

Town of
Harpswell
Maine



2017 Annual Report

TABLE OF CONTENTS

Elected Town Officials	2	U.S. Senators & Representative	31
Board & Committee Members	3	Governor	34
REPORTS		State Senator & Representative	35
Selectmen	4	Boards & Committees	37
Administrator	6	Community Television.....	47
Animal Control.....	7	Libraries	48
Assessing.....	8	Harpswell Aging at Home.....	50
Caretaker.....	9	Mid Coast Hospital	51
Code Enforcement.....	9	SCHOOL REPORTS	
Emergency Management.....	10	M.S.A.D. # 75	52
Fire Administrator.....	10	Harpswell Coastal Academy	54
Fire Warden	11	FINANCE & BUDGET	
General Assistance		2017 Excerpts from Financial Report.	56
& Heating Assistance Program ..	12	2018 Budget Summary	62
Harbormaster.....	13	2018 Town Meeting Warrant	63
Mitchell Field Pier Demolition	14	TOWN OFFICE	
Planner	15	263 Mountain Road	
Recreation	16	Monday, Tuesday, Wednesday &	
Recycling Center.....	16	Friday: 8:30 a.m. – 4:30 p.m.	
Road Commissioner	18	Thursday: 1 p.m. – 6:30 p.m.	
Tax Collector.....	19	www.harpswell.maine.gov	
Unpaid Taxes.....	19	RECYCLING & TRANSFER CENTER	
Abatements & Supplements	22	21 Community Drive	
Town Clerk		Tuesday, Wednesday, Thursday*,	
Licenses & Permits	23	Friday & Saturday: 8 a.m. – 4:15 p.m.	
Vital Statistics.....	24	(Transfer Station Closes at 4 p.m.)	
Treasurer	25	*Closed Thursday from Jan. 1 to May 1	
Cumberland County Sheriff	28		



Cover and Interior Photo (Panorama of Cundy's Harbor) by Dave Higgins
Cover Design by Christine Cummings

DEDICATION

The 2017 Harpswell Town Report is dedicated to Harpswell Aging at Home!

How truly fortunate we are to have a local organization, Harpswell Aging at Home (HAH), committed to helping people thrive while aging at home in Harpswell. This community-led nonprofit is full of amazing folks who have developed programs and partnerships that help them achieve HAH's goals. There are sub-Committees including: the Home Repairs and Resources Committee, a nationally-recognized model for organizing volunteers to make home repairs that keep people's homes safe, warm and dry so that they can live more comfortably and remain longer in their homes; the Food Committee, which has organized Cooking with Friends and Lunch with Friends, events that are fast becoming the most popular social gatherings in Harpswell; the Health and Wellness Committee, which promotes health education and recreational activities for seniors; and the Transportation Committee, which has recruited drivers and raised awareness about the Volunteer Transportation Network at People Plus that is available to Harpswell residents.



*Top photo: Harpswell Aging at Home Luncheon
Bottom photo: Harpswell Aging at Home Repair Team*

Many thanks to all the people who are part of the Harpswell Aging at Home network. We recognize the important role you have taken on and we support your efforts to make Harpswell an outstanding place for people to live!



Elected Town Officials

January 1 to December 31, 2017

Selectmen, Assessors and Overseers of the Poor:

Richard A. Daniel, Chair (2019)

Kevin E. Johnson (2020)

Elinor Multer (2018), Resigned March 2017

David I. Chipman (2018)

Town Clerk: Rosalind M. Knight (2019)

Tax Collector: Jill M. Caldwell (2019)

Road Commissioner: Ronald D. Ponziani (2018)

M.S.A.D. # 75 Directors:

Alison S. Hawkes (2020)

David A. Johnson (2020)

Linda W. Hall (2019)

Joanne M. Rogers (2018)

TOWN OF HARPSWELL

Incorporated the 13th Town

January 25, 1758

First Settled: Mid 1600's

Permanently Settled: 1727

2010 Census: 4,740

Registered Voters: 4,059

Total Miles of Shoreline: 216.8

Total Area in Square Miles: 23.68

2017 State Valuation: \$1,862,850,000

Boards & Committees

BANDSTAND

Candis Hine '18
Chris Hall '18
Bryan Foster '19
Robert Modr '19
William Muldoon '20
Michael Millius '20
Richard Meisenbach '20

BOARD OF APPEALS

Kent Simmons '18
Ellen Shillinglaw '18
Ellen Lebauer '19
Patricia Lawson '20
James Knight '20
Jean Calderwood '18 Associate
Michael McCabe '18 Associate

BUDGET ADVISORY

Burton Taylor, Jr. '18
Allan LeGrow '19
Jane Meisenbach '19
Ellen Shillinglaw '19
Donald Miskill, Jr. '19
Linda Hall '20

CONSERVATION COMMISSION

Deirdre Strachan '18
Paul Ciesielski '18
Thomas Bachman '18
Ann Nemrow '19
Burton Taylor Jr. '19
Sue Vachon '20
Wendy Batson '20
Mary Ann Nahf '20

EMERGENCY VEHICLES

Benjamin Wallace, Jr. '18
Jonathan Burbank '18
David Mercier '18
Philip Taylor '18

ENERGY

John Monaghan, Jr. '18
Brent Dudley '18
Daniel Huber '19

FIRE & RESCUE PLANNING

Benjamin Wallace, Jr. '18
Gail Hart '18
Jonathan Burbank '18
Allan LeGrow '18
David Mercier '18
Kevin Johnson '18

HARBOR & WATERFRONT

Burton Taylor, Jr. '18
Philip Conner '18
William Saxton '18
Warner Price '18
Jacques Dostie '19
Alison Hawkes '19 Resigned

MARINE RESOURCES

Justin Farmer '18
Brian Soper '18
David Wilson '19
Weston Watts '19
David Hunter '20
Alison Hawkes '20
Walter Scott Moody, Sr. '20
Mary Ann Nahf '18 Alternate
Michael Bernier, Sr. '18 Resigned

MITCHELL FIELD

Judith Stanton '18
Donald Miskill, Jr. '18
Thomas Haible '18
Philip Conner '18
Jane Covey '19
Nate Wildes '19
Paul Ciesielski '19
Sharon Oehmig '19
Michael McCabe '20
Scott Sheffer '20
Warner Price '18 Associate
David Chipman '18 Resigned

PLANNING BOARD

Aaron Fuchs '20
Paul Standridge '18
Joanne Rogers '18
John Papacosma '19
Allan LeGrow '19
Burton Taylor, Jr. '18 Associate
Debora Levensailor '18 Associate
David Chipman, '19 Resigned

RECREATION

Donald Miskill, Jr. '18
David Brooks '18
Susan Rich '19
Richard Rumba '19
Monique Coombs '20
Richard Meisenbach '20
Anthony Barrett '20

RECYCLING

Philip Conner '18
George Barker '18
Michael McCabe '19
Jeffrey Stann '20
Alison Hawkes '19 Resigned
John Holland '18 Resigned

TOWN LANDS

Priscilla Seimer '18
Ellen Shillinglaw '19 Resigned
Hope Hilton '19
Jane Smith '19
Kenneth Oehmig '20
Edward Perry '20
David Hackett '20
John Loyd, Jr. '18 Associate
David Morton '18 Associate

WATER TOWER TASK FORCE

Richard Daniel
Nelson Barter
James Knight
Dorothy Rosenberg
David Chipman
Donnette Goodenow, Alternate
Kent Simmons, Alternate
David Mercier, Alternate Resigned

Selectmen's Report

The Selectmen are honored to serve you. We are grateful for our innovative administration and staff, community minded individuals and organizations that uphold Harpswell and make it the remarkable town it is.

The Board welcomed David I. Chipman, who was elected to serve the remainder of Selectman Ellie Multer's term. We regret to inform those who do not know that Ellie Multer passed away last fall. Her memory lives through her work and contributions to our Town.



Richard A. Daniel

The following is a summary of items your Select Board has worked on or is working on:

Mitchell Field Pier Demolition

At last year's Town Meeting, the voters approved up to \$5 million to be bonded for the removal of the Navy Pier at Mitchell Field. Through a competitive bidding process, the Select Board was pleased to award the contract for the pier's demolition to Reed & Reed of Wiscasset for the amount of \$3.15 million. Change orders exercised by the contractor, and agreed to by the Selectmen, have resulted in a net reduction of approximately \$120,000 thus far.

This process included many of the Town's staff and the Mitchell Field Committee who provided us with the guidance and advisement for which they have our full confidence and thanks. Most notably, Mark Eyerman will continue his close involvement as liaison between the administration and Barney Baker, of Baker Design Consultants, the Town's engineer who is overseeing the work as contracted for the Town.

As Reed & Reed began breaking ground on the dismantling of the pier, our Town Treasurer, Marguerite Kelly, is helping the Town break new ground in its ways of financing. For the first time, the Town of Harpswell is seeking to issue its own bonds to finance this project. This should result in an interest savings to the Town. We extend thanks to our Treasurer for guiding this process.

Harbormaster

The Board welcomes Paul Plummer, who was hired to take over the position of Harbormaster. With his background, experience and eagerness to continue to learn, we propose to expand his position to include Marine Resources management.

Fire Administrator

The Board also welcomes Art Howe as our Town's first Fire Administrator. Utilizing his previous career experiences, he has worked to develop his position and strengthen the already strong bonds between the Town and our three volunteer departments. As planned, his position has expanded in the first year to include the duties of the Town's Fire Warden and Emergency Management Agent. The position of Fire Warden was previously held by Frank Hilton, and the Emergency Management Agent position by Robert McAleer, both for whom we are profoundly grateful.

FEMA Flood Mapping/Sea Level Rise

Harpswell, with the guidance of Code Enforcement Officer Fred Cantu, has joined six other towns along the coast of Maine in hiring Ransom Consulting Engineers to calculate wave run-ups based on modeling that is believed to be more accurate for our geographical area. These calculations will then be submitted to FEMA in hopes that they may be incorporated in its own modeling. The significance of the finalized FEMA model is that it will potentially be used for the next 30 years to determine insurance rates.

The Town headed up by the Conservation Commission, in coordination with Harpswell Heritage Land Trust and the University of Maine, is using Basin Point Road as a test area to study future potential effects of sea level rise on our low lying roadways. This group is also working with engineers to devise solutions that may be incorporated when these potential problem areas are being considered for reconstruction and/or repaving.



Kevin E. Johnson

Browntail Moth

The Select Board held a workshop with the Chair of the Conservation Commission, Mary Ann Nahf, Professor of Entomology at the University of Maine, Dr. Eleanor Groden, and other attendees to discuss ways of managing our browntail moth problem. From that workshop, the Select Board has proposed engaging the University of Maine to assess the severity of browntail moth in and around Harpswell and to evaluate the effectiveness of biorational field treatments for the management of browntail moth caterpillars.

Water Tower Future

In 2012, it was determined by the Select Board, based on an infrastructure study, that the most practical and least expensive way of handling the water tower was to take it down. The analysis indicated that there are much less expensive ways to provide water for any future activities. The estimated cost of repairs at that time was \$350,000 as compared to an estimated cost of \$40,000 to remove it. A warrant article to remove the water tower in 2012 was defeated.

Between 2012 and 2014, the Selectmen contracted with Utility Services Group to perform an updated assessment to analyze and explore other options for the water tower. The Board had discussed uses for the water tower, sought the opinion of the Mitchell Field Committee and remained open to considering ideas of those wishing to save it. Estimated costs at that time to thoroughly restore the water tower were around \$432,000. Without a compelling and fiscally responsible proposal for its use or reuse, the Board agreed that to do nothing was not an option and was prepared to put an article to remove the tower on the 2014 Town Meeting Warrant. That action was met with a list of citizens asking us not to. In 2016, the Board was prepared to place the removal of the water tower on the warrant, a petition was then submitted in opposition. The Board worked with the petitioners and the Water Tower Task Force was formed to find a resolution. The resulting resolution was a recommendation to the Board to accept and review proposals that would detail its use by nonprofit or for profit entities. The plan is to provide a proposal to be voted on at Town Meeting, to be followed by a warrant article to remove the tower should the first be unsuccessful.



David I. Chipman

Below are a few items, among others, that your Select Board is working on:

- Ongoing planning for the possible construction of a centralized Fire Station
- Planning for renovating the Recycling Center including the purchase and installation of new trash compactors.
- Parking and traffic flow at the Giant Stairs and Bethel Point
- Storm Preparedness
- Streamlining the Town's Heating Assistance application

More information as well as ways to share your remarkable talents can be found on the Town website. The Select Board encourages your thoughts and participation and we look forward to seeing you at the Town Meeting.

Town Administrator's Report

One of the first steps in building a budget for the next year (2018) is to examine what was accomplished and expended over the past budget period to help set future priorities, both short-term and long. Early on in the process, the Board of Selectmen provides budgetary guidance and directives. The administrative staff discusses operational matters, analyzes spending reports, and reviews the five-year capital plan to see what, if any, changes should be made. Departments are asked to examine their operations and consider ways to provide service more efficiently and effectively. Committees are invited to submit ideas and requests for funding through staff or their Select Board liaison. Outside organizations, previously funded by the Town, are also invited to submit funding requests. Once a preliminary budget is compiled by the administrative staff, it is provided to the Budget Advisory Committee (BAC) for review. Following the BAC's review, the budget is presented to the Board of Selectmen for consideration, then on to the Town Meeting for discussion and decision-making by the legislative body, the final step in the process.

2017 Highlights

- Hiring the Town's first Fire Administrator
- Selecting a contractor and beginning the Mitchell Field Pier demolition project
- Completing a capital improvement project on Oceanside Road, Bailey Island
- Continuing the monthly food mobile at the Town Office
- Purchasing a fire engine and leasing it to the Cundy's Harbor Fire Department

2018 Possibilities

- Expanding the role of the Harbormaster to include marine resources management
- Fully implementing the daytime firefighter model to assist our volunteer departments
- Purchasing a new boat primarily for use by the Marine Wardens
- Funding browntail moth research in Harpswell
- Installing smoke and carbon monoxide detectors in Harpswell homes
- Making generators possible for low-income households with medical needs
- Upgrading the Mackerel Cove boat launch
- Joining the Healthy Maine Beaches program

Grants Received in 2017

- Community Garden operations and upgrades
- Planning for sea-level rise on Town Roads
- Replacement floats at Pott's Point Dock
- Gear Take-Back at the Recycling Center
- Firefighting gear for municipal firefighters
- Orr's-Bailey Island Fire Department renovations
- Harpswell Aging at Home Repair Program



Linda Strickland, Kristi Eiane, Terri Sawyer

It is a privilege to serve as the Administrator for the Town of Harpswell—a community rooted in its connection to the sea and full of caring, talented, and inspiring people. One such person was Ellie Multer, a recent member of the Board, who passed away in 2017, at age 90, leaving behind a remarkable record of public service for which we are deeply grateful. Thank you to all who have served and do serve as elected officials, appointed officials, employees, committee members, and volunteers for your diverse and unique contributions to the Town of Harpswell.

Animal Control Officer

As 2017 comes to a close, Harpswell's Animal Control Officer, Gail Federico, finds that she is dealing with many of the same concerns as the previous year.

In addition to responding to routine calls, the ACO's major concern and focus is the immunization against rabies for all dogs and cats in Harpswell. It is the pet owner's responsibility to keep a pet up-to-date on such shots. Not only is it State law that all dogs be immunized and registered by the age of six months, it is also necessary to show proof of immunization when registering your dog in Harpswell. Registrations may be done on-line or at the Town Office.

A number of pet owners have failed to register their dogs. Of the 1,080 licensed dogs last year, there are still about 200 that have not been registered as of the January 31st deadline. The follow-up of unpaid registrations is an expense for the Town, the pet owner and very time consuming for the ACO. This year 160 new dogs were registered. Unfortunately, there is still an undetermined number of dogs that have never been registered. The goal of the ACO is to locate all dog owners to achieve 100% compliance with registration.

Most of the ACO's routine calls are complaints of roaming dogs (most without identification) and barking dogs. Please be considerate of your neighbors and be mindful that there is a Town ordinance in place with regard to these issues. Fines may be imposed for disregarding the ordinance.

The ACO's predecessor, Lee Johnson, did an amazing job with the feral cat population in Harpswell. If you know of any feral cat colonies in your neighborhood, please contact the ACO, as there are spay/neuter clinics willing to help.

The ACO strongly suggests that all Harpswell homeowners who rent their property, and allow animals, have their renters bring their pet's rabies certificate with them. If a bite occurs, the rabies certificate becomes a necessary document to have.

In closing, Ray Schlotterbeck, a certified ACO who covers surrounding towns, will serve as back-up ACO. All complaints, questions, or concerns should be channeled through the Cumberland County Sheriff's Public Safety Dispatch Center at 1-800-501-1111.



Gail Federico

Most importantly, please vaccinate, license and have identification tags on your dogs. Thank you.

Assessing Office

The Assessors committed the annual assessments to the Tax Collector on August 3, 2017 with the mil rate of \$6.46, the due dates of 9/15/2017 and 12/15/2017; interest rate of 6% on delinquent taxes and a total of \$11,811,172 to be collected for 2017 taxes.

Annually, the Assessor's Office reviews property values and makes adjustments based on changes that occurred during the year [605 properties were visited in 2017].

Values as of April 1, 2017	
Real Estate Value (5,029 accounts):	\$ 1,822,927,100
Personal Property (155 accounts):	\$ 5,427,700
Total Taxable Value:	\$ 1,828,354,800
Exempt Property:	\$ 77,917,200

The department is also responsible for maintaining accurate records of property ownership [430 transfers in 2017]. Part of the assessment process includes conducting an annual ratio study, which compares the actual selling price of property to its assessed value. The most recent study indicated assessed values, on average, are at approximately 98% of market value.



Debbie Turner

Homestead Exemption: If you are a permanent resident of the State of Maine and owned a home in Maine for 12 months prior to April 1, you may apply and receive a \$20,000 homestead exemption. Forms are available at the Assessor's Office and on the Town's website. If you have already applied, there is no need to reapply.

Veteran's Exemption: If you are a Maine resident, and a veteran who is 62 years old or receiving a 100% disability and you served during a recognized war period on active duty in the U.S. Armed Forces, you may be eligible for a \$6,000 exemption.

Personal Property: Harpswell businesses may be interested in two programs that offer either a tax reimbursement or tax exemption for qualifying equipment. These programs are called Business Equipment Tax Reimbursement (BETR) and Business Equipment Tax Exemption (BETE). Both programs require property owners to submit applications and both programs have specific criteria for qualifying owners and property. Information regarding the BETR and BETE programs is available online at www.maine.gov or at the Assessing Office.

Please contact the Assessing Office by calling 833-5771 or visit the Town's website at www.harpswell.maine.gov and go to *Town Department* and click on *Assessor*. The site includes information about property cards, tax maps, sales data, deeds, plans and applications for programs and/or exemptions such as Veterans, Homestead & Blind, Tree Growth, Open Space & Farmland Classifications, Charitable & Benevolent Institutions and Working Waterfront.

Code Enforcement Office

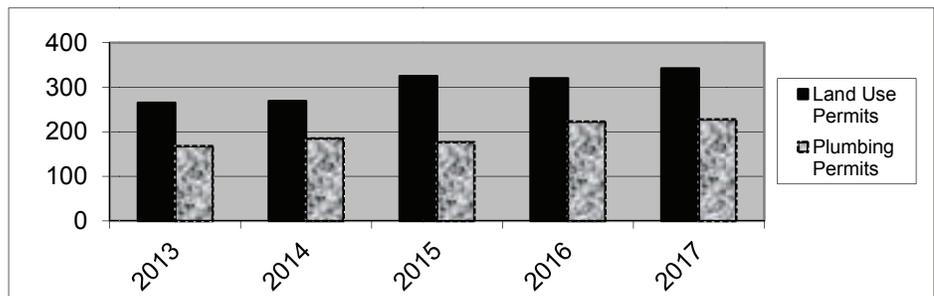
In 2017, the Code Enforcement Office noted an increase in Land Use Applications, with a marked increase in new houses and miscellaneous permits, such as landscaping, generator pads and signs. We ask residents to understand that all new construction and land use projects must comply with the Maine Uniform Building and Energy Code (MUBEC) as well as with all provisions of the Town's land use Ordinances. MUBEC requires several in-process inspections during all construction projects, so we ask that you provide ample time to ensure that all inspections are completed. If you bury it, encase it, or enclose it, an inspection is required. A complete list of required inspections is available in the Code Enforcement Office. Building without a permit and occupying space without a Certificate of Compliance/Occupancy are violations of the Basic Land Use Ordinance. Please help us help you, by notifying us before you intend to occupy.

The State of Maine adopted portions of the International Code Conference (ICC) Building Code, and issued new standards for the Maine Uniform Building and Energy Code. These codes include standards by which all building inspections in Harpswell will be evaluated. They include radon, energy, ventilation and construction standards.



Bill Wells, Diane Plourde, Fred Cantu

The Federal Emergency Management Agency (FEMA) expects to release Preliminary Flood Insurance Rate Maps in the spring of 2018. This will begin the formal appeal process. Harpswell has already engaged Ransom Consulting Engineers to develop a more accurate regional model on which FEMA maps should be based. Ransom will then use data from the regional model to evaluate specific transects in Harpswell that may also be appealed by the Town. More information will follow as it is received from FEMA. Questions should be directed to the Code Enforcement Office.



Caretaker

The Town Caretaker is responsible for recommending maintenance and capital projects for Town-owned lands and structures. If you have any questions concerning Town-owned lands or structures, you may contact the Town Office at (207) 833-5771. Ongoing projects and efforts performed this year include:

- 1) Replacement of the Town Office Roof
- 2) Painting the exterior and interior portions of the Town Office
- 3) Replacement of exterior media room door
- 4) Replacement of the Town Office septic tank and pump system
- 5) Upgrading the exit light outside the Town Office meeting room and outdoor tree lighting system
- 6) Demolition of the Sediment Building at Mitchell Field

Emergency Management

From an Emergency Management perspective, the biggest challenge the Town faced was the October windstorm. Because damage was so extensive throughout the State, response operations took longer than many expected. Some folks have their own individual hardship stories related to the storm or witnessed things that may have been handled more efficiently. As the Town continues to work with Central Maine Power to ensure improved response, it is important to recognize the large percentage of things that went right. It is equally important to recognize that this is not the first time, the last time or the worst time for something like this to impact our State. And, in so doing, ask ourselves, “What have I done to ensure my own self-reliance?”



Rob McAleer

A sheltering agreement was reached between the Red Cross and SAD 75 enabling us to establish a Red Cross supported shelter at the Harpswell Community School. While overnight sheltering is rarely pleasant, and something to be avoided if possible, sometimes folks just need a place to warm up, clean up and get something to eat. As a next step in our sheltering program, the Red Cross conducted a site survey at the Elijah Kellogg Church. This agreement should be completed during the coming year.

Finally, the Town has transitioned from a part-time single-purpose Emergency Management Agent to a full-time Fire Administrator who is also designated as the Emergency Management Agent. This results in having someone in daily contact with our primary response agencies, who, if necessary, will be able to step back from front line responses to coordinate a broader set of responses beyond the capacity of local Fire and EMS organizations.

Fire Administrator

2017 was a remarkable year for Harpswell as it hired its first Fire Administrator, Arthur Howe, the former Housing Safety Administrator for the City of Portland and a former career Fire Chief. His primary charge was to hire part-time weekday firefighters to supplement the existing three departments in Harpswell. A second related charge was to enhance cooperation and communication among the three fire and rescue departments as well as between the Town and the three departments.

