

2018 Budget Summary

Acct No	Department	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2017-2018 Inc/Dec	% Inc/Dec
1000	GENERAL GOVERNMENT	262,112	262,026	267,580	271,756	4,176	1.6%
1000	LEGAL	50,000	50,000	50,000	50,000	0	0.0%
1000	MEMBERSHIP & DUES	16,422	15,622	15,925	16,188	263	1.7%
1000	PUBLIC INFORMATION	9,000	9,000	9,000	9,000	0	0.0%
1100	ELECTED OFFICIALS	139,070	140,641	142,437	117,803	(24,634)	-17.3%
1120	ASSESSING	76,360	78,219	80,279	84,003	3,724	4.6%
1130	CODES ENFORCEMENT	118,172	131,652	134,887	138,129	3,242	2.4%
1140	TAX COLLECTOR'S OFFICE	32,415	34,104	36,017	36,795	778	2.2%
1150	TOWN CLERK'S OFFICE	53,034	58,595	53,852	55,658	1,806	3.4%
1160	TOWN PLANNER	78,318	72,132	72,563	71,931	(632)	-0.9%
1170	COMMITTEES & COMMISSIONS	6,110	5,110	7,270	7,270	0	0.0%
1180	TREASURER	28,269	29,308	30,388	31,383	995	3.3%
1200	FACILITY: MUNICIPAL BLDG	73,850	72,900	105,400	75,000	(30,400)	-28.8%
1205	FACILITY: EMS GARAGE	6,300	6,000	4,100	4,000	(100)	-2.4%
1210	FACILITY: OLD TOWN HOUSE	5,500	5,500	9,000	9,000	0	0.0%
1225	TOWN DOCK: POTTS POINT	3,000	4,280	4,500	5,500	1,000	22.2%
1226	TOWN LANDINGS	12,000	12,000	22,500	20,000	(2,500)	-11.1%
1227	CEDAR/ROBINHOOD BEACH	2,500	2,500	2,500	4,100	1,600	64.0%
1230	CEMETERIES	11,000	6,000	8,860	7,225	(1,635)	-18.5%
1300	RISK MGMT(INSURANCE)	57,840	56,393	57,789	89,978	32,189	55.7%
1310	EMPLOYEE BENEFITS	350,257	355,954	381,791	400,388	18,597	4.9%
1600	CONTINGENCY	-	-	10,000	-	(10,000)	-
1650	SPECIAL PROJECTS	32,000	85,900	66,400	20,970	(45,430)	-68.4%
1650	CEDAR BEACH/CEDAR ISLAND SUPPT	110,000	-	-	-	-	-
2000	RECYCLING STATION	272,637	279,451	289,677	305,691	16,014	5.5%
2110	TRANSFER STATION	51,053	54,520	59,346	59,840	494	0.8%
2200	TOWN ROADS: MAINTENANCE & SIGNS	72,500	68,000	68,000	86,561	18,561	27.3%
2210	TOWN ROADS: SNOW REMOVAL	430,418	446,324	455,710	466,412	10,702	2.3%
3100	SHERIFF'S DEPT: CUMB CTY	362,666	356,036	374,035	381,853	7,818	2.1%
3110	SHERIFF'S DEPT: SHELLFISH	190,842	189,396	193,612	195,699	2,087	1.1%
3115	MARINE SERVICES & CONSERVATION	12,000	15,000	10,000	4,500	(5,500)	-55.0%
3200	FIRE & RESCUE: CH FIRE DEPT	60,000	60,000	60,000	60,000	0	0.0%
3210	FIRE & RESCUE: OBI FIRE DEPT	60,000	60,000	90,914	60,000	(30,914)	-34.0%
3220	FIRE & RESCUE: HN FIRE DEPT	60,000	60,000	60,000	60,000	0	0.0%
3230	MUNICIPAL FIRE ASSISTANCE	-	-	124,860	166,003	41,143	-
3240	FIRE SVCS: WARDENS	2,200	2,200	2,200	-	(2,200)	-100.0%
3260	DRY HYDRANT MAINTENANCE	4,000	2,500	2,500	2,500	0	0.0%
3310	EMERG SVCS: MGMT AGENCY	4,550	3,650	3,650	1,975	(1,675)	-45.9%
3350	EMERG SVCS: ADVANCE LIFE SUP	279,604	279,564	285,111	285,111	0	0.0%
3400	MARINE SVCS: HARBORMASTER	43,788	46,603	46,463	58,378	11,915	25.6%
3500	ANIMAL CONTROL	25,707	25,933	24,787	26,387	1,600	6.5%
3600	PUBLIC SAFETY: STREET LTG	28,000	29,000	28,000	26,000	(2,000)	-7.1%
5200	WELFARE: GENERAL ASSIST	15,000	15,000	15,000	15,000	0.00	0.0%
5300	WELFARE: SOCIAL SVCS	17,880	18,230	19,430	20,230	800	4.1%
6000	CULTURAL	46,969	47,203	47,871	51,845	3,974	8.3%
6000	CURTIS MEMORIAL LIBRARY	132,691	135,345	137,104	141,900	4,796	3.5%
6000	HCBC	63,750	63,750	63,750	68,000	4,250	6.7%
6420	RECREATION: GENERAL	28,899	39,206	45,579	46,733	1,154	2.5%
6410	TRUFANT-SUMMERTON FIELD	3,500	3,500	2,000	2,000	0.00	0.0%
6420	REC: PROGRAMS	11,000	12,500	11,850	11,600	(250)	-2.1%
7000	DEBT SERVICE	560,000	550,000	470,000	470,000	0	0.0%
9200	PROJECTS: CAPITAL RESERVES	77,500	75,000	200,000	247,500	47,500	23.8%
9200	CAPITAL ROADS	-	275,000	-	200,000	200,000	0.0%
9200	DEDICATED EM SER VEHICLE	75,000	-	100,000	150,000	50,000	50.0%
9200	MITCHELL FIELD CAPITAL	-	150,000	-	-	-	0.0%
9200	M.FIELD PIER REPLCMNT/BOAT LNCH	-	-	150,000	-	(150,000)	-100.0%
9400	MITCHELL FIELD WATERFRONT PLAN	-	30,000	-	-	-	0.0%
9400	WATER TOWER REMOVAL	-	22,000	-	-	-	0.0%
9400	MITCHELL FIELD	11,300	11,300	32,800	23,950	(8,850)	-27.0%
9400	MITCHELL FIELD DEMO BLDG	-	-	7,500	-	(7,500)	-100.0%
9450	WEST HARPSWELL SCHOOL	4,000	-	-	-	-	-
	TOTALS	4,540,983	4,920,047	5,054,787	5,221,745	166,958	3.30%

GENERAL GOVERNMENT

Account No. 1000

Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
1000	1001	Salaries: Full Time	137,005	139,975	139,918.61	56.39	143,055	3,080	2.20%
1000	1004	Wages: Full-Time	36,611	37,143	37,276.20	-133.20	37,080	-63	-0.17%
1000	1005	Wages: Part-Time	8,000	8,000	8,509.62	-509.62	8,500	500	6.25%
1000	1009	Contract Services	2,000	5,000	5,200.00	-200.00	5,000	0	0.00%
1000	2001	Audit	12,000	12,000	11,200.00	800.00	12,000	0	0.00%
1000	2004	Computer Sys Agmt/Support	27,655	27,170	27,030.96	139.04	28,185	1,015	3.74%
1000	2013	Legal	50,000	50,000	50,918.32	-918.32	50,000	0	0.00%
1000	2501	Adver & Prom	3,000	2,500	1,553.41	946.59	2,000	-500	-20.00%
1000	2521	Copying	2,800	2,800	3,378.06	-578.06	3,300	500	17.86%
1000	2571	Postage	13,000	13,000	10,531.90	2,468.10	13,000	0	0.00%
1000	2611	Travel Expenses	1,200	1,200	681.54	518.46	1,000	-200	-16.67%
1000	2641	Training	1,000	1,000	794.32	205.68	1,000	0	0.00%
1000	2661	Memberships & Dues	15,622	15,925	15,925.00	0.00	16,188	263	1.65%
1000	3001	Supplies: Office	9,000	9,000	6,961.93	2,038.07	9,000	0	0.00%
1000	3021	Supplies: Printing/Public Info	9,000	9,000	7,740.93	1,259.07	9,000	0	0.00%
1000	3031	Publications	250	250	259.59	-9.59	250	0	0.00%
1000	4001	Recruitment	1,000	1,000	2,267.75	-1,267.75	1,000	0	0.00%
1000	4201	Computer Equip	3,000	3,000	2,848.82	151.18	3,000	0	0.00%
1000	4205	Video Filming	1,300	1,300	688.20	611.80	1,100	-200	-15.38%
1000	5311	Office Equipment	750	750	1,079.99	-329.99	750	0	0.00%
1000	5314	Registrar of Voters	2,455	2,492	2,492.00	0.00	2,536	44	1.77%
1000	9000	Reconciling Items	-	-	2.08	-2.08	0	-	-
		Total	336,648	342,505	337,259.23	5,245.77	346,944	4,439	1.30%

