remains undetermined. Over 2012, the building has been used primarily by the Ash Point Community Library, and for recreational purposes.

A major personnel change will occur at the Town Office in 2013 when long-time Tax Collector Martha York retires after working for the Town of Harpswell for 27 years. She began her career as Deputy Tax Collector, working from the Tax Collector's home, and transitioned to working at the Town Office on Mountain Road, eventually becoming the elected Tax Collector. The Town has been fortunate to have her service in the Tax Office for so many years; her presence will be missed greatly by her co-workers and by those she served.

Sincere appreciation is expressed to elected and appointed officials, staff, committee members and many others who serve the Town so willingly and ably. In particular, former Fire Chiefs, Bill Beazley and Dave Mercier, are singled out for their years of service at the helms of the Orr's & Bailey Islands Fire Department and the Harpswell Neck Fire Department respectively. They are truly representative of the selfless and dedicated volunteerism so prevalent in Harpswell.



Back Row: Linda Strickland, Terri-Lynn Sawyer, Debbie Turner, Roz Knight, Jason Marshall, Martha York, Gina Perow, Carol Eyerman
 Front Row: Jim Hays, Diane Plourde, Cathy Doughty, Jill Caldwell, Kristi Eiane, Bill Wells
 Absent: Jean Rand, Lee Johnson, Marguerite Kelly, William Labbe, Frank True

Assessing Office

The Assessor's Office serves to provide the taxpayers of Harpswell with fair and equitable valuations of real estate and business personal property, for tax purposes, through effective professionalism, innovative technology and the application of reliable, consistent procedures in accordance with Maine State Law. The Assessor's Office is committed to maintaining positive public relations and providing reliable public information.

As of April 1, 2012, taxable valuation for the Town of Harpswell is \$1,767,527,100. This includes taxable real estate with a total of \$1,761,678,700 and taxable personal property with a total of \$5,848,400. The value of exempt property is \$65,554,500. There are currently 4,966 real estate accounts and 153 personal property accounts.

The Assessors committed the annual tax rolls to the Tax Collector on August 1, 2012 with the mil rate of \$5.76, the due dates of 9/17/2012 and 12/17/2012; interest rate of 6% and a total of \$10,180,956 to be collected for 2012 taxes.

The Town of Harpswell has land area of 14,224 acres and approximately 216.8 miles of ocean frontage. There are 4,966 land parcels, of which 4,136 are improved and 830 are vacant. We have 1,491.49 acres enrolled in the State of Maine Tree Growth program and 649.04 acres protected under the State of Maine Farm and Open Space program. Under the local Harpswell Heritage Land Trust there are 327.9 acres of protected land.

Annually, the Assessor's Office reviews valuations and makes adjustments to the valuations that include any additions and deletions [540 properties visited]. The department is also responsible for maintaining accurate records of property ownership [373 transfers]. Part of the assessment process includes conducting an annual "ratio study," which compares the actual selling price of property to assessments. The most recent study conducted for the state valuation purposes indicated the assessed values, on average, to be at approximately 100% of market value. The Assessor's Office is also responsible for processing Homestead Exemptions [1,411], and Veterans and Veterans' Widow's Exemptions [259].

Important Deadlines

April 1, 2013: All property owners (real estate and business personal property) are required to declare what they own on or before April 1, 2013

April 1, 2013: Applications are due for owners applying for the State's Current Use Programs.

April 1, 2013: Applications are due for residents who qualify for Veterans, Homestead and Blind exemptions.

Please contact the Assessing Office by calling 833-5771 or visit our Town's website at www.harpswell.maine.gov and go to Town Department and click on Assessor for information about property cards, tax maps, sales data, deeds, plans and applications for the Current Use Programs and Exemptions that the State offers such as Veteran, Homestead & Blind Exemptions, Tree Growth, Open Space & Farmland Classifications, and Charitable & Benevolent Institutions.

Code Enforcement Office

In July of 2012, the Maine Uniform Building and Energy Code (MUBEC) took effect in communities that had no previously adopted building code and a population of at least 4000 residents. Harpswell is one of the communities that fell under the MUBEC in July. All new construction and many alterations and additions are subject to this set of codes, which includes:

- 2009 International Residential Code (IRC)
- 2009 International Building Code (IBC)
- 2009 International Existing Building Code (IEBC)
- 2009 International Energy Conservation Code (IECC)

MUBEC also includes the following American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) Standards:

- 62.1 - 2007 (Ventilation for Acceptable Indoor Air Quality)
- 62.2 - 2007 (Ventilation and Acceptable Indoor Air Quality in Low-Rise Residential Buildings)
- 90.1 - 2007 (Energy Standard for Buildings except Low-Rise Residential Buildings) editions without addenda.

When planning to build, please allow ample time for inspections, and contact the Code Enforcement Office if you are unsure whether a project requires a permit, inspections, or a Certificate of Occupancy.

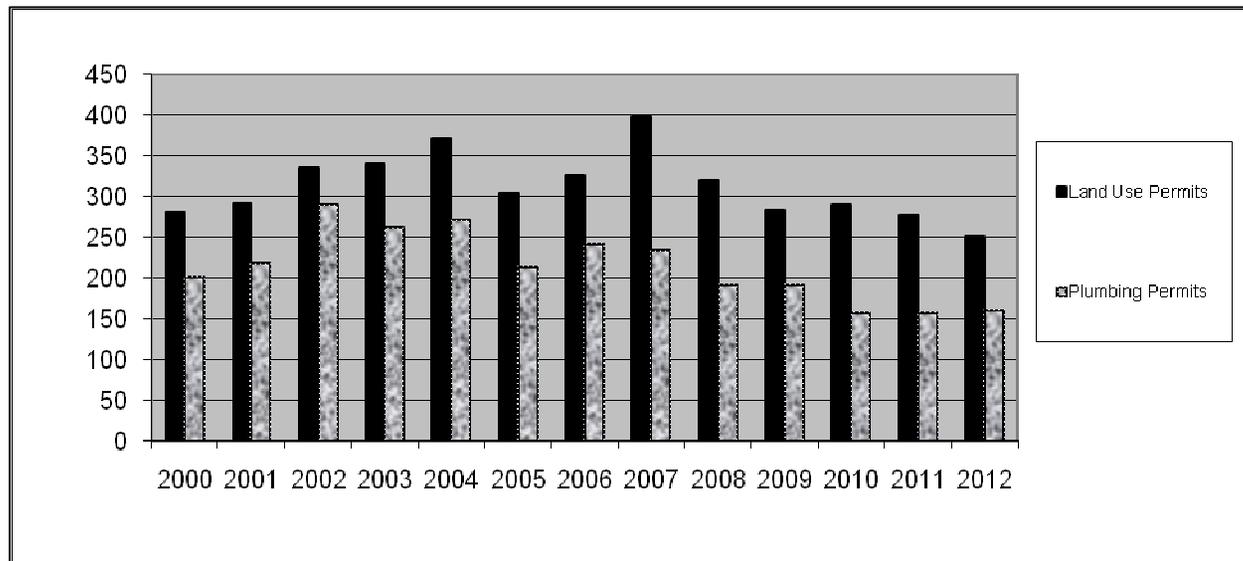
The ongoing efforts by the Federal Emergency Management Agency (FEMA) to modernize and digitize coastal flood hazard maps have progressed recently, with the latest information suggesting the new preliminary maps may be available for review early this year. Additionally, FEMA representatives have visited Harpswell for a Community Assistance Visit to review, assess and improve upon the Town's floodplain management processes. As a part of this review, many structures built since 2000 have been identified as requiring additional elevation data. Some property owners in the FEMA designated floodplain may be contacted by the Code Enforcement Office for elevation information in the coming months. Code Enforcement staff will be available to review preliminary flood maps when they become available, and the Town's website will continue to be updated with regard to the map modernization process as new information is received.

252 Building/Land Use Permits were issued in 2012, down from 272 in 2011. 160 plumbing permits were issued in 2012, compared with 158 in 2011. (Plumbing permit numbers include both internal plumbing and septic system permits.)

Please feel free to visit, call or e-mail the Codes Office with questions, concerns or suggestions.

**Town of Harpswell
Trendline of Plumbing and Building Permits**

Year Issued	Permits Issued	Plumbing Permits	Mobile Homes	New Home Stick/Modular	Accessory Structures	Additions Renovations	Piers Docks Floats	Rip-Rap Seawall	Other/repairs /maintnance	Replacement Dwellings	Repair/ Replace Wharf	Condos
2000	282	201	12	47	74	85	18	3	43	N/A	N/A	
2001	292	219	7	53	85	79	37	2	29	N/A	N/A	
2002	336	290	9	76	87	107	33	4	20	N/A	N/A	
2003	340	262	3	60	79	125	33	4	36	N/A	N/A	
2004	372	271	12	61	83	125	28	10	48	5	N/A	
2005	304	214	0	31	86	114	27	10	16	11	9	
2006	327	241	2	35	112	80	23	8	41	7	18	1
2007	399	234	2	45	114	104	27	10	63	4	30	0
2008	321	192	0	23	70	113	21	18	54	7	15	0
2009	285	192	5	18	61	88	26	15	57	9	6	0
2010	291	158	5	20	92	71	6	15	68	12	2	0
2011	278	158	3	18	62	89	14	15	57	8	12	0
2012	252	160	1	16	43	97	11	8	55	11	10	0



Emergency Management Agency

The year 2012 provided another relatively quiet year in the Town of Harpswell. This means it was a good year for the Town—no major ice storms nor loss of power for multiple days. Recent CMP improvement projects have had a positive impact for the Town.

The new medical emergency service plan has been implemented and is working very efficiently. Personnel from Mid Coast Hospital are stationed in Harpswell and maintain coverage five days a week from 6 a.m. to 6 p.m. in conjunction with rescue personnel from our three fire stations. A new building to house the Mid Coast emergency vehicle is in the planning stages and may be built in the near future.

Your Emergency Management Agent will continue to attend monthly meetings in Windham at the Cumberland County Emergency Management headquarters to ensure that the Town of Harpswell remains in a ready status should a disaster occur. Planning and preparedness are goals we continue to pursue.

Town Caretaker

The Town Caretaker is responsible for the maintenance of Town-owned lands and buildings.

Ongoing projects and efforts on the part of the Town Caretaker include:

- Enduring endeavors to improve energy efficiency in the Town Office building.
- Regular inspections and routine maintenance of Town-owned buildings and lands.
- Working with the Harbormaster to facilitate upkeep, maintenance and storage of Town-owned landings, wharf and watercraft.
- Continued efforts to work with various boards and residents on the redevelopment and utilization of Mitchell Field.

If you have any questions or concerns regarding Town-owned lands or buildings, feel free to contact the Town Office at (207) 833-5771 and ask for the Code Enforcement Office.

Planning Office

The Planning Department welcomed a new assistant, Diane Plourde, in May, 2012! She has been a wonderful addition to the team. Please help me welcome her.

The primary goals of the Planning Office are to provide quality, professional services to all people who may utilize its support; promote and implement the Town's policies and programs; preserve the character of the community; and enhance the quality of life for our citizens through long-range planning, coordinating and guiding development, and providing research and technical assistance. The Planning Department assists the Code Enforcement Office in administration of the Planning Board and Board of Appeals application process.

The Planning staff provides assistance to the Board of Selectmen, Comprehensive Plan Implementation Committee, Conservation Commission, Planning Board, Board of Appeals, Shoreland Zoning Taskforce, and the Mitchell Field Implementation Committee.

Accomplishments – Fiscal Year 2012

- Assisted the Shoreland Zoning Taskforce with review of the Shoreland Zoning Ordinance and Map
- Worked with the Board of Selectmen to draft legislation to allow Mobile Food Handlers
- Continued to assist the Conservation Commission with ongoing implementation of the Open Space Plan and wrote proposed environment- related amendments to the land use ordinances
- Continued to assist the Comprehensive Plan Implementation Committee in review of overall implementation of the Comprehensive Plan and developing the conservation subdivision option
- Continued to assist with review of consultant qualifications and the subsequent Economic Development Planning process
- Continued to work with outside organizations for positive business development
- Continued to assist in grant writing efforts
- Continued to provide Planning Board with accurate/informative reviews of subdivisions and land developments
- Continued to assist Mitchell Field Implementation Committee and Board of Selectmen with implementation of the Master Plan for Mitchell Field, specifically review of the community garden site plan and boat launch proposal
- Assisted in review and recommended updates to the fee schedule
- Continued management of the Geographic Information System

General Assistance

Maine statute requires that all municipalities administer a service “for the immediate aid of persons who are unable to provide the basic necessities.” An annual audit is performed by the Department of Health and Human Services and Harpswell’s program was deemed compliant, ensuring that the Town will continue to be reimbursed by the State for 50% of its program costs.

Residents who apply for General Assistance are expected to provide documentation of income and repeat applicants are required to verify how they spent their income in the 30 days prior to making application. An applicant who is not in need of emergency assistance may be required to satisfactorily fulfill a workfare requirement prior to receiving the non-emergency assistance conditionally granted to that applicant.

The General Assistance Administrator also serves to connect clients to other available resources. Applicants are directed to apply for LIHEAP (Low Income Home Energy Assistance Program) which is administered by the Maine State Housing Authority and contracted to The Opportunity Alliance Program (PROP). Harpswell residents may call PROP at 1-800-698-4959 or 553-5800 for an appointment.

If you have questions about any of the above-mentioned programs, please contact Linda Strickland at the Town Office.

General Assistance Statistics

	<i>Housing</i>	<i>Utilities</i>	<i>Heating</i>	<i>Food</i>	<i>Other</i>	<i>Supplies</i>	<i>Total</i>
2012	\$ 5,206	\$1,329	\$4,789	\$ 741	\$0	\$202	\$12,267
2011	\$10,591	\$ 393	\$5,670	\$ 271	\$195	\$ 92	\$17,213
2010	\$ 8,853	\$1,005	\$4,110	\$ 388	\$133	\$311	\$14,800
2009	\$13,277	\$2,149	\$2,494	\$ 416	\$ 0	\$171	\$18,509
2008	\$ 9,769	\$1,492	\$2,528	\$ 602	\$318	\$196	\$14,905
2007	\$ 6,675	\$ 540	\$2,698	\$ 509	\$ 80	\$119	\$10,621
2006	\$ 4,678	\$1,752	\$1,476	\$ 695	\$785	\$153	\$ 9,539
2005	\$ 7,498	\$1,134	\$2,738	\$ 701	\$ 49	\$313	\$12,433
2004	\$ 3,588	\$ 939	\$1,466	\$1,878	\$700	\$203	\$ 8,774

Harpwell Heating Assistance Program

The Harpswell Heating Assistance Program (HHAP) was started in March 2008. This program is a locally administered program intended to aid those who do not typically qualify for the General Assistance Program or other heating assistance programs, but who need help with heating costs. Eligibility is determined on the basis of household income that is less than 200% of the Federal Poverty level.

In 2012, HHAP provided assistance to 59 applicants. For eligible households, this program may provide up to 200 gallons of fuel oil or propane or the equivalent value in wood during the winter season.

At the 2012 March Town Meeting, voters approved an appropriation of \$20,000 for HHAP; in addition the Town received donations of \$13,515 for the program in 2012 and \$10,264 was carried over from the prior year. Total expenditures in 2012 were \$19,143, leaving a balance at year's end of \$24,636.

Thanks to the generosity of the fundraising efforts by Cook's Lobster House, the Harpswell Festival and contributions from many other donors, the fund has been maintained at a healthy level.

The Town requires all HHAP applicants to apply to LIHEAP (Low-Income Home Energy Assistance Program) which is federally funded and administered by the Maine State Housing Authority through The Opportunity Alliance Program (PROP). Harpswell residents may call 1-800-698-4959 or 553-5800 for an appointment.

If you have questions about the various programs and their eligibility requirements, please contact Linda Strickland at the Town Office.

Animal Control Officer

As the Animal Control Officer (ACO) finishes his eighth year in the position, there is some good news to report and some areas that still need attention.

Judy Arndt continues as deputy ACO. She covers when the ACO is unavailable. Please call 1-800-501-1111, Cumberland County Sheriff's Office Public Safety dispatch, to request the Harpswell Animal Control Officer. Dispatch will contact the ACO. This is the most reliable and expedient way to make contact. The ACO is on call 24/7.

Due to ongoing efforts, the feral cat population remains in check. Residents are encouraged to call to report feral cats and cat colonies. One of the ACO's goals has been to control the pockets of feral cats by trapping, spaying, adoption and/or return to the colony.

A common question is, "Why do I have to register my dog(s)?" Quite simply, it is a State requirement to ensure that rabies shots are current. This not only protects the dog owner but anyone who may come in contact with the dog. Also, registration provides a tag, which helps the ACO return a lost dog to its owner. Not registering a dog is costly to the owners as there are State-imposed fines. Follow up when a dog is unregistered, is very time consuming and not the best use of the ACO's time and energy.

Also of continued concern are dogs on the loose, unattended by their owners. Many residents do not want dogs on their property. Additionally, concerns have been expressed because people do not know the temperament of an approaching dog. The ACO continues to serve on the Board of Directors of the Coastal Humane Society.

We can judge the heart of a man by his treatment of animals." ~ Immanuel Kant

Fire Warden

For 2012, 650 permits were issued by the Town fire wardens and 242 permits issued online. Open Burning Permits can be obtained at the Town Office during normal business hours M-F, and at the Recycling Center on Saturdays. Permits can also be obtained on-line at www.maineburnpermit.com for a \$7.00 fee.

Fire Warden Frank True, Deputy Fire Wardens Dick Wyer and Lisa True can issue permits anytime. Deputy Fire Wardens Linda Strickland and Diane Plourde can issue during Town Office hours and Fred Cantu, Recycling Center Manager, can issue on Saturday mornings.

Open burning is not allowed in the Town of Harpswell without a permit. Thank you for burning responsibly. Please remember that it is illegal to leave an open burn until it is completely extinguished.

In the interest of public safety, permits are not issued when the fire danger is determined to be "extreme" or "very high" by the Maine Forest Service, and only a limited number of permits are issued when the danger is "high." The Forest Service posts current fire hazard conditions daily on its website.

Plan your burn when vegetation is damp and wind is calm. Burning when the ground is snow-covered, during a light drizzle, and/or just before precipitation is forecast is ideal. Typically November-March offer the safest conditions for open burning.

When you receive a burn permit, you agree to follow a specific set of safe practices. Please review these carefully before burning. Burning must proceed with all necessary precautions to prevent the spread of fire and must not create any nuisance conditions to our neighbors. Don't burn when wind speed exceeds 10 mph (5 mph when burning grass) if the wind comes up, you must extinguish the fire. Fires must be attended at all times by at least 2 adults with the necessary tools and water to burn safely.

You must have a written permit in your possession whether obtained online or issued by a warden. You are responsible for the fire if it escapes and may be liable for suppression costs up to \$10,000 as well as any damages caused to other property.

Thank you for burning responsibly,
Frank True
Harpswell Fire Warden

Harbormaster

The main job function of the Harbormaster is the management of all harbors, anchorages, mooring fields, Town landings, and working with various Town committees associated with the harbors and waterfront. The Harbormaster continues to inventory moorings in a GPS system. These records allow for tracking mooring placements and to validate mooring registrations. It also shows trends of mooring assignments and usage.

Moorings

Fees for re-registration of moorings are due May 1, 2013 and a late fee will be assessed if not paid by that date. Applications for new moorings can be found on the Harpswell website or are available at the Harpswell Town Office. ***It is required that the mooring registration number be permanently marked on the mooring ball or buoy.*** Unidentified moorings are subject to removal by the Harbormaster.

Mooring Inventory

- Number of moorings in the water-----2,256
- Number of unidentified moorings----- 230
- Number of new mooring applications in 2012----- 92
- Number of people on waiting lists----- 76
- Number of moorings discontinued and removed----- 51
- Total number of registered moorings in 2012----- 2,544

Harbor Management Plan

The Harbor Plan, finalized in 2011, has continued to be implemented in stages through the Harbor & Waterfront and associated committees. Town landings and access have been improved by performing repairs and maintenance on boat ramps, in particular, the reconstruction of the boat ramp at the end of Holbrook Street in Cundy's Harbor and the ramp at Lookout Point. The Pott's Point Town dock float system was expanded to allow greater access to the dock for all uses of the general public.

Aquaculture has become a topic of greater interest over the past year. The Harbormaster is presently working with the Harbor & Waterfront Committee to develop a study for mapping Harpswell waters to identify potential aquaculture sites that will not conflict with critical fishing grounds, recreation use and natural resource areas.

Mitchell Field Boat Launch and Pier

With the grant monies that were approved in early 2011, the Town hired a consultant to assist with the feasibility and design of a boat launch at Mitchell Field. This was put on hold with the collapse of the Mitchell Field pier. The Harbormaster was the project manager for gathering the cost estimates for removal of the gangways connecting the outer dolphins to the main pier and monitored the project to completion.

Website

The Town website has a section dedicated to the Harbormaster's activities. This website includes items such as mooring applications, fees, maps of mooring fields, and will be used to post information related to waterfront activities and the harbor planning progress.

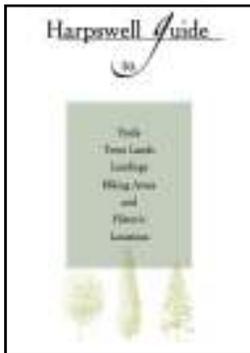
Recreation

The Recreation Department’s main objective is to provide recreational programs for all ages. The department is responsible for recreational programming and operating the Trufant Summerton Athletic Field. Harpswell Community School and the former West Harpswell School are used for program venues. This is accomplished with one part-time employee and many, many volunteers.

Programs / Enrollment

Learn to Ski and Snowboard	57	Field Hockey	11	
Ararat Youth Basketball	51	Camp Harpswell	22	
Basketball “FUN”damentals	43	Red Cross Summer Swim	204	
Karate - Fall	22	Abbot-Fletcher Sailing School	11	
Karate - Spring	15	Kayaking for Kids with H2O	28	
Cross Country - Fall	30	National Trail’s Day Event	90	
Cross Country - Spring	20	Family Swim - Spring	284	*With other Communities
Baseball	38	Family Swim - Fall	262	
Softball	28	Family Yoga	17	
T-Ball	28	Yoga with Janet/Avg. per class	12	
Pee Wee Soccer	24	Tai Chi	7	

The Harpswell Guide was published in early 2012. Two printings were done. The guide contains Town-owned lands, trail maps for all Town-owned trails and select Harpswell Heritage Land Trust lands and trails. This has been a useful tool for both residents and visitors. The Recreation Committee and Department are looking forward to future additions to the guide and another printing



A Facebook page was established in December as a way to enhance communication with the community. Word has spread fast and this has already become a great tool for advertising, cancellations, information and creating conversation. If you are on Facebook and want to know what is going on at Harpswell Recreation be sure to like us!

A special thank you to the volunteers and parents who give their time, talents and positive



all

contributions to recreation programs and the Town. Volunteers allow the department to provide valuable services, programs and facilities which, in turn, create a true sense of community. New volunteers are always needed and it truly does make a difference in the lives of our youth, adults and visitors. More information can be found at www.harpswell.maine.gov, Town Departments, Recreation. The Recreation Director can be reached at 207-833-5771, ext. 108, or recreation@town.harpswell.me.us.

A. Dennis Moore Recycling Center

2012 was another eventful year. The most significant item is the addition of a new scale building at the Transfer Station. While the Bargain Bin was established in 2011, it has seen very little use, but the items that have been placed there have found good homes. Cleanliness of the facility has improved tremendously, due in no small part to the efforts of the residents as they separate their materials and clean up their spills and dropped items. There has been a significant reduction in the amount of trash left at the gate during our closed hours, and the staff truly thanks everyone for their efforts.