Initially, the Fire Administrator spent a great deal of time introducing himself to various persons in Town, with a focus on establishing relationships with the department members. By September, he had met separately with Board members and many members of the three Departments and Associations. He came away from those meetings with a sense of their passion for what they do and an appreciation for the time and professionalism they give to Harpswell residents in both their training and their emergency service. We are all fortunate to have such a selfless group.

By late August, a full job description for municipal firefighters had been developed, and was placed on the Town’s website with other application materials and an application deadline of mid-September. Subsequently, the Board of Selectmen agreed to accept firefighter applications on a rolling basis. October saw the development of a rigorous physical and medical examination, in concert with Occupational Health Associates in West Bath. This exam was to match the standards used by the Brunswick Fire Department, absent their hazardous material portion.

The end of October and most of November was consumed with the response to and recovery from the Town-wide electrical power outage due to a significant windstorm of October 29-30. Fortunately, there was only one storm related injury and one minor outside fire over the 13-day period. With good reason,

Harpswell residents were deeply frustrated with the progress of electrical service restoration and tree clearing, a great deal of which was due to Harpswell not having what is termed “critical infrastructure,” (schools, convalescent homes, retirement complexes, etc.), but almost entirely single-family residential buildings. The Select Board, Town Administrator, Fire Administrator/Emergency Management Agent, and State legislators are pursuing strategies that would better serve Harpswell.

A significant amount of time in December was spent interviewing, performing background checks, and moving the process forward for employee physical and medical exams. Of the 20 candidates for whom applications were received by the end of December, 11 had withdrawn prior to that date, most for unknown reasons, one for a career department position, and all three from out-of-state. We are very pleased with the quality and caliber of the remaining candidates.

The Fire Administrator is striving to develop positive relationship with all public safety personnel and their Board memberships in moving forward with the effort to hire part-time staffing that would serve as a supplement to the existing volunteer responders. He would be remiss not to mention that your Fire and Rescue Planning Committee has been meeting to discuss capital plans for apparatus, a vehicle and facility use agreement between the Departments and the Town, and for continuing discussions about a proposed central fire station. This central station concept is in the early stages of discussion and is not a foregone conclusion.



Arthur Howe, III

It has been a true pleasure for the Fire Administrator to serve you and to work with volunteers committed to professionalism and to serving others. His door is open, or you can contact him by email at ahowe@town.harpswell.me.us or by phone at 833-5771, ext. 126.

Fire Warden

For 2017, there were 506 burning permits issued by the Town Fire Warden and Deputy Fire Wardens and no online permits. There were seven unpermitted burns reported, one wildfire, and no summonses.

Free open burning permits can be obtained at the Town Office during normal business hours Monday through Friday and at the Recycling Center on Saturdays. Starting the first Thursday in May and ending the last Thursday in December, permits can be obtained at the Recycling Center on Thursday mornings. Online permits are also available from the Maine State Forestry Service’s website for a fee, <https://www13.informe.org/burnpermit/public/index.html>. Burn times for all burning permits are 9am to 9pm daily. Any changes to these guidelines will come directly from the Town’s Fire Warden or designee.

On Sundays, Thursday mornings when the Town Office is closed, and Thursdays when the Recycling Center is closed, permits may be issued by Town Fire Warden Arthur Howe, 833-5771, ext. 126, Deputy Fire Warden Frank Hilton, 833-0025 (after 7am and before 9pm), or Deputy Fire Warden Dick Wyer, 833-5462. When the Town Office is open and conditions allow, Deputy Fire Warden Linda Strickland will issue burning permits from the Town Office.

Open burning is not allowed in the Town of Harpswell without a permit. Please remember that it is illegal to leave an open burn until it is completely extinguished. In the interest of public safety, permits are not issued when the fire danger is determined to be extreme or very high by the Maine Forest Service, and only a limited number of permits are issued when the danger is high. The Forest Service posts current fire hazard conditions daily on its website. Plan your burn when vegetation is damp and the wind is calm. Burning is ideal when the ground is snow-covered, during a light drizzle, and/or just before precipitation is forecast. Typically, November through March offer the safest conditions for open burning.

When you receive a burn permit, you agree to follow a specific set of safe practices. Burning must proceed with all necessary precautions to prevent the spread of fire and must not create any nuisance conditions. Do not burn when wind speed exceeds 10 mph (5 mph when burning grass). If the wind comes up, you must extinguish the fire. Fires must be attended by at least 2 adults with the necessary tools and water to enable a burn to be extinguished safely.



Frank Hilton

A written permit issued by a Fire Warden/Deputy Warden must be in the possession of the permit holder who must be in attendance at the fire. That individual is responsible for the fire, and if it escapes, he or she may be liable for suppression costs as well as any costs to repair damages caused to other properties. Thank you for burning responsibly.

General Assistance

All Maine municipalities are required to administer a service for the immediate aid of persons who are unable to provide for their basic necessities. An annual audit is performed by the Maine Department of Health and Human Services. Harpswell’s program has been deemed compliant, ensuring that the Town will continue to be reimbursed by the State for 70% of its costs. In 2017, the Town saw an increase in the number of clients seeking assistance. Residents who apply for General Assistance are expected to provide documentation of income and repeat applicants are required to verify how they spent their income in the 30 days prior to making application. An applicant, who is not in need of emergency assistance, may be required to perform workfare.

The General Assistance Administrator serves to connect clients to other available resources, such as LIHEAP (Low-Income Home Energy Assistance Program) which is funded by the federal government and administered by Maine State Housing Authority through the Opportunity Alliance agency. Harpswell residents may call 1-800-698-4959 for a LIHEAP appointment. If you have questions about any of the above, please contact Linda Strickland at the Town Office, 833-5771.

2017 Assistance	
Housing	\$ 6,922
Utilities	\$ 1,326
Heating	\$ 1,787
Food	\$ 538
Supplies	\$ 528
Total	\$11,101

Harpswell Heating Assistance

The Harpswell Heating Assistance Program (HHAP) was launched in 2008. It is a locally administrated program intended to provide heating aid to those who do not typically qualify for other programs. New eligibility guidelines have been adopted by the Board of Selectmen based on HUD (Housing and Urban Development) low-income standards for Harpswell. The Board has made other program changes such as streamlining the application process and allowing for online applications to make the program even more accessible to those in need. At the 2018 Town Meeting, the Selectmen are asking for authorization to also use funds for the repair and improvement of heating systems for qualified households.

Heating Assistance Fund Balance		
2016 balance	\$	44,473
2017 donations	\$	17,934
2017 expenditures	\$	7,843
2017 balance	\$	54,564

In 2017, HHAP provided assistance to 36 applicants. For eligible households, this program may provide up to 200 gallons of fuel oil or propane or the equivalent value in wood during a winter season. The Town had 5 more applicants in 2017 than 2016, due to the bitter cold experienced in December.

Thanks to the generosity of fundraising efforts by Cook’s Lobster & Ale House and contributions from many other donors, the fund has been maintained at a healthy level.

Harbormaster

2017 was a busy and eventful year. Paul Plummer started on May 15, taking over the helm for long-serving Harbormaster Jim Hays, who retired after 12 years of dedicated service to the Town. After meeting with the Harbor & Waterfront Committee, local business owners, fishermen, recreational boaters and residents, the new Harbormaster learned that the management of 216 miles of shoreline requires the involvement of the entire community. Everyone in Harpswell takes pride in the waterfront and the natural resources that it provides. With the continued help and cooperation of community members, we can ensure that future generations will have the same opportunities that are shared today. The Harbormaster looks forward to continued involvement with the people of Harpswell and wishes everyone a happy and safe 2018 boating season.

Moorings

Moorings fees for existing moorings are due no later than May 1, 2018. Late payments will be applied after May 1, doubling the normal mooring fee.

Moorings registrations can be voided and moorings will be removed if:

- The annual re-registration is not paid.
- Mooring is installed but not registered.
- The mooring number is not painted or burned on the mooring ball in 3" or larger numbers to identify the owner of the mooring.
- The owner does not own a vessel or float to register to the mooring.
- Mooring was not used in the year it was registered.
- A moored float or rental mooring is not permitted by the Army Corps of Engineers.



Paul Plummer

New mooring applications:

- 111 New Mooring Applications Submitted
- 86 Applications Approved
- 25 Applications Denied or Added to a Waiting List

Aquaculture

Aquaculture operations continue to grow here in Harpswell. As water temperatures rise in the Gulf of Maine and affect commercial fisheries, shellfish farming has become increasingly popular. Harpswell's vast coastline provides ample opportunity for anyone whose interest may range from personal use to commercial profit. When a proposal for aquaculture is received, the Harbormaster reviews it to ensure that the proposed site will not conflict with navigation, other moorings or someone's ability to access their property. If there is a concern that the proposed site will interfere with local shellfish harvesters within the intertidal zone, it is brought to the Marine Resources Committee for its consideration before moving forward.

The Harbormaster can be reached by email at pplummer@town.harpswell.me.us or by phone at 207-833-5771, ext. 106.

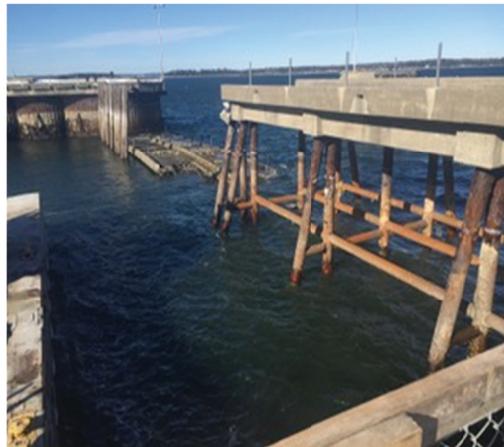
Mitchell Field Pier Demolition

(As of February 7, 2018)

At last year's Town Meeting, voters approved moving forward with the demolition of the former Navy Pier at Mitchell Field including issuing up to \$5 million in bonds to pay for the project. The \$5 million figure was based on an estimated demolition cost of approximately \$4.4 million.

Following Town Meeting, the Town retained Baker Design Consultants to develop specifications and bid documents for the project. In the fall, the Town put the project out to bid. The Town received three bids for the work. The low bidder was Reed & Reed of Woolwich, Maine. With the various bid alternates, the contract price was \$3,157,765, significantly less than the estimated cost of \$4.4 million. After reviewing the pier in detail, Reed & Reed proposed converting many of the unit cost items in the contract to fixed-price items. This change simplifies the handling of the demolition materials, eliminates the need for weighing the various items, and reduces the Town's cost. The Board of Selectmen agreed with this change and the contract price was reduced to \$3,032,515. Reed & Reed has until the spring of 2019 to complete the project, but anticipates completing the demolition of the pier by early summer of this year with removal of all material from Mitchell Field by the fall of 2018.

Reed & Reed's subcontractor, Ray Labbe & Sons, began work in mid-December to prepare the site for receiving and processing the demolition material as it is brought ashore. This included erecting a construction fence to keep the public out of the work area, installing erosion control measures, constructing a new access road to the area that will be used for processing and storing materials, preparing the processing area, and constructing a haul road from the waterfront to the material processing area. As with any large project of this nature, a few unanticipated things have cropped up, which has resulted in some minor adjustments to the contract.



Reed & Reed brought a barge with a crane to the site in early January. They started by removing the section of the connecting pier closest to the causeway to create a landing area to be used to transfer the demolition materials ashore.

They are continuing to work on removing the connecting pier. A portion of the pier collapsed, which Reed & Reed anticipated. They are now working on breaking up and removing the concrete deck and pulling out the steel pilings that supported the deck. They plan to bring a second barge with a larger crane to the site shortly.

If you are interested in the progress of the pier demolition, check out the Pier Demolition section of the Town's website, www.harpswell.maine.gov. Pictures and updates of the progress are being posted regularly there. Harpswell Community TV has installed a camera at Mitchell Field and is preparing weekly time-lapse videos documenting the activity at the site. Weekly videos, about 3-4 minutes in length, will be posted on the pier demolition webpage. The plan is to weave them into one longer video at the completion of the project.

Planner

The primary function of the position is to provide staff support to the Planning Board. In addition, the Planner provides staff support to the Mitchell Field Committee, Water Tower Task Force, and Conservation Commission as well as assistance to the Town Administrator and Board of Selectmen on various projects. The following is a summary of key activities during 2017.

Planning Board – The Planning Board was reasonably busy reviewing applications for various development activities in the community (see Planning Board report) including a number of proposals for commercial marine-related facilities.

The Planner meets with potential applicants prior to their submission of a formal application. These meetings provide the potential applicants with information about the review process, the information that has to be submitted, and any issues with the proposal. For each application, the Planner prepares a report for the Planning Board members and accompanies the Planning Board on a “site walk” to view the proposal in the field. Draft findings are developed for the Board to use in its review of the application. Following the Board’s action on each application, the Planner prepares a notice of decision setting out the Board’s findings of fact and conclusions as to conformance with the standards of approval.

Ordinance Amendments – The Planner worked with the Planning Board, Code Enforcement Officers, and Town Attorney to develop short-term amendments to the Wireless Telecommunications Facilities Ordinance. These will be considered at the March 2018 Town Meeting. These amendments are intended to close loopholes in the current ordinance until the Planning Board undertakes a more comprehensive update of the ordinance. The Board and the Conservation Commission developed amendments to the Subdivision Ordinance regarding the ownership and management of common open space in flexible lot size subdivisions (see below).

Paper Roads – In 1997, the Town protected the Town’s rights in a number of paper roads. A paper road is a road shown on a subdivision plan that was never built or used as a road. Under State law a town’s rights in these paper roads expired in 2017 unless the town determined to extend its rights for another 20 years. The Planner worked with the Planning Board to develop recommendations for the Board of Selectmen as to which paper roads should be retained.

Mitchell Field Committee – A major focus of this work during 2017 was developing the program for the demolition of the former Navy Pier, including the preparation of bid documents. In November, the Town awarded the contract to Reed & Reed and work on removing the pier is underway.

Water Tower Task Force – The Planner provided staff support to the Water Tower Task Force. During 2017 the Task Force continued to investigate possible uses for the water tower. As a result of its work, the Task Force is recommending two warrant articles for consideration at the March 2018 Town Meeting (see Task Force report).

Conservation Commission– A major task during 2017 involved developing an amendment to the Subdivision Ordinance. As a result of a proposal to develop a “flexible lot size subdivision” on Orr’s Island, the Commission identified the need for improvements in the provisions dealing with the management of common open space. The Planner worked with the Commission and the Planning Board to develop amendments that will be considered at the 2018 Town Meeting.

Recreation

The Recreation Department's main objective is to provide recreational programs for all ages. The department is also responsible for operating the Trufant Summerton Athletic Field. This is accomplished with one employee and many, many volunteers.

All regularly scheduled youth programs were well attended. Two programs, Camp Harpswell and Red Cross Summer Swim, were impacted by the many snow days we accrued. These two programs are normally two weeks in length, but they were shortened to one week each to fit in the allotted timeframe for the pool rental and school building use.



Gina Perow

New adult programming has been added to our offerings. With a median age of 56 in the Town of Harpswell, it made sense to ask adults what they want and add programs to fit interests. In 2017, we introduced Tai Chi for Health and Balance. This program is in partnership with HAH, SMAAA and Spectrum Generations. The class was well attended with a waiting list for the next beginner class. Also added were Chair Yoga, Fiesta Fitness Dance and Fiesta Water Fitness. We will continue to add programs to create a well-rounded and balanced program line up. These programs are important as they play a large part in keeping the older community active, healthy and social.

The Recreation Committee had a relatively quiet year (no new trails or big projects). The Harpswell Hiking Challenge and Tailgate & Recreate weekend was well attended with about 100 people completing the hiking challenge. The Tailgate & Recreate event was started in 2016 as a way to showcase Town committees and other non-profit groups the Town works closely with. The October/November wind storm caused some damage and downed many trees. Committee members worked quickly to clean it up and make sure the trails were passable. Trufant Summerton Athletic Field was also impacted from the storm and still has a small amount of clean up needed that will be attended to in the spring.

We extend a special thank you to all the volunteers and parents who give their time, talents and positive contributions to Recreation programs and to the Town. Volunteers allow the department to provide valuable services, programs and facilities which, in turn, create a true sense of community. New volunteers are always needed and it does make a difference in the lives of our youth, adults and visitors.

More information can be found at www.harpswell.maine.gov > Town Departments > Recreation. The Recreation Director can be reached at recreation@town.harpswell.me.us or at 207-833-5771 ext. 108.

A. Dennis Moore Recycling Center & Transfer Station

While recycling and household waste tonnage showed a slight decline in 2017, the Transfer Station posted an increase of 15.9 tons over 2016 totals, all while maintaining a 55.5% recycling rate. The continuing effort to manage the proper disposal of inappropriate and oversized items at the compactors is showing promise. Thank you for disposing of materials properly.

2017 saw the roll out of several new services and community based initiatives. In March, the Fishing Gear Take Back Program was introduced. This program, with support from the National Fish & Wildlife Association, provides rope, buoy, net and trap disposal at no cost to commercial fishermen who are residents of Harpswell. In 2017, we collected and recycled roughly 17 tons of derelict gear, including over 30 cubic yards of rope.

In May, the Recycling Center held its first annual document shredding event. With identity theft on the rise, residents are encouraged to take part in this new annual event. May also saw the tilling and planting of the southern landfill at the Transfer Station. Volunteers, with guidance from Maine DEP, seeded and covered a 10,000 square-foot area in hopes of establishing a wildflower meadow. The meadow will not only give new life to an otherwise unused area, but it will also help to support stressed species of birds, bats, bees and butterflies.

In July, to complement our home composting program, we began working with Garbage to Garden to start the centralized collection of household compostable materials. Reception of this new program has been very positive and participation has been phenomenal. Our first year collection goal of 10 tons was exceeded by 2.7 tons, 27% above our initial goal. In September, the entire Recycling Center & Transfer Station area was designated a smoke-free campus. This designation helps to ensure a healthy and safe environment for residents and employees alike.



Chuck Perow, Richard Griffin, Greg King, John Warner, Jr., Teresa Racine

The safety of everyone—taxpayers, hikers and staff—is first and foremost at the Transfer Station and Recycling Center. The facility is a busy place particularly in the summer months, so please be aware of your speed and surroundings. There is no public access allowed when the facility is closed. Snow removal and cell tower contractors need access to the facility, so if the gate is partially open it does not mean the facility is open for public use. The facility is open to the public when the gate is fully open. Every effort is made to be open during the posted times; however, we may open late or be closed entirely due to mechanical issues or inclement weather. The continued decrease in trash left at the gate is always appreciated. Thank you.

In order to provide a safe, clean and efficient facility, taxpayers are asked to adhere to the established guidelines at the facility. Please feel free to ask the staff if you have any questions or concerns. Recycling is mandatory in Harpswell and hazardous waste is not accepted, including paint, antifreeze and bilge water. Hazardous waste collection days are held in the spring and fall at regional locations. Keep up the good work Harpswell, everyone benefits from increased recycling, composting and the proper disposal of bulk and household waste.

Waste Received		2013	2014	2015	2016	2017
	Recycling Center	1508.2	1461.1	1445.8	1410.4	1405.6
	Transfer Station	897.8	986.4	1016.2	1133.1	1333.4
	Total Tons	2406	2447.5	2456.8	2543.6	2736.9
Recycling Rate						
	Recycling Center	33.4%	32.7%	33.4%	33.1%	33.1%
	Transfer Station	65.1%	53.6%	55.7%	54.3%	55.5%
	Combined Rate	44.8%	41.4%	43.0%	42.9%	44.1%

Road Commissioner

This has been a very busy year and many projects have been completed. For a capital road project, Oceanside Road on Bailey Island was completely redone at the east end of the road from Cedar Beach Road down. The tar was removed and replaced with a reclaim base along with a new catch basin in the turn-around. Along the road sides, rip rap and some tar swales were placed to allow for good drainage and to stop erosion to roadside properties. After the prepping was completed, the entire road was completely repaved.

Maintenance work continued to be very busy in 2017 in order to keep our roads safe. Maintenance included: mowing, road sign replacement, and tree removal due to storm damage, age or disease. There were a few calls from Public Safety to remove deer and other wildlife from the roads.

Other road projects included Washington Avenue, Robinhood Road, Hugh Avenue, and Leeman Road. Bushes along Washington Avenue were cut back to improve vision and safety when meeting oncoming cars and trucks. Gravel/reclaim was added to certain shoulder areas of Washington Avenue and Robinhood Road to create safer designated parking zones. Trees on Hugh Avenue were trimmed and some were removed to allow more room for vehicles meeting in the tight turn just beyond the entrance. This also makes it safer for firetrucks, delivery trucks, and snow plows. Finally, on Leeman Road, a culvert and a discharge culvert were replaced after an easement was granted to cross privately owned land.



Ronald Ponziani

The Town has a new speed control device that displays the speed limit and warns drivers to slow down. It has been used on Basin Point Road, Washington Avenue and Route 24 near the Fire Department. The device seemed to work so well that the Town ordered a second one. The new one will be on a fixed sign post and will provide data such as traffic speed. The Road Commissioner received fewer complaints about speeding when the speed control device was in place. It was also very helpful to visitors coming from other locations who do not know our area as well.

The rain and wind storm of Sunday October 29, 2017 left our Town in rough shape. This was the worst storm on record for Central Maine Power and left us without power and unable to drive on most of our roads. When the roads were safe for travel, the Road Commissioner evaluated the damage and then contacted two tree companies and got approval for them to start cleaning up. As soon as the power lines were removed from downed trees, they were able to begin their work to make Harpswell roads safe again.

In closing, the Road Commissioner would like to express that his job for the past 6 years has been a very rewarding one. He has met and worked with many great people who have helped him get things done for the Town of Harpswell. After March, his position will be appointed rather than elected. He will continue to do his best to keep Harpswell safe and to listen to the concerns of all residents. He appreciates having served as your elected Road Commissioner.

Tax Collector's Report

There were 5,183 tax bills sent out in 2017. Taxes were due on September 15th and December 15th. Over 97% of the Real Estate taxes have been collected for 2017. This Office has collected over \$13.8 million dollars in taxes and fees. There were 59 liens filed in June to secure payment of 2016 taxes.



Jill Caldwell, Sandy Bichrest

As always, it is a pleasure to see you in the Office. Thank you for another great year.

You can re-register your automobiles, boats, snowmobiles and ATVs online, and pay your taxes at: www.harpswell.maine.gov, click on online services. We also accept credit card transactions in person, although there is a 2.5% fee to do so.