General Government

	2018	2017
1000 Salary: (1) Full-time Administrator and (1) Full-time Deputy Town Administrator	\$143,055	139,975
1004 Wages: (1) Full-time Support Staff with combined duties: Receptionist, Clerical and Administrative including General Assistance Administration and Heating Assistance Program.	\$37,080	37,143
1009 Contracted Services: Consulting services, such as for grant writing and economic development	\$5,000	5,000
1005 Part-time Support Staff: (1) Accounts payable/payroll clerk and (2) Misc. Receptionist coverage	\$8,500	8,000
2001 Accounting & Audit: Annual Audit by Runyon, Kersteen & Ouellete of South Portland ME	\$12,000	12,000
2004 Computer System Service Agreement: Northern Data System (NDS and VISION Computer Support Services & Repair	\$2,500	2,500
<u>Northern Data Systems</u>		
Annual Software License Support Fee	\$9,500	9,500
Annual Operating Software License Fee	\$2,805	2,665
Annual Web Site Hosting & domain name	\$825	780
VISION Maintenance & License Fee	\$6,195	6,035
VISION Website Hosting Fee	\$2,250	2,250
Disaster Recovery Accounting System	\$1,890	1,890
Symantec Annual License renewal /backup licenses	\$1,320	1,150
Server extended hardware and tech support warranty	\$500	0
GIS maintenance licenses (4)	\$400	400
	\$25,685	24,670
2013 Legal: Anticipated legal costs for litigation, defense of the Town, and other matters. The Town's current provider is Drummond Woodsum, Portland, ME.	\$50,000	50,000
2501 Advertising & Promotion: Associated advertising costs; unknown parcels, general reference advertising, special notices and general notices in the Times Record, Anchor and Portland Press Herald.	\$2,000	2,500
2521 Copying: Copying, maintenance costs and additional copy charges	\$3,300	2,800
2571 Postage: Costs for mailing Annual Town Reports to residents, Bulletins (Municipal Newsletter), General Correspondence, PO Box rental, regular & certified mailings, postage meter lease and 2 upgrades and any increase in postage over the year and post card notices.	\$13,000	13,000
	\$302,120	297,588

General Government	2018	2017
2611 Travel Expenses: Reimbursing staff for travel related to training etc.	\$1,000	1,200
2641 Training: Costs relating to computer, accounting and other training workshop/seminars for increased training and development of staff primarily MMA training and consultations with auditor.	\$1,000	1,000
2661 Memberships & Dues:		
Maine Municipal Association	\$9,738	9,475
Midcoast Council of Governments/Midcoast Economic Dev District	\$5,925	5,925
Southern Maine Midcoast Chamber	\$500	500
Harpwell Business Association	\$25	25
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	\$16,188	15,925
3001 Supplies: General Office supplies, including copy paper, to support all of the Town Office building.	\$9,000	9,000
3021 Printing /Public Information: Printing 2-3 Bulletins per year, plus post card notices & Printing of Town Report	\$9,000	9,000
3031 Publications: The Times Record Subscription	\$250	250
4001 Recruitment: Advertising for new employees positions in the Times Record Portland Press Herald and etc.	\$1,000	1,000
4201 Computer Equipment: Replacing computers and accessories	\$3,000	3,000
4205 Video Filming	\$1,100	1,300
5311 Office Equipment: General Office equipment.	\$750	750
5314 Registrar of Voters:	\$2,536	2,492
	\$346,944	342,505

LEGAL

2017	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	
General	620.25	2,124.40	1,645.41	2,295.00	2,191.78	1732.07	1,684.82	501.61	1249.92	585.59		1246.61	15,877.46
CEO/BOA	228.10	298.22	4,126.19	1,135.00	35	105	245.00						6,172.51
Planning													
Registry													
Bonds													
Municipal Fire	1,942.50	385.00	227.50				950.50	1,531.62			927.5		5,964.62
Treasurer					70.18								70.18
Mitchell Field			157.50		52.5								210.00
Cedar Beach	3,032.00	3,904.00	997.50	181.70		892.50	105.00						9,112.70
Mackerel Cove	192.50	70.00											262.50
Verizon	2,240.00	1,832.00	700.00	3342.50	1,032.50						247.5		9,394.50
Long Island		1,572.50		58.00	232				422.05				2,284.55
2016	16.22												16.22
Moody/Mason						350							350.00
IAM Pension											1203.08		1203.08
	8,271.57	10,186.12	7,854.10	7,012.20	3,613.96	3,079.57	2,985.32	2,033.23	1,671.97	585.59	2,378.08	1,246.61	50,918.32
													50,918.32

2011	\$35,936
2012	\$31,829
2013	\$33,246
2014	\$45,135
2015	\$52,577
2016	\$39,083
2017	\$50,918
	<u>\$288,724</u>

7-year average legal expenses \$41,246.29

1100 - Elected Officials

ELECTED OFFICIALS									
Account No. 1100									
Acct No	Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2016-2017 Difference	% Inc/Dec	
1100	1001	Salaries: Full Time	137,741.00	139,537.00	139,536.96	0.04	116,303.00	(23,234)	-16.65%
1100	2611	Travel Expenses	2,900.00	2,900.00	1,507.40	1,392.60	1,500.00	(1,400)	-48.28%
		Total	140,641.00	142,437.00	141,044.36	1,392.64	117,803.00	(24,634)	-17.29%

	Salary 2016	2017 Budget	2017 Expended	Salary 2017 Unexpended	2018 Budget	2016-2017 Difference	% Inc/Dec
Selectman, Chair	6,000.00	6,000.00	6,000.00	0.00	6,000.00	-	0.0%
Selectman	6,000.00	6,000.00	6,000.00	0.00	6,000.00	-	0.0%
Selectman	6,000.00	6,000.00	6,000.00	0.00	6,000.00	-	0.0%
Tax Collector	42,655.00	43,295.00	43,295.00	0.00	44,053.00	758	1.75%
Town Clerk	46,636.00	47,335.00	47,335.00	0.00	48,163.00	828	1.75%
Road Commissioner	30,450.00	30,907.00	30,907.00	0.00	6,087.00	(24,820)	-80.31%
	137,741.00	139,537.00	139,537.00	0.00	116,303.00	(23,234)	-16.65%

TRAVEL							
	Travel 2016	2017 Budget	2017 Expended	2017 Unexpended	2017 Budget	2016-2017 Difference	% Inc/Dec
Selectman, Chair	200.00	200.00	0.00	200.00	200.00	-	0.00%
Selectman	200.00	200.00	0.00	200.00	200.00	-	0.00%
Selectman	200.00	200.00	0.00	200.00	200.00	-	0.00%
Tax Collector	300.00	300.00	69.01	230.99	300.00	-	0.00%
Town Clerk	500.00	500.00	91.48	408.52	300.00	(200)	-40.00%
Road Commissioner	1,500.00	1,500.00	1,346.91	153.09	300.00	(1,200)	-80.00%
	2,900.00	2,900.00	1,507.40	1,392.60	1,500.00	(1,400)	-48.28%

*Effective March 10, 2018 the elected Road Commissioner position becomes an appointed position. Therefore, pay and mileage has been moved to the road maintenance account (2200).

1120 - Assessing

ASSESSING									
Account No. 1120									
Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
1120	1004	Wages: Full-Time	58,772.00	60,632.00	59,243.48	1,388.52	61,131	499.00	0.8%
1120	1005	Wages: Part-Time	9,812.00	9,812.00	7,619.16	2,192.84	9,812	0.00	0.0%
1120	1007	Contract Labor-R	3,500.00	3,500.00	3,500.00	0.00	6,500	3,000.00	85.7%
1120	1009	Contract Service	4,000.00	4,000.00	4,000.00	0.00	4,000	0.00	0.0%
1120	2611	Travel Expenses	500.00	500.00	551.36	-51.36	500	0.00	0.0%
1120	2641	Training	400.00	400.00	279.00	121.00	400	0.00	0.0%
1120	2661	Memberships & Dues	235.00	235.00	270.00	-35.00	260	25.00	10.6%
1120	2812	Fees: Registry Of Deeds	1,000.00	1,200.00	1,404.20	-204.20	1,400	200.00	16.7%
1120	3031	Supplies: Publications	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1120	5311	Equipment Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total			78,219.00	80,279.00	76,867.20	3,411.80	84,003.00	3,724.00	4.6%

One Full-time Assessor, Part Time Secretary/Field Person

Wages: Full Time:

Wages: Part Time

Contract Services Labor:

Reviewing 4/1/17 to 4/1/18 Sales, 2018 Abatement reviews

Also for a review of the Town's re-evaluation needs.

Contract Services:

Aerial Survey to update the property maps and GIS files, as of April 1, 2018

Travel:

Traveling to , Augusta, Sebasco Estates & Northborough

Training:

Assessing Seminars in Sebasco Estates, Augusta & Northborough

Membership dues:

Maine Chapter of the (IAAO) @ \$35.00 and MAAO \$35

International Association of Assessing Officers (IAAO) @ \$190.00.