Tonnage processed at the Recycling Center and Transfer Station is as follows:

Waste Received		2008	2009	2010	2011	2012
	Recycling Center	1622.8	1620.0	1623.6	1598.8	1502.8
	Transfer Station	1327.0	1187.7	1215.4	936.7	921.9
	Total Tons	2949.8	2810.1	2839.0	2535.5	2424.6
Recycling Rate						
	Recycling Center	34.4%	31.9%	32.3%	32.5%	31.5%
	Transfer Station	57.7%	68.9%	70.9%	64.1%	66.8%
	Annual Recycling Rate	44.6%	47.4%	48.5%	44.2%	44.9%

We continue to ensure your waste is processed in an environmentally friendly yet cost-effective manner. The current contract has ensured that your waste is converted to energy in lieu of the landfill, and significant research has been conducted on Single Stream Recycling Programs to determine the feasibility of the program in Harpswell. The Manager has provided educational tours to several youth groups, including the 5th grade students of Harpswell Community School. The Facility said goodbye to Lester Goodwin, who retired after serving Harpswell for 7 years, and welcomed Jared Ricker to the staff.

In order to further improve your facility, all residents are asked to adhere to the established guidelines at the facility, and feel free to ask the staff for answers to your questions. Hazardous Materials are not allowed in the facility due to Department of Environmental Protection regulations, so Hazardous Waste Collection Days are scheduled in May and October. Through the use of a Safety Enhancement Grant from the Maine Municipal Association, we have been able to purchase traffic barriers for the parking lot in an effort to put more space between residents and vehicles. We ask that all residents recycle their materials and rinse all glass, metal and plastic containers before delivery to ensure the facility remains clean and the staff remains healthy.



Manager: Fred Cantu, Cody King, Greg King, Mark Wallace & Jared Ricker

Town of Harpswell
Summary of Revenues
Recycling Transfer Station

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Disposal Fees:											
Demo Material	\$33,348	\$48,124	\$69,862	\$77,970	\$101,835	\$113,993	\$125,462	\$106,525	\$112,373	\$92,596	\$87,751
Brush	5,957	7,130	9,869	18,584	11,434	11,051	11,031	15,955	15,828	12,347	14,100
Household Debris	2,838	2,914	4,873	12,780	7,349	9,604	5,405	1,286	558	28	
Refrigerators	1,022	1,424	2,075	1,905	1,866	1,741	1,375	1,697	1,281	886	1,244
Metal	3,128	4,029	6,839	8,812	5,731	6,518	3,276	8,961	5,005	4,239	1,641
Tires	1,882	1,585	2,170	2,959	1,731	1,718	1,580	1,887	1,508	1,132	741
Universal Waste	3,453	3,674	3,723	4,678	6,249	4,927	2,745	3,095	2,784	2,754	2,010
Subtotal Fees	\$51,626	\$68,879	\$99,412	\$127,688	\$136,195	\$149,551	\$150,874	\$139,407	\$139,337	\$113,982	\$107,487
Sales:											
Cans & Bottles	\$4,307	\$6,009	\$6,565	\$6,771	\$7,024	\$6,877	\$4,376	\$7,291	\$7,385	\$7,483	\$8,307
Cardboard	9,323	5,496	7,964	7,141	6,494	9,768	9,633	4,201	13,495	13,263	9,292
Metal & Tin Cans	2,494	4,061	8,046	8,546	10,741	6,609	15,838	10,597	18,146	31,256	23,978
Newspaper	11,785	16,146	23,154	15,106	21,683	26,967	19,658	13,510	13,165	21,599	9,862
Paper	2,581	6,656	1,926	6,867	6,096	5,831	10,760	3,082	7,530	11,827	7,482
Plastic			7,114	12,010	5,642	8,541	5,604	7,667	5,056	6,958	6,198
Reclaim	165	1,061	5,328	1,823	4,626	3,201	2,572	4,167	2,664	3,087	1,539
Wood Chips		586	780		2,698	6,555					
Composters						474	675	1,500	770	468	559
Subtotal Sales	\$30,654	\$40,015	\$60,876	\$58,264	\$65,003	\$74,823	\$69,116	\$52,015	\$68,210	\$95,941	\$67,217
Other:				\$41	\$49	\$31	\$142	\$32	\$24	\$21	\$35
Total	\$82,280	\$108,894	\$160,288	\$185,993	\$201,247	\$224,404	\$220,131	\$191,455	\$207,571	\$209,943	\$174,739

MK 2/5/2013

Tax Collector's Office

After 27 years working for the Town of Harpswell, I will be retiring in March. I've had the privilege to work for the community in which I was born and raised.

It's a bittersweet time as I will miss all the wonderful people who patronize the office, but pleased to begin a new chapter in my life.

The Tax Collector's Office now processes passport applications along with real estate, auto, boat, ATV and snowmobile registrations. Auto renewal can now be completed at www.harpswell.maine.gov/ click ON LINE SERVICES.

Real Estate taxes were due September 17, 2012 and December 17, 2012. We accept credit cards in person.

As always, it has been a pleasure serving you as your Tax Collector.

Unpaid Taxes

**Indicates taxes paid in full
after books are closed*

2012 UNPAID REAL ESTATE TAXES

Abrahamson Charles & Sally	4034.89	Betjemann Christopher III	351.65
* Adams Bailey & Peter	290.59	* Bibber Carol, Jeffrey & Janis Morrell	321.98
Adams John Stanley, David & Jan		Bibber Michael, Charles, Mary	
* Barone	523.70	Wilson, Elizabeth Hunter	355.27
* Aldred Sandra	154.37	* Bibber Michael	470.02
Alexander John & Diane	702.16	* Bibber Michael	1295.42
* Alexander Margaret	447.75	* Bibber Sally	848.45
Alexander Ruth	2615.04	* Biros Cyril Sr & Margaret	428.83
Allen Harry R	401.47	Blain Edward & Laurie	679.39
Allison G Christopher & Jean	977.69	Bober David & Jonathan	2133.50
Allyn Robert, Kimberly & Daniel	251.60	Bodwell Debra & Michael	1206.43
* Arndt John, Peter, Stephen & Judith	2606.40	Boyce Robert J	1025.51
Arquette Ronald	895.10	* Boyd Elizabeth	977.18
AT & T	162.93	Bradbury Lynn	2931.26
Auburn Colony	171.49	Brann Peter	1749.60
Auburn Colony	467.73	Brewer Connie	62.78
Austin David	116.35	Brockett Michael	989.28
Bailey Island Lobster Co	12.32	Brockett Teresa	205.06
Bainbridge Robert & Ann	3775.68	Brown Anne	1343.81
* Baribeau Richard	2409.98	Brown Charles & Jacqueline	13.25
* Baribeau Richard Sr	1609.92	Brown Douglas & Elizabeth	1922.50
Barker Martha	2342.59	Brown James Hrs of	1157.76
Beebe Christina T & Kenneth	956.74	Bryant Cynthia	2889.12
Below Benjamin F & Lisa Ellen Haskins	920.08	Butler Fulton	1993.69
Benaquist Anne	15.84	* Cahill Christian	118.65

Cahill Edward & Hazel	478.65	Dingley Sandra A & Bard Linda	2743.49
Cairns Kelly	144.03	Dorsey Mark M	1569.31
Caron Scott L	367.49	Downes Alane & William	41.47
Caron-Kelley Christine	1309.82	* Eaton Steven & Linda Smith	477.50
Catlin Lawrence	589.25	Eckel William	1652.54
Catlin Lawrence	529.63	Ehrmann Robert	977.78
Center Island Terrace LLC	1343.81	Elliott Ricky & Wendy	1050.05
Center Island Terrace LLC	2118.53	* Elvin James	484.70
* Chamberlin Roger & Holly Trust	2488.61	* Estes Paul, Robert, Richard & Carolyn	1844.35
Chipman David	256.90	Feldman Robert & Joelle	546.91
Chipman David	740.74	Fischer Michael	1536.19
* Chipman Ronald	1390.46	Ford Rosemary & Rosemond	306.72
* Chipman Ronald & Ramona	1240.13	Fortier Michael c/o Lisa Buthlay	23.08
Coffin Jill	199.30	Foster Roberta	412.52
Coffin Jon Jr , Brian, Marie Pennell,		Galanek Mitchell	2500.42
Roger Sirois & Alfred Austin	28.80	Gent Barbara	894.62
Colburn David	1968.19	Gerschefske John & Jean	12.26
Colburn David	743.04	Gilliam Levi & Marcia	709.63
Colburn David	563.33	Gilliam Levi & Marcia	1050.62
Colburn David Nelson & Susan N	1176.79	* Goff Barbara Hrs of	832.61
Cole Richard & Teresa	338.04	Goff John & Janice Skillin	589.47
* Comeau Glenn	1420.42	Goguen Wilfred & Cheryl	934.85
Conant James W & Tammy L	358.27	Goodenow Joey A	82.94
Connolly William Jr	685.44	Graham Robert	1882.94
* Connolly William Jr	880.70	Graves Patricia & Allan	568.22
* Connolly William Jr	94.46	Graves Roger	366.34
* Coombs H Leo	952.70	* Greene Holly	779.33
* Coombs H Leo & Janet	1831.68	Greenleaf Virginia & Calvin	171.93
Coombs William M & Denise B	2331.07	Gushee Marion & Lawrence	2673.79
Coombs William M & Denise B	2030.40	Halpin Timothy F	763.78
Coombs William M & Denise B	483.26	Hanscom Linda	1392.77
Coombs William M & Denise B	5125.82	Hansen John Henry	94.46
Coombs William M & Denise B	629.57	Hartman Betty Trust	4285.44
Coombs William M & Denise B	121.54	Havas Peter	2998.08
Coombs William M & Denise B	457.34	* Heinemann Kandy	764.64
Cort Ann S	360.04	* Heinig Anne & Christopher	242.49
Coulombe Sandra W	2636.93	* Heinig Anne	673.34
Coultas Carol & Kenneth Chutchian	1044.86	* Heisey Janice & Wilson Edgar	146.88
* Coyne William & Donald	50.91	* Heisey Janice & Wilson Edgar	482.69
Crosman Jamie	509.18	Hill George	167.05
Crosman Jamie	480.96	* Himes Thomas & Michele	5999.33
Crosman Jamie	1953.22	Hirst Deborah	20.88
Curts-Yuhas Hollie	3056.83	Hodell (Bastarache) Lori	90.43
Dalton Elizabeth	334.08	Hoebeke Daniel & Ellen	2570.77
Dammann Luella	2658.82	Hollenbeck Gail	2273.47
Darling Brandy	1686.53	Hollenbeck Gail	1610.21
Davis Michael	77.18	Hollenbeck Gail	1020.38
Desjardins John	648.58	Howard Cynthia, Roger, Clyde,	
Dewolf Lisa	1022.40	Wayne & Steven Driscoll	578.01
Dimperio Julie & Aleck	1444.32	Hunt Sandra, Robert & Kelly Fields	1063.58

* Intertide Corp c/o Chris Heinig	901.73	McAuliffe Michael & Kimberly	1573.60
J & A Construction Co Inc	690.05	McCallum Mark & Caldwell Kathleen	956.74
* Jensen Richard & Kristin	464.83	McCoig Kathryn	275.34
* Johansen Eric & Linda	927.07	McFadden Carole	431.91
Johnson Damon	904.32	* McKay Stephen Ekman	1476.16
Johnson Charles III & Gail	502.85	* McKenney Ellen & Mary Fallon	107.13
Johnson Fred, Jeffrey, Millicent	870.91	McKnight Linda	571.39
Carolyn, Lyndon & Richard		Mello Rosemarie & David	1235.52
Johnson Howard E Jr & Glenda L	2556.29	* Mezzacappa Jonathan	779.30
Jones David W & Debra	679.10	* Mill Stream Assoc	769.53
* Jukes Jane & Michael	2233.44	* Millar Daniel & Lorrie	367.25
Kane Mitchell E & Alice C	595.01	Mirabile G, Michael & M Floyd	1293.86
Kelley Edward & Patricia	832.77	Mitchell Lynette	512.06
Kelley Edward & Patricia	501.70	* Montalvo Jacob	465.12
Kennedy Joseph	168.77	* Montgomery Thomas III & Arlene	2812.61
Kenney Elwynne W & Bernice W	461.01	Moody Brian	206.21
Kerney James II	633.31	Moody Robert	537.98
Kitchener-Jones Loraine	2037.89	* Morgan H & K c/o Stellaclare LLC	1308.67
Koenig Lisa, Linda, Ingram,		* Morgan H & K c/o Stellaclare LLC	10341.50
Daniel & Laurie Bowie	1327.68	Morgan Linda	1184.26
* Lambertson Cynthia	3965.18	Morgan Mary	567.07
* Landry Kevin	3058.56	Morgan Maurice & Veronica	1087.49
Lavigne John	901.44	Morin Raymond & Nancy	942.05
Leahy T, Patricia, Joseph & Dorothy	2931.57	Morin Stacy	1177.92
Leary Richard & Patricia	558.14	Morrell Jeffrey Jr	637.63
Leeman Christopher	635.33	Moseley Jeremy	167.33
* Leeman Margaret	720.86	Munsey Barbara	1043.71
* Lucas Tracy	553.54	Murray Paul & Sandra	1133.57
* Lumbert Robert	959.87	Mynahn Francis, Rita, Ellen,	
Lunde Thomas	2906.50	Stephen, Linda, Bruce & Pauline	96.56
MacDuff David	294.34	Nordwall Alan Jr & Michelle	377.28
MacFarlan Maria	881.28	Nordwall Alan Jr & Michelle	311.04
* Maclean David & Mabel	331.78	Nordwall Alan Jr & Michelle	318.53
* Maclean David & Mabel	579.46	Nordwall Alan Jr & Michelle	318.53
* Maclean David & Mabel	85.25	Nordwall Alan Jr & Michelle	1689.98
* MacMullen Howard Jr & Florence	2600.06	Nordwall Alan Jr & Michelle	318.53
Maney Harold	57.60	Nordwall Alan Jr & Michelle	308.16
Maney Harold Sr	915.26	Nordwall Alan Jr & Michelle	301.25
Maney Harold Jr	38.02	Nordwall Alan Jr & Michelle	301.25
Manos Laurie	35.24	Nordwall Alan Jr & Michelle	318.53
Marando Michael & Denise	612.16	Northey Peter & Marlene	190.87
Marquis Steven & Deborah	246.09	* O'Brien Lauren Whitmore	1009.73
Marr Maurita	1589.78	* O'Connell Brian	160.07
Marstaller David	750.78	* Olds Patricia & Ann	1208.51
Marstaller Nancy, David & Thomas	215.24	Ormsby Robert ID	464.83
Matthews Douglas Paul	88.41	Orrino Anthony	254.02
* Matthews Sandra	135.77	Ouellette Maurice E	1370.88
* Mattsen Kenneth	389.95	* Owen Thomas & Jane	956.16
* Mattsen Kenneth	414.72	Pancione M, Thomas & C Upchurch	1274.11

Parker Kristine Ellen	1194.05	Small Gary & Ania	1907.27
Pennell Keith & Sarah McFadden	1353.02	Smith Peter & Carolyn d'Agincort	1182.24
* Perkins Joan	1294.27	Smith Richard N & Velma Hrs of	697.54
Perry Alfred Jr	3265.92	Sprague Sarah	1945.73
* Perry Rosemarie & Daniel	4162.90	Stabnick Andrew & Paula	596.04
Petroff Stephen	296.06	Stancombe Richard & Kris	208.22
Piel Stobie	3336.77	* Sudano Philip III	703.87
Proctor Leon & Arlene	66.82	Taylor G Donald	387.65
* Proom Carol, Elizabeth, Nick, Margaret & Sarah	1444.61	Theriault John & Dorothy	1779.26
Pulsifer Coleman	963.07	Thibault M Irene	5025.60
Pulsifer Coleman, David, Keith & Morgan	432.38	Thompson Shirley	999.94
Pulsifer Morgan Kane	710.78	* Tisdale Greg & Jennifer	1607.49
Purinton Bruce G Jr	992.45	* Tisdale Gregory & Jennifer	2576.45
Purinton Bruce G Jr	2517.12	* Tisdale Gregory & Jennifer	1131.84
* Purinton Geraldine J	1378.37	Tobey Carol c/o Lynda Bobb	248.26
* Pynchon Timothy	17.54	Toothaker Earl	732.38
Ramsay Sherry, Richard, Arlene, Craig, Suzanna & Jamie	532.10	Toussaint Donald & Marita	1484.93
Randall William & Heather	1222.07	Trusiani Lisa & Richard	310.46
Reid Lucy Hrs of Mary Judkins	407.81	Van Vlack Leeann	638.78
* Reid Lynn & Ricky	197.28	Van Zandt Veronique	559.01
Reppucci David	1198.08	* Vance Stephen & Gloria	839.48
Rice Marie	1148.54	Wallace Jim, Bill, Bea Cunningham, Mary & Amy Goodenow	638.21
Rice-Gould Norma J	1634.69	Walsh John C, John A, David, Sheila Jeanne & Albert	2126.01
* Richards Timothy & Dawn	1172.74	Ward Lewis V	2083.97
Ring Scott	2492.35	Ward Timothy	1708.99
Robbins Stephen	198.62	Ware David c/o David Duhme	525.60
Roby Robert c/o David Jones	260.93	Warner John M Jr & Prudence	1300.03
Roby Robert c/o David Jones	260.93	Weinert Frederick & Stephen	293.18
Rogers Geraldine	1078.85	Werler Edward	700.99
* Rogers Jon	307.58	Wessel David & Kimberly	1973.38
* Rogers Jon	1270.08	* Whittemore Kelsey	1098.43
Romano Ronald & Barbara	1075.39	Wille Margaret D, Margaret L Charles	1143.32
* Royall Mark	254.78	Williams Bruce & Douglas	1541.95
Saunders Elisabeth	2089.22	* Wilson Leneler	779.33
Savage George W	350.78	* Wilson Leneler	1471.10
Savage George W	549.50	* Wilson Leneler	115.78
Savage George W	962.50	* Wilson Leneler	669.89
* Saxton Donald	2529.79	Wilson Mark	682.56
Scott Sean & Justine	1373.18	Yamamoto Ichizo	345.31
Skillings-Goff Janice	441.47	York Adam	1222.27
Skillings-Goff Janice, James, Robert, Margaret & James Davis	954.95	TOTAL	344,296.83

2012 UNPAID PERSONAL PROPERTY

* Ash Cove Lobster	71.13
Café Mojo	94.46
* Chez Nous	40.90
GE Capital Info Tech	30.53
H2 Outfitters	21.31
Hanson Bruce & Melody	19.01
Harbor Propeller	44.93
Jon of all Trades c/o Jon Moores	1.73
* Log Cabin & Island Inn	61.34
Longley Health Ctr	26.50
* Lucas Auto Repair	20.44
* Perkins Seafood	47.81
Ponziani Ronald	58.18
* Red Fish Assoc Inc	22.46
TOTAL	560.73

2011 TAXES TO LIEN

Alexander Ruth	1545.84
Allen Harry R	404.26
* Arquette Ronald	901.32
Bastarache Lori	91.06
* Brockett Teresa	206.48
Brown Anne G	1353.14
Brown James Hrs of	1165.80
Coffin Jon Jr, Brian, Roger Sirois,	
L Marie Pennell & Alfred Austin	29.00
Colburn David	1981.86
Colburn David	748.20
Colburn David	567.24
* Comeau Glenn	1430.28
* Coombs H Leo Hrs of	959.32
* Coombs H Leo & Janet	1572.38
Coombs William M & Denise B	2347.26
Coombs William M & Denise B	2044.50
Coombs William M & Denise B	486.62
Coombs William M & Denise B	5195.90
Coombs William M & Denise B	633.94
Coombs William M & Denise B	122.38
Coombs William M & Denise B	459.94
Coulombe Sandra W	2655.24
Darling Brandy	1698.24
Davis Michael	77.72
Dingley Sandra A & Bard Linda	2762.54
Elliott Ricky & Wendy	485.58
Fischer Michael	1546.86
Graham Robert	1896.02
Graves Roger	352.62

* Heisey Janice & Wilson Edgar	147.90
* Heisey Janice & Wilson Edgar	486.04
Johnson Fred, Jeffrey, Millicent	
Carolyn, Lyndon & Richard	876.96
Kane Mitchell E & Alice C	663.52
Kitchener-Jones Loraine	1093.69
MacDuff David	296.38
McCallum Mark & Caldwell Kathleen	963.38
Mitchell Lynette	515.62
Moody Robert	541.72
Morgan Linda	1192.48
Morrell Jeffrey Jr	602.46
Murray Paul & Sandra	1141.44
Ormsby Robert ID	468.06
Pennell Keith & Sarah McFadden	1360.80
* Perkins Joan	1303.26
Pulsifer Morgan Kane	715.72
* Purinton Geraldine J	1387.94
Rice-Gould Norma J	1646.04
* Richards Timothy & Dawn	1180.88
Ramano Ronald & Barbara	541.43
Smith Richard N & Velma Hrs of	212.14
Thompson Shirley	1006.88
Ward Lewis V	2096.79
Ward Timothy	1573.54
Weinert Frederick & Stephen	295.22
TOTAL	58,031.83

2011 UNPAID PERSONAL PROPERTY

H L Coombs Construction	503.44
TOTAL	503.44

2010 TAXES TO LIEN

* Allen Harry R	418.20
* Arquette Ronald	232.31
Bastarache Lori	96.60
* Brockett Teresa	168.60
* Brown Anne G	792.99
* Colburn David	2050.20
* Colburn David	586.80
* Coombs H Leo	469.32
* Coombs H Leo & Janet	1626.60
* Darling Brandy	1098.41
Davis Michael	80.40
* Fischer Michael	800.10

* Graham Robert	1961.40
Groves James	95.21
* MacDuff David	306.60
* McCallum Mark & Caldwell Kathleen	996.60
* Morgan Linda	1233.60
* Ormsby Robert ID	484.20
* Perkins Joan	869.14
* Rice-Gould Norma J	851.40
* Richards Timothy & Dawn	1221.60
* Thompson Shirley	1044.00
* Weinert Frederick & Stephen	304.78
TOTAL	<u>17,789.06</u>

2010 UNPAID PERSONAL PROPERTY

H L Coombs Construction	520.80
TOTAL	<u>520.80</u>

2009 TAXES TO LIEN

Bastarache Lori	81.83
Davis Michael	82.95
TOTAL	<u>164.78</u>

2009 UNPAID PERSONAL PROPERTY

Blackbird II	116.99
H L Coombs Construction	537.29
TOTAL	<u>654.28</u>

2008 TAXES TO LIEN

Bastarache Lori	81.83
TOTAL	<u>81.83</u>

2008 UNPAID PERSONAL PROPERTY

Blackbird	121.32
H L Coombs Construction	537.91
TOTAL	<u>659.23</u>

2007 TAXES TO LIEN

Bastarache Lori	77.09
Groves James	79.52
TOTAL	<u>156.61</u>

2006 TAXES TO LIEN

Bastarache Lori	152.92
Groves James	15.69
TOTAL	<u>168.61</u>

2005 TAXES TO LIEN

Bastarache Lori	146.96
TOTAL	<u>146.96</u>

2012 ABATEMENTS

Roger & Maureen Turgeon	241.34
Douglas & Dorothy Skillin	199.30
Laurene Tufts & John Vivari Sr	324.29
Walter Burlock Jr	4511.81
TOTAL	<u>5,276.74</u>

2011 ABATEMENTS

Dudley Follansbee	422.24
	<u>422.24</u>

2012 SUPPLEMENTAL

Kenneth & Wendy Taubes	2420.00
TOTAL	<u>2,420.00</u>

Town Clerk's Office

LICENSES & PERMITS

INLAND FISH & WILDLIFE LIC

483

DOG LICENSES

Dogs

939

Kennels

2

REGISTERED BUSINESSES

10

CERTIFIED COPIES

492

NOTARY SERVICES

417

MOORINGS

Residents & Taxpayers

2,325

Non-Residents

110

Rentals

98

State of Maine/Eagle Island

11

SHELLFISH LICENSES

Resident Commercial

66

Senior Resident Commercial

4

Non-Resident Commercial

7

Resident Recreational

199

Non-Resident Recreational

19

Resident Over 65 Recreational

19

Non-Resident Over 65 Recreational

1

Student Commercial

2

Non-Resident Student Commercial

1

ELECTIONS AND TOWN MEETINGS

		<u>Votes Cast</u>
March 10, 2012	Annual Town Meeting	769 - 19%
May 24, 2012	M.S.A.D. #75 District Budget Meeting	12 - 3%
June 12, 2012	Primary Election & Municipal Referendum	922 - 23%
November 6, 2012	State General/Referendum & Municipal Referendum	3,401 -84%
	Total Registered Voters as of December 31, 2012	4,125