2017 Registrations and Applications

Automobiles, trailers & duplicates	6,161
Vehicles online	38
Boats, milfoil upgrades & duplicates	1,491
Documented boats	83
ATVs	138
Snowmobiles	155
Passport Applications	77

2017 Unpaid Taxes * Indicates taxes paid in full after books are closed

2017 UNPAID REAL ESTATE TAXES

* Abramson Paul M & Esther S	\$1,694.78
* Ackerman Nathan	\$931.85
* Adams Bailey C & Peter S	\$651.81
Adams Robert A Per Rep of Estate of Ruth F Alexander	\$2,154.41
Aldred Sandra M Trustee Sandra M Aldred 2001 Trust	\$343.03
Allen Harry R	\$419.13
* Allyn Robert & Kimberly Poulton & Daniel W B Allyn	\$283.99
Anderson Donna M	\$1,107.24
* Austin Dennis L	\$1,216.09
* Bailey Island Lobster Company	\$3,908.95
* Barker Martha DeLyra & George Trustees Barker Rev Fam Tr	\$25.69
* Beachcomber 43, LLC	\$3,679.81
Bear Johnathan W	\$830.84
Below Benjamin F & Lisa Ellen Haskins	\$1,963.19
Bibber Sally M	\$951.56
* Black Annika KR	\$703.81
* Black Stephen A & Zezette C LA	\$668.61
Blondin Kristin A & Jason Kennedy & Keshia L & Kayla N	\$702.20
Boyce Robert J & Robert J II	\$582.18
Brewer Nate	\$70.41
* Brilliant Marie L	\$644.06
Brockett George Hrs of Rose c/o Debra Kaler	\$908.28
* Brockett Teresta	\$470.29
Brooks Margaret L	\$664.73
Brown Anne	\$1,507.12
Brown Anne	\$1,195.10

Brown Brandon	\$134.37
Bulger Brian Patrick & Susan Marie Benson	\$513.47
Burnley Peggy A	\$1,895.68
Cabot Susan K Trustee Susan Cabot Qualified Pers Res Trust	\$6,112.77
Cabot Susan K Trustee Susan Cabot Qualified Pers Res Trust	\$2,285.55
* Caron Jeffrey C	\$879.21
* Caron Scott L	\$173.77
Caron-Kelley Christine M & Edward K Kelley	\$1,404.16
Carriage Cottage Industries LLC	\$1,267.45
* Cary Kenneth C Jr & Robert R	\$2,070.75
Catlin Betty Lou	\$1,237.74
Center Island Terrace LLC	\$1,507.12
Center Island Terrace LLC	\$2,375.99
Chipman Ronald E	\$1,559.44
Chipman Ronald E & Ramona L D	\$1,340.45
Clark Anne M c/o Blair Spofford	\$741.64
* Clark Richard W	\$1,691.23
* Clifford Donald W & Whitney Sharon Hayes Coffin Jon Jr, Brian, Marie Pennell, Roger Sirois & Alfred	\$938.64
* Coflan Barry F	\$32.30
Colburn David N	\$1,270.68
Colburn David N	\$833.34
Colburn David N	\$631.79
Colburn David Nelson	\$2,606.61
Coombs H Leo Hrs of c/o Janet Coombs	\$2,606.61
Coombs Janet	\$1,133.45
Cort Ann S	\$2,009.21
Coyne Gregory G John J & Eug Thomas	\$1,362.59
Coyne James O & John J	\$388.34
Coyne James O & John J	\$2,992.27
Cribstone Cottages LLC c/o Carol Wilkes	\$388.34
Cribstone Cottages LLC c/o Carol Wilkes	\$3,307.91

2017 Unpaid Taxes (continued) * Indicates taxes paid in full after books are closed

Cribstone Cottages LLC c/o Carol Wilkes	\$2,955.89	* Hood Lauretta L Trustee	
Crosman Jamie	\$539.41	Adrienne R Lybarger Rev Liv Trust	\$16.75
* Dalton Elizabeth M	\$374.68	Hornor Eileen B & James B	\$1,638.26
* Danforth Cleest & Thaddeus H	\$287.79	Hyde Frederick G	\$916.67
Darling Brandy	\$1,956.09	* Ireland Robert Jr & Kathleen T Trustee	
Darling Stephen & Samuel Hrs of		of the Ireland Liv Trust	\$959.31
c/o Tammy Lauritsen	\$183.00	Johnson Eric A & Mary O	\$196.08
Darling Stephen & Samuel Hrs of		* Jukes Michael A & Jane A	\$1,782.31
c/o Tammy Lauritsen	\$1,475.62	Kane Mitchell E & Alice C	\$602.72
Davis Everett Sr Trustee	\$355.30	Kelley Edward & Patricia	\$468.02
Davis Everett Sr Trustee	\$790.06	Kelley Edward & Patricia	\$281.33
* Desjardins John	\$727.40	* Khan Tariq & Amina c/o Cole Timothy	
Dorsey Mark M	\$1,395.36	& Chantal J	\$920.55
* Downes Alane M & William B Fall	\$93.02	Kirker Sharon A	\$2,178.96
Dunning Hrs of -Gertrude Piscezek & John Farmer. . \$605.04		Koenig Lisa, Linda Ingram, Daniel	
Dunning Hrs of -Gertrude Piscezek & John Farmer. . \$433.69		& Laurie Bowie	\$1,489.03
* Dunphy Jean M	\$767.77	Lauze Kevin N	\$1,655.61
* Eisenhower Andrew C	\$1,653.76	Lavigne John	\$946.39
Englehardt Jon P & Mary T	\$1,677.66	* Leahy Thomas J, Patricia, Dorothy & Joseph.	\$20.96
Evans Barry	\$616.93	Leeman Christopher Per rep of Carol Leeman	\$400.44
Evans Barry F & Laura S Trustees		Letter Street LLC	\$295.87
Evans Fam Liv Trust	\$470.29	Levander EdwinC	\$705.43
Evans Barry F & Laura S Trustees		Levander EdwinC	\$2,425.73
Evans Fam Liv Trust	\$1,404.72	* Libby John	\$1,847.23
* Farlow Rebecca & Celeste C Lepez		Lloyd Joane	\$76.65
& John B Bernier III	\$1,752.27	Lloyd Joane K	\$1,144.31
Farmer John L & Justin C & Hrs of Belinda D	\$1,010.99	* Lumbert Robert E	\$2,073.66
* Fisher Louise A c/o Wayne Fisher	\$985.31	* Luscher Bettina	\$825.26
* Fisher Louise A c/o Wayne Fisher	\$57.11	* LVB Development LLC	\$959.63
* Fisher Raymond I Jr c/o Wayne Fisher	\$1,000.79	* MacHugh Phillip E & Carol	\$2,293.30
* Fisher Raymond I Jr c/o Wayne Fisher	\$59.69	* Maher Susan Wood Trustee	
* Freitas Oscar & Lisa	\$1,676.37	Brickyard Cove Realty Trust	\$837.54
French Cindy	\$353.01	* Maine Wharf Ventures LLCs	\$3,618.89
* Friend Cynthia C & Carol E Brush	\$1,292.32	Malone Stephen I	\$1,690.58
Furbish Linda Morgan	\$1,328.18	* Malone Stephen I & Gail Fisk M	\$962.21
* Gagne Wayne	\$1,616.94	Maney Harold	\$64.60
Galanek Mitchell S	\$2,804.29	Maney Harold Sr	\$930.89
Gentile Leonard J	\$270.35	Maney Harold Jr	\$42.64
* Gilfillan Family Liv Trust Edward		Manos Laurie A	\$2,557.83
& Katherine Gilfillan Trust	\$2,271.33	Marando Michael & Denise	\$691.73
* Gilliam Marcia	\$795.49	* Marquis Steven E & Deborah M	\$331.07
* Gilliam Marcia	\$1,177.72	Marr Maurita	\$2,941.88
* Gilmore Arlene A & John T III & Corinne R	\$1,526.09	* Martorelli Alfred & Joan B	\$857.24
* Goff Barbara, Anthony, Julie, Timothy & Brenda . . . \$933.79		Matarazzo Janet Per Rep of Rugar David Allen	\$334.97
Goguen Wilfred & Cheryl	\$1,048.46	* McAuliffe Michael D & Kimerly	\$2,325.60
* Goldsmith Jerry & Sharon Trustee		* McCarthy William E & Mary B	\$79.72
Jerry R Goldsmith Rev Trust	\$1,394.72	McCoig Katheryn E	\$316.03
Graham Robert E	\$2,111.77	* McGowen Jay L & Barbara B Trustee	
* Griffin Linda C	\$1,415.67	Jay & Barbara McGowen Rev Tr	\$803.62
* Haggerty Laurie B & David F	\$2,196.72	* Mello Rosemarie & David	\$1,321.07
* Hamacher Rolf	\$775.85	Millar Daniel S & Lorrie K	\$1,349.05
* Hanley Susan K W	\$1,240.64	Mockler Murray V	\$268.09
Hansen John Henry	\$105.94	Monroe Paul J & Leigh I Kelly	\$1,709.18
Harpswell Lake LLC	\$1,980.96	Montgomery Thomas A III & Arlene	\$3,154.42
* Hart John C & Ellen M	\$1,656.66	* Moores Brandy Lee & Jon R	\$279.39
* Havas Peter	\$427.16	Morgan Mary	\$624.68
Heisey Janice Lee	\$82.36	Morgan Maurice F & Veronica	\$1,219.65
Heisey Janice Lee	\$270.67	Morse Zachary T	\$189.28
* Herter Frederic P Jr & Tran Hoe Thi	\$3,303.00	* Moser David Q & Pamela Hurley-Moser Trustee	
Hodell Lori	\$36.82	David Q Moser Liv Tr	\$1,264.87
Hollingshead Aaron & Mary A	\$1,334.64	Murray Paul J & Sandra A	\$1,206.73
Holske Brenda Hrs of	\$2,317.85	Myers Leonard A & Dana	\$964.80

2017 Unpaid Taxes (continued) * Indicates taxes paid in full after books are closed

* Nesbitt James IV & Robert & James Alexander & John & Douglas Steele	\$1,188.96
* Nesbitt James IV & Robert & James Alexander & John & Douglas Steele	\$982.24
* O'Brien Francis	\$346.58
* O'Connor Kevin M & Mary Bradstreet	\$62.02
* O'Neil Lynn A.	\$1,798.46
* Olausson Jill M.	\$741.93
Ormsby Robert ID	\$521.32
Orrino Anthony	\$284.89
* Park Helen V.	\$641.80
Paradis Richard C	\$874.04
Parent Norman C.	\$2,056.22
Pelkey Beth Ann & Jack P Graf	\$136.91
* Piel Stobie	\$4,737.12
* Pilon Douglas J.	\$114.99
Piscezek Gertrude L.	\$1,921.65
* Pole Island Owners Assoc	\$126.61
* Pole Island Owners Assoc	\$543.61
* Porter Robert St John.	\$1,640.84
* Preston Timothy J & Amie S.	\$5,711.93
Purinton Bruce G Jr	\$1,113.06
Purinton Bruce G Jr	\$2,823.02
* Quinn Charles R III c/o TTD Harpswell LLC.	\$2,628.57
Randall Heather	\$1,273.59
Reid Ricky A & Lynn M	\$221.25
Rice Gould Norma J.	\$1,833.35
Ring Scott D	\$2,795.24
* Ring Thomas H	\$420.75
* Robinson James R Trustee Robinson Family Realty Trust	\$2,840.46
* Robinson James R Trustee Robinson Family Realty Trust	\$1,641.48
Rogers Glenn E.	\$1,184.76
Rogers Jon	\$344.96
Rogers Jon	\$1,359.83
* Rudin Robert A & Margaret D.	\$1,219.00
Savage George W.	\$393.41
Savage George W.	\$977.40
* Seretakis Dimitri L & Anthony	\$514.86
Skillin Dorothy E. Hrs of.	\$878.56
Skillin Douglas L & Dorothy E Hrs of c/o T & F Guilfoyle.	\$767.77
Small Gary & Ania.	\$4,277.81
Thackeray Ann M	\$1,192.52
* The Julie F Chapman Trust.	\$4,568.51
Theberge Barbara A.	\$392.44
* Theberge John & Nan	\$2,056.86
Thibeault Patricia F & Thomas J P.	\$613.37
Thorburn Stanley B & Mariam X.	\$1,222.13
Thorburn Stanley B Trustee Patricia Thorburn Family Trust.	\$945.74
Thorburn Stanley B Trustee Robert B Thorburn Realty Trust	\$4,104.04
Tisdale Gregory & Jennifer.	\$1,802.99
Tisdale Gregory & Jennifer.	\$2,824.96
Tisdale Gregory & Jennifer.	\$1,269.39
Tobey Caroll Sr c/o Tammy Lauritsen	\$331.40
Tobey Caroll S rc/o Linda Bobb	\$242.59
* Tondreau David L & Phyllis D c/o Sumner Charles M & Karen J	\$2,218.04
Toothaker Earl	\$781.55

Toothaker Earl F.	\$487.73
Toothaker Rudolph O Jr & David c/o David Toothaker	\$507.78
* Treat Charles Stephen	\$796.52
Truscott Martha	\$1,740.97
* Trytek Thomas W & Brenda L	\$807.82
* Tuttle Geraldine Per Rep Estate of John F Genthner	\$1,074.94
* Tuttle Geraldine Per Rep Estate of John F Genthner	\$135.01
Vanatta Garrett D.	\$16.15
Vanatta Garrett D.	\$328.17
Varney James & Edland & Kenneth Barent Roger Kimberly Sullivan.	\$19.38
Veneziano Danielle & Zahave	\$457.04
* Vinal Calvin & France Fransworth & Barbara Vinal Gent Liv Trust	\$2,510.01
Wallace James & William C & Bea Cunningham Mary H & Goodnow, Amy	\$1,431.54
Warburton Paul D	\$1,237.74
Ward Lewis V.	\$2,219.01
Ward Timothy	\$1,852.08
* Ware David c/o David W Duhme.	\$1,178.95
* Warner Jo M	\$202.20
* Washburn Carl P	\$1,057.50
* Webber Alan R	\$258.40
Webster Lisa R	\$1,599.50
Weinert Frederick & Stephen	\$223.69
Werler Edward	\$740.96
* Wilkinson Sarah	\$1,779.45
Wille Margaret D & Margaret L & Charles K.	\$1,284.25
* Williams Bruce A & Douglas P.	\$1,729.34
* Williams Rebecca A & Hanna.	\$1,802.69
* Wilson Donald R Jr Trustee Donald R Wilson Jr 2002 Trust	\$6,982.11
* Wines Bonnie F & John L	\$362.73
* Woodward Peter J & Patricia	\$1,134.37
* Wright David F & Deborah T H.	\$346.90
* Wright David F Sr & Deborah T	\$1,734.18
* Wyman William T & Daphnie E	\$515.18
York Adam	\$1,370.81
Zahradka Frank T	\$948.97
TOTAL	\$313,793.05

2017 UNPAID PERSONAL PROPERTY

* Georges Auto Repair LLC	\$10.34
* Kim's Family Barber Shop	\$10.34
Pesce Maine Lobster	\$7.75
TOTAL	\$28.43

2016 TAXES TO LIEN

Adams Robert A Per Rep Estate Ruth F Alexander	\$2,134.40
Blondin Kristin A & Jason Kennedy & Kesha L & Kayla N	\$693.90
Brockett George Hrs of & Rose c/o Debra Kaler	\$725.30
Brown Anne G	\$1,493.12
Brown Anne G	\$1,216.00
Brown Brandon	\$133.12
Carriage Cottage Industries LLC.	\$1,255.68
Center Island Terrace LLC	\$1,493.12
Center Island Terrace LLC	\$2,353.92

2017 Unpaid Taxes (continued) * Indicates taxes paid in full after books are closed

Coffin Jon, Brian D, L Pennell, & Roger C Sirois & Alfred	\$32.00
* Crosman Jamie A	\$60.10
Furbish Linda Morgan	\$1,315.84
Graham Robert E	\$2,092.16
Hodell Lori	\$68.48
Hyde Frederick	\$934.40
Kane Mitchell E & Alice C	\$629.12
* Maney Harold Sr	\$941.69
Marr Maurita	\$2,946.56
Murray Paul J & Sandra A	\$1,227.52
O'Connor Kevin M & Mary Bradstreet	\$93.44
Ormsby Robert ID	\$516.48
Parent Norman C	\$2,037.12
Purinton Bruce G Jr	\$1,102.72
Purinton Bruce G Jr	\$2,796.80
Ring Scott	\$2,767.95
Thackery Ann M	\$587.56
Ward Lewis V	\$2,198.40
Ward Timothy N	\$933.44
Webster Lisa R	\$1,584.64
TOTAL	\$36,364.98

2015 TAXES TO LIEN

Brown Brandon	\$129.79
Coffin Jon, Brian D, L Pennell, Roger Sirois & Alfred ..	\$31.20
Davis Michael	\$4.37
Hodell Lori	\$97.97
O'Connor Kevin M & Mary Bradstreet	\$122.30
Parent Norman C	\$1,986.19
TOTAL	\$2,371.82

2014 TAXES TO LIEN

Brown Brandon	\$126.88
Coffin Jon, Brian D, L Pennell, Roger Sirois & Alfred ..	\$30.50
Davis Michael	\$4.27
Hodell Lori	\$95.77
O'Connor Kevin M & Mary Bradstreet	\$119.56
TOTAL	\$376.98

2013 TAXES TO LIEN

Brown Brandon	\$120.22
Coffin Jon, Brian D, L Pennell, Roger Sirois & Alfred ..	\$28.90
Davis Michael	\$77.45
Hodell Lori	\$90.75
O'Connor Kevin M & Mary Bradstreet	\$113.29
TOTAL	\$430.61

2012 TAXES TO LIEN

Coffin Jon, Brian D, L Pennell, Roger Sirois & Alfred ..	\$28.80
Davis Michael	\$77.18
Hodell Lori	\$91.43
O'Connor Kevin M & Mary Bradstreet	\$199.30
TOTAL	\$396.71

2011 TAXES TO LIEN

Coffin Jon, Brian D, L Pennell, Roger Sirois & Alfred ..	\$29.00
Davis Michael	\$77.72
Hodell Lori	\$91.06
TOTAL	\$197.78

2010 TAXES TO LIEN

Davis Michael	\$80.40
Hodell Lori	\$96.60
TOTAL	\$177.00

2009 TAXES TO LIEN

Davis Michael	\$82.95
Hodell Lori	\$81.83
TOTAL	\$164.78

2008 TAXES TO LIEN

Hodell Lori	\$81.83
TOTAL	\$81.83

2007 TAXES TO LIEN

Hodell Lori	\$77.09
TOTAL	\$77.09

2006 TAXES TO LIEN

Hodell Lori	\$152.92
TOTAL	\$152.92

2005 TAXES TO LIEN

Hodell Lori	\$90.68
TOTAL	\$90.68

2017 ABATEMENTS

Old Cove LLC	\$470.93
Michael & David Kirkpatrick	\$660.21
Dennis & Karen Rioux	\$336.57
TOTAL	\$1,467.71

2017 SUPPLEMENTALS

Thomas & William Clemons	\$15,440.00
William Clemons	\$946.44
TOTAL	\$16,386.44

Town Clerk

Dogs: 1,081 dogs and 2 kennels licensed

All dogs six months and older must be licensed. You must provide a current rabies certificate and proof of spaying or neutering. All licenses expire December 31. The Town Clerk’s Office holds a rabies clinic with the Coastal Humane Society at the Town Office in the beginning of January for any dog or cat that needs to be vaccinated. Those who attend need to bring a copy of the animal’s last rabies certificate if it is not on file in the Town Clerk’s Office. You can also register your dogs online through a link at harpswell.maine.gov

Hunting / Fishing Licenses: 387 licenses issued

When purchasing a hunting or archery license for the first time from our office, you must provide proof of having a previous license or proof of having taken a safety course. Hunting and fishing licenses can be purchased online through a link at harpswell.maine.gov

Businesses Registered: 3

Elections & Town Meetings:

	Votes Cast	
<u>March 7, 2017</u>	604	15%
M.S.A.D. 75 School Construction Referendum		
<u>March 12, 2017</u>	611	15%
Annual Town Meeting		
<u>May 25, 2017</u>	6	
M.S.A.D. 75 District Budget Mtg.		
<u>June 13, 2017</u>	573	14%
State, Municipal & M.S.A.D. 75 District Budget Validation Referendum Election		
<u>November 7, 2017</u>	1,830	45%
State Referendum Election & Municipal Referendum Election		

Shellfish Licenses:

Commercial Resident	49
Commercial Non-Resident	8
Commercial Senior Resident	7
Commercial Senior Non-Resident	1
Commercial Student	3
Recreational Resident	124
Recreational Non-Resident	12
Senior Recreational Resident	5

Moorings: 2,383

Residents & Taxpayers	2,181
Non-Residents	97
Rentals	92
State of Maine	11
Town of Harpswell	2

Vital Records Requests:

Certified copies issued:	119
Births	406
Marriage	53
Death	103
	250

Copies of birth, marriage and death records are \$15.00 for the first copy and \$6.00 for each additional copy purchased at the same time. Purchaser of the record must have a “direct and legitimate interest in the matter recorded.”

Notary Services: 304



Cathy Doughty, Rosalind Knight

Vital Statistics

Births: 30

Marriages: 51

We said farewell to the following people this past year:

Charles E. Huntington	1/2	97	Hermia M. Tucker	7/2	79
John L. Gilliam	1/9	55	Barbara J. McLaren	7/14	84
Mary J. Trautman	1/12	92	Laurelei L. Johnson	7/16	73
Martha E. Alexander	1/13	73	John D. Eastman Jr.	7/24	84
Jacqueline Grace	1/16	92	Dewey Gilliam	8/4	95
Sheila E. Sanborn	1/22	60	Patricia D. Galbreath	8/5	81
Dr. Richard C. Hamilton	1/26	84	William A. Kalesnick	8/8	51
Lowell E. Spicer	1/26	88	Pauline F. Kent	8/9	87
Mimi M. Younie	2/6	89	Helene E. Bisson	8/15	80
Inez Y. Dobransky	2/21	94	Melinda G. Prosser	8/19	78
Alice B. Forgit	3/1	87	Jean K. Smith	9/3	89
Belinda D. Farmer	3/8	66	Claude E. Messamore Jr.	9/18	73
Dorothy E. Skillin	3/11	82	Richard Ray	9/20	80
David B. Teufel	3/22	49	Sandra G. Stewart	9/25	81
Vanessa L. Werler	3/22	51	Jeffrey L. Breton	10/9	62
Clint D. Willoughby	3/24	28	Sally M. Paradysz	10/16	77
Joan F. MacLeese	4/1	87	Dr. John B. Anderson	10/20	81
Richard J. DiMare	4/2	70	Sheila M. Leeman	10/21	79
Lt. Col. Edward W. Lawler	4/2	93	Russell W. Packett	10/31	57
Victor E. Grace	4/3	91	Marjorie E. Powers	11/3	83
Nancy L. Moody	4/8	83	Jeanette G. York	11/7	97
Paul R. Hamel	4/9	67	Elinor Multer	11/13	90
Lynne R. Brant	4/19	68	Linda M. Simpson	11/21	61
John F. Marley Jr	4/28	64	Nicole M. Brynga	11/26	65
Levi J. Alexander	6/1	28	Gerald E. Wyman	11/27	78
Frank C. Hummer	6/12	75	Edward S. Gilfillan III	12/14	76
Nancy L. Murphy	6/12	72	Susan M. Boissonneault	12/22	63
Brenda S. Holske	6/20	74	Paula A. Jenne	12/22	69
Eleanor C. Wilson	6/21	92	Brian T. Sullivan	12/27	73
Frederick H. Ward Sr.	6/22	82	John L. Andrew	12/30	80
Joseph A. Derosier	6/23	70			

Treasurer's Report

The Town's financial position at the end of 2017 remained strong. Cash balances totaled \$4.8 million at December 31, which included approximately \$1.4 million dedicated to specific purposes, primarily capital reserves. The General Fund balance was \$4,353,450, of which \$3,388,686 was unassigned, making it available to fund the Town's normal operations until such time as a short-term borrowing is put in place in advance of 2018 property tax payments, usually in May.

Long-term borrowings outstanding at December 31, 2017 totaled \$1,700,000, excluding interest. This debt level will be dramatically increased by a 2018 borrowing to fund the demolition of the Mitchell Field pier. The 2017 Town Meeting authorized the issuance of up to \$5 million for this project.

All other borrowings were used to fund either the Town's long-term road rehabilitation plan or its emergency services vehicle program. During 2017, \$415,000 in principal was repaid as scheduled. Except for the anticipated borrowing for the pier project, there has been no new long-term borrowing since 2014, as the Town's management sought to control the potential impact that the pier project might have on the tax rate.

The Town has entered into contracts totaling about \$3.2 million to accomplish the pier demolition of which \$350,000 was expended in 2017. In addition to these contracts, a contingency of about 7.8%, as well as bond issuance costs will be funded by a new long-term borrowing. The expected total project cost of \$3.5 million is significantly lower than what had been previously estimated.