Registry of Deeds: Monthly deeds transfers and survey plans

Publication: None Needed

Equipment Expense: Not anticipated

1130 - Codes Enforcement

CODE ENFORCEMENT									
Account No. 1130									
			2016	2017	2017	2017	2018	2017-2018	%
Acct No	Title		Budget	Budget	Expended	Unexpended	Budget	Difference	Inc/Dec
1130	1001	Salaries: Full Time	55,488.00	56,320.00	56,304.19	15.81	57,306	986.00	1.8%
1130	1004	Wages: Full-Time	49,820.00	50,562.00	50,816.38	(254.38)	50,482	(80.00)	-0.2%
1130	1005	Wages: Part-Time	21,144.00	22,005.00	21,217.12	787.88	22,741	736.00	3.3%
1130	1007	Contracted Services	0.00	0.00	-	-	0	-	-
1130	2501	Communications: Adver & Promo	1,200.00	1,200.00	1,927.52	(727.52)	1,200	-	0.0%
1130	2611	Travel Expenses	1,500.00	1,500.00	1,128.24	371.76	1,500	-	0.0%
1130	2641	Training	800.00	1,000.00	1,702.20	(702.20)	1,000	-	0.0%
1130	2661	Memberships & Dues	300.00	300.00	465.00	(165.00)	300	-	0.0%
1130	3021	Supplies: Printing	200.00	200.00	55.19	144.81	200	-	0.0%
1130	3031	Supplies: Publications	1,000.00	1,500.00	-	1,500.00	1,500	-	0.0%
1130	5311	Equipment Expense	200.00	300.00	1,096.68	(796.68)	1,900	1,600.00	533.3%
		Total	131,652.00	134,887.00	134,712.52	174.48	138,129	3,242.00	2.4%

Salaries: Full time:

One full time Code Enforcement Officer, including LPI, MUBEC Inspector

Wages: Full time:

Alternate Code Enforcement Officer and LPI

Wages: Part Time:

Assistance in Code Office: This position is shared with the Planning Office - budgeting 2/3 and 1/3

Communications:

Advertisements for wharf applications , etc.

Travel Expenses:

This covers the mileage and tolls when we use our personal vehicles for training, testing and inspections.

Training:

New Code Books mean Updated Training

Memberships and Dues:

Memberships to the International Code Council and Maine Association of Site Evaluators.

Printing:

Any printing that may be needed.

Publications:

New 2015 ICC Code Books Required. Intent to purchase both paper & digital copies.

Equipment:

This account is for replacement of pop levels, tape measurements and office equipment, \$200 for Misc, \$900 for Blueprint Cabinets and \$800 Printer.

1140 - Tax Collector

TAX COLLECTOR'S OFFICE									
Account No. 1140									
Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	%
									Inc/Dec
1140	1004	Wages: Deputy Tax Collector	26,364.00	28,057.00	27,886.30	170.70	28,995.00	938.00	3.3%
1140	1007	Contracted Services	4,200.00	4,300.00	4,107.06	192.94	4,300.00	-	0.0%
1140	2501	Communications: Adver & Promo	120.00	120.00	0.00	120.00	120.00	-	0.0%
1140	2611	Travel Expenses	300.00	300.00	0.00	300.00	200.00	(100.00)	-33.3%
1140	2641	Training	220.00	260.00	110.00	150.00	200.00	(60.00)	-23.1%
1140	2661	Memberships & Dues	100.00	50.00	50.00	-	50.00	-	0.0%
1140	2831	Fees: Liens	1,900.00	1,900.00	1,140.00	760.00	1,900.00	-	0.0%
1140	3021	Supplies: Printing	0.00	30.00	30.00	-	30.00	-	0.0%
1140	3031	Supplies: Publications	300.00	400.00	99.95	300.05	400.00	-	0.0%
1140	5311	Office Equipment	600.00	600.00	426.37	173.63	600.00	-	0.0%
Total			34,104.00	36,017.00	33,849.68	2,167.32	36,795.00	778.00	2.2%

ACCOUNT NO.	DESCRIPTION/EXPLANATION
1004	WAGES APPROXIMATELY 34 HRS IN TAX & 6 HRS AS BOOKKEEPER
1007	CONTRACTED SERVICES: COST FOR PRINTING TAX BILLS BY NORTHERN DATA
2501	ADS: NOTICE FOR DEC TAXES DUE/TIMES RECORD
2611	TRAVEL TO AND FROM SEMINARS AND WORKSHOPS, i.e. SOUTH PORTLAND AND AUGUSTA
2541	TRAINING COST FOR: TRAINING HELD BY MMA FOR LIEN PROCEDURE & MOTOR VEHICLE TRAINING
2661	MEMBERSHIP DUES: ANNUAL COST FOR THE MAINE MUNICIPAL TAX COLLECTORS & TREASURES ASSOCIATION DUES
2831	LIENS: COST FOR FILING LIENS(ESTIMATED AT 100 LIENS @ 19.00) SEARCH NOW BEING DONE ON -LINE.
3021	BOAT EXCISE TAX STICKERS
3031	PUBLICATIONS COST: RED BOOKS TO PRICE EXCISE TAX FOR AUTOS, TRUCKS, MOTOR CYLCES, MOTORHOMES & CAMPER TRAILERS.
5311	OFFICE EQUIPMENT COST: TO REPLACE OR PURCHASE NEW OFFICE EQUIPMENT.

1150 - Town Clerk

TOWN CLERK'S OFFICE									
Account No. 1150									
Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
1150	1004	Wages: Full-Time	35,815.00	37,227.00	36,363.21	863.79	38,106	879.00	2.4%
1150	2501	Communications: Adver & Promo	2,000.00	1,500.00	1,488.25	11.75	1,800	300.00	20.0%
1150	2521	Communications: Copying	400.00	500.00	459.00	41.00	500	0.00	0.0%
1150	2611	Travel Expenses	475.00	250.00	132.67	117.33	275	25.00	10.0%
1150	2641	Training	330.00	220.00	98.00	122.00	220	0.00	0.0%
1150	2661	Membership & Dues	50.00	50.00	25.00	25.00	50	0.00	0.0%
1150	3021	Supplies: Printing	1,250.00	1,250.00	1,071.00	179.00	1,150	(100.00)	-8.0%
1150	3222	Annual Town Meeting	1,500.00	1,500.00	935.00	565.00	1,300	(200.00)	-13.3%
1150	3223	Special Town Meeting	500.00	500.00	11.77	488.23	500	0.00	0.0%
1150	3224	Referendum Sad 75	0.00	0.00	0.00	0.00	175	175.00	-
1150	3225	State Elections	10,050.00	5,900.00	4,728.73	1,171.27	6,355	455.00	7.7%
1150	3226	Voting Booths/Scanners	5,850.00	4,580.00	5,560.78	(980.78)	4,805	225.00	4.9%
1150	5311	Office Equipment	375.00	375.00	297.80	77.20	422	47.00	12.5%
1150	5541	Historic Town Record	0.00	0.00	0.00	-	0	0.00	0.0%
Total			58,595.00	53,852.00	51,171.21	2,680.79	55,658	1,806.00	3.35%

Wages: Full Time: for Deputy Town Clerk

Comm: Advertising: dog/rabies clinic, elections, nomination papers, shellfish, Town Office notices

Comm: Copying: maintenance contract

Travel Expenses: posting warrants (March, June/Nov, one STM); training classes; elections

Training: requires sessions

Membership dues: Maine Town & Cities Clerk's Association

Supplies: Printing: mooring decals; cash sheets; mooring reminders

Annual Town Meeting: moderator, election workers, poll setup and take down, posting signs

Special Town Meeting: 1 STM (hand vote)

MSAD 75 Budget Referendum: MSAD 75 pays for its elections

State Elections: Planned for one - election workers; Kellogg Church rent; poll setup and take down

Voting Booths/Scanners: memory sticks, ballots and supplies for ATM, June, November. Plus new express vote

Office Equipment: safety deposit box and incidental office equipment

1160 - Town Planner

TOWN PLANNER									
Account No. 1160									
Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
1160	1004	Wages: Part Time	10,572.00	11,003.00	11,133.28	(130.28)	11,371.00	368.00	3.3%
1160	1007	Contracted Services	59560.00	59,560.00	46,066.00	13,494.00	56,560.00	(3,000.00)	-5.0%
1160	1082	Geographic Info System	1,600.00	1,600.00	1,400.00	200.00	3,600.00	2,000.00	125.0%
1160	2501	Communications: Adver & Promo	300.00	300.00	-	300.00	300.00	-	-
1160	2611	Travel Expenses	0.00	0.00	-	-	-	-	-
1160	2641	Training	0.00	0.00	-	-	-	-	-
1160	2661	Membership & Dues	0.00	0.00	-	-	-	-	-
1160	3031	Publications	0.00	0.00	120.00	(120.00)	-	-	-
1160	5311	Office Equipment	100.00	100.00	-	100.00	100.00	-	-
Total			72,132.00	72,563.00	58,719.28	13,843.72	71,931.00	(632.00)	-0.9%

Wages: Part Time: Position is shared with the Code Office. Budgeting 1/3 planning and 2/3 Codes

Contracted services: 18 hrsx \$60 x 50 plus mileage plus other consulting

Geographic Information Systems: maintenance and supplies for GIS and GPS systems. Increase due to allow updating of mapping for Comprehensive Plan Update

Comm: Advertising: special hearings, public forums and other events co-sponsored by the Planning Office.

Travel Expenses: Part of contract services

Training: None

Membership dues: None

Publications: various planning publications and books

Office Equipment: new or replacement equipment

1170 - Committees & Commissions

COMMITTEES & COMMISSIONS									
Account No. 1170									
Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
1170	4300	Other Committees	1,500.00	3,000.00	1,349.00	1,651.00	3,000.00	-	0%
1170	4301	Board Of Appeals	1,070.00	1,070.00	491.86	578.14	1,070.00	-	0%
1170	4311	Planning Board	2,540.00	3,200.00	3,851.35	(651.35)	3,200.00	-	0%
Total			5,110.00	7,270.00	5,692.21	1,577.79	7,270.00	0.00	0%

Other Committees: To be used by committees other than Planning Board and Board of Appeals, including \$2,020 for the Conservation Commission primarily for outreach and communication. Special projects requiring larger amounts are usually placed in separate budgets.