VITAL STATISTICS

BIRTHS

30

MARRIAGES

37

DEATHS

54

Those who passed on in 2012

McKinney, Constance M.	1/6	83	DeBellefeuille, Carol	7/7	68
Place, Stewart C.	1/11	91	Matteson, Thomas R.	7/8	68
Wallace, Dorothy "Mary"	1/16	88	Mendes, Gabriel C.	7/10	20
MacLean, David P.	1/19	76	Carbonneau, Laura B.	7/16	94
Field, Robert A.	1/26	62	Fuller, Marion I. M.	7/26	89
York, Harmon D.	1/30	78	Haller, Stephen W.	7/26	69
Proctor, Ellen E.	1/31	66	Walsh, Robert E.	7/26	72
Osborn, Phyllis G.	2/10	96	Fulmer, Robert L. Sr.	8/1	84
Wilson, Barbara K.	2/14	88	Coombs, Herman Leo Sr.	8/2	65
Rose, Nancy N.M.	2/26	80	Perry, Payton M.	8/5	10mos.
Green, Robert H.	2/1	83	Sullivan, Kevin	8/6	42
Stenson, Jon	3/1	81	Bernier, Armand L.	8/15	85
Nordwall, Alan	3/3	82	Kavasch, Dorothy B.	8/15	98
Lamkin, Roland L.	3/9	90	Kemp, Raymond T.	9/1	72
Evans, Danny L.	3/17	59	Sullivan, Richard R.	9/22	74
Woodward, Lucy	3/19	91	Thompson, John Lloyd	9/22	92
Whittaker, Cecilia E.	3/25	47	Mercier, Leo C.	9/25	99
Kramer, Hilton	3/27	84	McIlvaine, Leighton H.	9/26	74
Buckingham, Dan P. Jr.	4/9	82	Seabury-Peterson, Donna	9/26	65
Rossiter, Alice W.	4/10	96	Baker, Christopher H.	10/8	63
Leask, Eugene B.	4/12	69	Murray, George A. Sr.	10/10	92
Scesa, Lucy	4/14	98	Stuart, Lewis W.	10/12	87
Elliott, Lee K.	4/26	86	Bailey, Raymond L. Jr.	10/22	86
Starr, Gail D.	4/26	62	Schiesser, Cewilla	10/22	81
Gosselin, Henry V.	5/2	83	Knight, Louise M.	10/28	90
Quimby, Carl A.	5/10	91	Lamkin, Katherine	10/29	87
Berrie, Ellen T.	5/13	82	MacArthur, Mary S.	11/3	92
Woods, John P.	5/23	94	Black, Marjorie	11/11	97
O'Brien, Howard F.	6/3	61	Yamamoto, Ichizo	11/18	67
Conrad, Michael F.	6/4	59	Furbish, Timothy W.	12/5	68
Leeman, Clara E.	6/15	72	Currier, Ruth M.	12/6	96
Perry, Michael A.	6/17	50	Vachon-Frisch, "Ulli" Ulrike	12/11	65
Leighton, Richard W.	6/29	91	Toothaker, Kenneth R.	12/12	77
Murney, James F.	6/29	77	Smith, James E. II	12/24	90

Road Commissioner

As my first year as Road Commissioner comes to a close, there have been many changes. First, we completed a Capital Road project that consisted of road improvements to Lane Road, Lowell's Cove Road and Little Island Road. The work done included all new drainage, new culverts, and a completely new surface. There was also the replacement of a large culvert at the head of Lowell's Cove which included a new railing around Lowell's Cove. Some other work done in Harpswell was the replacement of many culverts on both sides of Town, the patching of pot holes, and the mowing of the road edges. Future mowing will increase as new roads that are in need of mowing are identified. Many calls come in from residents to report things of concern that need repair and that has been very helpful. Harpswell is a big town and to see everything that needs repair would take hours without a call from someone.

The winter season has started and Goodall Landscaping won the bid. Things have been going very well under the leadership of plowing foreman, Chuck Leonard, and his drivers, some of whom are off-season fishermen from the Islands. The more they plow the better it will get. It takes time for drivers to remember all the roads they plow so it's expected that some will be missed at first. With some understanding and help from the citizens of Harpswell, I'm sure this will be a successful plowing season. If your road is missed, please give me a call (207-751-0897) and I will let the foreman know.

There are plans to do another Capital Road Improvement project in 2013 which will target repairs on Hildreth Road, Wharf Road, Long Point Road, Shore Acres Road, and Thompson Road. The plans are being prepared and then will be sent out for bids. Another project that is moving forward and slated to be done this summer is a new culvert on Bethel Point. This is a large culvert and the cost and plan to install it are in the works now. As soon as the plans are completed, they will be sent out for bids. Your Road Commissioner is looking forward to overseeing these projects as well as the needs of all the roads in Harpswell.

I will do my best and thanks for the chance to serve the Town of Harpswell in this capacity.

Ronald D. Ponziani
Harpswell Road Commissioner
207-751-0897

Treasurer's Report

The Town's financial condition remains strong. At the end of 2012, cash balances totaled \$5,040,384, which included \$336,144 of unexpended bond proceeds and \$619,048 dedicated to the purchase of vehicles for use by the Town's three fire and rescue departments. The bond proceeds are to be used to fund capital road projects which are now anticipated to be completed in 2013.

The collection rate of real estate taxes continues to exceed 95% in the year of assessment. Despite this high collection rate and a policy which requires that the year-end general fund be able to cover three months of expenditures, the Town borrows on a short-term basis to fund its budgeted expenditures. \$2.635 million was borrowed in 2012 and repaid prior to year-end with an interest cost of \$11,431.

Long-term borrowings outstanding at December 31, 2012 totaled \$2,188,335, excluding interest, as \$353,333 in principal was repaid as scheduled and no new bonds were issued. These borrowings were or will be used to fund either the Town's long-term road rehabilitation plan or its emergency services vehicle program.

During 2012, rehabilitation of Lowell's Cove, Lane and Little Island roads on Orr's Island was completed at a cost of \$574,855. Engineering design work was performed with respect to the replacement of the large culvert on Bethel Point Road which replacement is scheduled for 2013 at an estimated cost of \$200,000. Additionally, a road project expected to cost approximately \$1million is planned for 2013 which includes Thompson and Shore Acres roads, Hildreth and Wharf roads and Long Point road. The bonds necessary to fund this project were authorized in 2012 and will be issued in the first half of 2013.

In 2012, the Town purchased a tanker truck, which was leased to Orr's & Bailey Islands Fire Department. Delivery of the next vehicle on the replacement schedule approved by the Chiefs of the three fire and rescue companies, a pumper/tanker truck to be used by Cundy's Harbor Fire and Rescue, is anticipated for early 2013. The contract price for this vehicle is \$279,290.

Also in 2012, the Town entered into a capital lease agreement pursuant to which it purchased equipment which upgraded the broadcasting ability of the community's television station. The equipment, which cost \$81,902, was funded in part by previous appropriations of the Town and in part by grants required under the franchise agreement with the Town's cable provider and is located in both the television studio building and in the media room at the Town office.

Other capital assets acquired by the Town in 2012 included a new building at the transfer station (\$29,277), a new pumpout float (\$26,741), additional floats for Pott's Point wharf (\$13,180) and a marine patrol boat and motor (\$59,757). The pumpout float was funded in part by a grant and the additional floats were partly funded by gifts. The Town disposed of the two houses and garages located outside the Mitchell Field gate.

The Town's programs for road rehabilitation and for purchasing fire and rescue vehicles are ongoing and multi-year. The contract with Mid Coast Hospital for paramedic services requires the Town to provide a heated garage space for the paramedic's vehicle. \$74,000 was appropriated for this purpose in 2012 and architectural design work was begun in late 2012. The garage is expected to be completed in 2013 at an estimated cost of \$150,000, if the additional funds are approved.

The long range plan for the former West Harpswell School property is uncertain.

The Town will continue to assess the needs to upgrade the infrastructure at Mitchell Field, a major asset with business development possibilities.

During 2012, a portion of the pier structure at Mitchell Field collapsed, and it is believed that certain of the remaining supports have been eroded. The Town must determine whether the pier should be replaced, demolished or rehabilitated in whole or in part. The cost of any of these alternatives has been estimated by an independent consultant to be in the \$1.7 to \$2 million range.

The Town has been asked to consider authorizing the borrowing of \$220,000 to be used to acquire a public access easement in Cedar Beach Road and a portion of Robinhood Beach.

The borrowings for the pier and the easement, if approved, are expected to occur during 2013. When taken together with the previously authorized road borrowings, debt service for the 2014 municipal budget will increase significantly. Reductions in expenditures to offset this increase may be difficult to identify.

The Town funds more than 40% of its municipal budget with revenues from sources other than property taxes, e.g. excise tax, mooring fees, permitting fees, fund balance. Excepting the use of fund balance, which increased in 2012 and is proposed to increase in 2013, there was no growth in non-property tax revenue sources in 2012 and no new sources of revenue have been identified. The decision to adopt single-stream recycling in October of 2013 will cause a decline in revenues as the Town will no longer sell its recyclable materials, however, this decline is likely to be offset in the longer term by a reduction in operating costs and lower capital investment.

With respect to its 2012 operational budget, appropriated amounts were exceeded in three instances, each by a minor amount and the difference was paid from contingency. The causes of the overages have been considered in the proposed 2013 appropriation.

2012 budgeted amounts that were not spent and therefore lapsed to the general fund included assessing (\$13,065), employee benefits (\$26,725), town lands and landings (\$10,500), snow removal (\$23,729), road maintenance (\$60,557), recycling and transfer station (\$30,231), former West Harpswell school operations (\$28,127) and contracted paramedic services (\$41,000). These amounts are available to reduce the 2013 tax commitment.

For the last several years, the Town has enjoyed a stable or declining tax rate, largely because of a reduction in the Town's education assessment. The decline reflects fewer students, a lower valuation and lower State funding, which the School District has been reluctant to pass on to the towns. It is uncertain whether the District will be able to continue this practice. In combination with the anticipated increase in debt service, any increase in the Town's education assessment, if it occurs, will create pressure to increase the tax rate. The administration of the Town will work, as always, to keep costs down without reducing the quality of services provided.

Debt Service on Long-Term Debt

2012 - 2021 (Dollar amounts in thousands)

Issue	Interest Rate, %	Original Amount	Balance 1/1/2012	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Amortization:													
Existing Debt													
2004 G.O. Bond	4.18	\$700.0	\$291.7	\$58.3	\$58.4	\$58.3	\$58.3	\$58.4					
2008 G. O. Bond	2.075 - 5.575	\$500.0	\$375.0	\$75.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0			
2009 G. O. Bond	2.08 - 5.58	\$650.0	\$520.0	\$65.0	\$65.0	\$65.0	\$65.0	\$65.0	\$65.0	\$65.0	\$65.0		
2009 G. O. Bond	2.85	\$40.0	\$15.0	\$15.0									
2010 G. O. Bond	2.0 - 5.5	\$600.0	\$540.0	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0	
2011 G. O. Bond	2.12 -5.62	\$800.0	\$800.0	\$80.0	\$80.0	\$80.0	\$80.0	\$80.0	\$80.0	\$80.0	\$80.0	\$80.0	\$80.0
Total			\$2,541.7	\$353.3	\$313.4	\$313.3	\$313.3	\$313.4	\$255.0	\$255.0	\$205.0	\$140.0	\$80.0
Interest:				\$79.0	\$66.3	\$50.8	\$39.8	\$30.6	\$23.35	\$17.73	\$9.7	\$4.83	\$1.7
Total Debt Service				\$432.3	\$379.7	\$364.1	\$353.1	\$344.0	\$278.3	\$272.7	\$214.7	\$144.8	\$81.7

Notes:

The 2009 \$40,000 Bond is with Bangor Savings Bank. All other debt has been placed through the Maine Municipal Bond Bank.

2004 Issue: Capital Road project (7 roads), Old Town Meetinghouse restoration.

2008 Issue: Emergency Services Vehicles

2009 Issue: Ash Point Road rehabilitation

2010 Issue: Emergency Services Vehicles

2011 Issue: Road projects, including Lowell's Cove, Lane & Little Island Roads; Bethel Point culvert replacement, other not yet specified.

Marguerite Kelly, Treasurer



CUMBERLAND COUNTY SHERIFF'S OFFICE

- Kevin J. Joyce
SHERIFF
- Naldo S. Gagnon
CHIEF DEPUTY

36 COUNTY WAY, PORTLAND, MAINE 04102

PHONE (207)774-1444 – FAX (207)828-2373

February 4, 2013

Dear Citizens of Harpswell,

The Cumberland County Sheriff's Office has had the privilege of serving your community for the past 30 plus years. 2012 was another great year, and we continue to be honored that we are a part of the Harpswell community. As we begin a new year, the Cumberland County Sheriff's Office continues to be committed to providing you with the most efficient, professional, and community-oriented law enforcement services possible.

In 2012, we utilized new technology for seeing trends and solving crimes. By using COMSTAR (Computer-Oriented Mapping Utilizing Tracking Accountability and Response), we were able to spot crime trends otherwise known as "hot spots" and address them appropriately by increasing or moving additional resource into those "hot spots". It has proven to be efficient, and very effective.

We began Explorers Post 3 which is comprised of a group of young men and women interested in careers in law enforcement. The program is supported by the Boy Scouts of America and the National Sheriff's Association. This group of young men and women met for the first time in July 2012 for a week of basic training. Since then they have been a great asset to us by assisting with the honor guard, and helping with parking and traffic control throughout Cumberland County.

We are continuing with the CALEA (Commission of Accreditation for Law Enforcement Agencies) process. The accreditation process requires us to take a close look at the way "we do business", to analyze it, and determine if we are utilizing best practices. We have become one of a few law enforcement agencies in a network of law enforcement agencies that support each other, and value the level of services that we provide to the citizens of our communities.

The Town of Harpswell is one of the most unique areas that we patrol, with the deputies wearing many hats. Along with regular law enforcement duties, are the marine patrol duties. These duties encompass not only law enforcement skills, but environmental knowledge, and marine conservation. Because of our close interaction with the community, we are not just an outside body enforcing laws; we feel that we have become part of it.

In July we were saddened by the passing of lifelong Harpswell resident and retired Cumberland County Sheriff's Office Lieutenant Robert Walsh. Lt. Walsh was extremely proud of his hometown, and I know he was proud of the service that he had provided to the citizens of Cumberland County. Lt. Walsh will truly be missed by me as he was one of my mentors, and I am sure he will be missed by all who knew him.

It is an honor serving as your Sheriff. Thank you for your support. Please always remember that my door is always open. I value customer service, and I value your suggestions and input.

Best Regards,



Kevin J. Joyce, Sheriff

Cumberland County Sheriff's Office

Incident Report For January 1 – December 2012

<u>Nature of Incident</u>	<u>Total Incidents</u>	<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Cell Hang up	6	Disturbance	50
911 Hang up	51	Domestic Violence	14
911 Misdial	28	Domestic Assault	4
911 Transfer	1	Domestic Verbal Argument	23
Abandoned Vehicle	3	Equipment Problem	11
Traffic Accidents	1	Escort	10
Accident w/ Property Damage	68	FI Assist EMS	1
Accident, w/ Personal Injury	13	Fight in Progress	1
Agency Assistance	204	Fireworks	35
Alarm	209	Fish and Game Violation	14
Animal Euthanize	4	Forgery	1
Animal Problem	166	Found Property	13
Assault - Simple	2	Fraud	12
Assist Fire Department	2	Harassment	9
Attempt to Locate	77	Illegal Parking	2
Burglary	23	Information Report	14
Burglary to Motor Vehicle	6	Inspection Permit	16
Canine Callout	3	Juvenile Problem	13
Concealed Firearms Request	52	Litter/Pollution/Public Health	2
Citizen Assist	166	Lost Property	9
Citizen Dispute	11	Loud Party Music	9
Civil Dispute	1	Marine Conservation	84
Community Policing	6	Marine Digger Inspection	64
Controlled Substance Problem	2	Marine Resource Boat Patrol	3
Court Service	46	Marine Resource Inspection	12
Criminal Mischief	27	Mental Subject	1
Criminal Trespass	16	Message Delivery	3
Cruiser Accident	3	Missing / Lost Person	13
Custodial Interference	3	Operating Under Influence	1
Dead Body	15	Parking Problem	14
Debris in Road	11	Pedestrian Check	5
Disabled Vehicle	27	Property Check	862

Cumberland County Sheriff's Office

Continued

Incident Report For January 1 – December 2012

<u>Nature of Incident</u>	<u>Total Incidents</u>	<u>Nature of Incident</u>	<u>Total Incidents</u>
Prowler	3	Traffic Detail	10
Recovered Stolen Vehicle	2	Traffic Hazard	31
Relay / Transfer	3	Traffic Violation	639
Runaway Juvenile	6	Traffic Stop	5
Sex Offender Reg 1yr Verify	3	Unsecure Premise	1
Sex Offense	1	Unwanted Phone Calls	2
Sex Offender Registry	1	Vehicle off Road - No Damage	13
Speed Complaint	8	VIN Number Inspection	3
Suicide	9	VIPS Citizen Patrol	1
Suspicious Person/Circumstance	78	Walk in Paperwork	1
Theft	30	Wanted Person	4
Theft-Vehicle	2	Weapons Offense	21
Threatening	9	Welfare Check	35

Harpwell Statistics

“Calls of Service” were 3499

<u>Month</u>	<u>Calls for Service</u>	<u>Citations</u>	<u>Written Traffic Warnings</u>	<u>Traffic Stops</u>	<u>Reportable Accidents</u>	<u>Non -Reportable Accidents</u>
January	263	16	32	75	5	3
February	215	9	28	74	2	2
March	242	7	37	70	5	2
April	220	6	23	44	3	0
May	300	9	25	48	1	0
June	335	19	28	52	5	0
July	347	12	15	36	8	7
August	330	15	5	35	9	2
September	286	6	16	53	2	3
October	322	11	20	54	7	0
November	325	5	21	59	9	0
December	314	14	12	39	4	2

Cumberland County Sheriff's Office

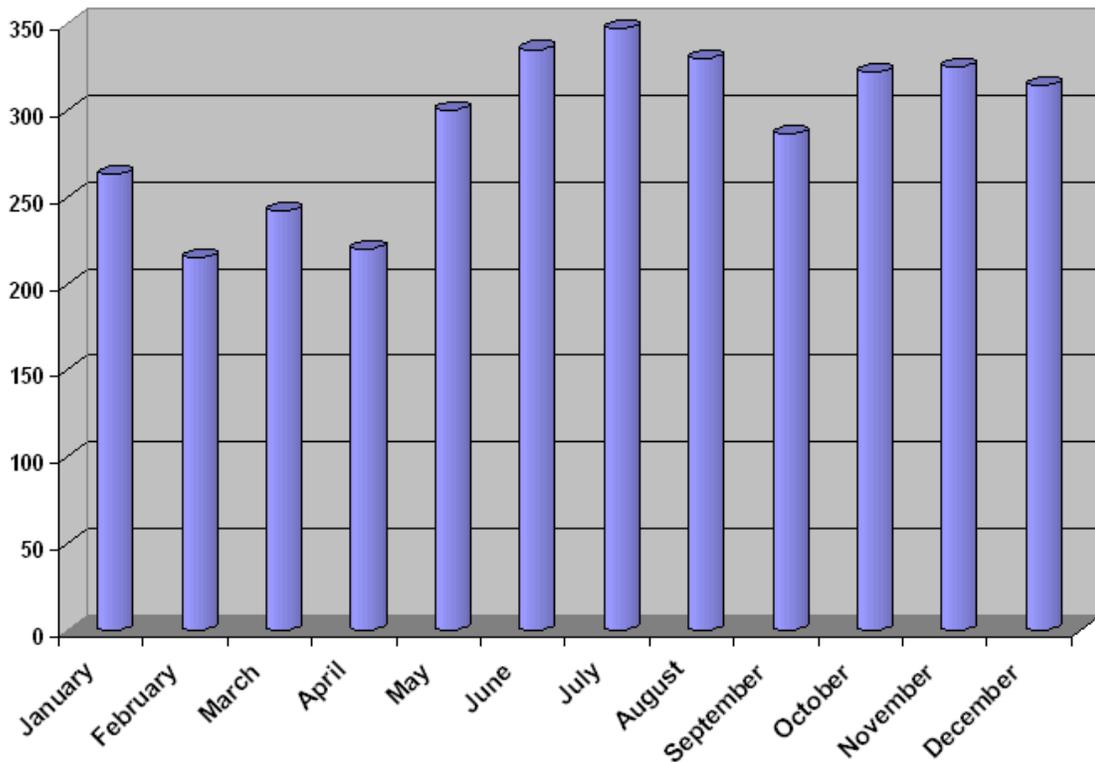
Harpwell Marine Patrol

2012 Calls for Service

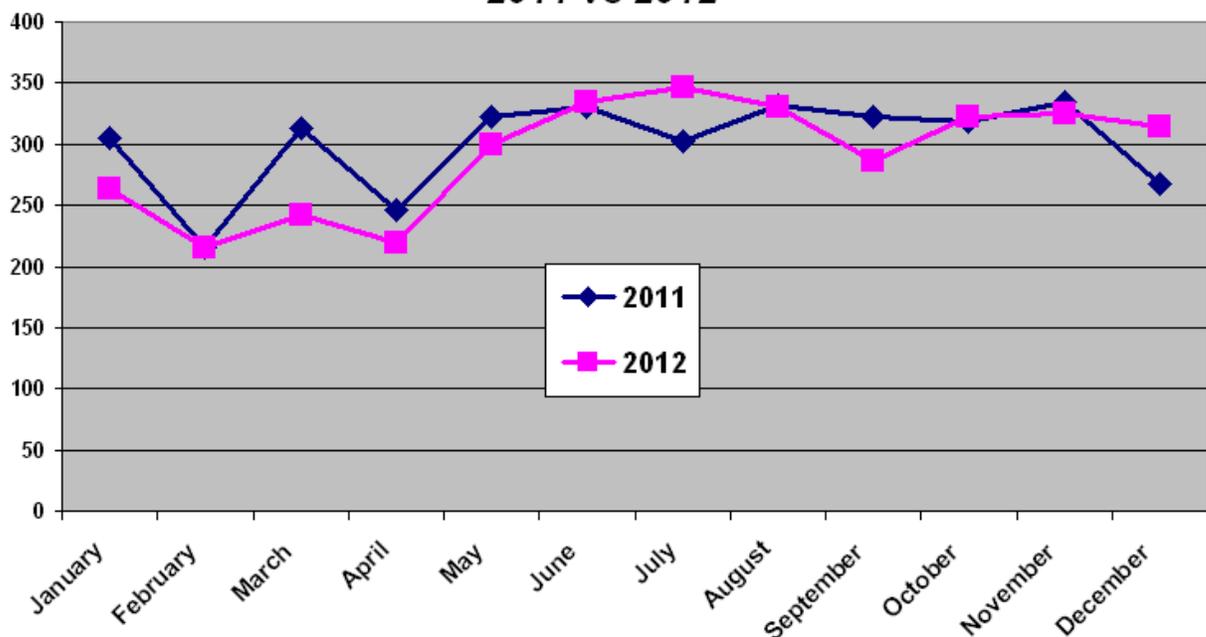
Total Incidents: 608

<u>Nature of Incident</u>	<u>Total Incidents</u>	<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Hang up	4	Information Report	2
911 Misdial	2	Inspection Permit	1
Accident w/ Property Damage	4	Juvenile Problem	3
Agency Assistance	47	Loud Party Music	1
Alarm	31	Marine Conservation	84
Animal Euthanize	1	Marine Digger Inspection	64
Animal Problem	1	Marine Resource Boat Patrol	3
Assist Fire Department	1	Marine Resource Inspection	12
Attempt to Locate	5	Missing / Lost Person	1
Burglary	15	Parking Problem	1
Citizen Assist	15	Pedestrian Check	1
Citizen Dispute	1	Property Check	196
Community Policing	3	Suicide	1
Criminal Trespass	1	Suspicious Person/Circumstance	6
Debris in Road	6	Theft	2
Disabled Vehicle	5	Threatening	1
Disturbance	3	Traffic Hazard	2
Domestic Violence	1	Traffic Violation	58
Controlled Substance Problem	1	Vehicle Off Road - No Damage	1
Equipment Problem	2	VIN Number Inspection	2
Fireworks	1	Wanted Person	1
Fish and Game Violation	13	Weapons Offense	3
Found Property	3	Welfare Check	3