In December, the Town issued a bond anticipation note in the amount of \$3.5 million which can be drawn on an as needed basis to fund the pier project. The Town expects to refinance this short-term borrowing with Town of Harpswell General Obligation bonds prior to May 2018. Two independent financial consultants advised the Town that issuing Town bonds, rather than participating in an offering by the Maine Municipal Bond Bank would be less expensive and potentially provide more flexibility.

The Town has hired Moors & Cabot, a Boston-based investment banking and advisory group to assist with the issuance of these bonds. The bonds are expected to be repaid over a 20-year period as reflected in the accompanying Debt Service Schedule.

The Town's 5-year capital plan was updated in 2017. The proposed 2018 appropriations include significant increases to non-pier capital reserves, including roads and emergency vehicles. Decisions to design smaller road projects and extend the replacement schedule for fire trucks and ambulances have been made to limit the burden on the taxpayer. Upon completion of the pier demolition project, the Town will re-assess its debt capacity and determine whether its future capital needs should be funded with additional borrowing.

There are other capital items that may need funding in the next five years. The Recycling Center building is in need of repair and may need to be replaced. Additionally, the Manager at the center is considering a four-compactor system, rather than the current two-compactor system as a method for increasing the efficiency of trash and recyclable material disposal. Finally, the backhoe used at the Transfer Station will be replaced in 2018 at a cost of approximately \$125,000 to be paid from capital reserves.

Consideration is being given to an expansion of the centralized emergency services building on Mountain Road. While this project may not be completed in the next five years, an appropriation for site planning and building design was included in the 2017 municipal budget. Of the \$100,000 appropriation, about \$5,000 was spent in 2017 and the remainder has been carried over to 2018.

Other potential capital costs include certain infrastructure costs at Mitchell Field and the possible construction of a small replacement pier and/or boat launch.

Postponing new bond issues until pier disposition was one way the Town attempted to manage the impact of the pier on the tax rate. To supplement this action, a more flexible fund balance policy was established. The new fund balance policy established a target balance of two months of general fund expenditures, excluding capital costs. The proposed 2018 municipal budget requests an amount not to exceed \$370,000 to be used to reduce the amount of funds raised from taxpayers. This amount should not significantly impact the Town's ability to operate prior to obtaining short-term financing.

Since 2007, the Town has appropriated or borrowed \$2.2 million to fund the vehicle needs of the three volunteer fire & rescue entities which serve the Town. Nine vehicles have been purchased to date at a cost of \$2 million, all of which are leased to the volunteer fire & rescue entities. The lease arrangements require the departments to insure and maintain the vehicles, however, there are no lease payments required. During 2017, the Town purchased a fire truck for \$413,394 which is serving the Cundy's Harbor department.

Since 2004, the Town has invested nearly \$5.7 million in major roadworks relating to about 15 miles of the 28 miles of roads maintained by the Town. Of this amount, \$3.75 million was borrowed and the remainder raised from property taxes. 2017 capital outlays included a road project on Oceanside Road, Bailey Island (\$65,000).

The collection rate of real estate taxes continues to exceed 97% in the year of assessment. As property taxes are due in September and December, the Town must borrow on a short-term basis to fund its budgeted expenditures. \$2.55 million was borrowed in 2017 and repaid prior to year-end with an interest cost of \$11,367.

The Town funds nearly 50% of its municipal budget with revenues from sources other than property taxes, e.g. excise tax, mooring, permitting and transfer station fees, as well as fund balance. Excise tax receipts in 2017 increased by more than \$90,000 to \$1,275,000, continuing an upward trend that began in 2010. Permitting and transfer station revenues increased as well, with all three of these increases pointing to an improved economic environment.

2017 budgeted amounts that were not fully expended lapsed to the general fund. This included unexpended funds for employee benefits (\$37,000) and municipal fire assistance (\$39,000). Additionally, funds appropriated in 2015 for the Cedar Beach matter totaling approximately \$41,000 also lapsed. These amounts are available to reduce the 2017 tax commitment.

The 2017 tax rate increased less than 1% from 2016 as increases in the Town's assessments by MSAD 75 and Cumberland County and net municipal appropriations were offset by increases in the property tax base. The administration of the Town will work, as always, to keep costs down and manage non-property tax revenues, without reducing the quality of services provided in order to avoid spikes in the tax rate.

Debt Service on Long-Term Debt

2018 - 2037 (Dollar amounts in thousands)

Issue	Interest Rate, %	Original Amount	Balance 1/1/2018	2018	2019	2020	2021	2022	2023	2024	2025	2026	Thereafter
Amortization:													
Existing Debt													
2008 G. O. Bond	2.075 - 5.575	\$500.0	\$50.0	\$50.0									
2009 G. O. Bond	2.08 - 5.58	\$650.0	\$130.0	\$65.0	\$65.0								
2010 G. O. Bond	2.0 - 5.5	\$600.0	\$180.0	\$60.0	\$60.0	\$60.0							
2011 G. O. Bond	2.12 - 5.62	\$800.0	\$320.0	\$80.0	\$80.0	\$80.0	\$80.0						
2013 G. O. Bond	.60-2.38	\$1,000.0	\$600.0	\$100.0	\$100.0	\$100.0	\$100.0	\$100.0					
2014 G. O. Bond	2.3	\$600.0	\$420.0	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0			
Total			\$1,700.0	\$415.0	\$365.0	\$300.0	\$240.0	\$160.0	\$160.0	\$60.0	\$60.0		
Interest:				\$35.7	\$26.3	\$20.3	\$13.9	\$8.8	\$5.2	\$1.4			
Total Debt Service				\$450.7	\$391.3	\$320.3	\$253.9	\$168.8	\$165.2	\$61.4	\$318.1	\$310.2	\$304.6
Pro Forma 2018 G. O. Bond		\$3,500.0		\$73.3	\$116.7	\$116.7	\$341.7	\$333.8	\$326.0	\$318.1	\$310.2	\$304.6	\$3,146.48

Notes:

Pro Forma 2018 Bond debt service is estimated principal and interest. 2018 interest is assumed to be paid with bond proceeds. These bonds will fund the pier project.

2008 Issue: Emergency Services Vehicles
 2009 Issue: Ash Point Road rehabilitation
 2010 Issue: Emergency Services Vehicles
 2011 Issue: Road projects, including Lowell's Cove, Lane & Little Island Roads; Bethel Point culvert replacement
 2013 Issue: Road projects, including Shore Acres, Thompson, Hildreth, Wharf & Long Point roads.
 2014 Issue: Road projects, including Bayview, Abner Point and Steamboat Wharf roads and Washington Avenue.

Marguerite Kelly, Treasurer



CUMBERLAND COUNTY SHERIFF'S OFFICE

- Kevin J. Joyce
SHERIFF
- Naldo S. Gagnon
CHIEF DEPUTY

36 COUNTY WAY, PORTLAND, MAINE 04102

PHONE (207)774-1444 – FAX (207)828-2373

January 25, 2018

Dear Citizens of Harpswell,

The Cumberland County Sheriff's Office has had the honor and privilege of serving the community of Harpswell for more than three decades. We are committed to continue to provide the Town of Harpswell with the most efficient, professional and community oriented law enforcement services available.

The typical law enforcement related calls for the town of Harpswell remained somewhat constant in 2017, although there were some crimes that did increase, but our major concern throughout the 15 towns that we patrolled last year was drug overdoses. We responded to 70 drug overdoses where six overdose victims were saved with NARCAN, unfortunately, six others resulted in deaths. The Town of Harpswell had seven reported overdoses in 2017 and sadly, one of the overdoses resulted in a death.

In June of 2017, all of our patrol deputies began to carry NARCAN to be prepared in the event of an emergency overdose. As well, we continue to participate in the semi-annual drug take back days sponsored by the Drug Enforcement Agency in order to help thwart this drug epidemic. This is an important step in responsibly eliminating unused medications in a safe and ecological manner. It also helps remove the potential for individuals breaking into your residence just to get medications to "feed their need". If you would like to clean out your home of unwanted medications, please follow us on facebook at "facebook.com/cumberlandcountyso" to get notice of the next Drug Take Back date.

Last year we joined with Brunswick Police Department, Bath Police Department, Sagadahoc County Sheriff's Office and Merrymeeting Bay Triad to bring a spring lunch and learn for seniors to the Harpswell area. The event was free and open to all senior Cumberland County residents. The event featured a great lunch and relevant topics to seniors on how to keep safe in our scam filled world. We are planning another one for this spring. You can follow us on facebook (facebook.com/cumberlandcountyso) for information on this event.

It is an honor serving as your Sheriff Thank you for your support. Please remember that my door is always open. I value customer service, and I value your suggestions and input.

Best Regards,

Kevin J. Joyce, Sheriff



□ JAIL 50 County Way, Portland, ME 04102 (207) 774-5939 – FAX (207) 879-5600

Maine
Cumberland County

Cumberland County Sheriff's Office

Report by Nature of Incident

NATURE OF INCIDENT	Total	NATURE OF INCIDENT	Total	NATURE OF INCIDENT	Total
911 Cell Hang Up	83	Message Delivery	2	Missing / Lost Person	8
911 Hang Up	21	Disabled Vehicle	32	Noise Complaint	29
911 Misdial	35	Disturbance	19	Operating Under Influence	3
Abandoned Vehicle	4	Domestic Violence	1	Overdose	3
Accident, Fatal	1	Domestic Assault	4	Parking Problem	31
Accident w/Property Damage	63	Domestic Verbal Argument	8	Pedestrian Check	7
Accident w/Personal Injury	18	Controlled Substance Problem	4	Property Check	847
Accident Reconstruction	1	Evidence Tech. Work Order	7	Prowler	5
Agency Assistance	216	Equipment Problem	4	Relay / Transfer	6
Alarm	186	Escort	11	Runaway Juvenile	1
Animal Euthanize	6	Family Fight	1	Sex Offender Reg. Verification	19
Animal Problem	127	FI Service Call	1	Sex Offense	4
Arson	1	Fireworks	19	Sex Offender Registry	1
Assault - Simple	9	Fish and Game Violation	19	Speed Complaint	17
Attempt to Locate	62	Incident Follow up	1	Suicide Attempt/Suicide	8
Bail Check	1	Found Property	7	Suspicious Pers./Circumstance	67
Burglary	19	Fraud	36	SDS Cad Test	1
Burglary to Motor Vehicle	12	Harassment	14	Theft	26
Canine callout	2	Information Report	40	Theft-Vehicle	3
Concealed Firearms Request	25	Inspection Permit	9	Threatening	12
Citizen Assist	232	Intoxicated Person	4	Traffic Detail	53
Citizen Dispute	27	Juvenile Problem	18	Traffic Hazard	23
Civil Dispute	2	Litter/Pollution/Public Health	4	Traffic Violation	334
Community Policing	13	Lost Property	11	Underage Drinking	3
Court Service	27	Marine Assist to DMR	25	Unsecure Premise	5
Criminal Mischief	19	Marine Conservation	133	Unwanted Phone Calls	2
Criminal Trespass	25	Marine Digger Inspection	117	Vehicle off Road No Damage	20
Cruiser Accident	2	Marine Resource Boat Patrol	25	VIN Number Inspection	5
Custodial Interference	4	Marine Resource Inspection	3	Walk-in Paperwork	1
Death Unattended/Attended	9	Mental Health Event	11	Wanted Person	6
Debris in Road	6	Official Misconduct	7	Weapons Offense	19
				Welfare Check	54
				Total Incidents	3,478

Harpswell Sheriff's Statistics

Month	Calls for Service	Citations	Traffic Warnings	Traffic Stops	Reportable Accidents	Non- Reportable Accidents
January	235	13	21	34	5	5
February	205	6	13	26	6	1
March	248	11	15	38	3	2
April	261	20	9	18	4	3
May	262	7	9	25	3	1
June	354	14	22	41	8	1
July	382	9	12	26	5	1
August	374	3	10	20	4	2
September	325	13	8	27	2	0
October	317	3	10	32	9	4
November	261	6	9	34	6	3
December	254	3	10	13	6	0
Total	3,478	108	148	334	61	23

Marine Patrol Statistics

Total Coves Checked	3,122
Total Landings Checked	722
Total Marine Resource Inspections	5
Total Marine Digger Inspections	107
Total Bushels Checked	214
Total Assists to DMR	28
Total Fish and Game Violations	23
Total Property Checks	54
Total Assists to Patrol	88
Total Boat Hours	183
Total	4,546

Dear Friends:

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our State have placed in me and welcome this opportunity to share some key accomplishments from this past year.

Maine has the oldest average age in the nation. As Chairman of the Senate Aging Committee, my top three priorities for the Committee are fighting fraud and financial abuse directed at our nation's seniors, increasing investments in biomedical research, and improving retirement security. Following the Committee's investigation into skyrocketing prescription drug costs, I authored bipartisan legislation to foster generic competition, which was signed into law. The Aging Committee's toll-free hotline (1-855-303-9470) makes it easier for seniors to report suspected fraud and receive assistance. To support the 40 million family caregivers in the United States, I am proud to have authored the RAISE Family Caregivers Act to create a coordinated strategy to support family members who make countless personal and financial sacrifices to care for their loved ones.

The opioid crisis touches families and communities across our state. As a member of the Appropriations Committee, I fought for significant increases in funding to support community, law-enforcement, and public health efforts. In April, the State of Maine was awarded over \$2 million to fight this devastating public health crisis. Additionally, I have authored legislation to support grandparents and other extended family members who are raising grandchildren as a result of the nation's opioid epidemic.

Biomedical research has the potential to improve and save lives, and also supports good jobs at research facilities here in Maine. Last year, the Appropriations Committee approved a \$2 billion increase for the National Institutes of Health for the third consecutive year. This includes an increase of nearly 30 percent for research on Alzheimer's, our nation's most costly disease. As founder and co-chair of the Senate Diabetes Caucus, I work to raise awareness of the threats posed by diabetes, invest in research, and improve access to treatment options. My bill to establish a national commission of health care experts on diabetes care and prevention was signed into law in 2017.

We owe our veterans so much. Last year, I worked to secure the authorization of a Community-Based Outpatient Clinic in Portland to support the health care of Maine's veterans in the southern part of our state. I also worked to secure funding extensions to help veterans throughout rural Maine receive health care within their communities. I also worked to secure funding for housing vouchers for veterans to reduce veterans' homelessness.

Maine's contributions to our national security stretch from Kittery to Limestone. I successfully advocated for critical funding for projects at the Portsmouth Naval Shipyard for construction of an additional ship that will likely be built at Bath Iron Works. This funding will strengthen our national security and preserve great jobs in our state.

As chairman of the Transportation and Housing Appropriations Subcommittee, I worked to increase funding for the TIGER program that has provided Maine with more than \$122 million for vital transportation projects. For housing, I worked to provide \$160 million to help communities protect children from the harmful effects of lead poisoning.

Growing our economy remains a top priority. I supported the comprehensive tax reform bill because it will help lower- and middle-income families keep more of their hard-earned money; boost the economy; and encourage businesses, both small and large, to grow and create jobs here in Maine and around the country. This legislation contains key provisions I authored that are important to Mainers, including preserving the deduction for state and local taxes, expanding the deduction for medical expenses, and enabling public employees such as firefighters, teachers, and police officers, as well as clergy and employees of nonprofits, to make "catch-up" contributions to their retirement accounts. I led the effort to ensure that the tax cut will not trigger automatic budget cuts to Medicare or any other programs.

A Maine value that always guides me is our unsurpassed work ethic. As of December 2017, I have cast more than 6,500 consecutive votes, continuing my record of never missing a roll-call vote since my Senate service began in 1997.

I appreciate the opportunity to serve Harpswell and Maine in the United States Senate. If ever I can be of assistance to you, please contact my Portland office at 207-780-3575 or visit my website at www.collins.senate.gov. May 2018 be a good year for you, your family, your community, and our state.

Sincerely,



Susan M. Collins
United States Senator

ANGUS S. KING, JR.
MAINE

133 HART SENATE OFFICE BUILDING
(202) 224-5344
Website: <http://www.King.Senate.gov>

United States Senate
WASHINGTON, DC 20510

COMMITTEES:
ARMED SERVICES
BUDGET
ENERGY AND
NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

January 3, 2018

Dear Friends,

Representing Maine in the United States Senate is an honor.

I continue my work on the Senate Armed Services Committee, each year authorizing the funding required to build our military capabilities and ensuring that our service members are trained and equipped to defend our nation. I was pleased to be part of a bipartisan effort to enact a new law to simplify the appeals review process to reduce the backlog our veterans are facing, as well as a new law that provides critical funding to the VA Choice Program, allowing veterans in rural Maine to access services closer to home.

While my committee work is important, working to combat the opioid epidemic is one of my top priorities. Although Congress has made some important strides, much remains to be done to provide additional funding for prevention, treatment and enforcement. I am working with colleagues on both sides of the aisle to pressure the Drug Enforcement Administration to reduce the amount of opioids produced and to thwart the flow of fentanyl and other deadly drugs into our country.

I am very optimistic about the integrated, multiagency effort I led with Senator Collins to foster innovation and commercialization in Maine's forest economy. Through the Economic Development Assessment Team (EDAT) we are already experiencing increased federal investments that will strengthen our existing forest products industry and help support job creation in rural communities. Initiatives like Cross Laminated Timber, Combined Heat and Power, nanocellulose, 3D printing with biobased materials and other biobased products will mean that Maine's wood-basket will continue to be a major jobs and economic contributor for our future.

Finally, the coming year will continue the work of the Senate Select Committee on Intelligence in the ongoing investigation of Russian interference in the 2016 election. Our Committee has held seven public hearings and numerous classified sessions, reviewed tens of thousands of pages of documents and conducted hundreds of interviews. I remain focused on the security of our elections and committed to developing strategies to prevent interference by foreign governments in our democracy.

May 2018 be a good year for you, your family, your community and our great State.

Best,



Angus S. King
United States Senator

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CHELLIE PINGREE
CONGRESS OF THE UNITED STATES
1ST DISTRICT, MAINE

Dear Friend,

I hope this letter finds you well. It's a privilege to share an update on my work to represent you and your family in Washington and in Maine.

Even though Washington is so bitterly divided these days, I've continued to look for bipartisan opportunities to address issues important to our state. Nearly all the bills I've introduced this Congress have Republican cosponsors.

One piece of legislation would help protect our state's economy by investing in working waterfronts. Another would allow Mainers to import less expensive prescriptions from Canada. And several bills would help our farmers capitalize on the fastest growing areas of agriculture-local and organic sales by investing in research, increasing consumer access to healthy food, and improving farmer programs.

I'm happy to report bipartisan victories for our veterans as well. After working for years with Maine's Congressional Delegation, we were finally able to push a much-needed expansion of the Portland VA Community Based Outpatient Clinic through Congress. Legislation I introduced to help veterans who find themselves in debt to the Department of Veterans Affairs unanimously passed the House of Representatives. And full GI Bill benefits were extended to a group of veterans who had been denied them previously-an issue I've introduced legislation to address.

While I strive to find common ground with my colleagues on everything from rural broadband access to economic development, there are many areas where I will not compromise. I have serious concerns about direction the Trump Administration and its allies in Congress are taking our country. In so many ways, they have abandoned America's leadership in the world, made our country less safe, and are jeopardizing our future. They've weakened our health care system, rigged the tax code against working families, and endangered the environment. With one hand, they are taking away resources our families and communities need. With the other, they are offering generous giveaways to giant corporations and the wealthiest Americans.

Over the last year, I've received an unprecedented amount of feedback on these issues from my constituents. With their concerns and interests in mind, I have fought hard against these policies. I will continue using my role in Congress and the Appropriations Committee to hold the Administration and the President accountable.

Please keep in touch with your views or if there is anything I might be able to help you with. My office assists hundreds of constituents every year who have issues with federal programs or agencies. It's an honor to serve you.

Take care,

Chellie Pingree
Member of Congress



STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

PAUL R. LePAGE

GOVERNOR

Dear Citizens of Harpswell:

For the past seven years as your Governor, my priority has been to make Maine—our people—prosper. Helping you keep more money in your wallet by reducing taxes has been part of that mission.

Too many Maine families are facing skyrocketing property taxes that strain household budgets. Our elderly on fixed incomes are particularly vulnerable to these increases. School budgets are often blamed for annual increases in property taxes. But there's another reason. A tremendous amount of land and property value has been taken off the tax rolls, leaving homeowners to pick up the tab.

As of 2016, towns and cities owned land and buildings valued at nearly \$5.5 billion statewide. Large and wealthy non-profits, such as hospitals and colleges, often escape paying property taxes on their vast real estate holdings—totaling more than \$5.1 billion statewide.

In Maine, nearly 2.5 million acres of land have been set aside for conservation by the federal and state governments and non-profit organizations, including land trusts. Municipalities are losing out on property taxes on an estimated \$2 billion in land that has been either removed from the tax rolls or prohibited from development—shifting the cost of municipal services to local homeowners through higher property taxes.

It's time to recognize the results of taking property off the tax rolls and identify solutions to reduce the burden on our homeowners. My administration's proposals have been met with staunch resistance.

In 1993, about 35,800 acres of land were documented as land-trust owned. That number has increased by an astonishing 1,270 percent. Land trusts now control over 490,000 acres with an estimated value of \$403 million. We must restore the balance. We will be working this session to ensure all land owners are contributing to the local tax base. It's time for them to pay their fair share.

I encourage you to ask your local officials how much land in your municipality has been taken off the tax rolls, as well as how much in tax revenue that land would have been contributing today to offset your property taxes.

If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at www.maine.gov/governor.

Sincerely,

A handwritten signature in black ink that reads "Paul R. LePage".

Paul R. LePage
Governor

PHONE: (207) 287-3531 (Voice)

888-577-6690 (TTY)
www.maine.gov

FAX: (207) 287-1034



Senator Brownie Carson
3 State House Station
Augusta, ME 04333-0003
Office (207) 287-1515

Home Address:
P.O. Box 68
Harpwell, ME 04079

Dear Fellow Residents of Harpswell,

I hope 2018 finds you and your family doing well. It is an honor to represent you and our community in my first term as your State Senator.

This past year, the Legislature made progress in providing direct property tax relief to Maine homeowners. I was outspoken in our effort to increase the Homestead Property Exemption from \$15,000 to \$20,000.

In addition to direct property tax relief, we also protected state funding for local services such as fire departments and road maintenance, and increased public K-12 education funding by \$162 million over the biennium. These efforts will decrease the pressure on municipalities to increase mil rates. I know this is a top priority for many residents, and I will continue to work toward greater relief.

I sponsored and invested considerable time and effort on a bill, LD 1108, to restore our public health nursing program, which had been decimated by cuts over the past seven years. Public health nurses provide community health services, support Maine's frail and elderly population, and are the first line of defense against infectious disease outbreaks. They also do crucial work with new parents and help drug-affected babies recover and grow into healthy children. The bill, which requires that staff of Maine's public health nursing service be rebuilt, passed over the governor's veto with strong, bipartisan support from legislators in every corner of Maine.

I am always available to listen to your thoughts or concerns as the Legislature does its work. As part of my effort to bring matters happening in Augusta back home to our district, I am pleased to offer an email newsletter to share information about ongoing legislative issues and useful resources.

If you would like to be added to the email list or need assistance with anything else, please do not hesitate to contact me. You can reach me via email at Brownie.Carson@legislature.maine.gov or at 287-1515.