Board of Appeals: Scheduled to meet once a month, if there are applications to review. 5 member board with 2 alternates get paid a stipend of \$10 per meeting. Other costs include for advertising the meetings; supplies such as MMA books and tapes; and training sessions through MMA.

Planning Board: Scheduled to meet once a month plus special meetings and hearings on Zoning/Ordinance amendments. 5 member board with 2 alternates get paid a stipend of \$10 per meeting. Other costs include for advertising the meetings including application details; supplies such as MMA books and tapes; and training sessions through MMA.

1180 - Treasurer

TREASURER									
Account No. 1180									
Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	218 Budget	2017-2018 Difference	% Inc/Dec
1180	1001	Wages/salary	26,758.00	27,838.00	27,817.66	20.34	29,033.00	1,195.00	4.29%
1180	2611	Mileage	100.00	100.00	-	100.00	100.00	-	0.00%
1180	2641	Training	150.00	150.00	-	150.00	150.00	-	0.00%
1180	2661	Membership Dues	50.00	50.00	-	50.00	50.00	-	0.00%
1180	2812	Fees Regis Of Deeds	2,100.00	2,100.00	1,284.17	815.83	1,900.00	(200.00)	-9.52%
1180	3001	Supplies: Office	0.00	0.00	-	0.00	0.00	-	-
1180	3031	Publications	150.00	150.00	-	150.00	150.00	-	0.00%
Total			29,308.00	30,388.00	29,101.83	1,286.17	31,383.00	995.00	3.27%

Wages/salary:	Appointed Treasurer
Mileage:	for training, bank visits, etc.
Training:	on-going
Membership & Dues:	Maine Municipal Tax Collector's and Treasurer's Association
Registry of Deeds:	fees for recording lien discharges
Publications:	various financial related material

FACILITY: MUNICIPAL BLDG

Account No. 1200

Acct No	Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018	2017-2018 Difference	% Inc/Dec	
						Budget			
1200	1007	Contracted Services	15,000.00	15,000.00	14,088.20	911.80	15,000.00	-	0.0%
1200	1021	Caretaker	3,500.00	3,500.00	3,499.74	0.26	3,500.00	-	0.0%
1200	2131	Electricity	11,000.00	11,000.00	10,104.65	895.35	11,000.00	-	0.0%
1200	2141	Telephone: Local	6,000.00	6,000.00	6,684.25	(684.25)	5,800.00	(200.00)	-3.3%
1200	2142	Telephone: Long Distance	1,300.00	1,300.00	1,620.47	(320.47)	1,500.00	200.00	15.4%
1200	2143	Telephone: Cellular	3,200.00	3,200.00	3,556.18	(356.18)	4,200.00	1,000.00	31.3%
1200	2144	Comcast	0.00	0.00	0.00	-	0.00	-	-
1200	2211	Repair/Maint: Buildings	13,500.00	43,500.00	42,908.11	591.89	15,000.00	(28,500.00)	-65.5%
1200	2212	Hvac Support & Supply	4,500.00	6,000.00	6603.47	(603.47)	6,000.00	-	0.0%
1200	2602	Municipal Car	4,000.00	4,000.00	3,655.49	344.51	4,000.00	-	0.0%
1200	2653	Drinking Water Supply	1,400.00	1,400.00	1,221.90	178.10	1,400.00	-	0.0%
1200	2654	Drinking Wter Treatment	500.00	500.00	526.50	(26.50)	600.00	100.00	20.0%
1200	3231	Fuel: Heating Oil	7,000.00	5,000.00	4,396.22	603.78	5,000.00	-	0.0%
1200	3560	Security System	2,000.00	2,000.00	1,957.20	42.80	2,000.00	-	0.0%
1200	3565	Security Measures	0.00	3,000.00	3,908.00	(908.00)	0.00	(3,000.00)	-
		Total	72,900.00	105,400.00	104,730.38	669.62	75,000.00	(30,400.00)	-28.8%

Contracted Services

Regular cleaning services. Stripping and waxing floors, carpets and window cleaning, shredding

Caretaker - stipend position (currently CEO)

Responsible for overseeing the maintenance of the Town Office Building, Town buildings and properties for preservation of property, prevention of vandalism or loss, oversight of any construction/renovation projects and recommendations for action.

Electricity -Town was in a fixed rate contract for supply but will be standard offer in 2018

Telephone

Local, In-State and long distance

Cellular: Allowances for certain employees using personal cells for work

Internet: The Town is reimbursed by Comcast under the Franchise Agreement for its internet costs

Repair & Maintenance

Mowing, general maintenance, generator, elevator, energy conservation, care/cleaning of artwork, etc. 2018-plan to continue interior painting program

2017-exterior painting of Town Office budgeted at \$30,000 was 16,900 2016-New Law for Elevator Weight Testing to be perform every 5 years (was done on 7/19/16)

HVAC Support and Equipment: Annual maintenance contract, filters, supplies, troubleshoot

Municipal Vehicles

Repairs, alignment, oil filters, inspections, tires & gas. Mileage of Escape = 145,992 (10/17/17) and of Silverado = 136,786 (10/13/17)

Late 2017, County returned a Tahoe and soon another pickup truck. Town will sell Silverado.

Drinking Water (Town Office and Recycling Center) (\$115/month)

Water Treatment

Heating Oil: Estimated 2,500 gallons at 2.00/gallon

Security System: Annual Monitoring & Maintenance and technical support

Security Measurers - In process and should be completed within 2017

1205 - EMS Garage

FACILITY: EMS Garage									
Account No. 1205									
Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
1205	1007	Contracted services	0.00	0.00	0.00	-		-	-
1205	2131	Electricity	1,700.00	1,700.00	1,390.83	309.17	1,700.00	-	0
1205	2144	Cable/Internet/Phone	2,100.00	500.00	197.38	302.62	500.00	-	0.0%
1205	2211	Repair & Maintenance	1,000.00	700.00	481.12	218.88	700.00	-	0.0%
1205	2653	Drinking Water	600.00	600.00	286.26	313.74	500.00	(100.00)	-16.67%
1205	3001	Supplies	600.00	600.00	411.68	188.32	600.00	-	0.0%
		Total	6,000.00	4,100.00	2,767.27	1,332.73	4,000.00	(100.00)	-2.44%

Building was completed and occupied in May 2014.

The cable/internet costs are reimbursed to the Town through a Comcast grant (165.34/month)

1210 - Old Town House

FACILITY: OLD TOWN HOUSE									
Account No. 1210									
Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	%
									Inc/Dec
1210	2211	Repair/Maint: Buildings	5,500.00	9,000.00	7,047.63	1,952.37	9,000.00	0.00	0.00%
		Total	5,500.00	9,000.00	7,047.63	1,952.37	9,000.00	0.00	0%

OLD TOWN HOUSE, CENTER CEMETERY & COMMONS

Harpswell Center

These are anticipated annual costs associated with maintenance and operation of this Town-owned building.

Town has an agreement with the Harpswell Historical Society that designates the Society as caretaker of the building and its contents.

		<u>2018</u>	<u>2017</u>
Mowing	Most significant maintenance item is mowing which includes the grounds of the building, the cemetery and the Commons across the road.	4,500	4,500
Security System	Building is protected by security system; authorized access by security code only per contract with Northeast Security.	650	650
Electricity	Minimal electricity use at about \$20 per month	250	250
Wreaths	Holiday Decoration	100	100
Oiling of roof shingles in 2017 / partial painting of exterior in 2018		3,500	3,500
The shingles work was budgeted in 2017 but did not happen. Will attempt to do that in 2018, otherwise will use funding for some exterior painting.		\$9,000	\$9,000

1225 - Town Dock Potts Pt

TOWN DOCK: POTTS POINT										
Account No. 1225										
Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	%	Inc/Dec
1225	1007	Contracted Services	3,780.00	4,000.00	5,290.41	(1,290.41)	5,000.00	1,000.00	25.00%	
1225	2211	Repair/Maint	500.00	500.00	2,355.52	(1,855.52)	500.00	-	0.00%	
Total			4,280.00	4,500.00	7,645.93	(3,145.93)	5,500.00	1,000.00	22.22%	

Town has one municipal dock located at Pott's Point, South Harpswell.