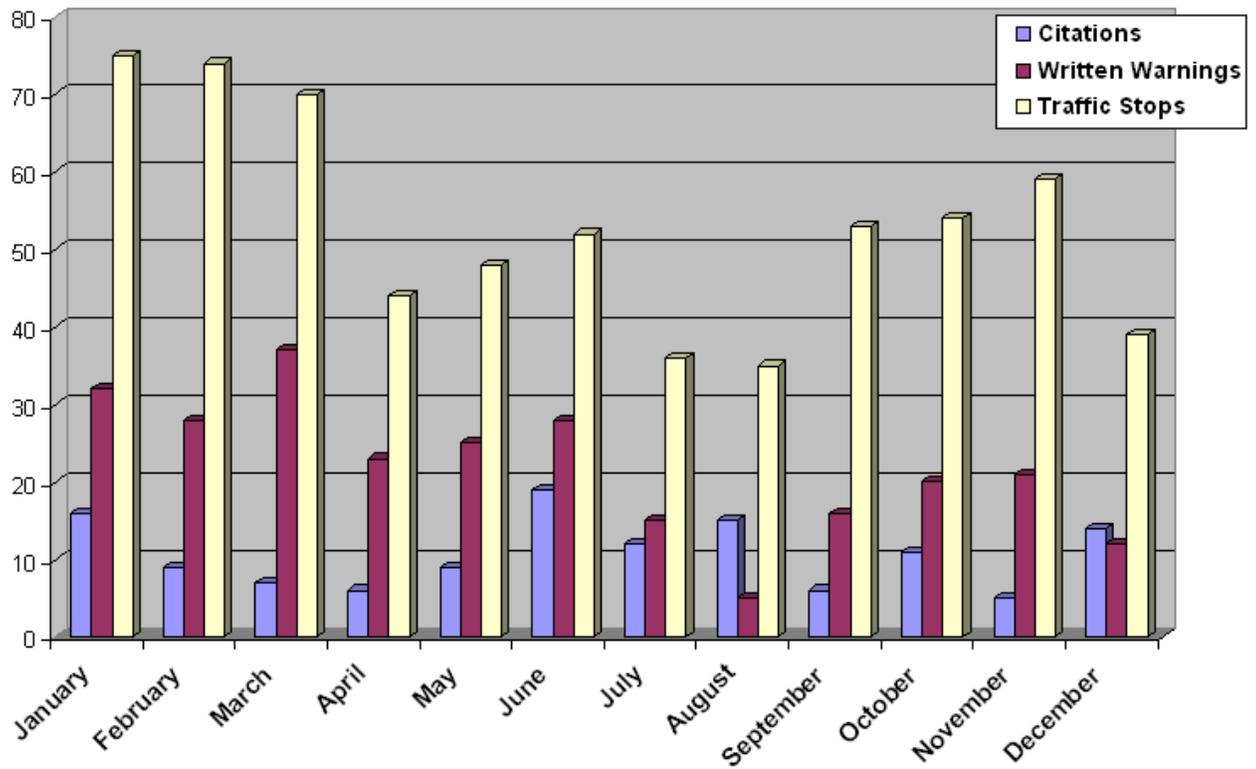
Cumberland County Sheriff's Office
Town of Harpswell
2012 Calls for Service



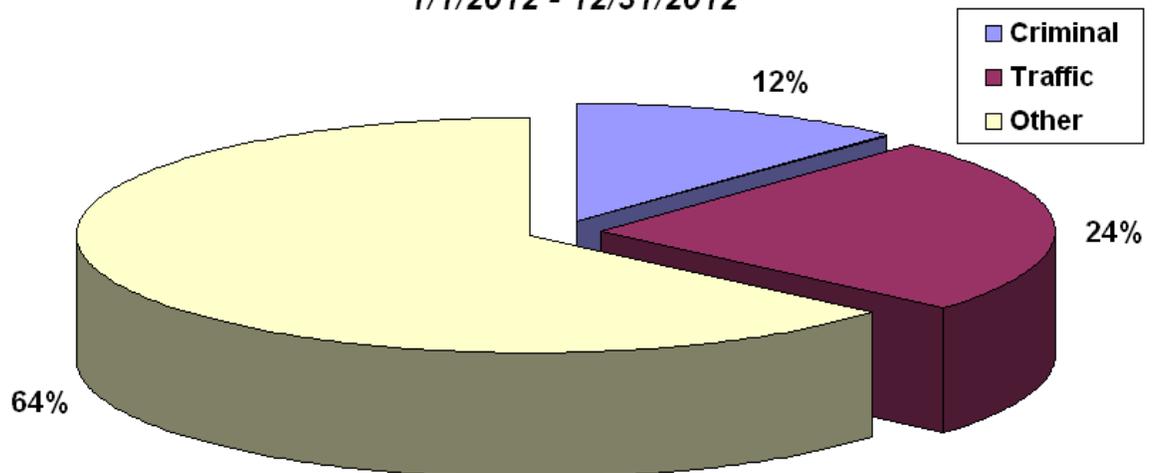
Cumberland County Sheriff's Office
Town of Harpswell
Calls for Service Comparison
2011 vs 2012



Cumberland County Sheriff's Office
Town of Harpswell
2012 Traffic Totals



Cumberland County Sheriff's Office
Town of Harpswell
1/1/2012 - 12/31/2012



United States Senate

January 23, 2013

Dear Friends,

As I begin my service as your new Senator, I wanted to report to you on my first days in Washington. I have been assigned to four committees: Armed Services, Budget, Intelligence, and Rules. These appointments provide a great opportunity for me to take important and substantial action on behalf of Maine.

My position on the Armed Services Committee will allow me to honor our obligations to servicemen and veterans, as well as ensure the strength, efficiency, and sustainability of our military. Serving on the Intelligence Committee will similarly allow me to help guarantee the continued safety of all Americans. Our intelligence community plays a pivotal role in identifying and understanding security threats around the world, and I welcome the chance to engage in this vital process.

Without question, the expanding federal debt must be addressed in a significant and timely manner. Our federal government's systems of revenue and spending are out of balance; we cannot continue to spend beyond our means and pass on debt to future generations. As a new member of the Budget Committee, I will work to ensure that necessary spending is tempered with fiscal responsibility. There is no single solution to this multi-faceted problem, and any realistic budget plan must include both increased revenues and decreased spending.

And finally, one of the most pressing issues that we face is the inability of Congress to get things done. Our Government has been slowed by bitter partisan gridlock, and this level of inaction is inexcusable. From my position on the Rules Committee, I intend to push for procedural reforms – including changes to the filibuster and requiring the disclosure of all political campaign donors. Our citizens deserve to know who is funding the outside expenditures that are now such a big part of political campaigns, even here in Maine.

Please remember that your individual perspectives are critical in helping me represent the diverse interests of Maine. Do not hesitate to share any thoughts, questions, or concerns that you may have. You can visit my website at <http://www.king.senate.gov> and provide your input there, or call my Washington office at (202) 224-5344. I also encourage you to visit or contact any of my six state offices, which are listed on the website. Finally, you can keep in touch with me on Facebook at <https://www.facebook.com/SenatorAngusSKingJr>.

Again, I appreciate this opportunity to let you know what I am working on; in all of these matters, I am determined to be a strong voice for the people of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read "Angus", followed by a horizontal line extending to the right.

ANGUS S. KING, JR.
UNITED STATES SENATOR

SUSAN M. COLLINS
MAINE

313 DIRksen SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1804
(202) 224-2109
(202) 224-2690 (FAX)

United States Senate
WASHINGTON, DC 20510-1804

COMMITTEES
SPECIAL COMMITTEE
ON AGING
HUMAN RESOURCES
APPROPRIATIONS
SELECT COMMITTEE
ON INTELLIGENCE

Town of Harpswell
P.O. Box 39
Harpswell, ME 04079

Dear Friends,

It is a privilege to represent Maine in the United States Senate, and I am deeply grateful for the trust the people of Maine have placed in me. Public service is a responsibility I take seriously. In 2012, I reached a milestone by casting my 5,000th consecutive roll-call vote. I have never missed a single roll-call vote, a record unique among current Senators.

As we enter 2013, the economy and jobs remain my top priorities. As a senior member of the Defense Appropriations subcommittee, I am committed to keeping our nation secure and our skilled defense workers on the job. I secured funding to increase the shipbuilding programs at Bath Iron Works and advance essential modernization projects at the Portsmouth Naval Shipyard. I was honored to receive the Navy League's Congressional Sea Services Award for 2012 as the leading advocate for our maritime services and US shipbuilding.

Maine's economic future recently received a boost with significant federal funds for deep-water, offshore wind energy research and development at the University of Maine and in private sector firms. Maine has some of the strongest and most consistent winds off our coast, and we have some of the world's leading researchers. These funds will help Maine be a world leader in developing this clean, renewable energy source, ultimately resulting in the creation of thousands of good-paying jobs for our state.

As a leader on the Transportation Appropriations Subcommittee, I am also working to ensure that investments are made in our transportation infrastructure. Early last year, construction began on a modern, safe, and efficient replacement for the Memorial Bridge at Kittery, a project for which I worked to secure funding. Working with the State Department of Transportation, I also secured federal funding to replace the aging Martin Memorial Bridge in Rumford and the decrepit Richmond-Dresden Bridge. In 2013, I will continue to seek funding for improvements in our roads and bridges to make traveling safer and more efficient for our citizens and to facilitate commerce. It is also gratifying to see the heaviest trucks on the Interstates where they belong rather than on our downtown streets and country roads. This is the result of a law I authored in 2011.

Maine's environment is critical to our economy and the health of our residents. I opposed efforts in 2012 that would have weakened the landmark Clean Air Act and would have exposed our state to emissions from coal-fired power plants elsewhere. At the same time, I have continued to

work with a bipartisan group of Senators to ensure that federal regulations on industrial boilers protect our environment without imposing onerous burdens on our forest-products industry and other manufacturers.

Many Mainers contacted me last year to express concern about the Postal Service, which is essential to our economy and our way of life. Last year, the Senate approved legislation I co-authored to help put the Postal Service on a sound financial footing since it has been losing billions of dollars. Although the House failed to act on our bill, the Postal Service has heeded my requests to keep open the vital mail processing center in Hampden. I will continue to work to ensure that all Mainers, regardless of the size of their communities, have access to the postal services upon which they rely.

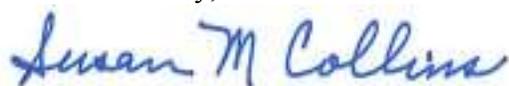
As the daughter of a World War II veteran wounded in combat, I know how important quality, accessible health care is for our veterans. This past year, I worked to ensure that our rural veterans' health care facilities are fully staffed and to strengthen our Veterans' Homes. Federal health agencies also began an investigation into whether Maine veterans were exposed to toxic defoliant chemicals while training at Gagetown, New Brunswick.

With shortages of medications putting patients at risk, I co-sponsored legislation to encourage manufacturers to report anticipated production problems to help avert shortages. Through this voluntary approach, more than 200 potentially life-threatening shortages were prevented last year.

While Congress averted a huge increase in tax rates for middle-income American families and small businesses, there remains a lot of work to be done to reduce our unsustainable \$16.4 trillion debt. It is essential that we do so in a responsible way, but that Washington stop delaying decisions that will help shape our economy and future prosperity.

I remain committed to doing all that I can to address your community's concerns in 2013. If I may be of assistance to you in any way, I encourage you to contact my state office in your area.

Sincerely,

A handwritten signature in blue ink that reads "Susan M. Collins". The signature is written in a cursive style and is centered on the page.

Susan M. Collins
United States Senator

CONGRESSWOMAN
CHELLIE PINGREE

1ST DISTRICT
MAINE



COMMITTEE ON AGRICULTURE
SUBCOMMITTEE ON NUTRITION AND HORTICULTURE
SUBCOMMITTEE ON CONSERVATION, ENERGY,
AND FORESTRY

COMMITTEE ON ARMED SERVICES
SUBCOMMITTEE ON PERSONNEL
SUBCOMMITTEE ON SEAPOWER AND
EXPEDITIONARY FORCES

CONGRESS OF THE UNITED STATES
HOUSE OF REPRESENTATIVES

January 22, 2013

Dear Friend,

I hope this letter finds you and your family well. It continues to be an honor to represent you, and I wanted to take a moment to share with you some of the work I've done in Washington and Maine over the last year and look ahead to the rest of this year.

Given the partisan environment and lack of compromise in Washington, I have been looking for ways to help Maine people and the Maine economy that rise above those partisan differences.

One issue I worked hard on last year was local food and local farming. Farming—particularly smaller, sustainable farms—is a growing part of Maine's economy. For too long national farm policy has primarily benefitted giant agribusinesses in other parts of the country. So I introduced the Local Farms, Food and Jobs Act to bring local farmers the resources they need to keep growing.

Every five years, Congress is supposed to pass a farm bill, which sets the nation's farm policy. As we debated a farm bill last year, we were able to get most of the provisions in the Local Farms, Food and Jobs Act included in the legislation. Congress has yet to pass that farm bill, however, but we are working to make sure those important provisions that will help local farms in Maine remain included when they do.

Sometimes the most practical solutions don't even involve legislation or Washington. For example, as the lobster industry struggled with low prices and an oversupply of lobster last summer, I wrote to the heads of all the cruise ship companies that visit Maine. I was surprised to learn that none of them were buying local, fresh lobster for their passengers and I asked the CEO's of each company to consider doing so. I'm happy to say that a number of them agreed to buy lobster locally when their cruise ships made stops in Portland, and ordered thousands of pounds of Maine lobster for their passengers.

I am beginning this year with a new assignment to the House Appropriations Committee. This is a big responsibility, since it is the committee where virtually all the spending decisions are made. These decisions can have a real impact on Maine, from how much funding is available to shipbuilding to things like funding for first responders and schools.

Everyone agrees we need to reduce the deficit, but how we go about that is a matter of great debate. I believe we need to cut unnecessary spending but at the same time keep investing in the things that will grow our economy and provide a bright future for our children. And I'm sure we will debate those issues on the Appropriations Committee.

I want to also take this opportunity to remind you that I am always ready and willing to help you out if are having an issue with a federal agency. My office can make inquiries to a federal agency on your behalf; connect you with resources and more. No question is too small and we are always happy to hear from you. If there is anything I can do, please don't hesitate to contact me at (888) 862-6500 or www.pingree.house.gov.

Hope to see you in Maine soon,

A handwritten signature in blue ink, appearing to read "Chellie P.", with a long horizontal flourish extending to the right.

Chellie Pingree
Member of Congress

1318 LONGWORTH BUILDING
WASHINGTON, DC 20515
202-225-6116
202-225-5590 FAX



2 PORTLAND FISH PIER
SUITE 304
PORTLAND, ME 04101
207-774-5019
207-871-0720 FAX

126th Legislature
Senate of
Maine
Senate District 10

Senator Stan Gerzofsky
3 State House Station
Augusta, ME 04333-0003
(207) 287-1515

3 Federal Street
Brunswick, ME 04011
Home: (207) 373-1328

Dear Residents of Harpswell,

It is my great pleasure and honor to serve as your State Senator during the 126th Maine State Legislature.

Maine faces serious challenges, and overcoming them will require hard work and a spirit of collaboration. We need to do more to bring good paying jobs to Maine. We need to address our healthcare costs, and we must continue to help our most vulnerable friends, family members, and neighbors through difficult times. Relevant to our local communities, I am continuing to work on policies that strengthen our fishing industries and working waterfronts.

We have many challenges, but also many opportunities that I hope we can take advantage of in the months ahead. Shortly after I was re-elected to the Senate in 2012, I was honored to be chosen as the Senate Chair of the Criminal Justice and Public Safety Committee. This committee oversees a broad array of public policy, from our laws to reduce domestic violence to how we manage our prison system.

As your State Senator, I am here to listen to your legislative needs and concerns, as well as act as a liaison between you and the State government. I can be reached by phone at the State House at 287-1515.

Please feel free to contact me with your questions or concerns.

I am honored and grateful for the opportunity to serve you.

Sincerely,



Stan Gerzofsky
Senator, District 10



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002
(207) 287-1400
TTY: (207) 287-4469

Jeremy G. Saxton

52 Hildreth Road
Harpwell, ME 04079
State House E-Mail:

RepJeremy.Saxton@legislature.maine.gov

MESSAGE TO THE CITIZENS OF HARPSWELL

Dear Friends and Neighbors:

I hope everyone had a happy and healthy holiday season. Now that the New Year has begun, the 126th Legislature is gathering in Augusta to begin its work. It is an honor and a privilege to represent Harpswell in the Maine House of Representatives.

As the legislative session gets underway, it is clear that we have a lot of work to do if we want to move Maine forward and solve the problems confronting our communities. I'm proud to say that I have both the energy and the drive to meet our many challenges head on.

The national economy is slowly moving in the right direction once again, but here in Maine, we have faced more stagnant growth and job losses over the past two years. Our state continues to experience budget and revenue shortfalls as well. Fortifying the state's middle class and rejuvenating our state's sluggish economy will be at the forefront of all discussions at the State House. Jobs, education, transportation, energy, fisheries management and healthcare all urgently vie for attention as we build Maine's budget priorities.

I am excited to get started and work hard for the people of Maine. I have been assigned to serve on the Marine Resources Committee, and I am very pleased with this decision. There is a lot of work we can do to ease the regulatory burden on our local fishermen while still protecting our pristine coastline.

But whether we're dealing with our fisheries or any other policy area, I pledge to work with my colleagues on both sides of the aisle to achieve the best possible results for Maine families.

Please do not hesitate to get in touch with me with any questions or concerns or if you need assistance navigating state government. I can be reached by email at repjeremy.saxton@legislature.maine.gov or by phone either at home (751-7616) or at the Legislative message line (1-800-423-2900).

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeremy Saxton', written over a horizontal line.

Jeremy Saxton
State Representative

District 64 Harpswell, Phippsburg and West Bath (part)

Printed on recycled paper

Budget Advisory Committee

The Budget Advisory Committee recommended to the Board of Selectmen a 2013 municipal budget consisting of \$4,324,783, which is below the LD1 limit of \$4,384,518 by \$59,735. Additionally, the Committee recommended that up to \$2,000,000 be borrowed for the purpose of either demolition or restoration of the Mitchell Field pier.

The recommended 2013 budget shows a net increase of \$33,035 (about 0.5%) over the 2012 budget.

The recommended appropriations for 2013 reflect a 2% increase in salaries and wages, and no change in the employer/employee shares of the cost of health insurance. This 2% increase results in approximately an \$18,000 increase in the budget.

Items with significant changes include:

<u>Purpose</u>	<u>2012</u>	<u>2013</u>	<u>Explanation</u>
Treasurer's Office/Elected Officials	\$10,000 (Elected Official - Treasurer)	\$1,909 (Elected Official - Treasurer)	As well as reflecting a change in accounting for the Treasurer position to an appointed position from an elected position, it also includes an increase in the Treasurer's compensation for the level of work performed.
	\$2,140 (Treasurer's Office)	\$21,950 (Treasurer's Office)	
Elected Officials: Roads Commissioner	\$6,000	\$15,000	The Committee feels that the new Road Commissioner (elected in 2012) brings a high level of expertise to the position, and that with this expertise he is able to do more hands-on supervision, which saves the town a substantial amount in road maintenance costs.
West Harpswell School building maintenance	\$60,000	\$40,000	This number is derived from actual maintenance expenses for 2012 and assumes the building is used at least 30% of the time.

New items in 2013 include:

<u>Purpose</u>	<u>Amount</u>	<u>Explanation</u>
Mitchell Field Water Tank – Removal	\$40,000	One-time request: Self-explanatory.
Conservation Subdivision Consultant	\$15,000	One-time request: Consultant to help the Town Planner and the Chair of the Comprehensive Plan Implementation Committee to draft ordinance changes and help with conservation subdivision planning.
Cemeteries: Cranberry Horn Hill	\$2,000	One-time request to help with clean-up in an older, less maintained section of the cemetery.
Cemeteries: Veterans' Graves	\$5,000	\$10 per veteran's grave to help with maintenance for an estimated 500 veterans' graves in cemeteries throughout Harpswell.
Ash Point Community Library	\$1,500	Purchase of computer equipment and insurance.
Cedar Beach Easement	\$220,000 (Borrowing)	One-time request: To go toward obtaining an easement to access Cedar Beach – not to be spent unless conditions set by the Select Board have been met and acquisition of access has been accomplished.
West Harpswell School Capital Reserve	\$10,000	For replacement of a major item such as a boiler, roof, or windows.

In 2012, the Town appropriated \$74,000 for a Capital Reserve for a new EMS garage. The Committee recommended that an additional \$76,000 be put in reserve for this garage. This will bring the balance in that account of to \$150,000, the estimated cost of the garage, site work and permitting which is expected to be built in 2013.

The Committee recommended that each of the three fire departments receive \$60,000 in funding for a combination of operations and non-vehicle capital needs. The Cundy's Harbor Fire Department has requested an additional \$10,000 to help remediate water damage to its garage. The Town continues to fund the vehicle needs of all three departments.

In 2012, the Town agreed to a \$1 million borrowing for major rehabilitation of certain Town roads. That work is to take place during the spring/summer of 2013. In 2013, the Committee recommended that \$90,000 be appropriated for other, ongoing road maintenance.

The Committee recommended the continuation of the Local Circuit Breaker program, which began in 2011. Originally, the Town approved \$60,000 for this program, however only about \$22,500 was expended in 2011. In March, 2012, the Town appropriated \$12,500 to bring the fund level to \$50,000. During 2012, expenditures from this fund totaled about \$25,000 -- only about a 10% increase over 2011. Consequently, the Committee felt that a lower fund balance should be maintained in 2013, and has recommended an appropriation of \$10,000 to maintain a balance of \$35,000.

The Committee recommended continuing the current relationship with the Curtis Memorial Library in 2013, and continuing to contribute to social service agencies that benefit Town residents. Continued support for both the Orr's Island Library and the Cundy's Harbor Library are recommended by requesting appropriations of \$13,000 and \$13,800, respectively. The new Ash Point Community Library has requested the amount of \$1500 primarily for the purchase of computer equipment, and the Committee has recommended that that amount be approved by the Town.

The Committee did not recommend the request that \$20,000 be placed in reserve for a boat ramp at Mitchell Field. With the more immediate need to repair or demolish the pier at Mitchell Field, and with that work requiring as much as \$2 million, the Committee felt that a discussion of the need for a boat ramp at that location should be put off for the time being.

Finally, the Committee appreciates the efforts made by the entire staff in submitting 2013 funding requests which have kept spending increases minimal. The administrative staff, as always, provided excellent assistance to the Committee in explaining budget items, answering requests for additional information and keeping the budget review process on track.

Board of Appeals

Harpwell's Board of Appeals (BOA), along with the Planning Board, differ from the many committees we have in a few fundamental ways:

- Boards are required by statute, committees are not.
- The process followed by the BOA is laid out in statutes or our local ordinances.
- The work done has legal standing.
- Board of Appeals decisions cannot be overturned by the Board of Selectmen but can be appealed to Superior Court.

The BOA is comprised of five full voting members and two associate members who are ready to step in when someone is absent.

Anyone may appeal a decision of the Codes Office and, through a formal procedure, the BOA will review the facts at a public meeting using the applicable statutes and ordinances, allow anyone to speak on the record, and reach a decision by vote.