Best Regards,

Brownie Carson
Maine Senate District 24

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HOUSE OF REPRESENTATIVES

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Joyce McCreight

155 Gun Point Road
Harpwell, ME 04079

Residence: (207) 449-3293

Jay.McCreight@legislature.maine.gov

Dear Harpswell Residents,

Thank you for the opportunity to continue serving our community in my second term as your State Representative. I will continue to represent you conscientiously through my work at both the State House and here at home.

Our second regular legislative session is now underway and should adjourn by late April. Our work during the so-called "short session" is generally limited to bills carried over from the previous session and bills deemed urgent by legislative leadership. Among them is one I am working on to help licensed lobster fishermen diagnosed with a terminal illness.

I am happy to report that I continue to serve on the Legislature's **Judiciary Committee**. Preserving basic fairness and equal protections under the law for all Maine people continues to require diligent attention. Part way through last year's session, I was appointed to serve on the **Health and Human Services Committee** as well. Having been a social worker for 30 years, I am thankful for the firsthand experience and knowledge I am able to bring to my work on these important committees.

I also served as House chair of the Legislature's **Task Force to Address the Opioid Crisis in the State**. (You can access the final report at: <http://legislature.maine.gov/uploads/originals/opioidtffinalrpt-3.pdf>) One of our top priorities this session will be implementation of the recommendations from the Task Force. Our recommendations include improving prevention efforts, law enforcement resources and increasing effective treatment options. We must do more to protect Maine families and I will be working to make sure we take effective action.

As we move forward tackling these and other challenges, I am determined to do the best work I can for the people of our district and all the people of Maine. Please contact me if I can be of any help to you and your family and if you want to discuss or testify on any legislation. My email is jay.mccreight@legislature.maine.gov and my phone number is 449-3293. I also send out monthly email updates and would be honored to include you. Just drop me an email or give me a call to let me know you would like to receive them.

Respectfully,

A handwritten signature in black ink that reads "Joyce McCreight".

Joyce "Jay" McCreight
State Representative

Bandstand Committee

This year marked the 5th anniversary of the Bandstand and it was a stellar year. It began with a complete sanding and refinishing of the acoustical wooden ceiling which over the previous four years had developed mold. The work was well done by Justin York and completed in time for our summer concert series. Also, this year a Friends of the Bandstand grass roots group came together to supplement fundraising in order to raise the bar for bringing in marquee performers and to maintain free admission to the public.

We decided to invite back the performers who were the favorites of the past years. To this list we added a couple of new stars and one from the New York area, Mark Black. He put on a history of popular music of the 50's and 60's with pictures of the era on a screen at Centennial Hall. The hall was packed to overflowing and the whole room was heard singing along with Mark. He will be returning this summer.



Every concert surpassed our previous year's attendance and miraculously the weather was perfect for every concert. The donation box at each performance yielded increased funds since we renamed it 'Johnny Cash.' Every performer received a standing ovation. For the last couple of years we have passed around a notebook asking for comments as well as email addresses. With this information we send emails each week announcing who will be performing that Thursday.

We wish to thank our audience for its loyal and enthusiastic support of our programs.

Board of Appeals

Harpswell's Board of Appeals (BOA), along with the Planning Board, differs from many committees in a few fundamental ways:

- Boards are required by statute, committees are not.
- The process followed by the BOA is laid out in statutes or our local ordinances.
- The work done has legal standing.
- Board of Appeals decisions are not subject to review by the Board of Selectmen but can be appealed to Superior Court.

The BOA is comprised of five full voting members and two associate members who are ready to step in when a member is absent. Anyone may appeal a decision of the Codes Enforcement Officer (CEO) within 40 days of the CEO's decision and, through a formal procedure, the BOA will review the facts at a public meeting using the applicable statutes and ordinances, allow anyone to speak on the record, and reach a decision by majority vote.

The BOA meets monthly or as needed, usually the fourth Wednesday of the month. Meetings are held at the Town Office and open to the public.

The Harpswell Board of Appeals met two times in 2017 and heard two appeals, both were denied.

Budget Advisory Committee

This six-member Committee representing all parts of Harpswell met weekly during October, November, and part of December. With the help of information supplied by the Town Office staff, the Committee reviewed details of the proposed 2018 budget. The Committee recommended to the Board of Selectmen a 2018 municipal budget consisting of \$5,221,745 which is below the LD1 compliant budget of \$5,266,295 by \$44,550. The recommended 2018 budget shows a net increase in appropriations of \$166,958 (3.3%) over the 2017 budget.

The recommended appropriations include an across-the-board 1.75% salary/wage increase for the Town employees. Additionally, the salaries of some Town employees continue to be adjusted as a result of the 2014 salary and wage study.

While there are minimal changes in operational budgets, most changes can be seen in the capital reserve accounts. Details are outlined below.

Capital reserves items with significant changes:

	Item	2018 Request	2017 Reserve Balance	Explanation
Increases:	Emergency Vehicles	\$150,000	\$195,018	Rebuild fund after 2017 vehicle purchase for Cundy's Harbor Fire and Rescue – anticipated 2019 purchase
	Roads	\$200,000	\$67,315	Laurel Cove Road project (\$235,000 estimate)
	Boat and Motor	\$45,000	\$38,243	Possible airboat purchase (\$79,000) for Marine Patrol
	Facilities	\$50,000	\$20,914	Anticipated projects: Drainage and HVAC upgrades
	Office Equipment	\$20,000	\$2,500	Anticipated computer server replacement
	Recycling Center & Transfer Station	\$90,000	\$99,140	Anticipated purchase of a backhoe
Decreases:	Mitchell Field	\$0	\$213,658	No additional funding required at this time
	Planning/Design for Future Centralized Fire Station	\$0	\$95,498	No additional funding required at this time

Other items with significant changes:

Item	2017	2018	Change	% Chg	Explanation
Municipal Fire Department	\$124,860	\$166,003	\$41,143	32.95%	First full year with FT Administrator, 2 daytime firefighters (Mon-Fri, 12-hour shifts) and associated costs
Risk Management	\$57,789	\$89,978	\$32,189	55.7%	Increase due to injury claims and rate for firefighter coverage.
Town Roads Maintenance	\$68,000	\$86,561	\$18,561	27.3%	Increase due to Road Commissioner compensation being added to this budget item (and removed from Elected Officials).
Employee Benefits	\$381,791	\$400,388	\$18,597	4.9%	Increases due to the addition of new firefighting employees and other payroll adjustments.
Special Projects: Flood Plain Map Review	\$105,000	0	-\$105,000		No additional funding required at this time. Unexpended balance \$74,566. (\$55,000 raised and appropriated and \$50,000 from fund balance added by referendum vote.)
OBI Fire Station Renovation	\$30,914	0	-\$30,914		No additional funding required at this time. (The Town also received a grant for \$61,928 which was put toward this project.)
Facilities Operations	\$105,400	\$75,000	-\$30,400	-28.8%	Town Office exterior painting completed in 2017.

The Committee recommended that each of the three fire departments receive \$60,000 in funding for a combination of operations and non-vehicle capital needs. The Town continues its responsibility for funding the vehicle needs of all three departments. The Committee also learned that some of the fire departments are using more than expected of their general funds to cover expenses.

The Committee recommended continuing the current relationship with the Curtis Memorial Library in 2018, resulting in a 3.5% (\$4,796) increase per the Town's Memorandum of Understanding with Curtis. Contributions for social service agencies that benefit Town residents are also recommended by requesting a total of \$20,230 (4.1% increase) for these groups.

Finally, the Committee appreciates the efforts made by the entire staff in submitting 2018 funding requests which have kept spending increases minimal. The administrative staff, as always, provided excellent assistance to the Committee in explaining budget items, answering requests for additional information and keeping the budget review process on track.

Conservation Commission

Browntail Moth

To curtail the spread of browntail moth many residents clipped nests during the winter of 2017; even so, the moth population expanded significantly into East Harpswell, Cundy's Harbor, Dyer's Cove and Gun Point. Concentrations moved south down Harpswell Neck Road. The Commission received numerous calls from residents having allergic reactions to the moth's toxic hairs, asking for help. Harpswell's 216 miles of shoreline means most residents are in close proximity to marine waters which limits the type of control measures to those that are not harmful to marine invertebrates and pollinators.

Studies being carried out by the University of Maine's School of Biology and Ecology are assessing the impact of natural enemies and disease on the current outbreak of the moth. It has been noted there is a naturally occurring fungal pathogen and virus carried in some moth populations. In the spring, when weather conditions are favorable for the fungus, it multiplies and kills the young larva within the nest. It is credited with causing the die-off of the moth in the early 2000's. In an effort to consider a Townwide control application, the Commission arranged to have Dr. E. Groden speak to the Select Board about her research on browntail moth. She explained funding for research of the moth is limited because it is only a regional threat. If she could concentrate her resources in Harpswell in the coming season it could be helpful in developing a control strategy for our Town. There will be a warrant article at Town Meeting to help fund her research in Harpswell.

Climate Resiliency

As part of the Conservation Committee's project to study the impact of sea level rise on Basin Point Road, residents and members of the Basin Point Road Project Committee met at the Curtis Farm Preserve Pond on December 4th to observe the highest tide of the year, 11.6 feet. This observation took place as part of a study being carried out by the Town and the Conservation Commission to assess what will be needed to prepare Town infrastructure as higher tides and storm surge overtop roads more frequently. The study's objective is to develop a long-range plan for managing the potential impacts of storm surge and sea level rise on Town roads and to develop options for managing the impact of increased salt water movement into the pond and wetland. The study will present conceptual alternatives for the Town to consider as it plans major road projects. Harpswell has five (5) Town and three (3) private roads that will be over-topped with one (1) foot of sea level rise. Currently, these roads frequently over-top when a king tide coincides with stormy high winds. The Town received a \$20,000 Coastal Communities 2017 Planning Grant, one of six communities chosen to study ways to increase climate resiliency. Financial assistance for this project was provided by the National Oceanic and Atmospheric Administration, U.S. Department of Commerce and the Maine Coastal Program.

Established by Town Meeting in 1970, the Harpswell Conservation Commission has the responsibility of gathering information and giving advice that will help to better utilize, protect, and plan for the safeguarding of the Town's natural resources and open space areas. The Commission seeks to coordinate its activities with existing Town committees, departments, and with other conservation bodies. To this end, the Commission conferred with the Mitchell Field Committee, Marine Resources and Harpswell's Invasive Plant Partnership during 2017.

Conservation Resources on-line

The Commission invites you to visit at <http://www.harpswell.maine.gov> and click on *Environment* located on the left sidebar. Check out gardening resources, information on climate resiliency and more. We hope you find it informative.

Energy & Technology Committee

During 2017, the Board of Selectmen approved broadening the mission statement of the Energy Committee to include technology. This change was driven by the increasing role of technology in all aspects of energy products and services. In this wider capacity the Energy and Technology Committee will be available to assist and advise the Town and the community, in the selection of appropriate current technologies to improve operations, improve services and reduce energy costs. The Committee is actively seeking qualified new members to help fulfill this new role.

Last year the Committee recommended new energy efficiency guidelines which have been adopted by the Selectmen and added to the Town purchasing policy. The guidelines direct that all purchases of energy-consuming equipment, buildings and renovations include, in the purchase decision, consideration of energy efficiency.

Previously, a letter of agreement with Habitat for Humanity Seven Rivers was put in place in which the Town and Habitat would cooperate to winterize residences of those participating in the Home Heating Assistance Program. The project never launched due to a shortage of volunteers. However, the Town is very fortunate that Harpswell Aging at Home's Home Repairs and Resources Team is providing these services.

Solar projects are increasingly common throughout the mid coast area and the Committee has been evaluating proposals and sites for several years. We remain ready to proceed, when the conditions are right for Harpswell.

The October storm caused prolonged power and communications outages throughout Town. The Committee is exploring methods (power backup and communications) to mitigate outages in the future.

We look forward to assisting with energy and technology issues in the coming year.

Fire & Rescue Planning & Emergency Vehicles Committees

Both the Fire and Rescue Planning Committee and Emergency Vehicle Committee (EVC) met regularly throughout the year. Although each Committee met and operated separately, considerable overlap existed both in terms of membership and objective. The following summarizes key activities/accomplishments:

- In conjunction with the Town's engineering firm (Gorrill-Palmer), evaluated several potential sites for a centrally located municipal fire station. Based on anticipated needs, the best available option was determined to be a Town-owned piece of property adjacent to the current EMT building on Mountain Road. Steps are being taken to obtain architectural options for a 4-bay, 2-story building on this site. (Planning and design funds for this activity were authorized at the March 2017 Town Meeting).

2017 Emergency Response Totals		
Department	Fire	EMS
Cundy's Harbor	64	172
Harpswell Neck	76	172
Orr's/Bailey Islands	73	169
Total	213	513

- Developed a job description for a Town Fire Administrator which was approved by the Select Board on April 13, 2017 and used as the guiding document to hire the current Fire Administrator in June.
- Drafted a vehicle and facility use agreement that will allow municipal firefighters to operate equipment and vehicles located at the three existing volunteer fire departments. The agreement is expected to be signed by all parties prior to the March 2018 Annual Town Meeting.
- After reviewing the vehicle replacement schedule, the EVC has recommended extending the ambulance replacement from 10 to 15 years and delaying a pumper for OBI for 2 years. This was done to help ameliorate the Town's debt due to the Mitchell Field pier removal while at the same time ensuring vehicle safety and reliability.

Looking forward to 2018, both Committees will continue to work to define issues and viable solutions that ensure the best fire and rescue capabilities exist for all Town residents.

Harbor & Waterfront Committee

During 2017, the Harbor and Waterfront Committee had the pleasure of meeting and working with our new Harbormaster, Paul Plummer.

For most of the year the Committee has concentrated on bringing the mooring application into alignment with the Harbor and Waterfront Ordinance. We determined that there were four types of moorings in Harpswell.

- **Individual mooring:** A mooring, commercial or residential, for the sole use of the vessel for which it is registered.
- **Float Mooring:** Float that is used for business or recreation, not secured to the shore but held in place by mooring/moorings. (*Army Corp of Engineers Permit required*)
- **Rental Mooring:** A mooring that is leased or rented to a person other than the holder of the mooring registration. (*Army Corp of Engineers Permit required*)
- **Service Mooring:** Any mooring owned by a commercial entity used in the daily operations of that business that is not intended for rental purposes. Guest moorings shall be considered Service Moorings. (*Army Corp of Engineers Permit required*)

The Committee is recommending a return to the old system of stickers attached to the mooring ball and to remove parking restrictions for marinas. Finally we are recommending the addition to the Ordinance of the following to clarify a person's responsibility for their mooring:

Mooring inspection: Annually, each registered mooring should be inspected by the mooring owner at the mooring owner's expense and determined by the mooring owner to be in a safe condition. The mooring owner is responsible for the adequacy and performance of all mooring gear, tackle, and maintenance thereof. The Harbormaster has the authority to inspect at, any time, any mooring and to require any necessary maintenance or replacement of parts of the whole mooring, tackle and/or gear, for which the mooring owner shall be responsible for all costs incurred.

The Town of Harpswell assumes no liability whatsoever for the actual performance or adequacy of any mooring system used by a mooring owner.

Marine Resources Committee

The purpose of the Marine Resource Committee is to administer and coordinate the shellfish conservation program in Harpswell. With authority from the Maine Department of Marine Resources, the Town is able to regulate when, where and how shellfish is harvested within Harpswell's intertidal mudflats. Through careful consideration, coves can be closed to enhance the survival rate of shellfish from human disruption, while maintaining a reasonable harvest yield in other areas. The Committee plays an important role in making recommendations to the Board of Selectmen about these matters.

Predation

With ocean temperatures continuing to rise, 2017 proved to be another year with heavy shellfish predation. Green crabs were present beginning in mid-April, thriving in August and then slowly declining in October. The unseasonably warm temperatures through September and October helped keep the crabs in shallower water longer. The ribbon worm continued to play a major role in the decline of softshell clams throughout Town. It is believed that the ribbon worm prefers feeding on clams that are one inch or larger, so although a mud flat appears to have healthy stocks of sub-one-inch clams, many may not survive if the worm is present.



Conservation

Harvesters participated in numerous conservation projects in 2017. Notably, ribbon worm eradication and predator control netting were high focus points. While some harvesters removed hundreds of pounds of ribbon worms from the flats, hoping to prevent predation from below, others installed predator control netting to prevent further mortality from above. Harvesters also participated in shellfish relays, where shellfish was taken from a prolific cove and moved to a sub-productive area. In all, harvesters completed approximately 1,620 hours of conservation on the mudflats.

Ordinance Changes

There are no new changes to the Shellfish Ordinance proposed for 2018. Harpswell Marine Resource meetings will be held at 5pm instead of 7pm, beginning in March of 2018.



Mitchell Field Committee

Mitchell Field continues to attract residents and visitors who enjoy the open fields, forest, waterfront, Bandstand concerts, special events and Community Garden.

This past year volunteers painted fire hydrants, renovated the sentry building and removed barbed wire from the fence. With a Davis Foundation grant, a natural resource study and management plan for invasive species of the field was commissioned. In September, community volunteers began removing invasive bittersweet, autumn olive and bush honeysuckle near the entry and along the roads inside the field. Finally, we began an annual field mowing program which, with controlled burns, helps control invasive plant growth.

The Committee participated in a lengthy effort with Baker Design Consultants to plan for the removal of the Navy Pier, for which funds were approved at the 2017 Town Meeting. In November, the Town awarded the contract to Reed & Reed with Ray Labbe & Sons serving as a subcontractor. They began work immediately and hope to complete the project in the fall of 2018. This project will allow us to move forward with other projects for public use of the field, particularly at the waterfront. Information about its progress and field operational changes is available on the Town website.

The Community Garden, funded by plot rentals and outside grants, continued to produce food for the community with help of volunteers and a Harpswell high school student intern. We delivered over 1,500 pounds (11% increase over 2016) of organic vegetables to the monthly food mobile at the Town Office and to the Mid-Coast Hunger Prevention Center. We also contributed fresh produce to Harpswell Aging at Home's lunch program. A new deep well will assure a reliable supply of water to the garden. A full report of Community Garden activities is posted on the Town website.

The field is open year-round for your enjoyment. Visit the Town website for more information.

Planning Board

The Planning Board has two primary functions. One function is to provide the Board of Selectmen and Town Meeting with policy guidance on planning issues including the Town's ordinances dealing with land use and development. The Board's second major function is to review proposals for non-residential development and subdivisions. In addition, the Board is given the opportunity to review requests for the enlargement, relocation or reconstruction of nonconforming structures.

The Planning Board developed interim amendments to the Wireless Telecommunications Facilities Ordinance and amendments to the Subdivision Ordinance regarding management of open space in flexible lot size subdivisions. Both sets of amendments will be considered at Town Meeting.

The Board assisted the Selectmen in reviewing the paper roads in the Town. A paper road is a road shown on a recorded subdivision plan that has never been built or used as a road. In 1997 the Town retained its limited rights in 37 paper road segments for 20 years. Under State law those rights expired in 2017 unless the Town renewed its rights for an additional 20 years. As a result of the review, the Board of Selectmen kept the Town's rights in 20 of the paper streets until 2037.

During 2017, the Planning Board reviewed a number of marine related proposals including the construction of a boat storage and maintenance building (and related blasting permit) and a commercial oyster processing facility as well as the expansion of three commercial wharves. It also reviewed the plans for the demolition of the pier at Mitchell Field. The Board approved the plans for the creation of two event facilities but one of those proposals has not moved forward.

The Board approved five subdivision plan amendments. These involved revisions to the lot lines in previously approved subdivisions. The Board also started review of a proposed subdivision on Orr's Island but the project was dropped by the applicant.

The Board considered eight applications for modifications to nonconforming structures. These involved the demolition of existing buildings and the construction of replacement buildings (tear-downs and rebuilds). The Board remanded seven of the applications to the Code Enforcement Office for review and permitting and took jurisdiction for the review of one application which it approved.

Recycling Committee

An annual composting event was held at Mitchell Field with the purpose of educating residents about methods and materials to home compost.

The Fishing Gear Take Back Program was initiated in conjunction with NOAA, National Fish & Wildlife Association and Maine Coast Fishermen's Association. A total of two 30-yard containers of line, buoys and crushed traps were recycled.

The Town initiated a program of Compost Recycling (Household Waste) at the Recycling Center. This program is now recycling three containers of household waste (food/vegetable matter) a week that would have gone into the trash compactor. This has reduced cost to the Town of disposing of these materials.

The Recycling Center and Transfer Station is now a "Smoke Free Campus." Signage at the Recycling Center and Transfer Station has been improved. A shredding event was held at the Recycling Center in April of 2017 and it was well attended by Harpswell residents.

A Wildflower Program was started in the fall of 2016 by mowing and tilling an area across from the Weigh Station at the Transfer Station. Seeding took place in the spring of 2017 and by fall the Town had a beautiful plot of wildflowers to enhance the area. This program has been overseen by the Maine Department of Environmental Protection and will be under further review and development.



The Harpswell Anchor published several articles submitted by the Committee on topics of interest to the Town Recycling Program. These articles included topics such as the identification and disposal of invasive species, and the proper disposal of obsolete flares, fireworks, old paint, and holiday decorations.

The Recycling Committee is very indebted to Chuck Perow for his leadership and innovation and to the employees of the Recycling Center and Transfer Station for all their help and cooperation in initiating these programs.

Town Lands Committee

The Town Lands Committee had a full year in 2017 and welcomed two new members. Following up on projects from 2016, we saw the completion of upgrades to the Graveyard Point Landing which now has a convenient turnaround and unloading area just above the ramp. Working with the Town, we are in the process of updating the parking policy at the Bethel Point Landing. When complete, these changes should make the landing more accessible to the general public while maintaining historical parking privileges for property owners on nearby islands. New signage planned for the spring should help avoid confusion around parking and access at this all-tide landing.

Since monitoring Town properties is such a key role of the Town Lands Committee, we have been revising the monitoring process to ensure that issues with properties are addressed quickly. Emphasis has been placed on seeing that Town Lands and Landings are in good condition during the heavily used summer months. In 2018, Committee members and stewards will receive training from the Harpswell Invasive Plants Partnership to identify and control invasives on Town properties. In our stewardship role, we are looking for better ways to monitor Town-owned islands and provide signage as needed.

Also planned are updates to the historic Tide Mill Landing on Harpswell Neck. This landing has been seeing more use recently and improvements are needed. When matching funds become available, updates to the parking area around the Pott's Point wharf will be addressed.

As always, additional volunteer monitors for Town properties are welcome and encouraged. Being a monitor takes a very modest amount of time and is a great way to enjoy some of the special places in Harpswell while helping to preserve them. If you are interested, contact a member of the Town Lands Committee or fill out a form on the Town's website.

Water Tower Task Force

During 2017, the Water Tower Task Force continued to develop a recommendation for what the Town should do with the water tower at Mitchell Field. The Task Force looked at potential uses for the tower.

One potential use for the tower considered by the Task Force was as the host for wireless communications facilities such as cell phone antennas. The Task Force solicited proposals for a site manager to use the tower as a site for such facilities. The Task Force received two proposals but during the evaluation process each firm withdrew its proposal.

The Task Force worked with Woodard & Curran, an engineering firm with experience with similar water towers, to evaluate the use of the tower as part of a water supply system to serve future development at Mitchell Field. Woodard & Curran concluded that there are less expensive ways to provide water supply when it is needed. As part of its work, Woodard & Curran investigated the condition of the foundations for the tower and recommended that improvements be made to the foundations especially the center one in the near future.

Based on this information and extensive discussions among Task Force members, the Task Force is recommending that two articles be placed on the warrant for March 2018 Town Meeting. One article would authorize the Board of Selectmen to enter into a multi-year agreement with a nonprofit or for profit entity for the rehabilitation, management, use and ongoing maintenance of the water tower. This agreement could be for a period of up to 20 years with the potential for two 5-year extensions. The second article would authorize the Board of Selectmen to proceed with the demolition of the water tower if the first article does not pass and to use funds from the Mitchell Field reserve account for this purpose.