Contracted Services:

	<u>2018</u>	<u>2017</u>
Fall removal and spring set up of the ramp and float system. Removal of floats and transportation of all to Mitchell Field. Increase due to labor and transport rates.	4,800	2,000
Floats will be stored at Mitchell Field (was a previous cost for storage of prior float)	0	1,000
Moorings and dive services	0	500
Removal of unauthorized vessels	200	500

Repair/Maint:

Misc. maintenance	500	500
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Total	5,500	4,500
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1226 - Town Landings

TOWN LANDINGS											
Account No. 1226											
Acct No		Title	2016 Budget	2017 Budget	2017 Adjusted	2017 Corrected	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
1226	2211	Repair/Maint	12,000.00	22,500	0.00	22,500.00	11,805.37	10,694.63	20,000	(2,500.00)	-11%
		Total	12,000.00	22,500	0.00	22,500.00	11,805.37	10,694.63	20,000	(2,500.00)	-11%

Landings: Mowing & Maintenance (signage, repairs, surveys, etc.) 2018 2017

Including, but not limited to:

Mackerel Cove

Giant's Stairs

Tide Mill Cove

Steamboat Rd

Potts Point

Steamboat Wharf Ln

Graveyard Point

Holbrooks

Lookout Point

dog bags and labor to empty

2018 - planning additional signage at Town properties

10,000

8,500

Specific Improvements: (possible projects) 10,000 14,000

In 2017, the turnaround area at Graveyard Point was completed, loads of sand removed from Pott's Point ramp & new floats built and installed at wharf

2018: 1. State grant now available to do Pott's Point ramp and parking project;

2. Mackerel Cove boat launch upgrades (did not do in 2017 due to costs)

Will carryover about 10,000 here and ask Town Meeting to appropriate \$35,000 from the land acquisition/improvement fund to be combined with a \$15,000 Harbor Mangement Grant the Town was awarded - project cost about \$60,000

3. Investigate and possibly implement improvements at Grist Mill Lane including a retaining wall

1227 - Cedar Beach/Robinhood Rd

CEDAR/ROBINHOOD BEACH

Account No. 1227

Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
1227	1005	Wages part-time	1,600.00	1,500.00	1,646.72	(146.72)	2,500.00	1,000.00	66.7%
1227	2611	Travel expenses	300.00	400.00	516.92	(116.92)	600.00	200.00	50.0%
1227	3001	Supplies	600.00	600.00	1,245.85	(645.85)	1,000.00	400.00	66.7%
		Total	2,500.00	2,500.00	3,409.49	(909.49)	4,100.00	1,600.00	64.00%

1005 for daily monitoring (2x per day) of the easement area and Cedar Beach Road from June 1 through Labor Day
 2611 travel for monitors
 3001 signage, hats, etc.

1230 - Cemeteries

CEMETERIES

Account No. 1230

Acct No	Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	%	
		Inc/Dec							
1230	2211	6,000.00	8,860.00	6,190.00	2,670.00	7,225.00	(1,635.00)	-18.5%	
	Total	6,000.00	8,860.00	6,190.00	2,670.00	7,225.00	-1,635.00	-18%	

Grave sites of veterans in ancient burying grounds: In any ancient burying ground, the municipality in collaboration with veterans' organizations, cemetery associations, civic and fraternal organizations and other interested persons, **shall** keep in good condition all graves, headstones, monuments and markers designating the burial place of Revolutionary soldiers and sailors and veterans of the Armed Forces of the United States.

Grave sites of persons who are not designated as veterans in ancient burying grounds. The municipality **may** keep the grass, weeds and brush suitably cut and trimmed from May 1 to September 30.

Grave sites of veterans in public burying grounds. A municipality, cemetery corporation **or** cemetery association owning and operating a public burying ground shall, in collaboration with veterans' organizations, cemetery associations, civic and fraternal organizations and other interested persons, keep the grave, headstone, monument or marker designating the burial place of any veteran of the Armed Forces of the United States in public burying ground in good condition and repair from May 1 to September 30 of each year.

Definitions

Ancient Burying Ground is a cemetery established prior to 1880

Public Burying Ground is a cemetery in which any person may be buried without regard to religious or other affiliation and includes a cemetery owned and operated by a municipality, a cemetery corporation or a cemetery association.

Past contributions has been at \$10 per veteran's grave - for 2018 BAC recommends at \$12.50/grave

2018 recommednations:

Cranberry Horn	1,325 estimate
Hillcrest	1,413 estimate
Bailey Island	1,113 89 vets
Orr's Island	1,400 112 vets
West Harpswell	975 estimate
Total	6,225
Plus Other costs	1,000 for graves which may be identified
	7,225

1300 - Risk Management

RISK MGMT (INSURANCE)

Account No. 1300

Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
1300	2401	Insurance: Comp General Liability	11,192.00	11,714.00	11,517.00	197.00	11,896	182	1.6%
1300	2411	Insurance: Pub Official Liab	4,136.00	4,362.00	4,362.00	0.00	4,471	109	2.5%
1300	2412	Insurance: Fidelity Coverage	3,841.00	4,059.00	4,043.00	16.00	4,339	280	6.9%
1300	2421	Insurance: Property Damage	10,101.00	10,344.00	10,489.00	(145.00)	11,184	840	8.1%
1300	2425	Insurance: Boats & Motors	3,861.00	3,823.00	3,730.00	93.00	3,823	0	0.0%
1300	2426	Insurance: Vehicles	1,412.00	1,637.00	1,246.00	391.00	915	(722)	-44.1%
1300	2431	Insurance: Workers Comp	18,000.00	18,000.00	17,083.00	917.00	49,500	31,500	175.0%
1300	2437	Insurance: Recreation	350.00	350.00	0.00	350.00	350	0	0.0%
1300	2438	Insurance: Vol Fire Fighters	3,500.00	3,100.00	2,584.00	516.00	3,100	0	0.0%
1300	2439	Insurance: Vol Accidents	0.00	400.00	354.00	46.00	400	0	0.0%
Total			56,393.00	57,789.00	55,408.00	2,381.00	89,978	32,189	55.7%

2018 Risk Management

	July 16 - June 17	Increase	July 17 - June 18		
	Actuals		Projected		
Package	10,911		11,457		
Autos	893		938		
Public Officials	4,362		4,580		
General	11,606	5%	12,186		
Boats	3,730		3,917		
Fidelity	4,233		4,445		
	35,735		37,522		
	Jan - Jun '18		Jul - Dec '18		2017
	17,868		18,761	36,628	35,939
Recreation				350	350
Workers Comp.				* 49,500	18,000
Volunteer Emergency personnel & vol accidents				3,500	3,500
			TOTAL PROJECTED 2018	89,978	57,789

*Note of Explanation: Increased significantly due to experience (meaning injury claims) and firefighting rate increase.

The Town's experience mod has increased from an average of .80 to 1.55 due to a spike in injuries in 2016. The mod is an average of the past three years of experience, therefore the Town's increase will likely remain at this higher level for at least 3 years. Additionally, the Town will have increased its payroll in 2018 to include firefighters, which is one of the highest rated categories due to the dangers involved with the work and also due to legislative changes to include "Presumptions" in this category. See Maine Townsman article regarding presumptions.

1310 - Employee Benefits

EMPLOYEE BENEFITS									
Account No. 1310									
Acct No		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
1310	1401	Social Security/FICA	53,366.00	56,321.00	53,126.18	3,194.82	60,776.00	4,455.00	7.9%
1310	1402	Medicare	12,481.00	13,172.00	12,425.13	746.87	14,214.00	1,042.00	7.9%
1310	1403	Retirement: State	10,584.00	11,513.00	10,993.08	519.92	11,713.00	200.00	1.7%
1310	1404	Retirement: 457 Plan ICMA	30,000.00	32,625.00	25,624.14	7,000.86	36,371.00	3,746.00	11.5%
1310	1405	Insurance: Group Health	234,760.00	252,917.00	227,370.36	25,546.64	262,071.00	9,154.00	3.6%
1310	1408	Short Term Leave	2,520.00	3,000.00	2,428.74	571.26	3,000.00	-	0.0%
1310	1409	IAM Pension Plan	12,243.00	12,243.00	12,103.20	139.80	12,243.00	-	0.0%
Total			355,954.00	381,791.00	344,070.83	37,720.17	400,388.00	18,597.00	4.9%

		2018 Proposed	2017 Budget	% revised
2016 W-2 Payroll plus 2017 payroll adjustments/FA year		929,000		
2018 1.75% increase/FF positions		96,258		
2018 Payroll		<u>1,025,258</u>		
Less employees share health insurance		81,000		
Plus ICMA Town contribution match		<u>36,000</u>		
Total projected taxed payroll for 2018		980,258		

Social Security & FICA	6.2%	60,776	56,321	7.91%
Medicare	1.45%	14,214	13,172	7.91%

State Retirement:

2 Employees (no longer available to new employees)

Based on:

Projected Payroll for 2 Employees		117,125		
1/2 Year	9.50%	5,563		
1/2 Year	10.50%	6,149		
		11,713	11,513	1.73%

ICMA Plan:

13 Employees

Based on:

Projected Payroll for 13 Employees		606,175		
	6.00%	36,371	32,625	11.48%

All Town Employees on Same Insurance Plan

Health Insurance:	Current	Anticipated			
Single Coverage	8	0.75	82,006		
w/Kids	2	0	26,885		
Family	7	0	127,280		
Health Reimbursement Account			25,900		
			262,071	252,917	3.62%

Short-Term Leave:

Approximate per month	250	3,000	3,000	0.00%
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IAM Pension:

Number of Employees	Hours	Weeks	Rate		
3	40	36	\$2.05	8,856	
3	32	17	\$2.05	3,346	
Plus	20		\$2.05	41	
				12,243	12,243 0.00%

TOTAL PROJECTED 2018		\$ 400,388	381,791	4.87%
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10/22/2017
with 1.75% payroll increase
with full year fire administrator and fighters

1600 - Contingency

CONTINGENCY

Account No. 1600

(AS OF OCT. 13)

Acct No	Title	2016 Expended	2017 Adjusted	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
1600	2941	6,748.00	16,228.00	-	16,228.00		-	-
	Total	6,748.00	16,228.00	-	16,228.00	-	-	-