The BOA meets monthly or as required, usually the 4th Wednesday of the month. Meetings are held at the Town Office and open to the public.

The Harpswell Board of Appeals met four times in 2012 and heard seven appeals. Of the seven, two were granted with conditions, one was denied, one was remanded to the Code Enforcement Office, one was remanded from the Court for Finding of Fact and two were withdrawn.

Planning Board

In 2012 the Planning Board held 9 monthly meetings, one staff review meeting and heard twenty applications.

The Planning Board considered nine applications for jurisdictional review remanding eight to the Code Enforcement Office, and accepted new conforming plans for one. The Board approved three applications for site plan review placing conditions on one and one staff review amendment. It also approved two applications for subdivision review, two applications for a commercial wharf and one shorefront stabilization application.

The Planning Board has also been active in reviewing proposed revisions to land use ordinances for the Town of Harpswell.

Conservation Commission

Established by Town Meeting in 1970 the Harpswell Conservation Commission has the responsibility of conducting research and giving advice that will help better utilize, protect, and plan for the Town's natural resources and open areas. The Conservation Commission seeks to coordinate its activities with existing Town committees, and departments, and other conservation bodies.

Winter Moth

Spring of 2012 brought a new pest threat to Harpswell's trees – Winter Moth. *Operophtera Brummata* is similar to other late mating native moths. They have infested Massachusetts and Rhode Island for a number of years, but 2012 was the first year they were observed in Maine, infesting over 400 acres in southeastern Harpswell. They were brought to the State's attention by a local nursery person. The Commission worked with the State entomologist to prepare some initial guidelines for recognition and later collaborated with the local garden club and citizens to publicize and demonstrate a natural control method of banding trees in the late autumn. Instructional information is available on the Commission's webpage.



Male Winter Moths stuck to barrier bands – December 2012

The Adopt-a-Road Program Expanded To Include Public Beaches.

Since 2006, the Conservation Commission has sponsored a year-round roadside cleanup program with a goal of keeping our Town clean and neat for residents and visitors alike. Over 40 individuals have signed up to adopt a portion of the major roads in town. Our thanks go out to these faithful workers. There are still many miles that have not yet been “adopted.”

In response to a request from a resident who doesn’t like to see public beaches cluttered, **Adopt-a-Beach** was added to the program. We all see Harpswell’s beautiful scenery and healthy environment as a big asset, and don’t want it spoiled by roadside or beach litter. All program members receive an ID paper that permits them to deposit retrieved items at the Recycling/Transfer Center without charge. If you or your group would like to become part of the program, you can pick up a registration form at the Town Office or download it from the Commission’s webpage.

Ecological Survey of Mountain Road Town-Owned parcels

To continue to build on the results presented by the Natural Resource Assessment completed in 2011, the Commission met with the Town Lands and Marine Resources Committee and Selectmen to share the results and discuss common goals in line with the findings of the assessment. All groups the Commission spoke with valued the varied natural resources found on the property, its relationship to the marine resources of Long Reach and Strawberry Creek, and the recreational value offered to the Townspeople. The Commission will continue to research ways to conserve and safeguard the natural resources that protect two of Harpswell’s most productive shellfish areas and to assure continued recreational availability.



Conservation Resources on-line

The Commission invites you to visit <http://www.harpswell.maine.gov> and click on Conservation Commission located on the left sidebar. You can sign up to Save Our Bay, download Green Gardening tips, or see information on Winter Moth. Follow links to on-line conservation resources or join the Adopt-a-Road/Beach program. We hope you find it informative.

The Commission is always looking for those wishing to help in our projects. Town residents interested in supporting the Commission’s efforts are encouraged to apply on-line under Boards and Committees or attend its meetings the 1st Tuesday of the month. To the right are members visiting a recently completed planned timber harvest.



Comprehensive Plan Implementation Committee

In 2012, the Comprehensive Plan Implementation Committee (CPIC) focused on reviewing the 1995 Comprehensive Plan to determine which recommendations of the Plan have been implemented, which are ongoing and which remain to be accomplished.

The CPIC also explored the concept of conservation subdivisions. Conservation subdivisions may offer a way of balancing development and the environment as Harpswell grows. They could protect wetlands, watercourses and riparian corridors, slopes, wildlife habitat, open space and forestlands for neighborhood use and recreation, while allowing as many houses to be built as are now allowed.

They are different from cluster housing because houses are sited in relation to natural features and resources. According to the Committee's information, these developments can benefit the seller of the land, the developer, the environment, the town and the people who buy the lots. A hearing was held in October to show interested people a movie of how conservation subdivisions can look and to get feedback from the public. There were many questions and all the responses seemed positive. The hearing is available on TV14's Vimeo site. The CPIC is hoping the Town Meeting will approve hiring a consultant who will guide the Committee in developing a proposal to implement conservation subdivisions in Harpswell.

Emergency Vehicles

The Committee continues to follow a schedule of replacement of vehicles that was the recommendation of the Fire & Rescue Study. The replacement schedule was modified to extend the life of apparatus, as appropriate, in an effort to maximize the initial investment without compromising reliability.

The Committee reviewed the specifications for a 2000 gal. pumper / tanker with a 1250 gpm pump for use by the Cundy's Harbor Fire Department. The specifications for the truck were sent to the Board of Selectman and were approved to go out to bid. The Cundy's Harbor Fire Department pumper/tanker was awarded to Crimson Fire at a contract price of \$279,290 with an expected delivery date in early 2013.

The Orrs-Bailey Islands tanker for Orr's-Bailey Island Fire Department was built by Crimson Fire for \$204,470, delivered and placed in service this summer at the completion of familiarization training and equipment placement.

The plan for the future is to replace 2 Fire Engines (pumpers) and an ambulance in the next 5 years.

The Committee reviews the bids for the vehicles with a goal to select a vehicle which best meets the needs of the community, and the fire departments and provides the best overall value to the taxpayers.

Energy

The Committee spent the first half of 2012 teaching an energy course to the 5th grade at the Harpswell Community School and has been involved in a limited number of new projects during the second half of the year.

The Committee worked with the fifth grade teacher to teach an energy course based on an Efficiency Maine program. This course was part of the science curriculum and involved teaching two days a week from January to May. It included demonstrations and practical hands on exercises and culminated with the students working on a miniature energy house. The course was part of the community outreach portion of a grant the Town had received.

In addition the Committee reviewed plans for the new scale building at the Transfer Station as it pertained to energy efficiency.

The Committee also assisted the Bandstand group in designing and installing a photo voltaic system for the bandstand because power was not available at the site.

During the latter part of the year the Committee has been reviewing potential energy improvement and alternative energy projects that may be feasible for the Town. The Committee is seeking citizens who are interested in assisting with ongoing projects.

Fire & Rescue

The Three Harpswell Fire and Rescue Departments continue their efforts to work together. These efforts include coordination of hose testing by an outside vendor hosted by Harpswell Neck Fire & Rescue at Mitchell Field. The recent Fire Fighter I & II training hosted by Orr's-Bailey Islands Fire Department was completed with all three departments having members successfully attain certification.

These and other activities such as the Emergency Vehicle Acquisition Committee are part of the commitment of the three departments to provide the highest level of service to our entire community. The well-coordinated extinguishment of the fire at the Orrs Island Library under the leadership of Orr's-Bailey Islands Fire Department is an excellent example of the three departments working in unison to protect our community.

The Committee saw the implementation of the daytime Paramedic coverage meet or exceed expectations by providing our citizens with the highest level of emergency care.

The following are the response totals for 2012

<u>DEPARTMENT</u>	<u>MUTUAL AID</u>	<u>FIRE</u>	<u>EMS</u>
Cundy's Harbor	3	53	86
Harpswell Neck	4	68	114
Orr's/Bailey Islands	12	34	168
Totals	(19)	(155)	(368)

Harbor & Waterfront

2012 has seen the introduction of an additional float at the Potts Point Landing with financial assistance from some of the mooring holders. There is now space for twenty-six dinghies to tie up there as well as room for a larger boat to tie up briefly. A temporary policy was established for an orderly way of handling the dinghies. Now with feedback from users of the Town float, an ordinance change has been written for Town Meeting approval as well as a permanent policy for approval by the Selectmen.

Members of the Committee have worked with the Town Lands Committee to help them clean up Town landings.

A member attended a meeting with Governor LePage dealing with Shorefront Economic Development.

The Committee has been exploring the possibility of using available Town waters for aquaculture. Members of the Committee watched two films detailing aquaculture in Maine, and invited Jon Lewis of the Maine Department of Marine Resources to provide them with information about the possibility of having aquaculture in Harpswell. He said Harpswell was the first Town to consider aquaculture, that Harpswell waters are ideal for mussels and oysters as the water is pollution-free and warm. He advised us to inventory the waters to determine which areas might be appropriate for aquaculture.

The Committee is also exploring ways to more efficiently place moorings in harbors.

Economic Development Strategy

The Economic Development Strategy Committee was formed in November of 2012 to assist *Planning Decisions, Inc.*, a consulting firm hired in 2012, to formulate a “strategic economic development plan that will concentrate on three specific and promising opportunities for the community.” The plan will also identify the Town’s resources and steps necessary for realizing those opportunities.

The Committee has assisted *Planning Decisions* by providing feedback and suggestions regarding the many proposed opportunities and concerns that surfaced during public discussions, field research and data collection. Although ideas spanned a wide range, three dominant themes emerged: a “support local” movement, fishing and aquaculture business development, and the tourism industry.

In February, *Planning Decisions* will present more specific choices for discussion at a public workshop. The Committee will then meet with the firm at least two more times before the plan is submitted to the Selectmen in March.

Marine Resources Committee

The aim of the Marine Resources Committee is to protect, and where possible, expand the shellfish stocks our commercial harvesters depend on for their livelihoods. These stocks, notably soft shell clams and quahogs, depend on the vitality of the Town's rich and diverse marine environment. So in a larger sense, the Marine Resources Committee's central responsibility is to protect the health of the marine environment on which a wide range of marine animals and plants depend for their survival.

In recent years, the population of soft shell clams in the Town has declined dramatically. Longtime harvesters report that many of the flats that once supported large clam populations are now barren. Others produce yields that are a small fraction of what they once were.

The Committee is searching for the causes of the problem and for ways to help the clam populations recover. A number of factors are suspected, including predators such as green crabs and ribbon worms. State biologists from the Department of Marine Resources (DMR) have also identified alarming levels of a destructive clam disease (neoplasia) in many coves. Other possible threats to the clams include pollution from failed septic systems, runoff from roads and lawns, chemicals from pressure-treated lumber in docks and from antifouling paint on boat hulls, dumping of human wastes from boats, and erosion accelerated by development and other disturbances of natural sites that once buffered the surrounding waters. Larger forces may also be at work, such as rising water temperatures and ocean acidification resulting from climate change.

The Committee is coordinating a range of efforts to slow or reverse the decline of the clam stocks. Under its leadership, this year the Town's Marine Patrol officers have surveyed 20 of the 54 coves in the Town to determine the clam populations there. The Committee has met repeatedly with state biologists from DMR to discuss possible responses to the neoplasia and predator problems. Based on advice from the biologists, the Committee is moving ahead with plans for more effective seeding of selected flats. Trapping of green crabs is also under consideration.

The Committee is also continuing to work cooperatively with the State to reopen flats that have been closed for poor water quality. In the past year for example, the Committee's efforts led to the reopening of Barnes Cove.

The Committee is also striving to make better use of the time that holders of commercial licenses are required to devote each year to conservation work. That may include work to prepare flats for seeding and cleaning up trash from the shorelines.

The Committee is grateful for the support it receives from the State biologists, from clambers, from the Town's staff and from the Board of Selectmen. It is especially grateful for the efforts of the deputy sheriffs who serve as Marine Patrol officers, both for their enforcement of the laws that prevent illegal taking of shellfish and for their contributions to the management initiatives. The Committee considers their work to be essential to the achievement of its goals.

The Committee would also like to thank the citizens of Harpswell who understand and support the role played by clambers and their families who depend on a healthy marine environment. In the coming year, one of the key goals of the Committee will be to reach out to enhance that understanding and to encourage a partnership between clambers and residents so they can work together to protect the marine environment that is central to Harpswell's quality of life.

Mitchell Field Implementation Committee

Progress continues at the Field and, like many things, it is sometimes two steps forward, one step back. Recreational use is still increasing throughout the year. The beach is almost crowded at times in the summer and the parking lot has cars in it even on the coldest winter days. A grooming sled for cross country skiing was constructed and a willing volunteer is available to drag it around when necessary.

The year started with an engineering and cost study being performed relative to the property infrastructure; roads, water system, power options and the pier were all evaluated by professional engineers. The report provided important information for the Board of Selectman to utilize as they move forward with business development at the Field.

An unfortunate outcome of the assessment was that the pier, which had recently been opened to pedestrian use, was determined to be unsafe. The pier structure confirmed that assessment on a night of high tide and high wind. The north dolphin collapsed and the catwalk fell into the water. Both catwalks have now been removed and the pier is closed.

In the spring, the community garden got underway. Many volunteer hours were spent preparing the garden area for planting and 15 people took plots. The area is being fenced to minimize crop damage from critters, a water system has been installed and a drainage swale constructed. A growing area was planted with vegetables to be given to area food banks and the yield was very welcome. Folks who had plots were pleased with their results and there is room for more to join. Please come and join the fun.

Of special note is the nearly completed Harpswell Community Bandstand. Congratulations to all the folks who have worked so hard on this project. Many hours were spent on fundraising and on actual construction. It looks beautiful and is a great addition to the field! We are all looking forward to some great concerts and other events utilizing this structure.

Both houses and the garages just outside the front gate have been removed.

The Mitchell Field Boat Launch Facility Feasibility Study and Recommended Layout was completed December 29, 2011. Town committees and the Board of Selectmen have reviewed the report. The Mitchell Field Implementation and Harbor & Waterfront Committees are in the process of determining what the need is for a ramp, what size ramp is most appropriate, and what are the associated construction costs.

Planning has begun for expanding use of the “bluff area”. This beautiful area is located along the southwestern end of the property overlooking the shore. It is currently fenced off and overgrown with brush. The plan includes removal of the fencing, selective clearing of the area and construction of a low impact safety barrier along the bluff edge. We hope to get started on this work in the spring.

Shoreland Zoning Review Task Force

In February 2012, the Board of Selectmen created the Shoreland Zoning Review Task Force to follow up on several recommendations in the 2005 Update of the Harpswell Comprehensive Plan concerning amending land use ordinances to:

- Clarify essential working waterfronts and limit non-maritime uses in them;
- Designate areas for expansion of marine economic activity; and
- Protect further the marine environment from pollution and other adverse impacts of development.



Mission

The nine-member task force was established to assist the Town Planner, working with a consultant, to review and recommend changes in the shoreland zoning of the Town. In particular, the Selectmen charged the task force to determine if there is enough designated area to protect and maintain a viable fishing industry, review whether the current shoreland zoning reflects State law, especially with respect to designations of Resource Protection, and look at some fishing districts to see if they are appropriately zoned to reflect the traditional businesses being carried out.

Members and Staff Support

The task force is comprised of two fishermen (a lobsterman and a shellfish harvester), a member representing the business community, a member at-large living in the shoreland zone and members of the Town land use committees. The Town Planner provides the primary staff support, along with the assistance of the Harbormaster, the Code Enforcement Officer, and the marine patrol of the Sheriff's Office.

Meetings, Workshops and Hearings

At the first two meetings, the task force heard from James Cassida of Normandeau Associates, the consultant to the task force and former director of the Division of Land Resource Regulation of the Maine Department of Environmental Protection (“MDEP”), and Michael Morse, the Assistant Shoreland Zoning Coordinator in the Portland Shoreland Zoning Unit of the MDEP. During the summer, the task force held three neighborhood workshops to receive input from Harpswell citizens. It held monthly meetings and presented its recommendations to the Board of Selectmen and the Planning Board in November. In December a workshop was held for the affected property

owners who would be affected by the changes being contemplated and the first public hearing followed on December 19th. Using resident input from the public presentations, the task force reviewed its recommendations and presented an updated proposal to the public on January 30th.

Warrant Articles for 2013 Town Meeting

As a result of public input, recommendations of the consultants and staff and the discussions of the task force, several warrant articles proposing amendments to the Shoreland Zoning Ordinance are proposed for the 2013 Town Meeting. The proposed changes will result in an increase in acreage in commercial fishing and resource protection of about 18 acres each. The changes are intended to:

- Emphasize the Town's commitment to protecting local fishing rights within the shoreland zone.
- Promote improved access to the water for fishing and recreation, and improved community access to the shoreland.
- Facilitate access to the water by reducing sideline setbacks on existing rights-of-way and community docks.
- Protect water and marine resources by increasing the setbacks pertaining to the application of non-agricultural usage of chemical fertilizers' and manure to include the 250 ft. shoreland zone.
- Make changes in language to avoid confusion and to be in alignment with State and Federal agencies.

Recommendation that Additional Work Be Undertaken

The task force realizes there is more work to be done to complete a review of all the parcels in the Shoreland Zone, the parcels around fresh water resources, the definition of Home Occupations, the southern portion of the Mitchell Field shoreline, and several other possible areas where steps could be taken to further preserve and promote the vitality of the fishing industry. The changes being proposed are those the Committee was able to submit in time to properly inform landowners of changes prior to Town Meeting. Accordingly, the task force has voted to recommend to the Board of Selectmen that there is additional work within the mission statement that needs to be studied in the coming year.

Minutes and Additional Information On-line

The minutes of all the meetings of the task force along with additional information prepared for the workshops are posted at <http://www.harpswell.maine.gov> where you will need to click on *Boards & Committees*, then click on *Committee Informational Pages*, and then click on *Shoreland Zoning Review Task Force*. We hope you will find the site informative.

The Shoreland Zoning Task Force appreciates the efforts of the Planning Director Carol Eyerman, her assistant Diane Plourde and the Harbormaster Jim Hays throughout the review process.

Town Lands

Over the past year the Town Lands Committee saw several projects completed while starting a couple more. A joint project among the Recreation, Town Lands, and the Harbor and Waterfront Committees resulted in the creation of the "Harpswell Guide". This 20-page brochure highlights Town properties that provide recreation and water access. It includes maps of hiking trails, details on Town Landings, and it notes historic places around Town. The well-used brochure is available at the Town Offices and on the Town's website.

Protecting and enhancing Town-owned lands is a key role of the Town Lands Committee. Working with Town officials and the Board of Selectmen, the Committee was able to make improvements to the Graveyard Point Landing near the end of Harpswell Neck. Clearly marked parking spaces for seven cars, enhancements to the ramp, and a bench have been added. Although tidal, this landing provides good opportunities for launching hand-carried boats, swimming, and enjoying the beauty of the area. A cleanup was also done at the Town's property on Mackerel Cove with the help of the Recreation and Harbor & Waterfront Committees. Bushes were trimmed and trash collected to help maintain this Town treasure.

For 2013 the Committee has started a careful review of all Town lands to see where additional attention is needed. Also, in the coming months, efforts are being made to make the southern end of the Giant's Stairs a little more accessible to the public. While not a formal trail, adventurous walkers can continue across the rocks for views of Little Harbor at the southern end of the walking trail. As with all Town properties, it is important for visitors to follow posted signs and respect abutters by staying off private property.

The Town Lands Committee thanks its long-time liaison, Jim Henderson, for all his assistance and support over the years. The Committee is always looking for volunteer stewards to help monitor Town properties. Being a steward takes a very minimal time commitment, but plays an important role in helping preserve Harpswell's valuable assets. Applications are available at the Town Offices and on the Town's website.

Ash Point Community Library

Looking for a good read? A Wi-Fi connection? Community? You'll find all that and more at your local library. Ash Point Community Library, Harpswell's newest library, is nearing the end of its first year in existence. The library started the first of March 2012, and has issued 126 library cards to people/families.

The summer of 2012 was a vibrant time for local children and adults. Thanks to Elizabeth Davis, Lori Hodell, and Lisa Nelson, the local children were given a summer of Maine books. Volunteers read stories about Maine, and crafts, related to those stories, were made. With Wi-Fi available for card holders, the library was able to expand opportunity for patrons to investigate the latest information on any subject they wanted, look for an e-book or to simply check their email. With schools closing in the area, Ash Point Library has been the recipient of many, many books for children. The shelves are full of books for children and adults, all donated. We even

received a box of books from another state! We are currently going through our donations and are working to build a collection we are sure our patrons will find as exciting and interesting as we do.

Over the months, we have held a number of book sales. This has allowed us to purchase more shelving, buy supplies and to pay insurance costs. We continually fundraise for these expenses, but like most libraries, we depend on the community for support. We are in need of two new desktop computers. One for patrons without laptops of their own and one for the library's records, circulation and book catalogue. We are looking for volunteers to sort books, read aloud or offer an interesting program for patrons. One of our goals for 2013 is to coordinate our hours with the regular use of the Town's incredible gym, also located in the building.

The Ash Point Library is located in the old West Harpswell School, 9 Ash Point Road. Thanks to our volunteer librarians, Paula Conley, Mike Doyle and Donna Frisoli we are able to have the library open on Monday: 10 – 2, Tuesday: 10 – 2, Wednesday 10 – 2 and 4:30 – 8 pm.

Ash Point Community Library Board of Directors
Donna Frisoli, Lisa Nelson, Lori Hodell, Kelly Merrill, Dave Chipman

Cundy's Harbor Library

As announced at the end of last year, Sam Schwartz retired as Librarian of Cundy's Harbor Library in March 2012, after four years on the job. His replacement, Linn Caroleo, took over in March and provided energetic leadership until October, when she unexpectedly resigned for personal reasons unrelated to the library. During her short time as Librarian, Linn worked hard to expand the library's offering of programs for children, including an Easter egg hunt, Arbor Day festivities, Armed Forces Day tribute, the six-week Summer Reading Program, the annual Cundy's Harbor Days ice cream social and square dance, participation in the Cundy's Harbor Days parade, and a Halloween children's costume social. Linn also vastly expanded the visibility of our library with articles in the Harpswell Anchor, and front-page photographs and articles in the Times Record. The board was very sorry to see Linn go and we all wish her well in her future endeavors. As of this writing, Tim Belanger is managing the library as Acting Librarian, while the board conducts a formal search for a new permanent replacement.

2012 brought changes in the library's Board of Directors as well. Leslie Bradbury, Vice President, and Jody Watson, Secretary, retired from the board. Pam Bichrest, former Treasurer, became Vice President, Sam Schwartz joined the board as new Treasurer, and Hilde Bird joined the board as a member. As of this writing the board has not yet appointed a new secretary to succeed Jody Watson. The board is grateful to Jody for her long years of service to Cundy's Harbor Library, and wishes her well in her new role as grandmother.

The library added 339 items to the collections, including 93 adult non-fiction titles, 101 adult fiction titles, 28 DVDs, and 117 juvenile and young adult titles (fiction and non-fiction).

Once again, the 2012 Annual Appeal, which along with the proceeds of the annual fundraising events (Community Breakfasts, July Book Sale, and Election Day Bake Sale) funds 50% of the library's operating expenses and 100% of its capital improvement needs, exceeded

our fundraising goal. As always we are exceedingly grateful to the residents of Harpswell for your unstinting support of the Cundy's Harbor Library.

As a result of two separate offers from current and former Cundy's Harbor residents, the library is considering how best to create a village document archive, to preserve private collections of photographs and other historical material while making the content of the documents readily available to residents and visitors. We look forward to having more to say about that opportunity in future reports.

Sue Hawkes, President

Pam Bichrest, Vice President

Samuel Schwartz, Treasurer

Orr's Island Library

The new building and renovation project at the Library is winding down and we are proud of the results. The inside and outside of the original structure have been updated and repaired where necessary. Two new rooms have been added, a work room and an additional reading room. The handicapped access, complete with a lift at the end of the walkway, is installed. The grounds have been groomed. The war memorials are reset in a prominent place. The library sign is back on its post and a new granite sign is set on the front face of the building.