Harpswell Community Television

2017 was a year of accomplishment for us. Thanks to community support we raised the funds we needed to purchase a generator for the transmitter. The generator was in place before the Halloween storm. Because of you, we remained broadcasting on 14.1 through the 10-day power failure for the first time in our history. We have also updated our Emergency Alert System, which broadcasts national, state and local alerts to viewers.

Many people in Town have generators to run their homes during power outages. It is our goal to work with our first responders to ensure that HTV14 will meet whatever media needs they may have. When cable lines are down, local emergency information can still be available over-the-air to people with even an inexpensive HD-TV and antenna.

You will see a lot of articles for Harpswell Community Broadcasting in the Town Meeting warrant. With the exception of our operation budget, most of the articles have to do with accepting and spending grant money from Comcast, and for the maintenance agreement the Town has with the company that built its program server, which the TV station staff administers. Thank you cable subscribers, we would not be here without you.

This year there is an increase in our funding request for the station's operational budget. This funding request is less than the amount of franchise fees the Town receives from Comcast. This is the first increase in a number of years. We try to keep costs low. The increase is due partly to a rise in electricity and fuel costs. We know these costs will continue to rise. In an effort to mitigate electrical costs, we hope to find grants to install solar panels on our south-facing roof.

The generators at the TV station and transmitter site did their jobs well during the Halloween storm, but after 10 days the tanks needed to be refilled with propane, an unexpected expense this year, but one that must be considered for next year.

Over the past 20 years technology has changed tremendously. Because of continued community support and grant funding from Comcast and the Maine Association of Broadcasters, Harpswell TV has been able to keep pace. We have moved from an analog platform to a digital one, which opens up tremendous opportunity to share media.

We would love to play your local videos or if you're a local musician, your original music. As a PEG access facility, we are you. Check us out at www.harpswelltv.org for more information, www.vimeo.com/harpswelltv to watch videos on demand, or friend us on Facebook at "Watch Harpswelltv".

Last but not least, "Thank You!" for your monetary donations and your returnable cans and bottles at our shed in front of the Recycling Center's gate. These donations help us fill the gap between the funds we request from the Town for the operation of the station and the equipment we need to keep the station moving forward in this rapidly changing world. For more information about our PEG-TV channel check out the March 2018 issue of the *Harpswell Anchor*.

Cundy's Harbor Library

2017 was a very full year for Cundy's Harbor Library. Not only did the number of people we served in 2017 rise by 14.6%, but we increased programming by 50%.



We said good-bye to our long-time president, Sue Hawkes and welcomed back Linda Prybylo, who not only has served on our board in the past, but is the former director of Topsham Public Library. Pam Bichrest, our treasurer, also retired and Rachel Miller has stepped into that role. We are so pleased to welcome both Linda and Rachel to the fold.

At the start of 2017, we hired assistant librarian, David Perrier who holds a master's degree in library science. Dave's expertise in computer technology is an important and much needed addition. For example, over the past months he has led the charge in successfully digitizing thousands of historical documents and images that have been collected over the years. He is now working towards having much of that information available on the library's website.

As we move forward, we have put considerable thought into future goals and have updated and revised our strategic plan. In 2018, look for more author and history talks, live music, and more events that celebrate our special heritage.

One of the highlights of the summer is celebrating the library's June birthday with story and song. This year, we will be gathering on the library lawn on Saturday, June 23rd to honor our history and eat cake! "String Tide," a local Americana band, will be providing the entertainment.

The ice cream social that ushers in Cundy's Harbor Days is also an evening we all look forward to; and yes, "Off Their Rockers" is returning for an encore performance!

There is nothing better than re-connecting friends or welcoming visitors to Cundy's Harbor for the very first time. This small building set here in 1960 is filled with more than books. It is also filled with stories, both old and new.

We are so grateful for everyone's continued support of "the little library with the big view." What would our community be like without it?

Karen Schneider, Director

Orr's Island Library

The Orr's Island Library has enjoyed a highly successful and rewarding year in 2017. For 117 years the library has continued to serve the residents of Harpswell and our summer visitors. Our programs continue to expand and serve more patrons. The community outreach we sponsor in the form of grants and events fills our calendar. The free services we provide are a direct result of the financial support from the Harpswell community and the Town of Harpswell.

In 2017, we welcomed three new trustees. Craig Sipe, our new Secretary, has long time extended family connections in Harpswell. Whitney Abreu, a Bailey Island resident, is in a local cabinetry business with

her husband. Daniel Hoebeke has joined the board as the Financial VP. Just retired from California, he is the nephew of Billie Metzger, who is memorialized at the granite bench at the approach to the library. It is wonderful to have these “local” folks join our board.

In December, a watershed moment occurred for the library. In June 2008 when the library trustees made a pledge to expand and renovate the library building, it was in a difficult financial period of time in our nation’s history. The trustees made a pledge to see the project through no matter how long it would take. Five years later in August 2013 a grand opening celebration was held. There were still three projects on the want list. Storm windows to protect the original six large 1905 windows; this was completed a year later with donations from two supporters. Room darkening blinds to allow daytime projection programs; this was completed in July 2017 with help from the Alfred M. Senter Fund in Brunswick. Finally an awning over the front and elevator doors; a generous donor provided the funds for that and it was installed on December 11.

Just shy of 10 years, the library has reached its original goal of expanding the 1905 building and stabilizing it for many years to come. Other donations have added to the financial stability of the institution. To date the project costs and financial stability have reached a \$538,000 investment in Harpswell.

We are just beginning! There are new projects on the want list and with the community’s continued support we will launch a new set of goals.

Joanne Rogers, Librarian
John R. Webster, Board of Trustees, President

Curtis Memorial Library

Have you noticed anything new on Tuesdays at the Harpswell Town Office? Curtis Library is now “popping up” at the Town Office from 2-4pm every Tuesday (weather permitting)! A librarian from Curtis brings a large selection of best-sellers and requested books and sets up shop at the entrance to the Town Office. The goal is to make it easier for Harpswell residents who don’t want to drive to the library to get their next book and to have access to a librarian for research requests. The program is growing in popularity as more people learn about it. The Curtis librarians enjoy getting out into the community and have been working hard to find the right mix of books for readers. If you have thoughts or ideas about the program, please contact Sarah Brown at 725-5242, ext. 229 or email her at sbrown@curtislibrary.com and we hope to see you soon!

Curtis also continued to provide our regular library services including monthly programming, events, and displays; book groups; a baby-toddler music program; weekly tech wizard assistance for people in the community who need help with their computers; craft meet ups and many, many others. Curtis also continues to offer an increasing number of services online to library card holders, including downloadable books and audiobooks, movies, and electronic magazines.

Our thanks go to the citizens of Harpswell for their continued support of Curtis Memorial Library. Please let us know what other services you would like to see us provide to Harpswell.

Elisabeth Doucett
Executive Director, Curtis Memorial Library



Harpswell Aging at Home 2017 Annual Report

Harpswell Aging at Home (HAH) is a community-led nonprofit organization that seeks to help people thrive while aging at home. After assessing the needs of older adults in Harpswell, HAH began working with a range of partners to provide information, promote initiatives, mobilize volunteers and create needed services. HAH has drawn on financial support from the Town and many citizens of Harpswell as well as foundations to enable its activities in 2017.

In 2017 HAH's Food Committee organized the Cooking with Friends and Lunch with Friends programs to provide more than 800 meals that offered cooking and socializing as well as eating opportunities on more than 20 occasions in different areas of Harpswell. More than 80 people cooked for these events and 15 organizations and businesses provided support. In 2018 the committee plans 25 more lunches for 30-45 participants each in expanded locations.

The Health and Wellness Committee organized a Health Fair and Health Talks on key issues. It worked with the Town and the Land Trust to offer recreation programs and managed the Seniors Connecting program to offer regular contact to more than 20 homebound older adults. It created a scholarship fund to help older folks access town-sponsored health programs. It will expand these programs for older adult recreation, health and safety, and connecting in 2018.

The Home Repairs and Resources Committee worked with the Town and Habitat for Humanity 7 Rivers to provide home repair and weatherization to 24 homes and resources help to 24 families in 2017. In six-month follow-up visits, homeowners reported significant improvements in their ability to stay "safe, warm and dry" in their homes. The Committee and Habitat worked with the Town to secure a Community Development Block Grant to support work on 25 more homes in 2018. In 2018, it hopes to grow its volunteer team in both home repairs and resources and will continue to explore additional funding options for the program.

The Transportation Committee recruited drivers for the Volunteer Transportation Network at People Plus to supply rides to older adults who no longer drive. In 2017, 18 Harpswell drivers provided 850 trips covering more than 15,000 miles for visits to doctors, grocery stores and many other destinations. It hopes to expand its driver base to meet increased demand in 2018.

HAH plans to expand these activities and add others in 2018. Because HAH has pioneered community-led efforts to support older adults, we are also now being asked for advice by people starting similar programs elsewhere in Maine. We also have participated in state-level advocacy proceedings to support seniors remaining in their homes with adequate services. In the coming year we will evaluate the impacts of our work on the Harpswell community. We welcome new volunteers to help us with current activities and to develop new ones in 2018!

For a lifetime of caring



MID COAST HOSPITAL

123 Medical Center Drive
Brunswick, Maine 04011
www.midcoasthealth.com

January 24, 2017

Dear Town of Harpswell,

Since 2011, Mid Coast Hospital has provided emergency coverage to the Town of Harpswell with a dedicated vehicle known locally as MC2. The centrally located vehicle, staffed with a paramedic 24 hours per day, is stationed at the Harpswell Emergency Services Building, making it easy to effectively and efficiently respond to emergencies.

2017 highlights include:

- Mid Coast Hospital's dedicated paramedic vehicle (MC2) responded to 466 calls in the Town of Harpswell.
- A second Mid Coast Hospital paramedic vehicle (MC1) responded 16 times to assist when the dedicated vehicle was in use already assisting a Harpswell resident.
- The average response time for emergency services was 8 minutes and 29 seconds.
- 23% of calls responded to were for respiratory, cardiac, or stroke incidents.
- 45% of calls assisted patients between 70 and 89 years of age.
- On 27% of calls, the paramedic team administered pre-hospital medications (not including intravenous or oxygen).

In addition to providing emergency medical care to the Town of Harpswell, the Mid Coast Hospital Paramedic Interceptor team has developed an ongoing partnership with the local volunteer services, providing training and support in order to best care for the town's residents. Working together, this partnership speeds access to advanced life support measures and improves health outcomes, providing a safer and healthier community for the residents of Harpswell.

In 2017, the Mid Coast Hospital Paramedic Interceptor Service celebrated 20 years of providing paramedic support to local emergency medical services. Since its inception, the service has provided care to more than 7,000 individuals in the Midcoast region. We are grateful for the support of towns such as Harpswell and are honored to provide this service as part of our commitment to care for the health of the community.

Sincerely,

A handwritten signature in black ink that reads "Lois Skillings".

Lois Skillings
President and CEO
Mid Coast–Parkview Health

Maine School Administrative District No. 75
50 Republic Avenue
Topsham, Maine 04086
TEL (207) 729-9961 FAX (207) 725-9354
www.link75.org

BRADLEY V. SMITH
Superintendent

DANIEL A. CHUHTA
Assistant Superintendent

MARK CONRAD
Business Manager



HEIDI O'LEARY
Director of Special Services
(207) 729-1557

DIANA L.S. McCAIN
*Director of Adult and
Community Education*
(207) 729-7323

M.S.A.D. No. 75 Report to the Town of Harpswell

January 30, 2018

It continues to be a privilege and honor to serve as Superintendent of Schools for M.S.A.D. No. 75. Linda W. Hall, Alison Hawkes, David A. Johnson and Joanne M. Rogers serve as members of the School Board; and all are actively engaged in the work underway across the District. These four members serve on numerous district committees. They are a very dedicated group and take seriously the responsibility of providing a quality education to our students!

This year's report will focus on a couple of items – Harpswell Community School and the new high school project.

Harpwell Community School is experiencing a change in leadership, as Kerry Bailey retired in December after having led the school through the transition of two schools into one. There have been many wonderful accomplishments of students, parents, staff and principal; and the community of Harpswell has good reason to be proud of their school. Ms. Betsy Lane, a retired principal, has been hired as interim principal and is delighted to be a part of the school! We have begun the process of selecting a permanent principal, anticipating a nomination to the Board of Directors in early May.

There are 159 students enrolled at Harpswell Community School, with another 22 attending another school in the District. As was the case last year, over 40% of students are "economically disadvantaged" which can put students at greater risk in multiple ways, as detailed in last year's report.

There are 101 Harpswell students attending Mt. Ararat Middle School, and 112 Harpswell students attending Mt. Ararat High School.

One measure of school performance is the State-wide test results. No single measure, including these standardized tests, should be used to make judgments about a school. However, as this is the second year of the current assessment system, a few data points are available.

Page 2

January 30, 2018

Report to the Town of Harpswell

- In the District, students in grades 3 -8 were above the state average in both reading and math.
- In the high school, students are tested in their third year (Junior) and were significantly above the state average in reading, writing and math.

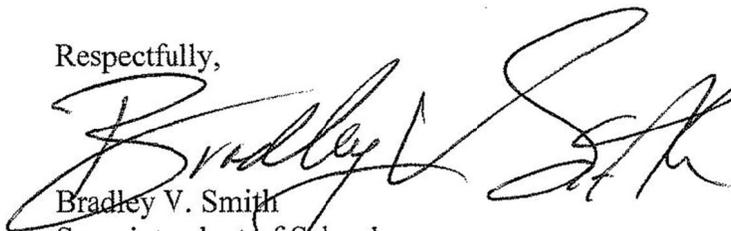
You can find more information on the district website, under the Teaching and Learning Icon, and selecting School Report Cards. (www.link75.org).

What a difference a year makes as we look at the high school project. Last March the voters overwhelmingly supported the construction of a new school. Since then, an early contract allowed us to create a new baseball and practice field on former Navy property adjacent to the current middle school field. Seeding of that field will take place early spring. You can see progress on that field by accessing the MTA Construction icon at the bottom of the district webpage, or directly at <https://sites.google.com/a/link75.org/construction/home>. The architect, PDT, is finishing up construction documents. These documents are the drawings and specifications for the building. They are used by the contractor for actual construction of the facility and grounds. We anticipate those documents to be finished by the end of February.

We will then take the project for the third of four approvals to the State Board of Education, set for March 14, 2018. Upon approval by the State Board of Education, on March 21st the specifications will go out to bid for approximately six weeks, with work to begin immediately after school ends this June. The building is slated to open in the fall of 2020.

Lastly, public education in Maine continues to respond to the mandated reforms including requirements for Proficiency-Based Diplomas, Teacher and Principal Evaluation, and more! Our staff works extremely hard to meet the individual needs of all students, providing a safe and caring environment. We are so fortunate to have such dedicated and talented teachers, support staff, and administrators in our schools. On behalf of the students and staff of M.S. A.D. No. 75, please know how grateful we are to have communities that value the importance of education through their involvement and support!

Respectfully,



Bradley V. Smith
Superintendent of Schools

M.S.A.D. No. 75



Harpowell Coastal Academy annual report for the Town 2017-18

2017 was an eventful year at Harpswell Coastal Academy (HCA), Harpswell's very own public charter school. In the fall of 2017, after a rigorous review process, HCA was awarded a second 5-year charter from the Maine Charter School Commission. We are excited for the opportunity to continue to offer an alternative setting for public school students in the midcoast area, and want to thank everyone in the Harpswell community for the support we've received over the last several years that has allowed our programs to flourish.

HCA has grown from a school with sixty students and six faculty members just four years ago to a school with two campuses, 200 students, and close to thirty employees in 2018. We have moved our high school program to Brunswick Landing, and have worked to improve our middle school at our Harpswell campus with further developments to our onsite farming program and the building's energy efficiency.

Our mission has always been to educate and develop critical thinkers, leaders, and lifelong learners who are actively engaged in their communities and the broader world. This mission is accomplished by cultivating a place-based and project-based educational environment tailored to meet the needs of our students. The core curriculum is reinforced with problem solving, task prioritization, and accountability of expectations while students become immersed in a culture of social and intellectual integrity, creativity, and civic engagement.

Over our first four years, we have seen growth in the number of students who seek our welcoming, safe, small school environment that encourages individuality and supports students working at their own pace. This environment is created by our dedicated team of faculty who build authentic relationships with students and bring innovation to their work daily, creating learning opportunities grounded in real-life issues that are connected to our midcoast community.

We are extremely proud to serve a diverse student population. HCA's 200 students currently come from 20 mid-coast Maine towns including Harpswell, Brunswick, Bowdoinham, Topsham, Freeport, Lisbon and Bath. HCA serves approximately 40% Free or Reduced Lunch students and 32% Special Education students. Our students transfer to us from traditional public schools, homeschool settings, and independent schools.

At our Middle School home, the old West Harpswell School, investigations are underway exploring civic engagement, climate change, energy and invasive species. You are likely to see our students collecting samples from Curtis Cove, plotting invasive species at a Harpswell Heritage Land Trust site, or exploring the treasures of the Harpswell Historical Society. We hope that you will introduce yourself, and ask our students to talk about what they are doing, and what they hope to learn.

HCA is grateful to the many Harpswell community members who support our school in ways big and small. From our Board members who give of their time and expertise, to our neighbors who welcome our students into the community, to the many residents who volunteer their time and pass along useful items, and the great number of you who give to our Annual Fund, we thank you. Providing opportunities for our students to learn from members of this community is a major part of our mission, and we are happy to see our ties to Harpswell strengthen year by year.



Proven Expertise and Integrity

January 31, 2018

Board of Selectmen
Town of Harpswell, Maine
Harpswell, Maine

We were engaged by the Town of Harpswell, Maine and have audited the financial statements of the Town of Harpswell, Maine as of and for the year ended December 31, 2017. The following statements and schedules have been excerpted from the 2017 financial statements, a complete copy of which, including our opinion thereon, is available for inspection at the Town Office.

Included herein are:

Statements of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	Statement 4
Comparative Balance Sheets – General Fund	Exhibit A-1
Statement of Revenues, Expenditures and Changes in Fund Balance (Budgetary Basis of Accounting) – General Fund	Exhibit A-2
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Governmental Funds	Exhibit B-2

RHR Smith & Company

Certified Public Accountants

3 Old Orchard Road, Buxton, Maine 04093
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609
www.rhrsmith.com

TOWN OF HARPSWELL, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended December 31, 2017

	General	Road Projects	Mitchell Field Pier Demolition	Other Governmental Funds	Total Governmental Funds
Revenues:					
Taxes	\$ 13,111,301	-	-	-	13,111,301
Intergovernmental	218,609	-	-	50,726	269,335
Miscellaneous	613,894	-	-	52,375	666,269
Total revenues	13,943,804	-	-	103,101	14,046,905
Expenditures:					
Current:					
General government	1,408,724	-	-	-	1,408,724
Public works	864,508	-	-	-	864,508
Protection and safety	1,175,971	-	-	-	1,175,971
Health and welfare	30,856	-	-	-	30,856
Cultural and recreation	292,767	-	-	61,675	354,442
Education	7,744,079	-	-	-	7,744,079
County taxes	1,294,498	-	-	-	1,294,498
Overlay/abatements	1,468	-	-	-	1,468
Debt service	469,517	-	-	-	469,517
Capital and special projects	207,174	68,221	350,750	471,789	1,097,934
Total expenditures	13,489,562	68,221	350,750	533,464	14,441,997
Excess (deficiency) of revenues over (under) expenditures	454,242	(68,221)	(350,750)	(430,363)	(395,092)
Other financing sources (uses):					
Proceeds from BAN	475,000	-	-	-	475,000
Transfers (to) from other funds	(588,850)	-	475,000	113,850	-
Total other financing sources (uses)	(113,850)	-	475,000	113,850	475,000
Net change in fund balances	340,392	(68,221)	124,250	(316,513)	79,908
Fund balances, beginning of year	4,013,058	135,536	-	558,381	4,706,975
Fund balances, end of year	\$ 4,353,450	67,315	124,250	241,868	4,786,883

See accompanying notes to financial statements.