<u>Year</u>	<u>Balance</u>	<u>Appropriation</u>	<u>Available</u>	<u>Expended</u>	<u>Carried Forward</u>
2003	24,574	35,000	59,574	48,291	11,283
2004	11,283	70,000	81,283	16,639	64,644
2005	64,644	15,356	80,000	27,739	52,261
2006	52,261	30,000	82,261	13,765	68,496
2007	68,496	0	68,496	13,961	54,536
2008	54,536	0	54,536	2,655	51,881
2009	51,881	0	51,881	2,260	49,621
2010	49,621	0	49,621	486	49,135
2011	49,135	0	49,135	359	48,776
2012	48,776	0	48,776	2,246	46,530
2013	46,530	0	46,530	9,828	36,702
2014	36,702	0	36,702	3,384	33,318
2015	33,318	0	33,318	20,342	12,976
2016	12,976	0	12,976	6,748	6,228
2017	6,228	10,000	16,228	0	16,228

2008

2,655 General Assistance
2,655

2009

2,260 General Assistance
2,260

2010

195 Shellfish (boat operation)
291 Mitchell Field Zoning
486

2011

249 Harbormaster
110 Fire & Rescue
359 Strategic Plan

2012

98 Membership & Dues
1,536 Street Light
612 Animal Control
2246

2013

4,256 FEMA assistance
2,072 Lookout Pt property studies
3,500 Lookout Pt price reduction
9828

2014

530 Memorial Day obsvnc
727 Street Lights
2127 Transfer Station
3384

2015

5724 Server
12025 Facilities
2593 Recreation
20342

2016

2,751 CC Sheriff
498 Mitchell Field
3499 Dry Hydrants
6,748

2017

0

1650 - Special Projects

SPECIAL PROJECTS								
Account No. 1650								
Acct No	Title	2016 Budget	2017 Budget	2017 Adjusted	2017 Expended	2017 Unexpended	2018 Budget	
1650	1034	Property Tax Assistance Program	-	5,000.00	11,701.00	6,992.00	4,709.00	5,000.00
1650	1037	Cedar Beach/Cedar Island Supporters	-	-	41,417.00	0.00	41,417.00	
1650	1040	Land purchase 42/6	-	-	3,318.00	-	3,318.00	
1650	1064	Harpwell Heritage Land Trust	75,000.00	-	-	0.00	0.00	
1650	1065	Conservation Fund	-	-	5,000.00	-	5,000.00	
1650	1066	Public Transportation	4,500.00	-	-	-	0.00	
1650	1075	Flood Plain Map Review	-	55,000.00	57,961.00	33,395.00	24,566.00	
1650	1077	Energy Conservation	-	-	1,431.00	-	1,431.00	
1650	1080	Extended Warranty PEG Equipment	6,400.00	6,400.00	6,400.00	6,400.00	0.00	6,400.00
1650	1087	Failed Septic System	-	-	22,649.00	-	22,649.00	
1650	1090	Self-insurance Reserve (carryover)	-	-	1,594.00	55.50	1,538.50	
1650	1095	Brown Tail Moth matter	-	-	-	-	0.00	9,570.00
1650	1099	Heating Assistance	-	-	44,473.00	7,842.57	36,630.43	
1650	1098	Gift Cards	-	-	-	320.00	(320.00)	
		Total	85,900.00	66,400.00	195,944.00	55,005.07	140,938.93	20,970.00

1034	Year	Budgeted	Carryover	Available	Spent	Balance	# Granted	Ave. Benefit
	2011	\$60,000		\$60,000	\$22,467	\$37,533	65	\$346
	2012	\$12,500	\$37,533	\$50,033	\$24,381	\$25,652	75	\$325
	2013	\$10,000	\$25,652	\$35,652	\$19,950	\$15,702	64	\$327
	2014	Suspended						
	2015	\$10,000	\$15,702	\$25,702	\$9,827	\$15,875	28	\$351
	2016	\$0	\$15,875	\$15,875	\$9,174	\$6,701	30	\$306
	2017	\$5,000	\$6,701	\$11,701	\$6,992	\$4,709	22	\$317
		\$97,500			\$85,799		284	

1080 Town acquired new PEG equip in 2012 and this protection plan is for the new server at the TV Studio (Town-owned) and covers all software, hardware and support
 1095 Field research and trial - University of Maine

2000 - Recycling Center

RECYCLING STATION

Account No. 2000

Acct No.	Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	%
								Inc/Dec
2000 1001	Salaries: Full Time	41,930.00	43,410.00	43,382.16	27.84	45,274.00	1,864.00	4.29%
2000 1004	Wages: Full-Time	91,653.00	93,027.00	91,285.44	1,741.56	97,905.00	4,878.00	5.24%
2000 1005	Wages: Part-Time	5,168.00	5,440.00	7,045.00	(1,605.00)	6,132.00	692.00	12.7%
2000 2103	Pest Control	300.00	300.00	273.99	26.01	300.00	-	0.0%
2000 2121	Waste Disposal	77,600.00	77,500.00	72,905.14	4,594.86	79,650.00	2,150.00	2.8%
2000 2125	Recycling	16,700.00	24,600.00	24,873.60	(273.60)	31,330.00	6,730.00	27.4%
2000 2131	Utilities	6,200.00	6,200.00	6,416.88	(216.88)	6,400.00	200.00	3.2%
2000 2261	Repair & Maint	15,000.00	15,000.00	14,210.13	789.87	15,000.00	-	0.0%
2000 2611	Travel	800.00	800.00	842.48	(42.48)	900.00	100.00	12.5%
2000 2641	Training	500.00	500.00	821.00	(321.00)	800.00	300.00	60.0%
2000 2671	Uniforms	1,900.00	1,900.00	2,227.71	(327.71)	2,000.00	100.00	5.3%
2000 3012	Supplies: Saf & Equip	6,500.00	6,500.00	7,178.22	(678.22)	6,500.00	-	0.0%
2000 3021	Supplies: printing	0.00	0.00	-	-	0.00	-	0.0%
2000 3235	Hazardous Waste	9,000.00	9,000.00	3,661.07	5,338.93	8,000.00	(1,000.00)	-11.1%
2000 3241	Oil & Lubricants	3,200.00	3,000.00	3,154.65	(154.65)	3,400.00	400.00	13.3%
2000 3252	Licenses	1,000.00	1,000.00	461.00	539.00	1,000.00	-	0.0%
2000 3253	Compost Bins	2000.00	1,500.00	1,500.00	-	1,100.00	(400.00)	-26.7%
	Total	279,451.00	289,677.00	280,238.47	9,438.53	305,691.00	16,014.00	5.5%

Salaries: Full Time Wages: Full-Time Wages: Part-Time Pest Control/CAPS Waste Trans/Disposal Recycling Sorting & Services Utilities Repair & Maint Travel Training/Advertise Uniforms Supplies: Saf & Equip Hazardous Waste Oil & Lubricants Licenses Compost Bins	Harpswell Solid Waste Manager 3 full time Union employees Part-time attendant (May 15th-Sept. 22nd) 73 days, 69 days summer/4 days @ Christmas (27th-30th) @ \$10.50 PHR Potential need due to collection of food waste. Landfill plantings 3 year average 955 tons. 2018 estimated 955 tons @ 70.00/ton. Estimated 80 loads at \$160.00/load tp transport. 3 year average 464 tons. 2018 estimated 460 tons @ 28.00/ton. Estimated 80 loads at \$160.00/load tp transport. U-waste (4) shipments at \$75.00 each. Clean Harbors \$2500.00. Composting \$2400.00 per year. Annual shredding \$450.00. Electricity - Estimate 32,000 KWH at .0839 plus delivery estimated .06 KWH plus minimal salt shed costs (total \$4,860) propane for scale bldg est 200 gallons = \$700. Portable toilet for scale bldg annual at \$840 Vehicle maintenance, scale calibration, lease of oxygen tank, grounds mowing, brush cutting of landfill caps, cleaning services, replacement of container wheels, backhoe & compactors requiring more maintenance, Building maintenance, Etc. For supplies, tranning, site visits, emergency equipment repair trips Fees for training/registrations, newspaper ads, (home hazmat, holidays etc). Replacement clothing, winter coveralls, jackets, shirts and safety boots etc. PPE, hand sanitizers, heavy lift totes, scale tickets, ryden decals, boxes, bags, tape, general items Two collection days scheduled in conjunction with Bath in May & Brunswick in October. 3 year avg \$7900 Diesel fuel, propane fuel and miscellaneous oil/fluids/antifreeze/filters DEP License, memberships and reporting application 20 Home composters @55.00 each this is the normal annual allotment. We can purchase 10 bins at a time throughout the season if demand is there. We continue to promote home composting in conjunction with central composting efforts
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2110 - Transfer Station

TRANSFER STATION									
Account No. 2110									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
2110	1007	Contracted Services	-	-	-	-	0.00	-	-
2110	2123	Waste Disposal: Waste Manage	54,520.00	59,346.00	62,455.68	(3,109.68)	59,840.00	494.00	0.8%
Total			54,520.00	59,346.00	62,455.68	-3,109.68	59,840.00	494.00	0.8%