When we undertook the project, we vowed to move forward with the new while preserving what was good about the old. When we discovered the original bead board ceiling under the old drop ceiling, we had it refinished and polished and then installed bead board on the ceiling of the new reading room. When we installed a new gas fire, we put it in the old fireplace. The old and the new have melded together in these and many other ways.

We recovered from a potentially devastating fire in May that destroyed the storage building at the rear of the library property and could have leveled the library. The quick and efficient response of the Orr's and Bailey Island Fire Department surely saved our historic building.

Two trustees, Helene Mandlebaum and Harold (Bud) Edwards, have become Trustees Emeritus, and four new trustees, Steve Black, Marnie McFarland, Joanne Caulfield, and Jean Appleby Johnson have joined the board. The Library is open and fully operational and we are raring to go.

Of course, we will continue to add to our collection of books, DVDs and CDs, and we will still provide computer access, and WIFI. We will hold our annual Book Fair in August, continue and expand our children's programs, build our collection of Maine books, and invite all to tackle whatever puzzle is on the puzzle table, or just come by to chat. The knitting group keeps knitting and the book group keeps reading. In addition there is an ambitious initiative in the making. It is in keeping with our commitment to expand our services. Beginning in February 2013, the library will host programs on the first Thursday of each month. Throughout the year the "First Thursday" programs will cover a variety of topics of interest to the community, from art to public safety, to photography and more. The library now has a Facebook page, in addition

to its website, to publicize the programs and allow patrons to express their opinions about what is going on.

The Library continues to receive important gifts and art works of historical interest to the island. Recent gifts of turn of the century china and glass collectibles can be viewed in our “old” display cabinet. With all the new space, the library will continue to expand its role in the community. Already it has hosted the filming of a documentary featuring Orr’s Island resident, Mary Bangs, who assisted in the Second World War effort by working in the vegetable fields where help was scarce because the men were off to war. The Library is open Monday and Wednesday from 1 p.m. to 6 p.m., Friday from 3 p.m. to 6 p.m., and Saturday from 9 a.m. to 4 p.m, at which times, all are welcome

Peg Bonarrigo, President

Joanne Rogers, Librarian

Curtis Memorial Library

2012 was another busy, exciting year at Curtis Memorial Library! The library had:

- 1,789 library card holders from Harpswell
- Over 256,000 visitors who borrowed 378,685 items
- 12,402 new items added to the library collection
- 51 public access computers
- 12,713 reference questions answered
- 365 volunteers providing 9,228 hours of volunteer service
- \$88,000 raised by the Annual Book Fund for the purchase of books and other materials

The library continues to develop programs and focus its energies on supporting its mission statement: *To enhance the quality of life in our communities by advancing knowledge, fostering creativity, encouraging the exchange of ideas, and building community.*

Some examples of new activities at the library in 2012:

- Curtis started a “Current Events Forum” in partnership with the Midcoast Senior College. People interested in the news and world events gather every Thursday from noon to 1:00pm in the Morrell Meeting Room. A moderator poses questions to the group about current events and then helps facilitate the discussion. The goal of this program is to provide an environment in which people can listen to alternative points of view from their own and engage in civil discourse about them.
- The library has been holding “Tech Meet-ups” throughout the year. The programs run from noon to one, with time for additional conversation/exploration afterwards. Each meeting focuses on exploring a specific technology skill.
- Genealogy get-togethers were a focus at the library in the fall. Once a week for five weeks an hour training session was held to teach the basics of genealogy. Participants had the opportunity to try their skills on the library’s computers, software and databases

and share information with each other about their genealogy research. Another set of get-togethers teaching intermediate genealogy skills is being planned for spring 2013.

As you can see, the library always has something happening! Harpswell library users are able to benefit from all of these programs as well as from the library's outstanding collection of materials, resources and staff. This opportunity for every citizen in Harpswell to have access to a full-service, outstanding public library is what makes the partnership between Harpswell and Curtis Memorial Library such an excellent value for Harpswell.

By financially supporting Curtis Library, Harpswell is ensuring that every member of its community, regardless of their income, has equal access to the information that they need to manage their lives in areas such as employment, health, finances, personal issues, community issues, and education.

We would like to thank the citizens of Harpswell for their continued support of Curtis Memorial Library. Your participation in this institution has been a long tradition and one that we hope continues far into the future.

Sincerely,
Elisabeth Doucett, Library Director
Curtis Memorial Library

Harpswell Historical Society

The Harpswell Historical Society is alive and well in our 35th year. This past year has seen an increase in both membership and interest in the Society's goals. This year we hope to increase the times that our museum will be open.

The Harpswell Historical Society Museum is now in its 13th year. The past 13 years have seen constant growth in our collections and visitation. We open on Memorial Day and will be open on Sundays from 2 to 4 until Columbus Day. We are also open by appointment, 833-6322.

You are invited to our reading of the Declaration of Independence at the Old Town Meeting House at 11 A.M. on the 4th of July. Please come to our Halloween party in October and our Community Tree lighting in December. We host other events throughout the year.

There is no charge for visiting our Museum or attending our public events.

The Harpswell Historical Society, in agreement with the Town of Harpswell, has the responsibility for the continued care and maintenance of the Old Town Meeting House, The Town Pound and the Hearse House. The Society will aid individuals and organizations with interest in using these facilities.

Harpwell Community Television

This has been a big year for your community television station. We made a large investment in high definition digital equipment, for the station as well as the municipal meeting room, replacing the old analog equipment which has served us for many years. This brings advanced capabilities, operability and reliability previously unavailable. The next step will be to replace and upgrade our transmitter and its associated equipment. The FCC has given us until July, 2015 to accomplish this so the next two years will be dedicated to raising the funds. Not only will we be able to reach you in high definition with a new digital transmitter but we should be able to triple our power.

Our building is passively solar heated with a propane furnace backup. This year, working with the Town Energy Committee, we will reduce our propane usage even more by changing the heating system to a “demand” type heater.

Your community channel is the only channel on television and the internet which is entirely owned and operated by you. We respond to your wishes and desires like no other channel and our accomplishments this year are because of you. There's more to come.

Tom Allen, Lynda DeHaan and Dan Boland left our board of directors this year after many years of service. Tom has been our president and Dan our provider of wisdom. Lynda has served as our secretary/treasurer for many years, handling our finances with diligence and accuracy. A big thank you to them and good luck in their future endeavors. A big thank you as well to Bill Mangum and his staff for their help with our financial bookkeeping.

We welcome Cheryl Card, Dorothy Rosenberg, Joanna Lavan and Mike Doyle to our Board of Directors. Our Board is purposely made up of a wide variety of folks from different areas of Harpswell and varied interests. You are bound to know at least one Director. Feel free to approach any of us with your concerns and suggestions, stop by the station, call us at 833-2363, or e-mail us at harpwelltv@yahoo.com.

Our satellite viewing friends can still watch us with a simple switch and a basic antenna. There are some who don't even have a television who watch Harpswell's municipal meetings over the internet. If you need help getting to our services give us a call.

Dave Mercier
Cheryl Card

Mike Doyle
Joanna Lavan

Linda Strickland
Jenn Nelson

Dave Chipman
Dorothy Rosenberg

MSAD #75

ACADEMIC PROGRESS AND SCHOOL NEWS:

Students in the District continue to perform well on assessments and tests, and in almost all cases students score higher than the State average. A more detailed report is available on the District website, www.link75.org. In 2011, Maine's Department of Education joined many other states in adopting the Common Core State Standards. In 2014-15, Maine will implement the Smarter Balanced Assessment Consortium assessments -- new measurements to go along with the new standards. The new standards and assessments are expected to be "(1) research and evidence based, (2) aligned with college and work expectations, (3) rigorous, and (4) internationally benchmarked." (For more information, see www.corestandards.org.)

The elementary schools continue their commitment to providing a strong foundation in literacy and mathematics. Harpswell Community School (HCS) celebrated literacy with several special events. Eighty-five students and families participated in the Fall Book Fair & Family Literacy Event. The HCS PTO sponsored the "Hands Up to Reading" Magic Show – a tribute to Dr. Seuss. Tommy James, the magician, had the crowd engaged and active throughout the show. The students also "Dropped Everything to Read" several unexpected times during the day.

The Harpswell Community School is one of the very few schools fortunate enough to offer the Water Safety Program to its students. All students in grades K-5 attend the program and swim at the Greason Pool, Bowdoin College in one hour sessions spread over 7-8 weeks. This invaluable life-saving program is possible thanks to many dedicated volunteers and ongoing support from the community.

Mt Ararat High School has had a significant increase in the number of students taking Advanced Placement (AP) classes, while simultaneously increasing the number of students earning high scores on the AP exams. Harpswell students, in particular, make up a high percentage of the students in AP classes. All students at the high school have the opportunity to pursue rigorous courses and programs that interest them, including courses at Region Ten Technical School in Brunswick. The high school program is designed to prepare students for college or career, and equip them with the knowledge, skills and character to be successful in the 21st century.

The District's on-time high school graduation rate has increased from 79% in 2007 to 90.4% in 2012 -- one of the highest levels in the area. The drop-out rate of 2.39 is one of the lowest in the area. This is to be celebrated and is the result of the combined effort of teachers, students, and administration.

New to the high school sports program is a privately funded girls' ice hockey team. Half of the members of this enthusiastic group of girls live in Harpswell. Their coach and Harpswell native, Ron Hutchins, recently gave this message to his team:

"(this year) I witnessed some great battles, great skating, some stellar shooting and amazing saves.....We have a Hobey Baker Award recipient on our team as well as 2 girls nominated to the All Conference Team and 2 girls nominated for the Senior All Star game."

Participation in the new sport with its very early morning practices has not compromised the team's academic performance. All but 2 team members are on the Honor Roll and several members are in the National Honor Society.

ENROLLMENT NEWS:

Enrollment is still decreasing but not as dramatically as a few years ago. Based on October 2012 data, the table below shows that Harpswell Community School's enrollment has increased by 8% this past year while both the middle school and the high school are still experiencing declines.

	Bowdoin	Bowdoinham	Harpswell	Williams- Cone	Woodside	Middle School	High School	District
2012- 2013	211	199	175	211	355	611	840	2598
2011- 2012	206	197	162	206	362	622	883	2638

FINANCIAL NEWS:

For the fifth year in a row, the District expects to see a reduction in state subsidy which will profoundly impact the funds available to the District, placing enormous economic pressure on the District and the four towns that comprise it. Driven by the reduction in state subsidy, the District has reduced its budget by almost \$3,000,000 (9% of the total) from 2010 through 2013. The administration, board, and faculty have attempted to disperse budget reductions fairly and broadly over the whole District, while being careful not to compromise the quality of education for the students. The reductions have resulted in the elimination of 96 positions, almost equally divided between teaching staff and support staff.

During this same period, the student population has decreased by only 5.4%. Current enrollment numbers indicate that the downward trend may continue for a few years. Despite the lower enrollment numbers, expenses cannot be reduced correspondingly, as buildings still require the same utilities and maintenance. Also, the decrease in enrollment is not sufficient enough to make significant reductions to the number of classes offered. That is, when the number of students in a class goes from 20 to 17, the class with its teacher is still needed for the remaining 17.

Recently, most districts in the state have received curtailments from the governor. For MSAD75 this means a reduction of \$147,482 in the current year's budget. Between now and June 30th the District will be looking for additional ways to decrease the budget in order to meet the governor's request.

The financial forecast for 2013-14 includes even greater reductions in the state subsidy. The Board's Finance Committee is working hard to find ways to deal with these additional reductions while still maintaining the District's strong commitment to the educational needs of its students.

As it works on the new budget, the Board must keep in mind the significant demographic changes in the four communities. Less than 20% of the residents in the District represent families having children of school age or below. The economic profile of the communities has also changed as indicated by the significant increase in families requiring reduced or free lunch for their children. The percentage of students qualifying for free or reduced lunch at the Harpswell Community School has gone from 27.8% in 2007-08 to 48% in 2012-13.

The status of the high school building renovation remains the same. On the most recent list of state-approved building projects, Mount Ararat was ranked # 7. In this past year the first 6 projects on the list were approved for funding. This does not mean that Mount Ararat will be next, as other more necessary projects may take priority. Knowing that it may be several years before a new facility can be built, the Facilities Committee continues to deal with various urgent maintenance needs at the high school.

As the District deals with balancing decreases in resources and increased demands for educational services, Superintendent Brad Smith recently reminded the Board that “Good schools and good communities go hand in hand.” The community’s advice and support to the District is critical. The public is encouraged to attend the District Budget Hearing at the Harpswell Community School on March 26 at 6:30.

INDEPENDENT AUDITOR'S REPORT

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the government activities, each major fund, and the aggregate remaining fund information of the Town of Harpswell, Maine as of and for the year ended December 31, 2012 (not presented herein), which collectively comprise the Town of Harpswell, Maine's basic financial statements and have issued our report thereon dated January 31, 2013.

The accompanying summary financial information (listed below) of the Town of Harpswell, Maine, as of and for the year ended December 31, 2012, represents excerpts from the Town's basic financial statements and therefore is not a presentation in conformity with accounting principles generally accepted in the United States of America.

- ✓ Statement 4
- ✓ Exhibit A-1
- ✓ Exhibit A-2
- ✓ Exhibit B-2

In our opinion, the accompanying summary financial information is fairly stated, in all material respects, in relation to the portion of the basic financial statements from which it has been derived.

Rumyon Kersteen Ouellette

January 31, 2013
South Portland, Maine

TOWN OF HARPSWELL, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended December 31, 2012

	General	Road Projects	Other Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 11,188,543	-	-	11,188,543
Intergovernmental	229,936	-	63,636	293,572
Miscellaneous	471,666	-	44,171	515,837
Total revenues	11,890,145	-	107,807	11,997,952
Expenditures:				
Current:				
General government	1,171,216	-	-	1,171,216
Public works	799,017	-	-	799,017
Protection and safety	877,052	-	-	877,052
Health and welfare	29,197	-	-	29,197
Cultural and recreation	238,576	-	51,699	290,275
Education	6,566,900	-	-	6,566,900
County taxes	1,113,601	-	-	1,113,601
Overlay/abatements	5,699	-	-	5,699
Debt service	443,730	-	-	443,730
Capital and special projects	384,018	547,222	271,487	1,202,727
Total expenditures	11,629,006	547,222	323,186	12,499,414
Excess (deficiency) of revenues over (under) expendi	261,139	(547,222)	(215,379)	(501,462)
Other financing sources (uses):				
Proceeds from capital lease	42,000	-	-	42,000
Transfers (to) from other funds	(111,120)	-	111,120	-
Total other financing sources (uses)	(69,120)	-	111,120	42,000
Net change in fund balances	192,019	(547,222)	(104,259)	(459,462)
Fund balances, beginning of year	3,797,465	1,016,420	749,906	5,563,791
Fund balances, end of year	\$ 3,989,484	469,198	645,647	5,104,329

See accompanying notes to financial statements.

TOWN OF HARPSWELL, MAINE
Comparative Balance Sheets
General Fund
December 31, 2012 and 2011

	2012	2011
ASSETS		
Cash and cash equivalents	\$ 4,984,508	5,301,409
Receivables:		
Taxes	374,372	523,403
Tax liens and acquired properties	84,330	66,525
Other	70,940	64,265
Prepaid items	16,089	23,040
Total assets	\$ 5,530,239	5,978,642
LIABILITIES		
Accounts payable and other liabilities	80,046	64,521
Unearned revenue - taxes paid in advance	15,574	11,780
Unearned revenue - other	16,290	4,550
Interfund payables:		
Special Revenue	26,599	23,889
Capital Projects	1,088,246	1,742,437
Total liabilities	1,226,755	1,847,177
DEFERRED INFLOWS OF RESOURCES		
Unavailable revenue - property taxes	314,000	334,000
Total deferred inflows of resources	314,000	334,000
FUND BALANCE		
Nonspendable:		
Prepaid Insurance	16,089	23,040
Committed:		
West Harpswell School	-	4,647
Assigned	524,843	476,688
Unassigned	3,448,552	3,293,090
Total fund balance	3,989,484	3,797,465
Total liabilities, deferred inflows of resources, and fund balance	\$ 5,530,239	5,978,642

TOWN OF HARPSWELL, MAINE
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis of Accounting)
For the year ended December 31, 2012

	<u>Budgeted amounts</u>		Actual	Variance positive (negative)
	Original	Final		
Revenues:				
Taxes:				
Property taxes	\$ 10,180,956	10,180,956	10,183,376	2,420
Change in unavailable revenue	-	-	20,000	20,000
Interest and fees on property taxes	24,000	24,000	20,154	(3,846)
Excise taxes and registration fees	962,000	962,000	965,013	3,013
Total taxes	11,166,956	11,166,956	11,188,543	21,587
Intergovernmental:				
State revenue sharing	120,000	120,000	113,039	(6,961)
Local road assistance URIP	50,000	50,000	52,800	2,800
Homestead exemption and BETE	40,716	40,716	40,716	-
Tree growth	2,000	2,000	11,005	9,005
General assistance	6,000	6,000	5,724	(276)
Veterans exemption	2,000	2,000	3,239	1,239
Other	2,000	2,000	3,413	1,413
Total intergovernmental	222,716	222,716	229,936	7,220
Miscellaneous:				
Interest earned	8,900	8,900	9,550	650
Copies and records	3,000	3,000	4,537	1,537
Cable TV franchise fee	65,000	65,000	71,297	6,297
Cable technology & capital equipment	11,400	11,400	11,400	-
Licenses, fees and permits	156,400	156,400	147,233	(9,167)
Recycling center and disposal fees	196,500	196,500	174,742	(21,758)
Donations and gifts	10,000	10,000	27,663	17,663
Sale of property	2,000	2,000	3,435	1,435
Tower lease	18,500	18,500	19,383	883
Unclassified	1,700	1,700	2,426	726
Total miscellaneous	473,400	473,400	471,666	(1,734)
Total revenues	11,863,072	11,863,072	11,890,145	27,073

TOWN OF HARPSWELL, MAINE
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis of Accounting), Continued
For the year ended December 31, 2012

Article #	Account	Balances	Budgeted amounts		Actual	Variance positive (negative)	Balances carried forward
		carried forward	Original	Final			
Expenditures:							
<i>General government:</i>							
9	Elected officials	\$ -	122,622	122,622	121,552	1,070	-
General administration:							
10	Administration	-	258,173	258,173	250,941	7,232	-
10	Public information	-	9,000	9,000	7,089	1,911	-
10	Risk management	-	57,205	57,205	51,919	5,286	-
10	Legal services	-	40,000	40,000	31,829	8,171	-
11	Memberships	-	15,766	15,766	15,864	*(98)	-
12	Assessing	-	80,552	80,552	67,517	13,035	-
14	Tax collector's office	-	34,963	34,963	32,521	2,442	-
15	Town clerk's office	-	53,433	53,433	47,182	6,251	-
16	Treasurer	-	2,150	2,150	1,999	151	-
17	Code enforcement	-	104,075	104,075	97,197	6,878	-
18	Planning	1,190	74,624	75,814	67,286	8,528	-
19	Employee benefits	-	306,020	306,020	279,295	26,725	-
20	Boards and committees	-	5,111	5,111	3,044	2,067	-
Operations and maintenance:							
21	Municipal buildings and property	-	64,900	64,900	58,001	6,899	-
21	Old town house and commons	-	5,500	5,500	6,468	(968)	-
21	Town dock	-	11,500	11,500	10,005	1,495	-
21, 24	Town lands and landings	-	37,000	37,000	21,507	15,493	4,993
Total general government		1,190	1,282,594	1,283,784	1,171,216	112,568	4,993
<i>Public works:</i>							
25	Snow removal	-	412,663	412,663	388,934	23,729	-
25	Maintenance	-	125,000	125,000	64,423	60,577	-
25	Road, street signs	-	2,000	2,000	2,468	(468)	-
27	Recycling and transfer station	-	373,423	373,423	343,192	30,231	-
Total public works		-	913,086	913,086	799,017	114,069	-
<i>Protection and safety:</i>							
30,31	Emergency services	-	194,390	194,390	189,881	4,509	-
28	Contracted paramedic services	-	123,000	123,000	82,000	41,000	-
32	Street lighting	-	22,500	22,500	24,036	*(1,536)	-
33	Harbor management	-	41,682	41,682	39,963	1,719	-
34	Animal control	-	24,623	24,623	25,235	*(612)	-
35	Law enforcement and communication	-	336,394	336,394	336,394	-	-
35	Shellfish conservation enforcement	-	183,090	183,090	179,543	3,547	-
Total protection and safety		-	925,679	925,679	877,052	48,627	-
<i>Health and welfare:</i>							
36	Health and welfare	-	37,930	37,930	29,197	8,733	-
Total health and welfare		-	37,930	37,930	29,197	8,733	-
<i>Cultural and recreation:</i>							
37	Cultural and education programs	-	35,820	35,820	35,398	422	-
38	Curtis Memorial Library	-	119,484	119,484	119,484	-	-
39	Harpswell Community Broadcasting	-	58,000	58,000	58,000	-	-
40	Recreation - general	-	26,505	26,505	25,694	811	-
Total cultural and recreation		-	239,809	239,809	238,576	1,233	-

* Contingency transfer approved by selectmen to cover memberships (\$98), animal control (\$612) and street lights (\$1,536)

TOWN OF HARPSWELL, MAINE
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis of Accounting), Continued
For the year ended December 31, 2012

Article #	Account	Balances carried forward	Budgeted amounts		Actual	Variance positive (negative)	Balances carried forward
			Original	Final			
Expenditures, continued:							
CF, 50	A. Dennis Moore Recycling / Transfer St.	\$ 47,619	30,000	77,619	29,277	48,342	48,342
<i>Other capital / carryovers / reserves:</i>							
CF	Joyce Brown Swim fund	3,491	-	3,491	-	3,491	3,211 **
CF, 50	Dry hydrant development	5,590	10,000	15,590	-	15,590	15,590
CF	Land acquisition	1,279	-	1,279	-	1,279	1,279
CF, 50	Vehicle replacement & vehicle equipment	66,500	25,000	91,500	48,037	43,463	43,463
CF	Update of assessing records	20,235	-	20,235	-	20,235	20,235
CF	HCBC digital conversion	25,000	-	25,000	25,000	-	-
CF, 50	Emergency communication equipment	1,521	5,000	6,521	-	6,521	6,521
51	Orr's Island Library	-	10,000	10,000	10,000	-	-
CF, 50	Boat and motor replacement	38,000	35,000	73,000	59,757	13,243	13,243
CF	Voting machines	12,300	-	12,300	-	12,300	12,300
CF	Generator replacement	41,000	-	41,000	-	41,000	41,000
CF, 50	T/O & Facilities Improvements	44,000	10,000	54,000	-	54,000	54,000
29	Emergency Services Garage	-	74,000	74,000	-	74,000	74,000
CF, 50	Office equipment	2,705	5,000	7,705	-	7,705	7,705
CF	Conservation fund	5,000	-	5,000	-	5,000	5,000
CF, 56	Cable related technology account	5,400	5,400	10,800	-	10,800	10,800 ***
CF, 57	Public, educational & governmental equipment	8,902	6,000	56,902	56,902	-	-
CF	Legislative agent	1,800	-	1,800	-	1,800	1,800
CF, 44	Economic development	221	10,000	10,221	408	9,813	9,813
CF	Self insurance reserve	1,341	-	1,341	87	1,254	1,254
CF, 46	Heating assistance	10,264	20,000	30,264	19,143	11,121	24,636 ***
CF	Marine hazards	3,522	-	3,522	-	3,522	3,522
CF, 47	Failed septic systems	12,649	10,000	22,649	-	22,649	22,649
13	Aerial map updates	-	12,000	12,000	12,000	-	-
CF	FEMA Consultant	4,186	-	4,186	657	3,529	3,529
CF	Energy Conservation	2,502	-	2,502	-	2,502	2,502
CF, 45	Property tax assistance program	37,533	12,500	50,033	24,381	25,652	25,652
CF	Hildreth Road wetland delineation & survey	3,650	-	3,650	-	3,650	3,650
CF, 43	Mitchell Field - infrastructure/demolition	18,840	20,000	38,840	30,467	8,373	8,373
CF	Mitchell Field - other	1,672	-	1,672	194	1,478	1,478
42	Mitchell Field - operations	-	14,100	14,100	14,001	99	-
STM	Mitchell Field - pier	-	25,000	25,000	17,227	7,773	7,773
23	West Harpswell School - operations	4,647	60,000	64,647	36,480	28,167	-
Total capital and special projects		431,369	399,000	872,369	384,018	488,351	473,320
54	Debt service	-	460,000	460,000	443,730	16,270	-
CF	Contingency	48,776	-	48,776	-	48,776	46,530
Total budgeted expenditures		481,335	4,258,098	4,781,433	3,942,806	838,627	524,843
Other expenditures:							
Educational appropriation		-	6,566,900	6,566,900	6,566,900	-	-
County tax		-	1,113,601	1,113,601	1,113,601	-	-
Overlay / abatements		-	188,353	188,353	5,699	182,654	-
Total other expenditures		-	7,868,854	7,868,854	7,686,200	182,654	-
Excess (deficiency) of revenues over (under) expenditures		(481,335)	(263,880)	(787,215)	261,139	1,048,354	(524,843)
Other financing sources (uses):							
Proceeds from capital lease		-	-	42,000	42,000	-	-
Transfer to Capital Projects - emergency vehicle		-	(100,000)	(100,000)	(100,000)	-	-
STM	Use of unassigned Fund balance - MF Pier	-	25,000	25,000	-	(25,000)	-
41	Transfer to Recreation fund - programs	-	(11,120)	(11,120)	(11,120)	-	-
66	Use of unassigned fund balance - budget	-	350,000	350,000	-	(350,000)	-
Use of carryforward balances		481,335	-	481,335	-	(481,335)	-
Total other financing sources (uses)		481,335	263,880	787,215	(69,120)	(856,335)	-
Net change in fund balance		-	-	-	192,019	192,019	(524,843)
Fund balance, beginning of year					3,797,465		
Fund balance, end of year					\$ 3,989,484		