TOWN OF HARPSWELL, MAINE
Comparative Balance Sheets
General Fund
December 31, 2017 and 2016

	2017	2016
ASSETS		
Cash and cash equivalents	\$ 4,826,967	4,556,580
Receivables:		
Taxes	381,918	264,253
Tax liens and acquired properties	42,579	52,347
Other	103,123	79,628
Prepaid items	17,830	17,482
Total assets	\$ 5,372,417	4,970,290
LIABILITIES		
Accounts payable and other liabilities	87,411	57,716
Unearned revenue - taxes paid in advance	284,898	16,724
Unearned revenue - other	13,225	18,875
Interfund payables:		
Special Revenue	46,850	51,119
Capital Projects	386,583	642,798
Total liabilities	818,967	787,232
DEFERRED INFLOWS OF RESOURCES		
Unavailable revenue - property taxes	200,000	170,000
Total deferred inflows of resources	200,000	170,000
FUND BALANCE		
Nonspendable:		
Prepaid Insurance	17,830	17,482
Committed:		
	-	-
Assigned	946,934	562,599
Unassigned	3,388,686	3,432,977
Total fund balance	4,353,450	4,013,058
Total liabilities, deferred inflows of resources, and fund balance	\$ 5,372,417	4,970,290

TOWN OF HARPSWELL, MAINE
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis of Accounting)
For the year ended December 31, 2017

	Budgeted amounts		Actual	Variance positive (negative)
	Original	Final		
Revenues:				
Taxes:				
Property taxes	\$ 11,811,172	11,811,172	11,827,558	16,386
Change in unavailable revenue	-	-	(30,000)	(30,000)
Interest and fees on property taxes	17,800	17,800	16,813	(987)
Excise taxes and registration fees	1,202,700	1,202,700	1,296,930	94,230
Total taxes	13,031,672	13,031,672	13,111,301	79,629
Intergovernmental:				
State revenue sharing	60,000	60,000	65,751	5,751
Local road assistance URIP	34,000	34,000	35,580	1,580
Homestead exemption and BETE	87,063	87,063	88,437	1,374
Tree growth	10,000	10,000	11,570	1,570
General assistance	7,000	7,000	7,772	772
Veterans exemption	3,000	3,000	3,268	268
Other	5,000	5,000	6,231	1,231
Total intergovernmental	206,063	206,063	218,609	12,546
Miscellaneous:				
Interest earned	9,000	9,000	11,174	2,174
Copies and records	3,000	3,000	3,616	616
Cable TV franchise fee	88,000	88,000	102,865	14,865
Cable technology & capital equipment	11,400	11,400	11,400	-
Licenses, fees and permits	201,700	201,700	222,896	21,196
Fines	800	800	932	132
Recycling center and disposal fees	165,000	165,000	181,035	16,035
Donations and gifts	10,000	10,000	29,114	19,114
Receipts from Harpswell Coastal Academy	10,000	10,000	10,000	-
Tower lease	22,000	22,000	22,470	470
Unclassified	14,000	14,000	18,392	4,392
Total miscellaneous	534,900	534,900	613,894	78,994
Total revenues	\$ 13,772,635	13,772,635	13,943,804	171,169

TOWN OF HARPSWELL, MAINE
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis of Accounting), Continued
For the year ended December 31, 2017

Article #	Account	Balances	Budgeted amounts		Actual	Variance positive (negative)	Balances carried forward
		carried forward	Original	Final			
Expenditures:							
<i>General government:</i>							
15	Elected officials	\$ -	142,437	142,437	141,044	1,393	-
General administration:							
16	Administration	-	267,580	267,580	262,675	4,905	-
16	Public information	-	9,000	9,000	7,741	1,259	-
16	Risk management	-	57,789	57,789	55,408	2,381	-
16	Legal services	-	50,000	50,000	50,918	(918)	-
17	Memberships	-	15,925	15,925	15,925	-	-
18	Assessing	-	80,279	80,279	76,867	3,412	-
19	Tax collector's office	-	36,017	36,017	33,850	2,167	-
20	Town clerk's office	-	53,852	53,852	51,171	2,681	-
21	Treasurer	-	30,388	30,388	29,102	1,286	-
22	Code enforcement	-	134,887	134,887	134,713	174	-
23	Planning	-	72,563	72,563	58,719	13,844	6,000
30	Employee benefits	-	381,791	381,791	344,071	37,720	-
31	Boards and committees	-	7,270	7,270	5,692	1,578	-
Operations and maintenance:							
33	Municipal buildings and property	-	105,400	105,400	104,730	670	-
33	Old town house and commons	-	9,000	9,000	7,048	1,952	-
33	Town dock	-	4,500	4,500	7,646	(3,146)	-
33	Town lands and landings	-	22,500	22,500	11,805	10,695	10,000
33	Cedar/Robinhood Beach easement	-	2,500	2,500	3,409	(909)	-
32	Cemeteries	-	8,860	8,860	6,190	2,670	-
Total general government		-	1,492,538	1,492,538	1,408,724	83,814	16,000
<i>Public works:</i>							
38	Snow removal	-	455,710	455,710	445,590	10,120	-
38	Maintenance & signs	-	68,000	68,000	76,224	(8,224)	-
24	Recycling and transfer station	-	349,023	349,023	342,694	6,329	-
Total public works		-	872,733	872,733	864,508	8,225	-
<i>Protection and safety:</i>							
42,46	Emergency services	-	190,350	190,350	185,275	5,075	-
41	Emergency services - fire assistance	-	124,860	124,860	37,729	87,131	48,000
33	Emergency services building	-	4,100	4,100	2,767	1,333	-
39	Contracted paramedic services	-	283,111	283,111	281,261	1,850	-
47	Street lighting	-	28,000	28,000	26,250	1,750	-
27	Harbor management	-	46,463	46,463	46,395	68	-
26	Animal control	-	24,787	24,787	24,130	657	-
48,49	Law enforcement and communication	-	374,035	374,035	374,035	-	-
52	Marine consultant & conservation mng	-	10,000	10,000	4,602	5,398	-
50,51	Shellfish conservation contract & boat	-	193,612	193,612	193,527	85	-
Total protection and safety		-	1,279,318	1,279,318	1,175,971	103,347	48,000
<i>Health and welfare:</i>							
CF	Health and welfare restricted gift	3	-	3	3	-	-
	Gift Cards	-	-	-	320	(320)	-
53	Health and welfare	-	34,430	34,430	30,533	3,897	-
Total health and welfare		3	34,430	34,433	30,856	3,577	-
<i>Cultural and recreation:</i>							
54	Cultural and education programs	-	47,871	47,871	47,868	3	-
3	Curtis Memorial Library	-	137,104	137,104	137,104	-	-
55	Harpswell Community Broadcasting	-	63,750	63,750	63,750	-	-
28	Recreation - general and festival	-	45,579	45,579	44,045	1,534	-
Total cultural and recreation		-	294,304	294,304	292,767	1,537	-

TOWN OF HARPSWELL, MAINE
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis of Accounting), Continued
For the year ended December 31, 2017

Article #	Account	Balances carried forward	Budgeted amounts		Actual	Variance positive (negative)	Balances carried forward
			Original	Final			
Expenditures, continued:							
61	A. Dennis Moore Recycling / Transfer St.	\$ 64,093	40,000	104,093	4,953	99,140	99,140
<i>Other capital / carryovers / reserves:</i>							
CF	Dry hydrant development	12,780	-	12,780	-	12,780	12,780
CF	Land acquisition & Town property improvement	80,762	-	80,762	650	80,112	80,112
CF,61	Vehicle replacement & vehicle equipment	59,690	45,000	104,690	63,000	41,690	41,690
CF	Update of assessing records	20,235	-	20,235	-	20,235	20,235
61	Emergency communication equipment	21,521	2,500	24,021	-	24,021	24,021
CF	Land acquisition map 42, lot 6	3,318	-	3,318	-	3,318	3,318
CF	Boat and motor replacement	38,243	-	38,243	-	38,243	38,243
61	T/O & Facilities Improvements	13,073	10,000	23,073	2,159	20,914	20,914
61	Office equipment	2,500	2,500	5,000	2,500	2,500	2,500
CF	Conservation fund	5,000	-	5,000	-	5,000	5,000
58	Cable related technology account	4,403	5,400	9,803	8,846	957	4,443
56	Public, educational & governmental equipment	-	6,000	6,000	6,000	-	-
CF	Self insurance reserve	1,594	-	1,594	56	1,538	1,538
CF	Heating assistance	44,473	-	44,473	7,843	36,630	54,564
CF	Failed septic systems	22,649	-	22,649	-	22,649	22,649
CF	Cedar Beach/Cedar Island	41,417	-	41,417	-	41,417	-
57	PEG Equipment warranty	-	6,400	-	6,400	-	-
STM,CF,34	FEMA Consultant	2,961	105,000	107,961	33,395	74,566	74,566
CF	Energy Conservation	1,431	-	1,431	-	1,431	1,431
59	Property tax assistance program	6,701	5,000	11,701	6,992	4,709	4,709
CF	Pott's Point Town dock system	5,500	-	5,500	5,500	-	-
43	Orr's/Bailey's Island Fire Dept renovations	-	30,914	-	-	30,914	30,914
44	Emergency services building	-	100,000	100,000	4,502	95,498	95,498
CF,37	Mitchell Field capital reserve	56,876	150,000	206,876	3,218	203,658	203,658
35	Mitchell Field - operations	-	19,800	19,800	16,835	2,965	-
CF	Mitchell Field - ramp or bandstand donation	1,800	-	1,800	-	1,800	1,800
CF	Mitchell Field - water tower	17,437	-	17,437	9,454	7,983	7,983
CF,35a	Mitchell Field - water tower cell feasibility	10,000	-	10,000	-	10,000	10,000
35	Mitchell Field - contract planning	-	13,000	13,000	2,650	10,350	5,000
CF	Mitchell Field - waterfront planning	17,911	-	17,911	13,786	4,125	-
35	Mitchell Field - demo sediment building	-	7,500	7,500	8,435	(935)	-
Total capital and special projects		556,368	549,014	1,105,382	207,174	898,208	866,706
62	Debt service	-	470,000	470,000	469,517	483	-
CF,60	Contingency	6,228	10,000	16,228	-	16,228	16,228
Total budgeted expenditures		562,599	5,002,337	5,564,936	4,449,517	1,115,419	946,934
Other expenditures:							
Educational appropriation		-	7,744,079	7,744,079	7,744,079	-	-
County tax		-	1,294,498	1,294,498	1,294,498	-	-
Overlay / abatements		-	137,871	137,871	1,468	136,403	-
Total other expenditures		-	9,176,448	9,176,448	9,040,045	136,403	-
Excess (deficiency) of revenues over (under) expenditures		(562,599)	(406,150)	(968,749)	454,242	1,422,991	(946,934)
Other financing sources (uses):							
36	Proceeds from bond anticipation note	-	475,000	475,000	475,000	-	-
Transfer to Capital Projects - Mitchell Field Pier		-	(475,000)	(475,000)	(475,000)	-	-
45	Transfer to Emergency Vehicles	-	(100,000)	(100,000)	(100,000)	-	-
29	Transfer to Recreation fund - programs	-	(13,850)	(13,850)	(13,850)	-	-
STM	Use of unassigned fund balance - flood map assistance	-	50,000	50,000	-	(50,000)	-
71	Use of unassigned fund balance - budget	-	470,000	470,000	-	(470,000)	-
63	Use of carryforward balances	562,599	-	562,599	-	(562,599)	-
Total other financing sources (uses)		562,599	406,150	968,749	(113,850)	(1,082,599)	-
Net change in fund balance		-	-	-	340,392	340,392	(946,934)
Fund balance, beginning of year					4,013,058		
Fund balance, end of year					\$ 4,353,450		

1 Balances carried forward include 2017 revenues received for these purposes

2 Revenue received directly applied to capital lease payment

3 Article 35a authorized use of \$10,000 for a cell tower feasibility study from the Mitchell Field capital reserve. There were no expenditures, therefore, the funds revert back to the Mitchell Field capital reserve.

TOWN OF HARPSWELL, MAINE
Other Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the year ended December 31, 2017

	Special Revenues		Capital Projects	Totals
	Restricted Grants	Recreation	Emergency Vehicles	
Revenues:				
Grants	\$ 50,726	-	-	50,726
Interest earned	-	-	1,150	1,150
Bandstand donations	-	13,066	-	13,066
Charges for services	-	38,159	-	38,159
Total revenues	50,726	51,225	1,150	103,101
Expenditures:				
For specified purpose	58,395	45,910	413,394	517,699
Bandstand incl performances	-	8,597	-	8,597
Capital outlay	-	7,168	-	7,168
Total expenditures	58,395	61,675	413,394	533,464
Excess (deficiency) of revenues over (under) expenditures	-	(10,450)	(412,244)	(430,363)
Other financing sources:				
Transfers from general fund	-	13,850	100,000	113,850
Total other financing sources	-	13,850	100,000	113,850
Net change in fund balances	(7,669)	3,400	(312,244)	(316,513)
Fund balances, beginning of year	8,050	43,069	507,262	558,381
Fund balances, end of year	\$ 381	46,469	195,018	241,868

2018 Proposed Summary Budget

	2017	2018	
OPERATIONS			
General Government	\$ 1,496,638	\$ 1,505,107	0.6%
Public Works	\$ 872,733	\$ 918,504	5.2%
Protection & Safety	\$ 1,306,132	\$ 1,328,406	1.7%
Health & Welfare	\$ 34,430	\$ 35,230	2.3%
Cultural & Recreational	\$ 308,154	\$ 322,078	4.5%
Contingency	\$ 10,000	\$ -	
Mitchell Field	\$ 40,300	\$ 23,950	-40.6%
Special Projects	\$ 66,400	\$ 20,970	* -68.4%
	\$ 4,134,787	\$ 4,154,245	0.5%
CAPITAL			
Debt Service	\$ 470,000	\$ 470,000	
Emergency Vehicles	\$ 100,000	\$ 150,000	50.0%
Roads	\$ -	\$ 200,000	
MF: Capital	\$ 150,000	\$ -	-16.7%
Central Station: Capital	\$ 100,000	\$ -	
Other Capital	\$ 100,000	\$ 247,500	** 147.5%
	\$ 920,000	\$ 1,067,500	16.0%
TOTAL	\$ 5,054,787	\$ 5,221,745	3.3%
<u>*Special Projects</u>		<u>**Other Capital</u>	
Browntail Moth	\$ 9,570	Recycling	\$ 90,000
Property Tax Assistance	\$ 5,000	Boat & Motor	\$ 45,000
Equipment Warranty	\$ 6,400	Facilities	\$ 50,000
	\$ 20,970	Vehicles	\$ 40,000
		Office Equipment	\$ 20,000
		Emergency Comm.	\$ 2,500
			\$ 247,500

The above table compares 2017 appropriated amounts with proposed 2018 Annual Town Meeting appropriations. Amounts appropriated are funded by a combination of sources: property tax, non-property tax revenue, general fund balance, and State payments including homestead reimbursement.

The Cumberland County tax is set by the County Commissioners. In 2018, this assessment is increasing 1.8% from \$1,294,498 to \$1,318,020. This figure is not reflected above.

The MSAD # 75 budget is developed independently and is not reflected above. The School Board holds hearings as it is developing its budget and then votes on a budget proposal. Voters in all four towns in the District vote on the school budget first by open meeting, then by secret ballot in the budget validation process, which usually occurs in June. (\$7,744,079 was paid to MSAD #75 in 2017).

**WARRANT
ANNUAL TOWN MEETING
HARPSWELL, MAINE
MARCH 10, 2018**

Cumberland, s.s.

State of Maine

To Catherine J. Doughty, a resident of the Town of Harpswell:

You are hereby required in the name of the State of Maine to notify and warn the inhabitants of the Town of Harpswell qualified to vote in Town affairs to assemble at Harpswell Community School, Route 24, Harpswell, Maine on Saturday the tenth day of March, 2018 at 9:00 a.m. of said day, to act on Articles 1 through 3. The business meeting to act on Article 4 and others that follow will begin at 10:00 a.m.

Art. 1 — To choose a Moderator to preside at said meeting. (POLLS WILL OPEN AS SOON AS ARTICLE ONE HAS BEEN ACTED UPON AND WILL CLOSE AT 5:00 P.M.)

Art. 2 — To choose by secret ballot one Selectman, who shall be an Assessor and Overseer of the Poor, for a three-year term; and one M.S.A.D. # 75 Director, for a three-year term.

Art. 3 — To vote by secret ballot on the following Referendum Question:

To see if the Town will vote to raise and appropriate the sum of \$141,900 for Curtis Memorial Library in Brunswick. (\$137,104 raised & appropriated and expended in 2017)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 4 — Shall an Ordinance entitled “2018 Amendments to the Wireless Telecommunications Facilities Ordinance” be enacted?

Recommended by Selectmen

The Town of Harpswell Wireless Telecommunications Facilities Ordinance shall be amended as follows (additions are underlined and deletions are ~~struck out~~):

5.1. Exemptions

The following are exempt from the provisions of this ordinance:

5.1.1 Emergency Wireless Telecommunications Facility. Temporary wireless communication facilities for emergency communications by public officials.

5.1.2 Amateur (ham) radio stations. Amateur (ham) radio stations licensed by the Federal Communications Commission (FCC) with antennas that do not exceed seventy-five (75) feet in height. Amateur (ham) radio antennas may exceed seventy-five feet in height if the Planning Board finds that the proposed antenna meets the standards of sections 8.2.4, 8.2.5, 8.2.6, 8.2.7, 8.2.8, 8.2.9, 8.2.11, 8.2.12, and 8.2.13.

5.1.3 Parabolic antenna. Parabolic Antennas less than seven (7) feet in diameter, that are an accessory use of the property.

5.1.4 Maintenance or repair. Maintenance, repair or reconstruction of a wireless telecommunications facility and related equipment, provided that there is no change in the height or any other dimension of the facility.

5.1.5 Temporary wireless telecommunications facility. Temporary wireless telecommunications facility, in operation for a maximum period of one hundred eighty (180) days.

~~5.1.6 Antennas as Accessory Uses. An antenna that is an accessory use to a residential dwelling unit or to a public facility.~~

5.2 Existing wireless telecommunications facilities.

Wireless telecommunications facilities existing prior to March 15, 1998, that were in compliance with the Town's zoning regulations as of that date, or wireless telecommunications facilities that were or have been constructed on or after March 15, 1998 in compliance with the provisions of this Ordinance then in effect, are considered to be existing wireless telecommunications facilities for purposes of this Ordinance. ~~may continue in existence as a non-conforming structure and use. For purposes of this Ordinance, a non-conforming structure is deemed an "existing facility" and must comply with the provisions governing "existing facilities."~~ Any modification in the size or use of ~~a non-conforming structure~~ an existing wireless telecommunications facility must comply with the requirements of this Ordinance. Except as provided herein, ~~a non-conforming structure or use~~ an existing wireless telecommunications facility may not be enlarged, expanded or increased in size, ~~or discontinued in use for a period of more than one hundred eighty (180) days.~~ This Ordinance shall not be interpreted to legalize any structure or use existing prior to March 15, 1998, that is in violation of the Town's land use ordinances.

Art. 5 — Shall an Ordinance entitled "2018 Amendments to the Subdivision Ordinance Regarding the Management of Common Open Space in Flexible Lot Size Subdivisions" be enacted?

Recommended by Selectmen

The Town of Harpswell Subdivision Ordinance shall be amended as follows (additions are underlined and deletions are ~~struck out~~):

•••

9.4.3.10 Use of Protected or Common Open Space

For purposes of this section, protected or common open space areas must comply with the following:

a. The common open spaces must be dedicated to the recreational amenity and environmental enhancement of the development, must protect natural resources, and must be recorded as such. For the purpose of these provisions, common open space •••

b. The common open space shall be controlled by one (1) or more of the following methods:

- 1) common ownership by the owners of the units within the development with covenants or deed restrictions approved by the Planning Board establishing restrictions on the use of the open space and provisions for its permanent management ~~a conservation easement granted to the Town, subject to acceptance by the Town, or to a recognized conservation organization;~~ and/or
- 2) transfer, with permanent restrictions, to a land trust or other recognized conservation organization; and/or
- 3) ownership by a private party for agricultural or other natural resource use provided that permanent restrictions are in place to provide for its continued use for this purpose.

c. Any development proposed under this section shall specify the ownership, use, management, and entity responsible for maintenance of all common areas and facilities. When the open space will be protected through covenants or deed restrictions, those provisions must provide that the covenants or deed restrictions are enforceable by the owner of any lot in the subdivision, by the owner of any lot outside of the subdivision that abuts the common open space, or by the Town of Harpswell. ~~a conservation easement or similar restriction, the applicant shall be responsible for assuring that provisions will be established for the periodic monitoring of the easement by a third party to assure compliance with the terms of the easement or restrictions. The covenants, deed restrictions and/or conservation easements shall provide for the monitoring of compliance with the restrictions at least once every two years. A report of the monitoring setting out the findings of the monitoring and any needed corrective action shall be submitted to the Conservation Commission. The Conservation Commission shall review the monitoring report and shall have the opportunity to conduct an on-site visit if necessary to verify the findings of the monitoring report. If the homeowners association or easement holder fails to conduct the required monitoring, the Conservation Commission may carry out the monitoring. If the Town takes action to monitor or enforce the covenants, deed restrictions, or conservation easements, the cost of such monitoring and/or enforcement shall be recoverable by the Town from the homeowners association or easement holder.~~ The Planning Board shall approve the arrangements for the ownership, control, use and maintenance of the common open space in accordance with the standards of subsections (a) and (b) above as part of the approval of a final subdivision plan. No changes in the use or management of common open space shall be made without Planning Board approval and a note shall be provided on the approved subdivision plan to this effect.

d. Any common open space or facility not retained by a private owner shall be maintained by a developer or homeowners' association unless and until it is transferred in its entirety to a recognized conservation organization and until the transfer actually is completed. The formation and incorporation by the developer of a homeowners' association, if one is proposed, shall be accomplished prior to final subdivision approval.

Art. 6 — Shall an Ordinance entitled “2018 Amendments to the Outdoor Pesticides Control and Fertilizer Use Ordinance Regarding Waivers” be enacted?

Recommended by Selectmen

The Town of Harpswell Outdoor Pesticides Control and Fertilizer Use Ordinance shall be amended as follows (additions are underlined and deletions are ~~struck out~~):

•••

Section 7. Waiver

The Conservation Commission is authorized to grant waivers from the provisions of this ordinance when a pest presents: a) an immediate threat to human health, or b) an immediate threat of substantial property damage or loss. A waiver may only be granted to a licensed applicator for a specific use of a specific pesticide. The initial approval of a waiver shall be for a period of not more than thirty (30) days. The Commission may grant a renewal of a waiver for a period of not more than three (3) years if it finds that the licensed applicator has performed satisfactorily, that the location of the treatment and the pesticide and method of application will be the same as the initial waiver, and that the need for the continuing waiver is the result of the same ongoing infestation or problem.

The licensed applicator who seeks a waiver shall apply to the Code Enforcement Officer. The application shall specify the specific nature of the situation requiring a waiver including an analysis of why other approaches for control of the pest cannot be utilized or will create greater risk to the marine environment and/or pollinators, the pesticide use for which the waiver is sought, the proposed method of application, and measures that will be taken to limit any adverse impacts on the marine environment or pollinators.

Upon receipt of an application for a pesticide use waiver or the renewal of an existing waiver, the CEO shall forward the application to the Conservation Commission which shall consider the application within fifteen (15) days. The Commission may obtain outside assistance in its review of the application.

•••

Art. 7 — Shall an Ordinance entitled “2018 Amendments to the Harbor and Waterfront Ordinance” be enacted?

Recommended by Selectmen

The Town of Harpswell Harbor and Waterfront Ordinance shall be amended as follows (additions are underlined and deletions are ~~struck out~~):

2.1 Authority

•••

2.1.1 This Ordinance is adopted pursuant to Home Rule Powers as provided for in Article VIII-A of the Maine Constitution and 30-A M.R.S.A., Chapter 187, Subchapter IV, M.R.S. 30-A, §3001, as the same may be amended from time to time.

•••

4.7 Float Moorings

Floats that are used for business or recreation, not secured to the shore but held in place by mooring/moorings. (Army Corp of Engineers Permit required)

•••

4.17 Rental Mooring

A mooring that is leased or rented to a person other than the holder of the mooring registration. (Army Corp of Engineers Permit required)

•••

4.19 Service Mooring

Any mooring owned by a commercial entity used in the daily operations of that business that is not intended for rental purposes. Guest moorings shall be considered Service Moorings. (Army Corp of Engineers Permit required)

•••

Re-number existing Sections 4.19, 4.20, 4.21, 4.22, 4.23 to 4.20, 4.21, 4.22, 4.23, 4.24

•••
Section 5 Mooring Registration and Regulations

•••
5.1.3.5 Service Mooring

•••
5.1.6 Permit Stickers

Upon successful registration, the Town Clerk shall issue a mooring ~~card~~ sticker showing the year and permit number. ~~The card is for the boat registered to the Mooring. The sticker is to be placed on the mooring ball in a visible location, above the water mark.~~ In addition, the permit number must be painted or burned onto the mooring buoy in a legible manner with numbers at least 3 inches tall. Mooring buoys without the mooring permit number properly displayed shall be considered abandoned.

•••
5.2.5 Mooring inspection: Annually, each registered mooring should be inspected by the mooring owner at the mooring owner's expense and must be determined by the mooring owner to be in a safe condition. The mooring owner is responsible for the adequacy and performance of all mooring gear, tackle, and maintenance thereof. The Harbormaster has the authority to inspect at any time any mooring and to require any necessary maintenance or replacement of parts or the whole mooring, tackle and/or gear, for which the mooring owner shall be responsible for all costs incurred.

The Town of Harpswell assumes no liability whatsoever for the actual performance or adequacy of any mooring system employed by a mooring owner.

Re-number existing Sections 5.2.5, 5.2.6, 5.2.7, 5.2.8 to 5.2.6, 5.2.7, 5.2.8, 5.2.9

•••
~~8.1.8 — It shall be unlawful to rent moorings or slips, in facilities not existing at the time this Ordinance is adopted, without providing for one parking space for each mooring or slip rented. Parking spaces shall be provided for expansions of existing facilities. Parking spaces and aisle dimensions shall be as specified in the Town's Site Plan Review Ordinance regarding parking layout and design.~~

Re-number existing Sections 8.1.9, 8.1.10, 8.1.11, 8.1.12, 8.1.13 to 8.1.8, 8.1.9, 8.1.10, 8.1.11, 8.1.12

•••
~~8.1.10 9~~ It shall be unlawful for any person or persons to establish or maintain a ~~year round~~ residence on any type of vessel within waters of Harpswell unless the vessel has established access to property with shoreline on the waters of Harpswell which is equipped with waste pump-out facilities and the vessel contains sewage holding tankage attached to each marine toilet and the vessel's sewage system is not equipped with "Y" valves to permit overboard discharge.