Transfer Station 2018 Budget Proposal

2017	2018									
Demo	(Based on 3 year trend)									
\$36,466.00 8/1/2015 to 8/1/17 381 tons Est 2018 420 tons @ \$67.00/ton Trucking Expense - 65 loads @ \$160.50/load.... (average 6.5 tons per load)	3 yr average 386 tons \$28,140.00 \$10,400.00									
\$1,000.00	Tires 2018- Included in MSW per Casella Contract Anticipate 2 additional MSW loads to account for tires									
\$11,000.00	Drywall & Shingles <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">2017 Year to Date</td> <td style="width: 30%;">3 Year Average</td> <td style="width: 30%;">2018 Estimate</td> </tr> <tr> <td>Shingles 52.7</td> <td>139</td> <td>140 tons @ \$55 \$7,700.00</td> </tr> <tr> <td>Trucking 2 trips</td> <td>5 hauls @ 5 hrs. each</td> <td>325 hours @\$105 \$2,625.00</td> </tr> </table> <p style="text-align: center;"><u>BEGINING 2017 CPRC WILL NO LONGER ACCEPT DRYWALL FOR RECYCLING, TONNAGE MOVED TO DEMO LINE</u></p>	2017 Year to Date	3 Year Average	2018 Estimate	Shingles 52.7	139	140 tons @ \$55 \$7,700.00	Trucking 2 trips	5 hauls @ 5 hrs. each	325 hours @\$105 \$2,625.00
2017 Year to Date	3 Year Average	2018 Estimate								
Shingles 52.7	139	140 tons @ \$55 \$7,700.00								
Trucking 2 trips	5 hauls @ 5 hrs. each	325 hours @\$105 \$2,625.00								
\$10,080.00	Demo Wood Grinding 3 year average 2015-2017 =298 tons 2015 tonnage estimated at 84 tons @ \$32 per ton \$2,688.00 <u>Low tonnage due to revising annual shedule</u> 2016 tonnage estimated at 400 tons @ \$36 per ton \$14,400.00 <u>high tonnage due to revised annual shedule</u> 2017 tonnage estimated at 280 tons @ \$36 per ton \$ 10,080.00 2018 tonnage estimated @ 250 tons @ \$36 per ton \$9,000.00									
\$800.00	Freon Removal 3 year average 80 units \$800.00									
\$59,346.00	\$59,840.00									

2200 - Town Roads

TOWN ROADS									
Account No. 2200									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018	2017-2018 Difference	%
							Budget		Inc/Dec
2200	1005	Road Commissioner Comp.	-	-	-	-	25,361	25,361	-
2200	1007	Contracted Services	-	-	3,562.00	(3,562.00)	-	-	-
2200	2611	Travel	-	-	-	-	1,200	1,200	-
2200	2222	Repair/Maint: Roads	65,000.00	65,000.00	46,598.45	18,401.55	57,000	(8,000)	-12.31%
2200	2223	Equipment	-	-	-	-	-	-	-
2200	3301	Road & Street Signs	3,000.00	3,000.00	2,803.12	196.88	3,000	-	0.00%
2200	3402	Bitum Concrete Paving	-	-	-	-	-	-	-
2200	3404	Patching Material	-	-	2,250.00	(2,250.00)	-	-	-
2200	3411	Culverts & Drainage Supplies	-	-	13,450.00	(13,450.00)	-	-	-
2200	4901	Town Landings	-	-	-	-	-	-	-
2200	4902	Tree Removal & Mowing	-	-	7,560.00	(7,560.00)	-	-	-
Total			68,000.00	68,000.00	76,223.57	(8,223.57)	86,561	18,561	27.30%

2200 1005 Road Commissioner Compensation: Effective 3/10/18 - position will change from elected to appointed

2200 2611 Travel for appointed Road Commissioner

General Road Maintenance includes:

1. Shoulder repair of erosion damage where necessary to bring shoulder in line with pavement surface. Repair with reclaim.
2. Ditch cleanout where necessary to improve drainage.
2. Tree and brush trimming where growth has extended into ditch and shoulder area and/or reduced visibility on curves and intersections.
4. Culvert cleanout where necessary
5. Installation/purchase of road name signs - parking signs, handicap, posted roads

8-Year History of Expenses road maintenance and signs:

2016	54,073
2015	58,198
2014	66,172
2013	54,520
2012	66,891
2011	97,530
2010	51,333
2009	34,231

2200 - Town Road Maintenance

Repair/ DATE	Maintenance ACC#	LOCATION	WORK REQUIRED	AMOUNT
3/4/2017	2200-2222	Harpwell	Posting Heavy Load Signs	620.00
4/3/2017	2200-2222	Harpwell	Ad for Posting Roads	80.00
4/7/2017	2220-2222	Stovers Culverts	Jetting Machine, Operator & Labor	520.00
4/14/2017	2200-2222	Oceanside Ave & Cedar Beach	Done in 2016 Ditch, Shoulder, Sweep, Clean	1,725.00
4/17/2017	2200-2222	Harpwell	Hot Top, Pot Holes	863.45
4/20/2017	2200-2222	Harpwell	Remove Heavy Signs	260.00
5/18/2017	2200-2222	Peabody Rd & Oakledge Rd	Pot Holes, Hot Top & Tack	730.56
6/13/2017	2200-2222	Laurel Cove & Leeman Rd	Hot Top and Tack	665.07
6/30/2017	2200-2222	Harpwell	Street Sweeping	3,600.00
6/30/2017	2200-2222	Stevens Corner, Steamboat, Basin Pt	Brushing, Ash Cove Culvert	1,235.00
7/2/2017	2200-2222	Bethel Pt	Fixing Hole in Causeway	87.50
7/3/2017	2200-2222	Abner Cove	Removal of Dead Deer & Rotton Table	215.00
7/5/2017	2200-2222	Harpwell	Chop Blocks fo Speed Sign Trailor	6.43
7/5/2017	2200-2222	Harpwell	Rd Grading	1765.50
7/6/2017	2200-2222	Grassey Ln, Upland Ln & Sage Rd	Rd Grading	750.00
7/6/2017	2200-2222	Grassey Rd	Grading	750.00
7/11/2017	2200-2222	Bethel Pt	Sweeping	400.00
7/12/2016	2200-2222	Doughty Cove Rd	Erosion, Reclaim	305.00
8/7/2017	2200-2222	Basin Pt	Clearing Tree	50.00
8/31/2017	2200-2222	Washington Avenue	widen road for parking on side	3,600.00
8/19/2017	2200-2222	Basin Pt/Oakledge/Bethl Pt/TO & Recy	striping lines /	2,292.90
9/7/2017	2200-2222	Hugh Ave	Rd Way Survey	1,810.00
9/7/2017	2200-2222	Leeman Rd	Drain Easement	806.00
10/24/2017	2200-2222	Robinhood Road	widen road for parking on side	3,600.00
10/27/2017	2200-2222	Gurnett Rd	Removal of Dead Skunk from Harpswell Sign	60.00
10/27/2017	2200-2222	multiple	Hot Top, Labor, Dump Truck	463.91
10/27/2017	2200-2222	South Dyers Cove Rd	Removal of Graffiti	184.00
10/26/2017	2200-2222	?	place rocks and road cloth to secure area	967.60
10/31/2017	2200-2222	Mitchell Field	review culvert replacement	342.50
11/27/2017	2200-2222	Oakledge Rd / Laurel Point Rd	filled in large holes due to storm	1,334.00
12/29/2017	2200-2222	Lane Road	water diversion	100.00
12/4/2017	2200-2222	Salt Shed	fan repair and installation	1,290.88
12/19/2017	2200-2222	Salt Shed	install outlets	1,678.00
12/29/2017	2200-2222		solar speed limit sign	3,773.00
12/29/2017	2200-2222	multiple	roadside clean up of brush after storm	7,850.00
multiple	2200-2222	multiple	installing road name signs	1,817.15
				46,598.45

6/30/2017	2200-1007	Washington Ave	Survey of Southern Portion	2,241.00
		Washington Ave	Survey of portion north of Ocean st intersect	1,321.00
				3,562.00
12/15/2017	2200-3404	Mitchell Field	patching road cut outs	2,250.00
12/15/2017	2200-3411	Mitchell Field	replace a culvert	4,000.00
12/15/2017	2200-3411	Leeman Road	culvert replacemtn and drainage work	9,450.00
				13,450.00
1/6/2017	2200-4902	Tide Mill Cove Rd	Tree Removal	150.00
1/12/2017	2200-4902	Long Point	Tree Removal	420.00
3/21/2017	2200-4902	Ash Point Rd	Tree Removal	100.00
3/30/2017	2200-4902	Ash Point Rd	Cut Tree	100.00
3/28/2017	2200-4902	Oakledge Rd	Tree Removal	230.00
6/9/2017	2200-4902	Robinhood Rd	Removed 14 Dead Trees & Pruned	590.00
6/30/2017	2200-4902	Harpwell Roads	Mowing Road Sides	3,200.00
10/6/017	2200-4902	Hugh Ave	Removed Trees, Cut Schubs	335.00
9/12/2017	2200-4902	Washington Ave	Cut Back Schubs	735.00
9/20/2017	2200-4902	Bayview Road	Removed Dead Tree	315.00
10/26/2017	2200-4902	Tide Mill Cove Rd	remove tree	100.00
12/9/2017	2200-4902	Long Pt/Ash Pt/Basin Pt/Ash Cove	remove storm debris trees/brush	1,285.00
				7,560.00
multiple	2200-3301	Harpwell	Road Signs	2,803.12
				76,223.57

2210 - Town Roads Snow Removal

TOWN ROADS: SNOW REMOVAL									
Account No. 2210									
Acct No.	Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	%	Inc/Dec
2210	1007	346,324	356,710	356,709.60	0.40	367,412	10,702	3.0%	
2210	3424	72,000	72,000	58,910.27	13,089.73	72,000	0	0.0%	
2210	3425	28,000	27,000	29,970.60	-2,970.60	27,000	0	0.0%	
	Total	446,324	455,710	445,590.47	10,119.53	466,412	10,702	2.35%	