* Contingency transfer approved by selectmen to cover memberships, animal control and street lights totaling \$2,246

** Balance carried forward reflects 2012 use of funds for scholarships

*** Balances carried forward include 2012 revenues received for these purposes

TOWN OF HARPSWELL, MAINE
Other Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the year ended December 31, 2012

	<u>Special Revenues</u>		<u>Capital Projects</u>	Totals
	Restricted Grants	Recreation	Emergency Vehicles	
Revenues:				
Intergovernmental	\$ 63,636	-	-	63,636
Interest earned	-	-	2,053	2,053
Charges for services	-	42,118	-	42,118
Total revenues	63,636	42,118	2,053	107,807
Expenditures:				
For specified purpose	62,465	51,699	-	114,164
Capital outlay	-	-	209,022	209,022
Total expenditures	62,465	51,699	209,022	323,186
Excess (deficiency) of revenues over (under) expenditures	1,171	(9,581)	(206,969)	(215,379)
Other financing sources:				
Transfers from general fund	-	11,120	100,000	111,120
Total other financing sources	-	11,120	100,000	111,120
Net change in fund balances	1,171	1,539	(106,969)	(104,259)
Fund balances, beginning of year	2,536	21,353	726,017	749,906
Fund balances, end of year	\$ 3,707	22,892	619,048	645,647

Harpswell 2013 Proposed Summary Budget

	2012	2013	
	Appropriations	Proposed	% Change
General Government	\$1,282,594	\$1,305,559	1.8%
Public Works	\$913,086	\$841,462	-7.8%
Protection & Safety	\$925,679	\$974,233	5.2%
Health & Welfare	\$57,930	\$43,380	-25.1%
Cultural & Recreational	\$250,929	\$253,032	.8%
Mitchell Field	\$59,100	\$62,800	6.3%
Special Projects	\$44,500	\$38,718	-13.0%
West Harpswell School	\$60,000	\$55,000	-8.3%
Capital Reserves	\$204,000	\$171,000	-16.2%
Emergency Vehicles	\$100,000	\$150,000	50%
Debt Service	<u>\$460,000</u>	<u>\$395,000</u>	-14.1%
Total	\$4,357,818	\$4,290,184	-1.6%

The above Table compares the 2012 Annual Town Meeting Raised and Appropriated amounts and Appropriations for Mitchell Field Pier with the proposed 2013 Raise and Appropriate amounts in the Annual Town Meeting Warrant of March 9. In addition, a \$220,000 bond is being proposed to secure public access to Cedar Beach Road and Robinhood Beach.

Amounts appropriated are funded by a combination of sources: property taxes, non-property tax revenues, State payments including the homestead exemption, and general fund balance. Amounts appropriated do not directly determine the amount of property taxes to be raised.

The Cumberland County tax is set by the County Commissioners. In 2013, this assessment will increase 1.3% from \$1,113,601 to \$1,128,378. This figure is not reflected above.

The SAD # 75 Budget is developed independently. The School Board holds hearings as it is developing its budget and then votes on a budget proposal. Voters in all four towns in the District vote on the school budget first by open meeting, then by secret ballot in the budget validation process, which usually occurs in June. The SAD # 75 Budget is not shown above. (\$6,566,900 was paid to M.S.A.D. #75 in 2012).

**WARRANT
ANNUAL TOWN MEETING
HARPSWELL, MAINE
MARCH 9, 2013**

Cumberland, s.s.

State of Maine

To any Constable or Resident of the Town of Harpswell:

You are hereby required in the name of the State of Maine to notify and warn the inhabitants of the Town of Harpswell qualified to vote in Town affairs to assemble at Harpswell Community School, Route 24, Harpswell, Maine on Saturday the ninth day of March, 2013 at 9:00 a.m. of said day, to act on Articles 1 through 3. The business meeting to act on Article 4 and others that follow will begin at 10:00 a.m.

Art. 1 – To choose a Moderator to preside at said meeting.

(POLLS WILL OPEN AS SOON AS ARTICLE ONE HAS BEEN ACTED UPON AND WILL CLOSE AT 5:00 P.M.)

Art. 2 – To choose by secret ballot one Selectman, who shall be an Assessor and Overseer of the Poor, for a three-year term; one Town Clerk for a three-year term; one Tax Collector for a three-year term; and one M.S.A.D. # 75 Director for a three-year term.

Art. 3 – To vote by secret ballot on the following Referendum Question:

To see if the Town will vote to raise and appropriate the sum of \$123,904 for Curtis Memorial Library in Brunswick. (\$119,484 raised and appropriated in 2012)

Recommended by Selectmen

Art. 4 – Shall an Ordinance entitled “2013 Amendments to the Shoreland Zoning Ordinance Text and Map, the Basic Land Use Ordinance and Definitions Addendum” be enacted?

[The proposed ordinance is available for review and inspection at the Town Clerk’s Office, online at harpswell.maine.gov and will also be available at Town Meeting.]

Recommended by Selectmen

Art. 5 – Shall an Ordinance entitled “2013 Amendments to the Shoreland Zoning Ordinance Regarding Non-Agricultural Fertilizer Use” be enacted?

Recommended by Selectmen

Shall the Shoreland Zoning Ordinance of the Town of Harpswell be amended as follows: (additions are underlined and deletions are ~~struck out~~):

15.21. Non-agricultural Residential and Recreational Fertilizer Use

15.21.1. ~~No chemical, sludge or manure shall be applied within twenty five (25) of the maximum high water line of a, water body or tributary stream, or the upland edge of a wetland.~~

Chemical fertilizer, sludge or non-composted manure may be applied to within two hundred fifty (250) feet of the maximum high water line of a great pond, stream, tributary stream, HAT of the coastal wetland or the upland edge of a freshwater wetland.

Organic fertilizer or composted manure may be applied to within twenty five (25) feet of the maximum high water line of a great pond, stream or tributary stream, HAT of the coastal wetland or the upland edge of a freshwater wetland.

Art. 6 – Shall an Ordinance entitled “2013 Miscellaneous Amendments to the Definitions Addendum” be enacted?

Recommended by Selectmen

Shall the Definitions Addendum of the Town of Harpswell be amended as follows (additions are underlined and deletions are ~~struck out~~):

Maine DEP – the Maine Department of Environmental Protection or any successor agency of Maine government.

Open Space – an area of land in a predominately undeveloped condition.

Perennial Stream - a free-flowing body of water which contains water at all times except during extreme drought.

Stormwater – the part of precipitation, including runoff from rain or melting snow, that flows across the surface as sheet flow, shallow concentrated flow, or in drainage ways.

Art. 7 – Shall an Ordinance entitled “2013 Amendments to the Subdivision Ordinance regarding Lot Line Amendments” be enacted?

Recommended by Selectmen

[The proposed ordinance is available for review and inspection at the Town Clerk’s Office, online at harpswell.maine.gov and will also be available at Town Meeting.]

Art. 8 – Shall an Ordinance entitled “2013 Amendments to the Harpswell Shellfish Ordinance” be enacted?

Recommended by Selectmen

● ● ●

104.9 “Conservation Obligation” means reporting for and completing three (3) hours of Conservation Time during two scheduled tide cycles per calendar year. (i.e., six (6) hours per calendar year).

● ● ●

104.14 “Student” means an individual actively enrolled in school or who is receiving approved home instruction, who is at least ten (10) years of age but less than ~~eighteen (18)~~ twenty (20) years of age as of the date of license application, and who continues to be actively enrolled in school or receiving approved home instruction to maintain his/her student status. Student status shall terminate upon the earlier of the individual’s graduating from

[high](#) school; the individual's dropping out of school or discontinuance of home instruction; or the individual's reaching his/her ~~eighteenth (18th)~~ [twentieth \(20th\)](#) birthday.

• • •
301.3 **Resident Recreational Shellfish License.** This license is available to residents of the Town and real estate owners within the Town and entitles the holder to dig, take and possess no more than one peck of soft-shell clams or one peck of quahogs [or one peck of a combination of soft-shell clams and quahogs](#) per day, for personal use. This license is not available to, or valid for, holders of a State of Maine Shellfish License. Use of the recreational license for the purposes of selling, trading or bartering is a violation of this Ordinance.

301.4 **Non-resident Recreational License.** This license is available to non-residents and entitles the holder to dig, take and possess no more than one peck of soft-shell clams or one peck of quahogs [or one peck of a combination of soft-shell clams and quahogs](#) per day, for personal use. This license is not available to, or valid for, holders of a State of Maine Shellfish License. Use of the recreational shellfish license for the purposes of selling, trading or bartering is a violation of this Ordinance. Ten percent of the number of resident recreational shellfish licenses issued shall be reserved for non-resident recreational shellfish licenses.

• • •
301.5 **Lifetime Recreational License.** Any Harpswell Resident or Harpswell real estate owner who is age 65 or older may be issued a one-time license for the lifetime of the licensee. A licensee under this section is entitled to dig, take, and possess no more than one peck of soft-shell clams or one peck of quahogs [or one peck of a combination of soft-shell clams and quahogs](#) per day, for personal use.

301.6 **Resident Student Commercial Shellfish License.** This license is available to a resident student and entitles the holder to harvest no more than one (1) bushel of soft-shell clams per day or one (1) bushel of quahogs per day [or one \(1\) bushel of a combination of soft-shell clams and quahogs](#) from the tidal waters or clam flats of the Town when and where it is lawful to do so.

301.7 **Non-resident Student Commercial Shellfish License.** This license is available to a non-resident student and entitles the holder to harvest no more than one (1) bushel of softshell clams per day or one (1) bushel of quahogs per day [or one \(1\) bushel of a combination of softshell clams and quahogs](#) from the tidal waters or clam flats of the Town when and where it is lawful to do so. Ten percent of the number of resident student commercial shellfish licenses shall be reserved for non-resident student commercial shellfish licenses.

• • •
304.5 **Commercial Renewal License Criteria**

Once received by the Town Clerk and no later than March 1 of each year, all applications for Resident Commercial Renewal Shellfish licenses and Non-resident Commercial Renewal Shellfish licenses shall be separated.

Applicants for renewal licenses must have been licensed in the Town of Harpswell for the previous year, must have satisfied their Conservation Obligation, and must have submitted an application form and paid any applicable fees by March 1 pursuant to Section 305. [Commencing April 2, 2013 and thereafter, applicants for renewal licenses must have attended two Marine Resources Committee meetings in the previous 12-month period](#)

prior to renewal; provided, however that attendance credit will be granted to a harvester in the event the harvester attends a meeting at which there fails to be a quorum of the Committee present. Attendance sheets, signed by attendees, must be provided by the Marine Resources Committee to the Town Clerk's Office on a monthly basis. An applicant who has failed to qualify as a resident in the preceding year is not eligible for a Resident Commercial renewal license. Reciprocal licenses from previous years do not qualify as commercial renewal licenses. Renewal licenses will be available during the last five (5) working days of March and will be limited to the number of licenses to be issued that year. In case the number of applicants exceeds the number of licenses available, a seniority system based on the date of first licensure by the Town shall be employed in order to eliminate the most recently issued licenses until the required number of licenses is achieved. If multiple licenses have the same date of first licensure by the Town, a lottery shall be conducted by the Town Clerk to choose by lot only those few licenses that shall be eliminated. Nothing in Section 304.5 shall be interpreted to increase the available number of Non-resident Commercial licenses to more than ten percent of the available number of Resident Commercial licenses.

• • •
308.1 Prior to the first business day in March the Marine Resources Committee in conjunction with the DMR area biologist will establish the number of commercial Shellfish Licenses to be made available. If there is a difference between the number of licenses recommended by the DMR area biologist and the Marine Resources Committee, then the Marine Resources Committee will make a recommendation to the Board of Selectmen, which will make a final determination of the number of licenses to be issued.

Art. 9 – Shall an Ordinance entitled “2013 Amendments to the Harbor and Waterfront Ordinance” be enacted?

Recommended by Selectmen

The Harpswell Harbor and Waterfront Ordinance shall be amended as follows (additions are underlined and deletions are struck out):

• • •

Section 4 DEFINITIONS

• • •

4.20 Town Wharf, Dock or Float

A wharf, dock or float owned and maintained by the Town of Harpswell.

• • •

Section 8 RULES AND REGULATIONS AND ADMINISTRATION

8.1 Operation of Vessels/Rules and Regulations

• • •

~~8.1.8 It shall be unlawful to leave a vessel at a Town Wharf, Dock or Float for a period exceeding thirty (30) minutes without the permission of the Harbormaster~~

8.1.8 It shall be unlawful to rent moorings or slips, in facilities not existing at the time this Ordinance is adopted, without providing for one parking space for each mooring or slip rented. Parking spaces shall be provided for expansions of existing facilities. Parking spaces and aisle dimensions shall be as specified in the Town’s Site Plan Review Ordinance regarding parking layout and design.

8.1.9 It shall be unlawful to refuse to obey any lawful Order of the Harbormaster.

8.1.10 It shall be unlawful for any person or persons to establish or maintain a year round residence on any type of vessel within waters of Harpswell unless the vessel has established access to property with shoreline on the waters of Harpswell which is equipped with waste pump-out facilities and the vessel contains sewage holding tankage attached to each marine toilet and the vessel’s sewage system is not equipped with “Y” valves to permit overboard discharge.

8.1.11 It shall be unlawful to leave a vessel at a Town Wharf, Dock or Float for a period exceeding thirty (30) minutes without the permission of the Harbormaster; provided, however, that the Board of Selectmen may, after notice and hearing, adopt rules and regulations governing the use of a Town Wharf, Dock or Float, including, without limitation, rules and regulations that establish a systematic approach for the Harbormaster to grant permission for vessels to exceed the thirty (30) minute tie-up limit and a fee schedule related to the same.

8.1.12 The Harbormaster may remove, or cause to be removed, to the Transfer Station or other location designated in writing by the Board of Selectmen any unattended dinghy/skiff/vessel obstructing use of a Town Wharf, Dock or Float after due effort has been made by the Harbormaster to notify the owner or operator of said dinghy/skiff/vessel of the violation. Any dinghy/skiff/vessel filled with water to the seat level shall be considered unattended. The vessel owner shall be responsible for all associated costs of removal.

8.1.13 The Harbormaster shall have the general authority to supervise use of the Town Wharf, Dock or Float and shall be responsible for the neat and orderly use of the a Town Wharf, Dock or Float and for the assignment of any float space.

Art. 10 – Shall an Ordinance entitled “2013 Amendments to the Solid Waste Ordinance” be enacted?

Recommended by Selectmen

● ● ●

~~2-10 Solid Waste means useless, unwanted or discarded solid material with insufficient liquid content to be free flowing, including but not limited to rubbish, garbage, scrap materials, junk, refuse and construction and demolition debris. It does not include septic or agricultural waste.~~

~~2-140~~ Person means any individual, association, partnership, firm, corporation or other entity or their agents.

~~2-112~~ Process waste means that waste which is generated in the process of reducing the volume of, or changing the chemical or physical characteristics of solid waste.

2-12 Recyclable materials means solid waste that has useful physical or chemical properties and can be reused or recycled for the same or other purposes. Recyclable material includes newspapers; magazines; paperboard; paper products; cardboard; plastics; metal; foil; and glass.

- 2-13 Resident means any person who is domiciled within the Town of Harpswell or within any town that may be a party to a solid waste agreement with the Town of Harpswell. It shall include persons who may own, rent or lease a single-family unit seasonally.
- 2-14 Restaurant waste means solid waste generated by restaurants, commercial dining facilities and ready-to-eat food vending establishments.
- 2-15 Solid Waste means useless, unwanted or discarded solid material with insufficient liquid content to be free flowing, including but not limited to rubbish, garbage, scrap materials, junk, refuse and construction and demolition debris. It does not include septic or agricultural waste.
- 2-16 Special Waste, means any material that, by nature of the physical quantity or condition, or any combination thereof, may disrupt or impair effective waste management or threaten public health and may require special handling, transportation and disposal procedures.
- 2-157 White Goods means refrigerators, stoves, freezers, washing machines, cloths dryers, air conditioners and other large, predominantly metal household appliances.
- ~~2-16 Special Waste, means any material that, by nature of the physical quantity or condition, or any combination thereof, may disrupt or impair effective waste management or threaten public health and may require special handling, transportation and disposal procedures.~~
- 2-178 Wood Waste means brush, stumps, lumber, bark, wood chips, shavings, slabs, edgings, slash, sawdust and wood from production rejects, that are not mixed with other solid or liquid waste. For the purposes of this definition, “lumber” is entirely made of wood and is free from metal, plastics and coatings.
- 2-189 Yard Waste means grass clippings, leaves, and other vegetal matter other than wood wastes and land clearing debris.

●●●

- 5-2-4 Recyclable materials: It is the intent of the Town of Harpswell to recycle waste as the primary step in responsible waste management, before resorting to other disposal methods. All residents and businesses shall recycle waste to the greatest extent practical in order to reduce the disposal cost and environmental impact of solid waste. It shall be the responsibility of each household, governmental and commercial establishment to separate and prepare recyclable materials from all other types of waste, and to see that these materials are transported to the facility. A current list of acceptable recyclable materials is available at the Town Office, Recycling Center Office and on the Town’s Website. The list is subject to change as a result of industry standards, state/federal regulations and market capability changes. The Recycling Center Manager is responsible to ensure the list is maintained and updated regularly.

Art. 11 – To see if the Town will vote to raise and appropriate the sum of \$3,318 for the purchase of Sandra Aldred’s 1/2 interest in a certain lot or parcel of land located at Mountain Road, approximately .25 acres in size, and currently depicted as Tax Map 42, Lot 6.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 12 – To see if the Town will vote to:

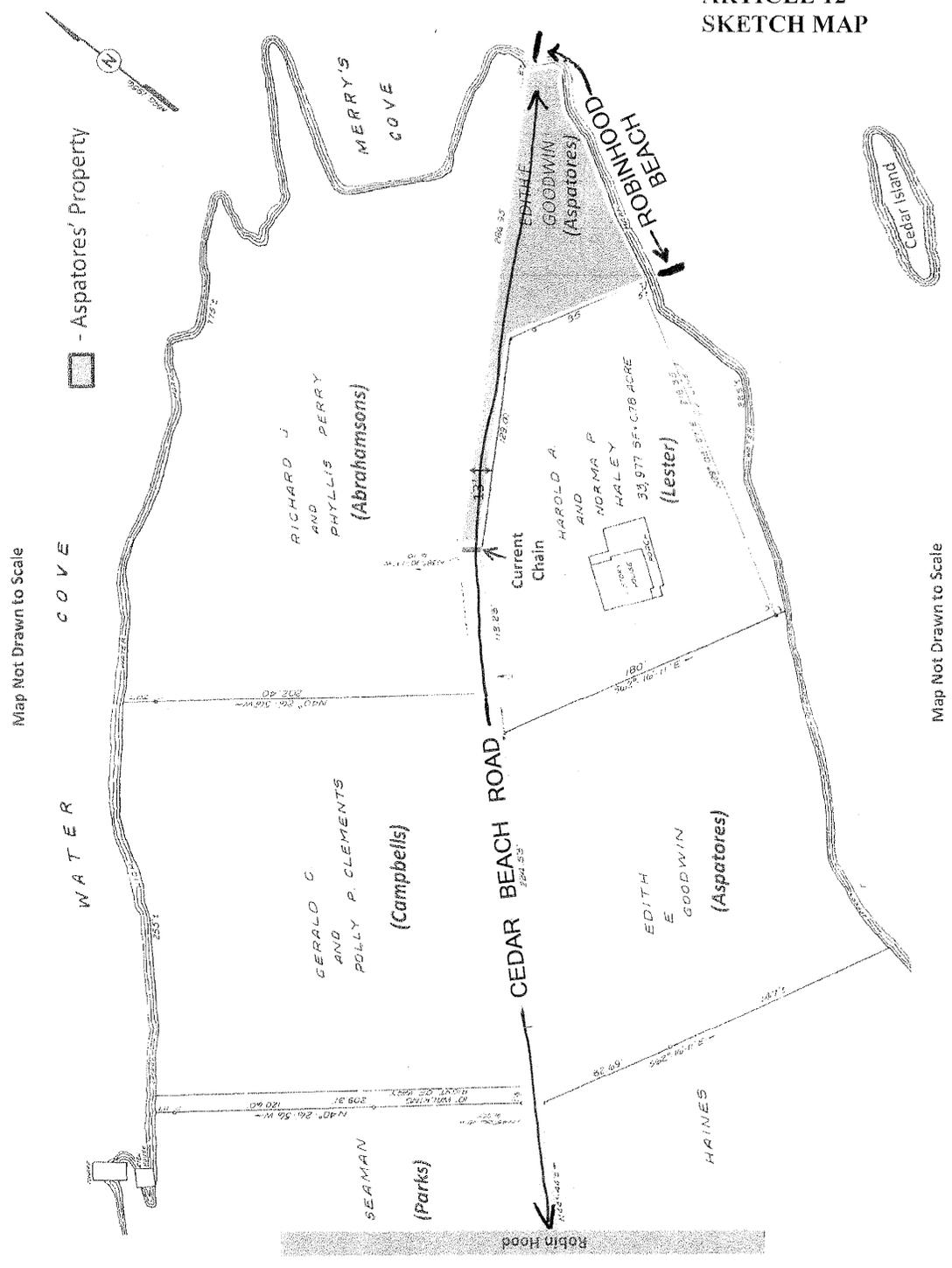
(a) to authorize the issuance of up to \$220,000 in general obligation bonds or notes and to appropriate the same for the acquisition of a public access easement in Cedar Beach Road and a portion of Robinhood Beach (all as shown on the attached sketch map, which sketch map is for general reference purposes only) to be acquired by deed(s) from, or a final court order confirming a public access easement for the benefit of Harpswell residents, property owners and their guests against, Charles and Sally Abrahamson, as Trustees of the Charles H. Abrahamson Living Trust and the Sally M. Abrahamson Living Trust, Jonathan Aspatore, as Trustee of the Jonathan Reed Aspatore Trust -2006 and Rachel Aspatore, as Trustee of the Rachel Pollock Aspatore Trust -2006, and/or their heirs, successors or assigns, all as determined to be appropriate by the Board of Selectmen, with the dates, maturities, denominations, interest rate(s) and other details of the bonds or notes to be determined by the Board of Selectmen (including provisions that the notes or bonds may be prepaid or subject to call for redemption with or without premium); and

(b) to authorize the Board of Selectmen to accept delivery of such public access easement deed(s) on such terms and conditions as the Board deems to be in the best interests of the Town, provided that (i) release deeds from all parties holding a security interest (e.g., mortgage) on the properties to be encumbered by the public access easement are obtained in writing prior to the Town's closing on the property, and (ii) release or modification to the satisfaction of the Board of Selectmen of all encumbering restrictions on the properties subject to the public access easement, including, without limitation, the restriction that the Robinhood Beach parcel may only be used for a private dwelling or residence and the right of the owner of the "Lester parcel" shown on the above-referenced sketch map to attach an outhaul on the Robinhood Beach parcel, are obtained from any and all benefited persons prior to the Town's closing on the property interests described above; and

(c) to authorize the Board of Selectmen to accept gifts or grants from non-Town sources to help pay for the acquisition of such public access easement(s). If all of such gifts and grants are not released on or before December 31, 2014, such remaining funds may be expended for public purposes as determined by the Board of Selectmen; and

(d) if the closing on the acquisition of such public access easement(s) does not occur on or before December 31, 2014, the authorizations pursuant to this article shall automatically lapse.