Art. 8 — To see what sum the Town will vote to raise and appropriate for the elected officials' salaries and travel reimbursement as follows, for which Tax Collector and Town Clerk are full-time positions, and when the Selectmen fill a vacancy in any elected position, they are authorized to establish the annual payment, at their discretion:

	2018	2017	2017 Expended
Selectman	\$6,000	\$6,000	\$6,000
Selectman	6,000	6,000	6,000
Selectman	6,000	6,000	6,000
Tax Collector	44,053	43,295	43,295
Town Clerk*	48,163	47,335	47,335
Road Commissioner	6,087	30,907	30,907
Travel Reimbursement	<u>1,500</u>	<u>2,900</u>	<u>1,507</u>
	\$117,803	\$142,437	\$141,044

*Town Clerk is also Registrar of Voters and receives \$2,536 which is budgeted in Article 9.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 9 — To see if the Town will vote to raise and appropriate the sum of \$420,734 for general administration.

	2018	2017	2017 Expended
Administration Salary & Wages	\$191,171	\$187,610	\$188,197
Computers & Computer Services Agreements	31,185	30,170	29,880
Audit	12,000	12,000	11,200
Other	37,400	37,800	33,397
Public Information	9,000	9,000	7,741
Legal	50,000	50,000	50,918
Risk Management/Insurance	<u>89,978</u>	<u>57,789</u>	<u>55,408</u>
	\$420,734	\$384,369	\$376,741

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 10 — To see if the Town will vote to raise and appropriate the sum of \$16,188 for memberships as follows:

	2018	2017	2017 Expended
Maine Municipal Association	\$9,738	\$9,475	\$9,475
Mid Coast Economic Development District	5,925	5,925	5,925
Southern Midcoast Chamber of Commerce	500	500	500
Harpswell Business Association	<u>25</u>	<u>25</u>	<u>25</u>
	\$16,188	\$15,925	\$15,925

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 11 — To see if the Town will vote to raise and appropriate the sum of \$84,003 for the Assessing Office. (\$80,279 raised and appropriated in 2017; \$76,867 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 12 — To see if the Town will vote to raise and appropriate the sum of \$36,795 for the Tax Collector's Office. (\$36,017 raised and appropriated in 2017; \$33,850 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 13 — To see if the Town will vote to raise and appropriate the sum of \$55,658 for the Town Clerk's Office. (\$53,852 raised and appropriated in 2017; \$51,171 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 14 — To see if the Town will vote to raise and appropriate the sum of \$31,383 for the Treasurer's Office. (\$30,388 raised and appropriated in 2017; \$29,102 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 15 — To see if the Town will vote to raise and appropriate the sum of \$138,129 for the Code Enforcement Office. (\$134,887 raised and appropriated in 2017; \$134,713 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 16 — To see if the Town will vote to raise and appropriate the sum of \$71,931 for the Planning Office and for planning services. (\$72,563 raised and appropriated in 2017; \$58,719 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 17 — To see if the Town will vote to raise and appropriate the sum of \$365,531 for operations and personnel at the Recycling Center & Transfer Station. (\$349,023 raised and appropriated in 2017; \$342,694 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 18 — To see if the Town will vote to raise and appropriate the sum of \$26,387 for Animal Control to include \$6,287 for the Coastal Humane Society. (\$24,787 raised and appropriated in 2017 including \$6,287 for the Coastal Humane Society; \$24,130 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 19 — To see if the Town will vote to raise and appropriate the sum of \$58,378 for Harbor Management to include Marine Resources Administration. (\$46,463 raised and appropriated in 2017; \$46,395 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 20 — To see if the Town will vote to raise and appropriate the sum of \$46,733 for the Recreation Department. (\$45,579 raised and appropriated in 2017; \$44,045 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 21 — To see if the Town will vote to raise and appropriate the sum of \$11,600 for Recreation Programs and the sum of \$2,000 for maintenance of Trufant-Summerton Field, and authorize the Board of Selectmen to appropriate revenue generated by recreation programs for recreational purposes and revenue generated by advertising for operating expenses and capital improvement of Trufant-Summerton Field. (\$16,000 raised and appropriated in 2016)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 22 — To see if the Town will vote to raise and appropriate the sum of \$400,388 for employee benefits.

	2018	2017	2017 Expended
Health Insurance/Reimbursement	\$262,071	\$252,917	\$227,370
Social Security/Medicare	74,990	69,493	65,551
Retirement	60,327	56,381	48,721
Disability	<u>3,000</u>	<u>3,000</u>	<u>2,429</u>
	\$400,388	\$381,791	\$344,071

Note: Elected Officials may participate in the health plan pursuant to terms of the Town's personnel policy.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 23 — To see if the Town will vote to raise and appropriate the sum of \$7,270 for boards and committees. (\$7,270 raised and appropriated in 2017; \$5,692 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 24 — To see if the Town will vote to raise and appropriate the sum of \$7,225 for the maintenance and repair of cemeteries and graves in accordance with State law. (\$8,860 raised and appropriated in 2017; \$6,190 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 25 — To see if the Town will vote to raise and appropriate the sum of \$9,570 to pay the University of Maine to conduct browntail moth research in Harpswell.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 26 — To see if the Town will vote to raise and appropriate the sum of \$117,600 for the maintenance and operations of Town facilities, vehicles and properties including an easement.

	2018	2017	2017 Expended
Buildings, property & vehicles	\$75,000	\$105,400	\$104,730
EMS Building	4,000	4,100	2,767
Old Town House & Commons	9,000	9,000	7,048
Town Dock	5,500	4,500	7,646
Town Landings	20,000	22,500	11,805
Cedar Beach Monitors & Signage	<u>4,100</u>	<u>2,500</u>	<u>3,409</u>
	\$117,600	\$148,000	\$137,405

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 27 — To see if the Town will vote to authorize the Board of Selectmen to make improvements to the Mackerel Cove boat launch, which shall be funded as follows: (1) \$35,000 from the Land Acquisition and Town Property Improvement Fund; (2) \$10,000 to be expended from the Town Landings Account, which funds were carried over from 2017; and (3) \$15,000 from grant funds.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 28 — To see if the Town will vote to raise and appropriate the sum of \$23,950 for Mitchell Field.

	2018	2017	2017 Expended
Contracted Services (Planning)	\$ 0	\$13,000	\$16,436
Mowing/Repairs/Signage	16,950	12,700	10,563
Sediment Building Removal	0	7,500	8,435
Bandstand Maintenance	3,000	3,000	3,832
Monitor	500	1,000	0
Electricity	1,500	1,500	1,178
Portable Toilets	<u>2,000</u>	<u>1,600</u>	<u>1,261</u>
	\$23,950	\$40,300	\$41,705

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 29 — To see if the Town will vote to authorize the Board of Selectmen to enter into a multi-year agreement with a non-profit or for-profit group or entity for up to 20 years, with the possibility of two 5-year extensions, for management and maintenance of the water tower at Mitchell Field and for the completion of certain repairs to the foundation of the water tower as determined by the Board of Selectmen to be completed by September 30, 2018, and on such other terms and conditions that the Board of Selectmen deems to be in the best interest of the Town; and if such foundation repairs to the water tower as determined by the Board of Selectmen are not completed by September 30, 2018, or if the Board of Selectmen is not able to negotiate a management/maintenance agreement that it deems to be in the best interest of the Town by September 30, 2018, to authorize the Board of Selectmen to expend up to \$40,000 from the Mitchell Field capital reserve account for demolition of the water tower.

Art. 30 — To see if the Town will vote to expend up to \$40,000 from the Mitchell Field capital reserve account for demolition of the water tower at Mitchell Field.

Art. 31 — To see if the Town will vote to raise and appropriate the sum of \$552,973 for snow removal, road maintenance, road/street signs and compensation for the Road Commissioner.

	2018	2017	2017 Expended
Snow Removal	\$466,412	\$455,710	\$445,590
Road Maintenance & Signs	60,000	68,000	76,224
Road Commissioner Salary	25,361	elected official	elected official
Road Commissioner Travel	<u>1,200</u>	<u>elected official</u>	<u>elected official</u>
	\$552,973	\$523,710	\$521,814

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 32 — To see if the Town will vote to raise and appropriate the sum of \$200,000 for capital improvements of roads, including, without limitation, drainage improvements, utility relocations, engineering, survey and other related costs, all as determined to be appropriate by the Board of Selectmen. (\$68,221 expended in 2017; \$67,315 carried over)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 33 — To see if the Town will vote to raise and appropriate the sum of \$283,111 for 24/7 Harpswell-based paramedic coverage and related administrative support services provided by Mid Coast Health Services. (\$283,111 raised and appropriated in 2017; \$281,261 expended).

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 34 — To see if the Town will vote to raise and appropriate the sum of \$166,003 for municipal firefighters and their associated costs to assist the three fire and rescue companies in their delivery of services. (\$124,860 raised and appropriated in 2017; \$37,729 expended and \$48,000 carried over)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 35 — To see if the Town will vote to authorize the Board of Selectmen to accept Community Development Block Grant funds and expend them for the purpose of providing eligible homeowners with smoke alarms, carbon monoxide alarms and/or generators.

Recommended by Selectmen

Art. 36 — To see if the Town will vote to raise and appropriate the sum of \$180,000 for the operating and capital expenses of three fire and rescue providers as follows:

	2018	2017	2017 Expended
Harpswell Neck Fire and Rescue	\$60,000	\$60,000	\$60,000
Orr’s-Bailey Islands Fire and Rescue	60,000	60,000	60,000
Cundy’s Harbor Volunteer Fire	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
	\$180,000	\$180,000	\$180,000

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 37 — To see if the Town will vote to raise and appropriate the sum of \$150,000 for the purchase of emergency services vehicles, as determined by the Board of Selectmen, such vehicles to be owned by the Town, and leased to the local Fire Departments that have an Emergency Services Agreement with the Town on such lease terms and conditions as the Board of Selectmen deems to be in the best interests of the Town, with such funds to be held in the Emergency Vehicles Capital Account (an interest-bearing dedicated reserve account) until vehicle purchase. (\$100,000 raised and appropriated in 2017; \$413,394 expended in 2017)

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 38 — To see if the Town will vote to raise and appropriate the sum of \$6,475 for other emergency services and management.

	2018	2017	2017 Expended
Back-up ALS & Central Communications	\$2,000	\$2,000	\$ 903
Fire Warden	0	2,200	1,232
Emergency Management	1,975	3,650	2,630
Dry Hydrant Operations	<u>2,500</u>	<u>2,500</u>	<u>510</u>
	\$6,475	\$10,350	\$5,275

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 39 — To see if the Town will vote to raise and appropriate the sum of \$26,000 for street lighting. (\$28,000 raised and appropriated in 2017; \$26,250 expended)

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 40 — To see if the Town will vote to raise and appropriate the sum of \$33,346 for communication services with Cumberland County. (\$32,374 raised and appropriated in 2017; \$32,374 expended)

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 41 — To see if the Town will vote to raise and appropriate the sum of \$348,507 and appropriate \$45,700 from the Vehicle/Vehicle Equipment Reserve Account for law enforcement services, to include the replacement of a vehicle, from Cumberland County. (\$341,661 raised and appropriated in 2017; \$341,661 expended; \$43,500 appropriated from the vehicle reserve in 2017 and \$32,625 expended)

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 42 — To see if the Town will vote to raise and appropriate the sum of \$193,699 for Marine Wardens and shellfish conservation related services from Cumberland County. (\$191,612 raised and appropriated in 2017; \$191,611 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 43 — To see if the Town will vote to (1) raise and appropriate the sum of \$45,000 and (2) appropriate the sum of \$35,000 from the Boat and Motor Reserve Account to purchase a boat (up to \$80,000, including related expenses) that will be used primarily for shellfish conservation purposes.

Note: The current proposal is for the Board to consider purchasing an airboat.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 44 — To see if the Town will vote to raise and appropriate the sum of \$2,000 for boat operations for the Marine Patrol boat. (\$2,000 raised and appropriated in 2017; \$1,916 expended).

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 45 — To see if the Town will vote to raise and appropriate the sum of \$4,500 for marine resources and shellfish conservation activities including purchasing supplies for conservation projects. (\$10,000 raised and appropriated in 2017; \$4,602 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 46 — To see if the Town will vote to raise and appropriate the sum of \$35,230 for General Assistance and health & welfare agencies as follows:

	2018	2017	2017 Expended
General Assistance	\$15,000	\$15,000	\$11,106
Independence Association	1,500	1,500	1,500
Midcoast Maine Community Action	730	730	730
People Plus	2,000	2,000	2,000
Spectrum Generations	1,500	1,500	1,500
Family Crisis Shelter	500	500	500
Sexual Assault Response	250	250	250
Tedford Housing	1,000	1,000	1,000
Big Brothers/Big Sisters	500	500	500
Respite	1,600	1,600	1,600
Midcoast Hunger Prevention	4,000	4,000	4,000
American Red Cross	1,500	1,350	1,350
Day One	250	250	250
Oasis Health Network	1,500	1,500	1,500
Family Focus	700	500	500
Lifelight Foundation	700	500	500
YMCA (Bath/Brunswick Landing)	1,000	750	750
Harpswell Aging at Home	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$35,230	\$34,430	\$30,536

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 47 — To see if the Town will vote to raise and appropriate the sum of \$48,095 for the purposes as follows:

	2018	2017	2017 Expended
Orr’s Island Library	\$15,000	\$15,000	\$15,000
Cundy’s Harbor Library	19,000	17,300	17,300
Harpswell Historical Society	3,000	3,000	3,000
Pejepscot Historical Society	500	500	500
Memorial Observances	1,600	1,500	1,497
Bailey Island Library Hall	2,695	2,671	2,671
Harpswell Business Association	3,000	3,000	3,000
Harpswell Neck Physical Education Association	2,000	2,000	2,000
Maine Public Broadcasting	300	300	300
Water Safety Program	0	1,000	1,000
Community Fireworks Display	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$48,095	\$47,271	\$47,268

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 48 — To see if the Town will vote to raise and appropriate the sum of \$3,000 for Harpswell Neck Physical Education Association (HNPEA) to upgrade tennis courts at Harpswell Center, with such funds to be released upon HNPEA demonstrating that it has raised the remaining funds needed for the project.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 49 — To see if the Town will vote to raise and appropriate the sum of \$750 for Harpswell Radio Project (HRP) as a contribution to the construction of community radio studio(s), with such funds to be released upon HRP demonstrating that it has raised the remaining funds needed for the project. (\$600 raised and appropriated in 2017; \$600 expended).

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 50 — To see if the Town will vote to re-establish the purpose of the Harpswell Heating Assistance Program reserve account, which was established for heating assistance and improving home energy efficiency, to now also include repairing, improving and/or replacing heating systems, with all program requirements to be determined by the Board of Selectmen.

Recommended by Selectmen

Art. 51 — To see if the Town will vote to raise and appropriate the sum of \$68,000 for Harpswell Community Broadcasting. (\$63,750 raised and appropriated in 2017; \$63,750 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 52 — To see if the Town will vote to authorize the Board of Selectmen to enter into a multi-year agreement of not more than 10 years with Harpswell Community Broadcasting Corporation for the use of a Town-owned building on Community Drive.

Recommended by Selectmen

Art. 53 — To see if the Town will vote to authorize the Board of Selectmen to accept a \$6,000 grant from Comcast pursuant to the terms of the Town’s cable television franchise agreement and to appropriate the same for a principal payment on a lease-purchase agreement pursuant to which equipment, related to the public, educational and governmental needs of community broadcasting, has been acquired by the Town. (\$6,000 accepted and expended in 2017)

Recommended by Selectmen

Art. 54 — To see if the Town will vote to raise and appropriate the sum of \$6,400 for a warranty on equipment, acquired by the Town in a lease-purchase agreement, related to the public, educational and governmental needs of community broadcasting. (\$6,400 raised and appropriated in 2017; \$6,400 expended)

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 55 — To see if the Town will vote to authorize the Board of Selectmen to accept a \$5,400 grant from Comcast pursuant to the terms of the Town’s cable television franchise agreement and to appropriate the same as a pro-rata reimbursement to the Town, Harpswell Community Broadcasting Corporation and the three local Fire Departments for internet and cable television costs incurred by the same. (\$8,846 including from carryover funds, expended in 2017)

Recommended by Selectmen

Art. 56 — To see if the Town will vote to raise and appropriate the sum of \$5,000 for the Property Tax Assistance Program with unexpended funds to be held in reserve. (\$5,000 appropriated in 2017; \$6,992 expended in 2017 with \$4,709 remaining in reserve)

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 57 — To see if the Town will vote to raise and appropriate the sum of \$202,500 for capital reserve accounts as follows:

	2018	2017	2017 Expended
Recycling/Transfer Station	\$90,000	\$40,000	\$4,953
Facilities	50,000	10,000	2,159
Office Equipment	20,000	2,500	2,500
Emergency Communications Equipment	2,500	2,500	0
Vehicle & Vehicle Equip. Replacement	<u>40,000</u>	<u>45,000</u>	<u>63,000</u>
	\$202,500	\$100,000	\$72,612

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 58 — To see if the Town will vote to raise and appropriate the sum of \$470,000 for short- and long-term principal and interest payments. (\$470,000 raised and appropriated in 2017; \$469,517 expended)

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 59 — To see if the Town will vote to authorize the Board of Selectmen to carry over, and assign fund balance accordingly, to the 2019 fiscal year any appropriated but unexpended funds at 2018 fiscal year end, provided that the funds are used for the same purpose as originally appropriated.

Recommended by Selectmen

The Moderator may entertain a motion to approve Articles 60-66 as recommended by Selectmen unless a voter requests a specific article be set aside for individual consideration.

Art. 60 — To see if the Town will vote to fix the date of September 17, 2018 as the date when the first one-half of taxes shall be due and payable, with interest on the first installment to start after that date, and the date of December 17, 2018 as the date when the second one-half of taxes are due and payable, with interest on the second installment to start after that date, and to see if the Town will vote to charge a 6% rate of interest on unpaid taxes.

Recommended by Selectmen

Art. 61 — To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes not yet committed, as a service to our taxpayers. Any excess prepaid over the amount finally committed shall be repaid without interest. (36 M.R.S.A. § 506). (Excess payment of \$10.00 or less may be credited to 2019 taxes).

Recommended by Selectmen

Art. 62 — To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at 6% for the period of assessment and to authorize such interest paid or abatements granted to be appropriated from overlay funds or, if necessary, from unassigned fund balance.

Recommended by Selectmen

Art. 63 — To see if the Town will vote to authorize and direct the Board of Selectmen, at its discretion, to sell by sealed bid or public auction and to convey by quit-claim deed any real estate acquired from tax sources by the Town, or to convey the property to the prior owner upon payment in full of all taxes, interest and charges incurred by the Town. The Board of Selectmen reserves the right to reject any and all bids.

Recommended by Selectmen

Art. 64 — To see if the Town will vote to authorize the Board of Selectmen to apply for State, federal (including Community Development Block Grants) and other grants on the Town's behalf for purposes deemed by the Selectmen to be in the best interests of the Town; to accept such grants, including, when necessary, signing contract and related documents and accepting conditions of approval; and to expend such grant funds for any purpose for which the Town has appropriated funds.

Recommended by Selectmen

Art. 65 — To see if the Town will vote to authorize the Board of Selectmen to spend an amount not to exceed 3/12 of the budgeted amount in each budget category of the 2018 budget from January 1, 2019 to the 2019 Annual Town Meeting.

Recommended by Selectmen

Art. 66 — To see if the Town will vote to authorize the Board of Selectmen to sell by public bid or other competitive process any and all personal property deemed excess by the Board of Selectmen pursuant to such restrictions as the Board of Selectmen may impose.

Recommended by Selectmen

Art. 67 — To see if the Town will vote to authorize the Board of Selectmen to appropriate amounts not to exceed \$60,000 from Municipal Revenue Sharing, \$1,903,000 from non-property tax revenue sources, \$370,000 of unassigned fund balance and the homestead exemption reimbursement, estimated to be \$95,000, to reduce the tax commitment. (\$60,000 of Municipal Revenue Sharing, \$1,803,000 of non-property tax revenue, \$470,000 of unassigned fund balance and \$86,777 of homestead exemption reimbursement used in 2017)

Recommended by Selectmen

Article 68 may be passed over if the levy limit is not exceeded by earlier decisions of the voters.

Art. 68 — To see if the Town will vote by written ballot to increase the property tax levy limit of \$2,838,295 established for Harpswell by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

MUNICIPAL & COMMUNITY DIRECTORY

ADMINISTRATORS

Kristi Eiane..... 833-5771 x124
Terri-Lynn Sawyer (Deputy).... 833-5771 x105

ANIMAL CONTROL

Cumberland County..... 1-800-501-1111

ASSESSOR'S AGENT

Deborah Turner 833-5771 x114

CODE OFFICERS/PLUMBING INSPECTORS

William Wells..... 833-5771 x112
Fred Cantu..... 833-5771 x111

CODE ASSISTANT

Diane Plourde..... 833-5771 x113

COMMUNITY TV STATION

Donna Frisoli (Manager)..... 833-2363

FIRE ADMINISTRATOR/WARDEN/EMA

Arthur Howe III 833-5771 x126

FIRE CHIEFS

CUNDY'S HARBOR

Benjamin Wallace 373-0914

HARPSWELL NECK

David Mercier..... 833-5106

ORR'S/BAILEY

Benjamin Wallace 373-0914

FIRE PERMIT

TOWN OFFICE 833-5771

GENERAL & HEATING ASSISTANCE

Linda Strickland 833-5771 x110

HEALTH OFFICER

Terri-Lynn Sawyer 833-5771 x105

HISTORICAL SOCIETY

David Hackett..... 833-6322

HARBORMASTER

Paul Plummer..... 833-5771 x106

LIBRARIES

Cundy's Harbor 725-1461

Orr's Island..... 833-7811

Curtis Memorial, Brunswick... 725-5242

MARINE/SHELLFISH WARDENS

Cumberland County..... 1-800-501-1111

PLANNER 833-5771 x127

PLANNING ASSISTANT

Diane Plourde..... 833-5771 x125

POST OFFICES

Harpswell..... 833-5526

Bailey Island 833-5211

Orr's Island..... 833-6278

RECEPTIONIST/OFFICE ASSISTANT

Linda Strickland 833-5771 x110

RECREATION DIRECTOR

Regina Perow 833-5771 x108

RECYCLING CENTER MANAGER

Chuck Perow 833-6472

TRANSFER STATION 833-6447

ROAD COMMISSIONER

Ronald Ponziani..... 837-7744

SCHOOLS

SUPERINTENDENT OF SCHOOLS

Bradley Smith 729-9961

PRINCIPALS:

HARPSWELL COMMUNITY SCHOOL

Betsy Lane 729-5177

MT . ARARAT HIGH SCHOOL

Donna Brunette..... 729-6751

MT . ARARAT MIDDLE SCHOOL

Josh Ottow 729-2950

HARPSWELL COASTAL ACADEMY

EXECUTIVE DIRECTOR

Carrie Branson 833-3229

SHERIFF'S DEPARTMENT/CUMBERLAND

COUNTY

EMERGENCY..... 911

NON-EMERGENCY..... 1-800-501-1111

TAX COLLECTOR

Jill Caldwell 833-5771 x118

Sandra Bichrest (Deputy)..... 833-5771 x117

TOWN CLERK & REGISTRAR OF VOTERS

Rosalind Knight..... 833-5822 x116

Catherine Doughty (Deputy).. 833-5822 x115

TREASURER

Marguerite Kelly 833-5771 x122



ANNUAL TOWN MEETING

Saturday, March 10, 2018

Harpswell Community School

Election of the moderator at 9 a.m.

Business meeting starts at 10 a.m.

Polls open until 5 p.m.