ARTICLE 12
SKETCH MAP



Total estimated debt service of this bond issue is \$234,575 of which principal is \$220,000 and estimated interest at 2.65% over 4 years is \$14,575.

FINANCIAL STATEMENT FOR ARTICLE 12 – TOWN OF HARPSWELL

The issuance of bonds by the Town of Harpswell (the “Town”) is one of the ways in which the Town borrows money for certain purposes. The following is a summary of the bonded indebtedness of the Town as of the date of this Town Meeting:

* Bonds Now Outstanding and Unpaid	\$2,188,335
* Interest to be Repaid on Outstanding Bonds	\$ 254,741
* Total to be Repaid on Bonds Issued	\$2,214,076
* Additional Bonds Authorized But Not Yet Issued	\$1,050,000
* Potential New Interest on Bonds Not Yet Issued	\$ 144,375
* Total Additional Bonds (now proposed) to be Issued if Approved by Voters	\$ 220,000
* Estimate of Potential New Interest on Such Additional Bond	\$ 14,575
* Total Additional Bonds To Be Issued and Estimated Interest if Approved by Voters	\$ 234,575

When money is borrowed by issuing bonds, the Town must repay not only the principal amount of the bonds but also interest on the bonds. The amount of interest to be paid will vary depending upon the rate of interest and the years to maturity at the time of issue. The validity of the bonds and of the voters’ ratification of the bonds may not be affected by any errors in the estimates made of the costs involved, including varying interest rates, the estimated cost of interest on the bond amount to be issued, and the total cost of principal and interest to be paid at maturity.

Marguerite Kelly, Town Treasurer

Art. 13 — To see what sum the Town will vote to raise and appropriate for the elected officials salaries and travel reimbursement as follows, for which Tax Collector and Town Clerk are full-time positions, and when the Selectmen fill a vacancy in any elected position, they are authorized to establish the annual payment, at their discretion, but in no case in an amount less than three-quarters of the amount in this Article:

	2013	2012	2012 Expended
Selectman, Chair	\$6,000	\$6,000	\$6,000
Selectman	6,000	6,000	6,000
Selectman	6,000	6,000	6,000
Retiring Tax Collector (Jan. 1 – Mar. 9)	8,457	43,437	43,437
Incoming Tax Collector (Mar. 10 – Dec. 31)	32,366		
Town Clerk*	42,009	41,185	41,185
Treasurer (Jan. 1 – Mar. 9)	1,909	10,000	10,000
Road Commissioner	6,000	6,000	6,000
Travel Reimbursement	<u>3,700</u>	<u>4,000</u>	<u>2,930</u>
	\$112,441	\$122,622	\$121,552

**Town Clerk is also Registrar of Voters and receives \$2,297 which is budgeted in Article 14.*

*Recommended by Selectmen
\$12,000 for Road Commissioner recommended by Selectman Multer
\$15,000 for Road Commissioner recommended by Budget Advisory Committee*

Art. 14 — To see if the Town will vote to raise and appropriate the sum of \$373,631 for General Administration.

	2013	2012	2012 Expended
Administration & Registrar	\$269,520	\$258,173	\$250,941
Public Information	9,000	9,000	7,089
Legal	35,000	40,000	31,829
Risk Management/Insurance	<u>60,111</u>	<u>57,205</u>	<u>51,919</u>
	\$373,631	\$364,378	\$341,778

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 15 — To see if the Town will vote to raise and appropriate the sum of \$15,863 for memberships as follows:

	2013	2012	2012 Expended
Maine Municipal Association	\$8,228	\$7,980	\$7,979
Midcoast Council of Governments	7,110	7,011	7,110
Southern Midcoast Chamber of Commerce	500	750	750
Harpswell Business Association	<u>25</u>	<u>25</u>	<u>25</u>
	\$15,863	\$15,766	\$15,864

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

- Art. 16 — To see if the Town will vote to raise and appropriate the sum of \$78,946 for the Assessing Office to include \$4,000 for completing the update of aerial maps.**
 (\$80,552 raised and appropriated in 2012 for assessing and \$12,000 for aerial mapping; \$67,517 expended for assessing and \$12,000 expended for aerial mapping)
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 17 — To see if the Town will vote to raise and appropriate the sum of \$29,400 for the Tax Collector’s Office.** (\$34,963 raised and appropriated in 2012; \$32,521 expended)
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 18 — To see if the Town will vote to raise and appropriate the sum of \$52,452 for the Town Clerk’s Office.** (\$53,433 raised and appropriated in 2012; \$47,182 expended)
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 19 — To see if the Town will vote to raise and appropriate the sum of \$21,950 for the Treasurer’s Office, of which up to \$20,000 shall be the Treasurer’s annual salary.**
 (\$2,150 raised and appropriated for the Treasurer’s Office in 2012; \$1,999 expended)
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 20 — To see if the Town will vote to raise and appropriate the sum of \$108,371 for the Code Enforcement Office.** (\$104,075 raised and appropriated in 2012; \$97,197 expended)
Recommended by Selectmen
Budget Advisory Committee Takes No Position
- Art. 21 — To see if the Town will vote to raise and appropriate the sum of \$77,352 for the Planning Office.** (\$74,624 raised and appropriated in 2012; \$67,286 expended)
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 22 — To see if the Town will vote to raise and appropriate the sum of \$15,000 for the hiring of a consultant to work on developing ordinance amendments to allow for conservation subdivisions.**
Recommended by Selectmen
Recommended by Budget Advisory Committee
- Art. 23 — To see if the Town will vote to raise and appropriate the sum of \$345,706 for Operations and Personnel at the Recycling Center & Transfer Station.** (\$373,423 raised and appropriated in 2012; \$344,096 expended)
Recommended by Selectmen
Recommended by Budget Advisory Committee

Art. 24 — To see if the Town will vote to raise and appropriate the sum of \$25,412 for Animal Control to include \$6,287 for the Coastal Humane Society. (\$24,623 raised and appropriated in 2012 for Animal Control including \$6,287 for the Coastal Humane Society)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 25 — To see if the Town will vote to raise and appropriate the sum of \$42,216 for Harbor Management. (\$41,682 raised and appropriated in 2012; \$39,963 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 26 — To see if the Town will vote to appropriate up to \$30,000 in grant funds from the Maine Department of Environmental Protection for the purpose of constructing and maintaining a pump-out station near Snow Island and to accept gifts or grants from non-Town sources for this project.

Note: In later years, the Town may need to raise and appropriate maintenance funds.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 27 — To see if the Town will vote to raise and appropriate \$26,975 for the Recreation Department. (\$26,505 raised and appropriated in 2012; \$25,694 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 28 — To see if the Town will vote to raise and appropriate \$10,850 for Recreation Programs, and authorize the Board of Selectmen to appropriate revenue generated by recreation programs for recreational purposes and revenue generated by advertising for operating expenses and capital improvement of Trufant-Summerton Field. (\$11,120 raised and appropriated in 2012)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 29 — To see if the Town will vote to raise and appropriate the sum of \$317,172 for Employee Benefits.

	2013	2012	2012 Expended
Retirement	\$49,362	\$47,632	\$39,512
Health Insurance	204,712	195,350	177,159
Social Sec/Medicare	59,798	60,038	60,271
Disability	<u>3,300</u>	<u>3,000</u>	<u>2,353</u>
	\$317,172	\$306,020	\$279,295

Note: Elected Officials may participate in the health insurance plan pursuant to the terms of the Town's personnel policy.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 30 — To see if the Town will vote to raise and appropriate the sum of \$6,431 for Boards and Committees. (\$5,111 raised and appropriated in 2012; \$3,044 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 31 — To see if the Town will vote to raise and appropriate the sum of \$108,550 for the maintenance and operations of Town facilities, properties and vehicles, including parking improvements to Town-owned property on Orr’s Island known as Devil’s Back.

	2013	2012	2012 Expended
Buildings, property & vehicles	\$66,750	\$64,900	\$58,001
Old Town House & Commons	7,500	5,500	6,468
Town Dock	13,550	11,500	10,005
Town Landings	13,250	31,000	20,500
Devil’s Back	<u>7,500</u>	<u>6,000</u>	<u>1,007</u>
	\$108,550	\$118,900	\$95,981

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 32 — To see if the Town will vote to raise and appropriate the sum of \$5,000 for the care of veterans’ graves.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 33 — To see if the Town will vote to raise and appropriate the sum of \$2,000 for the maintenance of a section of the Cranberry Horn Hill cemetery established prior to 1880.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 34— To see if the Town will vote to raise and appropriate the sum of \$40,000 for the maintenance and operation of the former West Harpswell School.

	2013	2012	2012 Expended
Heat	\$11,000	\$15,000	\$10,987
Maint./Grounds/Supplies	15,000	14,000	15,306
Electricity	4,000	12,000	2,398
Testing/Inspections/Insur.	3,500	7,000	5,076
Building Management	6,500	6,000	2,713
Site Planning & Other Services	<u>0</u>	<u>6,000</u>	<u>0</u>
	\$40,000	\$60,000	\$36,480

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 35 — To see if the Town will vote to authorize the Board of Selectmen to enter into a multi-year lease, not to exceed three years, for the use of the former West Harpswell School on such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town. Such terms and conditions shall provide for defraying operational and/or capital costs, or a portion thereof.

Recommended by Selectmen

Art. 36 — To see if the Town will vote to raise and appropriate the sum of \$15,000 to establish a capital reserve account for the former West Harpswell School.

Recommended by Selectmen

\$10,000 Recommended by Budget Advisory Committee

Art. 37 — To see if the Town will vote to raise and appropriate the sum of \$14,800 for maintenance and operations of Mitchell Field.

	2013	2012	2012 Expended
Mowing/Repairs/Signage	\$9,400	\$6,700	\$7,016
Fencing	3,000	5,000	4,825
Electricity	1,200	1,200	927
Portable Toilets	<u>1,200</u>	<u>1,200</u>	<u>1,233</u>
	\$14,800	\$14,100	\$14,001

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 38 — To see if the Town will vote to raise and appropriate the sum of \$40,000 for the removal of the water tank at Mitchell Field.

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 39 — To see if the Town will vote to raise and appropriate the sum of \$8,000 as the Town's share to match grants and/or other funding sources for removal of the north and/or south cell at the Mitchell Field pier.

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 40 — To see if the Town will vote to raise and appropriate the sum of \$495,756 for snow removal, road maintenance and road/street signs.

	2013	2012	2012 Expended
Snow Removal	\$403,756	\$412,663	\$388,934
Road Maintenance	90,000	125,000	64,423
Road/Street Signs	<u>2,000</u>	<u>2,000</u>	<u>2,468</u>
	\$495,756	\$539,663	\$455,825

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 41 — To see if the Town will vote to raise and appropriate the sum of \$123,000 for paramedic and administrative support services with Mid Coast Health Services. (\$123,000 raised and appropriated in 2012; \$82,000 expended).

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 42 — To see if the Town will vote to raise and appropriate the sum of \$76,000 for site planning, design and construction of a garage to be used primarily for EMS purposes. (\$74,000 was raised and appropriated in 2012)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 43 — To see if the Town will vote to raise and appropriate the sum of \$8,000 for EMS garage operations.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 44 — To see if the Town will vote to raise and appropriate the sum of \$190,000 for the operating and capital expenses of three fire and rescue providers as follows:

	2013	2012	2012 Expended
Harpswell Neck Fire and Rescue	\$60,000	\$60,000	\$60,000
Orr’s-Bailey Island Fire and Rescue	60,000	60,000	60,000
Cundy’s Harbor Volunteer Fire	<u>70,000</u>	<u>60,000</u>	<u>60,000</u>
	\$190,000	\$180,000	\$180,000

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 45 — To see if the Town will vote to raise and appropriate the sum of \$11,890 for other Emergency Services and Management.

	2013	2012	2012 Expended
ALS, Phone & Central Communications	\$3,840	\$3,840	\$ 804
Fire Warden	2,000	2,000	1,700
Emergency Management	3,550	3,550	3,417
Dry Hydrant Operations	<u>2,500</u>	<u>5,000</u>	<u>3,960</u>
	\$11,890	\$14,390	\$9,881

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 46 — To see if the Town will vote to raise and appropriate the sum of \$22,500 for Street Lighting. (\$22,500 raised and appropriated in 2012; \$24,036 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 47 — To see if the Town will vote to raise and appropriate the sum of \$30,735 for communication services with Cumberland County and authorize the Board of Selectmen to enter into a service agreement, up to three years in length, with Cumberland County on such terms and conditions deemed by the Board of Selectmen to be in the best interests of the Town. (\$31,329 raised and appropriated in 2012; \$31,329 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 48 — To see if the Town will vote to raise and appropriate the sum of \$321,900 and appropriate \$34,630 from the Vehicle/Vehicle Equipment Replacement Account for Law Enforcement services, to include the replacement of a vehicle, with Cumberland County. (\$305,065 raised and appropriated in 2012 and \$31,330 appropriated from the vehicle reserve; \$328,562 expended and \$7,833 committed)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 49 — To see if the Town will vote to raise and appropriate the sum of \$186,580 for Shellfish Conservation related services with Cumberland County. (\$179,090 was raised and appropriated in 2012 and \$32,720 appropriated from the vehicle reserve; \$203,630 expended and \$8,180 committed)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 50 — To see if the Town will vote to raise and appropriate the sum of \$12,000 for boat operations and shellfish conservation related activities.

	2013	2012	2012 Expended
Boat operations	\$6,000	\$4,000	\$454
Shellfish conservation	<u>6,000</u>	<u>0</u>	<u>0</u>
	\$12,000	\$4,000	\$454

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 51 — To see if the Town will vote to raise and appropriate the sum of \$34,380 for General Assistance and Health & Welfare Agencies as follows:

	2013	2012	2012 Expended
General Assistance	\$18,000	\$21,000	\$12,267
Independence Association	1,500	1,500	1,500
Midcoast Maine Community Action	730	730	730
Coastal Transportation	1,200	1,000	1,000
People Plus	1,500	1,500	1,500
Spectrum Generations	1,500	1,500	1,500
Family Crisis Shelter	500	500	500
Sexual Assault Response	250	250	250
Tedford Shelter	1,000	1,000	1,000
Big Brothers/Big Sisters	500	500	500
Respite	1,500	1,200	1,200
Hunger Prevention	3,000	3,000	3,000

American Red Cross	1,250	1,000	1,000
Day One	250	250	250
Oasis Health Network	1,200	1,000	1,000
Habitat for Humanity	500	500	500
Family Focus	0	500	500
People's Regional Opportunity Program	<u>0</u>	<u>1,000</u>	<u>1,000</u>
	\$34,380	\$37,930	\$29,197

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 52 — To see if the Town will vote to raise and appropriate the sum of \$36,303 for the Cultural purposes as follows:

	2013	2012	2012 Expended
Orr's Island Library	\$13,000	\$13,000	\$13,000
Cundy's Harbor Library	13,800	13,800	13,800
Harpswell Historical Society	3,000	3,000	3,000
Pejepscot Historical Society	500	500	500
Memorial Observances	1,600	1,600	1,178
Bailey Island Library Hall	2,403	2,420	2,420
Five River Arts Alliance	500	500	500
Ash Point Library	1,500	0	0
Harpswell Festival	<u>0</u>	<u>1,000</u>	<u>1,000</u>
	\$36,303	\$35,820	\$35,398

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 53 — To see if the Town will vote to raise and appropriate the sum of \$55,000 for Harpswell Community Broadcasting. (\$58,000 raised and appropriated in 2012; \$58,000 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 54 — To see if the Town will vote to authorize the Board of Selectmen to accept a \$6,000 grant from Comcast pursuant to the terms of the Town's cable television franchise agreement and to appropriate the same for a principal payment on a lease-purchase agreement pursuant to which equipment, related to the public, educational and governmental needs of community broadcasting, is being purchased by the Town.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 55 — To see if the Town will vote to raise and appropriate the sum of \$6,400 for a warranty on equipment, being acquired by the Town in a lease-purchase agreement, related to the public, educational and governmental needs of community broadcasting.

Recommended by Selectmen

Art. 56 – To see if the Town will vote to raise and appropriate the sum of \$10,000 for the Property Tax Assistance Program. (\$12,500 was raised and appropriated in 2012; \$24,381 expended; \$25,652 carried forward)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 57 – To see what sum the Town will vote to raise and appropriate for the Harpswell Heating Assistance reserve account to be used for heating assistance and improving home energy efficiency. (\$20,000 raised and appropriated in 2012; \$19,143 expended; \$24,636 carried forward including donations of \$13,515)

*\$9,000 Recommended by Selectmen
\$12,000 Recommended by Budget Advisory Committee*

Art. 58 – To see if the Town will vote to raise and appropriate the sum of \$95,000 for capital reserve accounts as follows:

	2013	2012	2012 Expended
Boat & Motor Replacement	\$10,000	\$35,000	\$59,757
Recycling/Transfer Station	30,000	30,000	29,277
Vehicle & Vehicle Equip. Replacement	45,000	25,000	48,037
Office Equipment	5,000	5,000	0
Emergency Communications Equipment	5,000	5,000	0
Town Office & Facilities Improvements	0	10,000	0
Dry Hydrant	<u>0</u>	<u>10,000</u>	<u>\$15,590</u>
	\$95,000	\$120,000	\$152,661

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 59 – To see if the Town will vote to raise and appropriate the sum of \$150,000 for the purchase of emergency services vehicles, as determined by the Board of Selectmen, such vehicles to be owned by the Town, and leased to the local Fire Departments that have an Emergency Services Agreement with the Town on such lease terms and conditions as the Board of Selectmen deems to be in the best interests of the Town, with such funds to be held in the Emergency Vehicle Capital Account (an interest-bearing dedicated reserve account) until vehicle purchase. (\$100,000 raised and appropriated in 2012; \$209,022 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 60 – To see if the Town will vote to raise and appropriate the sum of \$395,000 for debt service including interest on a tax anticipation note and interest on an equipment lease-purchase agreement for community broadcasting. (\$460,000 raised and appropriated in 2012; \$443,730 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 61 – To see if the Town will vote to authorize the Board of Selectmen to accept a \$5,400 grant from Comcast pursuant to the terms of the Town’s cable television franchise agreement and to appropriate the same as a pro-rata reimbursement to the Town, Harpswell Community Broadcasting Corporation and the three local Fire Departments for internet and cable television costs incurred by the same.

Recommended by Selectmen

Art. 62 — To see if the Town will vote to authorize the Board of Selectmen to carry over, and assign fund balance accordingly, to the 2014 fiscal year any appropriated but unexpended funds at 2013 fiscal year end, provided that the funds are used for the same purpose as originally appropriated.

Recommended by Selectmen

Art. 63 – 69 The Moderator may entertain a motion to approve Articles 63-69 as recommended by Selectmen unless a voter requests a specific article be set aside for individual consideration.

Art. 63 — To see if the Town will vote to fix the date of September 16, 2013 as the date when the first one-half of taxes shall be due and payable, with interest on the first installment to start after that date, and the date of December 16, 2013 as the date when the second one-half of taxes are due and payable, with interest on the second installment to start after that date, and to see if the Town will vote to charge a 6% rate of interest on unpaid taxes.

Recommended by Selectmen

Art. 64 — To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes not yet committed, as a services to our taxpayers. Any excess prepaid in over the amount finally committed shall be repaid without interest. (36 M.R.S.A. § 506). (Excess payment of \$10.00 or less may be credited to 2014 taxes).

Recommended by Selectmen

Art. 65 — To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at 6% for the period of assessment and to authorize such interest paid or abatements granted to be appropriated from overlay funds or, if necessary, from unassigned fund balance.

Recommended by Selectmen

Art. 66 — To see if the Town will vote to authorize and direct the Board of Selectmen, at its discretion, to sell by sealed bid or public auction and to convey by quit-claim deed any real estate acquired from tax sources by the Town, or to convey the property to the prior owner upon payment in full of all taxes, interest and charges incurred by the Town. The Board of Selectmen reserves the right to reject any and all bids.

Recommended by Selectmen

Art. 67 — To see if the Town will vote to authorize the Board of Selectmen to apply for State, federal (including Community Development Block Grants) and other grants on the Town's behalf for purposes deemed by the Selectmen to be in the best interests of the Town; to accept such grants, including, when necessary, signing contract and related documents and accepting conditions of approval; and to expend such grant funds for any purpose for which the Town has appropriated funds.

Recommended by Selectmen

Art. 68 — To see if the Town will vote to authorize the Board of Selectmen to spend an amount not to exceed 3/12 of the budgeted amount in each budget category of the 2013 budget from January 1, 2014 to the 2014 Annual Town Meeting.

Recommended by Selectmen

Art. 69— To see if the Town will vote to authorize the Board of Selectmen to sell by public bid or other competitive process any and all personal property deemed excess by the Board of Selectmen pursuant to such restrictions as the Board of Selectmen may impose.

Recommended by Selectmen

Art. 70 — To see if the Town will vote to authorize the Board of Selectmen to appropriate amounts not to exceed \$80,000 from Municipal Revenue Sharing, \$1,483,000 from non-property tax revenue sources, and \$392,000 of unassigned fund balance to reduce the tax commitment. (\$120,000 of Municipal Revenue Sharing, \$1,510,000 of non-property tax revenue, and \$350,000 of unassigned fund balance appropriated in 2012)

Recommended by Selectmen

Article 71 may be passed over if the levy limit is not exceeded by earlier decisions of the voters.

Art. 71 — To see if the Town will vote by written ballot to increase the property tax levy limit of \$2,389,518 established for Harpswell by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

The Selectmen hereby give notice that the Registrar of Voters will be available at the Town Office during regular business hours for the entire week preceding said meeting to receive applications of persons claiming the right to vote at said meeting and to make corrections to the list of voters. Registrations will be accepted at the meeting.

SAMPLE BALLOT
STATE OF MAINE
TOWN OF HARPSWELL
MUNICIPAL ELECTION
MARCH 9, 2013

TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the LEFT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name and municipality of residence on the line provided and completely fill in the OVAL.

**FOR SELECTMAN, ASSESSOR
AND OVERSEER OF THE POOR**

Vote for ONE 3-Year Term

- DANIEL, RICHARD A.
- RICH, C. MATTHEW
- SHILLINGLAW, ELLEN
-

(Write-in)

FOR TAX COLLECTOR

Vote for ONE 3-Year Term

- CALDWELL, JILL M.
-

(Write-in)

FOR TOWN CLERK

Vote for ONE 3-Year Term

- KNIGHT, ROSALIND M.
-

(Write-in)

**FOR DISTRICT DIRECTOR
OF M.S.A.D. NO. 75**

Vote for ONE 3-Year Term

- HALL, LINDA W.
-

(Write-in)

REFERENDUM QUESTION

ARTICLE 3

- YES To see if the Town will vote to raise and appropriate the sum of \$123,904 for Curtis Memorial Library in Brunswick.
- NO

Recommended by Selectmen