WINTER ROAD MAINTENANCE

Contracted Service

2018
367,412

2017
356,710

A three-year contract with Goodall ending April 2019

	2018	2017
January	\$73,044.00	\$70,916.40
February	\$73,044.00	\$70,916.40
March	\$73,044.00	\$70,916.40
April	\$73,044.00	\$70,916.40
October	\$25,203.79	\$24,469.74
November	\$25,203.79	\$24,469.74
December	\$24,827.62	\$24,104.52
	\$367,411.20	\$356,709.60

Salt

72,000

72,000

1,150 tons at \$60/ton
plus \$3,000 for calcium chloride/flakes

Winter Sand

27,000

27,000

1,100 yds. at \$11.95 in early 2018
1,100 yds. At +/- \$12.50 in late 2018

466,412

455,710

3100 Sheriff's Dept.

SHERIFF'S DEPT. CUMB CTY									
Account No. 3100									
Acct No.	Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018	2017-2018	%	
						Budget	Difference	Inc/Dec	
3100	1007	Contract Labor	324,610	341,661	341,661.00	-	348,507	6,846.00	2.0%
3100	2674	Cumber Cty Comm	31,426	32,374	32,373.96	0.04	33,346	972.00	3.0%
		Total	356,036	374,035	374,034.96	0.04	381,853	7,818.00	2.1%

Cumberland County Sheriff's Department				
Contracted Amount				
04/17 - 3/18	Per Month	1/18-3/18	Months	
\$347,267.00	28,938.92	3		86,816.75
Proposed Amount				
04/18 - 3/19	Per Month	4/18-12/18	Months	
\$348,920.00	29,076.67	9		261,690.00
TOTAL BUDGET				348,506.75

Cumberland County Regional Communications Center				
Contracted Amount				
7/17 - 6/18	Per Month	1/18-6/18	Months	
\$32,848.00	2,737.33	6		16,424.00
Amount				
7/18 - 6/19	Per Month	7/18-12/18	Months	
\$33,844.00	2,820.33	6		16,922.00
TOTAL BUDGET 3100-2674				33,346.00

VEHICLE: 45,700
3 Deputies

Vehicles and mileage:
Deputy Schenk '15 57,560 as of 7/27/17
Deputy Bradbury '12 115,788 as of 09/08/17
Deputy Ward '17 NEW

3110 - Sheriff's Dept Shellfish

SHERIFF'S DEPT. SHELLFISH										
Account No. 3110										
Acct No.		Title	2016 Budget	2017 Budget	2017 Adjusted	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	%
										Inc/Dec
3110	1007	Contracted Services	187,396.00	191,612.00	0.00	191,611.17	0.83	193,699.00	2,087.00	1.1%
3110	2272	Shellfish Boat & Operations	2,000.00	2,000.00	0.00	1,915.75	84.25	2,000.00	0.00	0.0%
Total			189,396.00	193,612.00	0.00	193,526.92	85.08	195,699.00	2,087.00	1.1%

Cumberland County Sheriff's Department: Marine Patrol (2 Deputies)			
Contracted Amount			01/18-03/18
04/17 - 03/18	Per Month		Months
\$192,851.87	16,070.99		3
			48,212.97
Proposed Amount			04/18-12/18
04/18 - 03/19	Per Month		Months
\$193,981.14	\$16,165.10		9
			145,485.86
			<u>\$ 193,698.82</u>
PLUS:			
Boat operations (gas, oil, maintenance)			2,000.00
Shellfish conservation measures (seeding, traps etc) [2016 - to be combined with Marine Consulting Services]			-
			Total 2018 Budget \$ 195,698.82

Deputies: 2
 Vehicle & costs: \$0
 Tasks:
 Water Quality Testing
 Shoreline Surveys
 Clam Flat Surveys
 Enforcement
 Special items - e.g. green crabs
 Conservation time

Vehicles & Mileage:
 Deputy Welsh '15 43,827 8/14/17
 Deputy McIntire '17 no mileage as new

MARINE SERVICES									
Account No. 3115									
Acct No.	Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018	2017-2018 Difference	% Inc/Dec	
						Budget			
3115	1007	Marine Services & Conservation	15,000.00	10,000.00	4,601.55	5,398.45	4,500.00	(5,500.00)	-55.00%
		Total	15,000.00	10,000.00	4,601.55	5,398.45	4,500.00	(5,500.00)	-55.00%

The Plan for providing support services in 2018 to the Marine Resources Committee is to expand the job description of the Harbormaster to include Marine Resources Management responsibilities. These duties would include but not be limited to being the Town's interface with the Department of Marine Resources, the staff support to the Marine Resources Committee, as well as the Town's liaison with the Shellfish Conservation Wardens, who are working for the Town under a contract with Cumberland County. One of the most important aspects of this new structure will be that there will be an employee responsible for following up on post-committee meeting marine resources related issues. This proposal includes consideration of an increase to the Harbormaster salary that has yet to be determined by the Board of Selectmen.

In the transition year of 2018, there will be \$2,000 budgeted for contracted services, should a marine consultant be needed for technical assistance, in the realm such as permitting. There will also be \$2,500 budgeted for marine resources supplies for conservation related matters, such as netting, seed, traps, etc.

Hours of Contracted Services for Marine Resources from 2014-2017

- 2014 327.5 hours x \$45 per hour = \$14,737.50
- 2015 192 hours x \$45 per hour = \$8,640
- 2016 123.5 hours x \$45 per hour = \$5,557.50
- 2017 43 hours x \$45 per hour = \$1,935

Fire and Rescue

FIRE & RESCUE: CH FIRE DEPT									
Account No. 3200									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
3200	4503	CHFD-Oper:Train/Insu/Capital	60,000.00	60,000.00	60,000.00	-	60,000.00	-	-
		Total	60,000.00	60,000.00	60,000.00	0.00	60,000.00	0.00	0.00
FIRE & RESCUE: OBI FIRE DEPT									
Account No. 3210									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
3210	4504	OBIFD-Oper:Train/Ins/Capital	60,000.00	60,000.00	60,000.00	-	60,000.00	-	0.00%
3210	1007	Contracted Services	0.00	30,914.00	0.00	30,914.00	0.00	(30,914.00)	-100.00%
		Total	60,000.00	90,914.00	60,000.00	30,914.00	60,000.00	0.00	0.00%
FIRE & RESCUE: HN FIRE DEPT									
Account No. 3220									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
3220	4505	HNFD-Oper:Train/Insu/Capital	60,000.00	60,000.00	60,000.00	-	60,000.00	-	-
		Total	60,000.00	60,000.00	60,000.00	0.00	60,000.00	0.00	0.00

Each of the three Fire Depts. typically receive a \$60,000 appropriation that is for operational and capital expenses.

Municipal Fire Assistance.
Account No. 3230

Acct No.	Title	2017 Budget	2017 Expended	2017 Unexpended	2018	2017-2018 Difference	% Inc/Dec
					Budget		
3230 1001	Salary: Full time	-	27,453.75	(27,453.75)	60,033	60,033	-
3230 1005	Wages: Part Time	114,860			82,320	(32,540)	-28.33%
3230 1104	Other Expenses	10,000	10,274.93	(274.93)	2,250	(7,750)	-77.50%
3230 2611	Travel				1,200	1,200	-
3230 2641	Training				4,200	4,200	-
3230 2661	Membership & Dues				2,400	2,400	-
3230 2671	Uniforms/clothing				2,000	2,000	-
3230 3031	Publications				1,000	1,000	-
3230 5311	Equipment: protective				5,600	5,600	-
3230 5312	Equipment: EMS				2,000	2,000	-
3230 5313	Equipment: Fire				3,000	3,000	-
	TOTAL	124,860	37,728.68	87,131.32	166,003	41,143	32.95%

3230 1004 Salary: Full Time: One full time salary position - Administrator/Fire Warden/Emergency Management Agent
1005 Wages: Part Time: FF 100 hours/week x 52 weeks x \$15/hour plus 12 holidays x 24 hours x \$7.50 plus FF school/weekends 6 x 24 hours x \$15
1104 Other expenses: radio maintenance, specific software, etc.
2611 Travel: Reimbursement for travel related expenses
2641 Training: costs related to training such as car seat technician, conferences (NFPA, VCOS, FIERO)
2661 Memberships: ME Chiefs, NVFC, IAFC
2671 Uniforms/Clothing
3031 Publications: periodicals/subscriptions and fire prevention-education materials
5311 Equipment: Protective: Personal protection
5312 Equipment: EMS
5313 Equipment: Fire

3240 - Fire Services Wardens

FIRE SVCS: WARDENS									
Account No. 3240									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
3240	1008	Stipends	1,700.00	1,700.00	991.69	708.31	-	-	-
3240	1104	Other Expenses	500.00	500.00	240.00	260.00	-	-	-
		Total	2,200.00	2,200.00	1,231.69	968.31	-	-	-

Fire Warden #3240

To oversee the issuance of burning permits and to investigate any illegal burns

On-line permitting to be reinstated

NOW PART OF FIRE ADMINISTRATOR JOB DESCRIPTION

3260 - Dry Hydrants

DRY HYDRANTS									
Account No. 3260									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	%
									Inc/Dec
3260	5524	Maintenance	2,500.00	2,500.00	510.00	1,990.00	2,500.00	-	-
		Total	2,500.00	2,500.00	510.00	1,990.00	2,500.00	-	-

In 2016 - the Gun Point dry hydrant pond was cleaned out and the hydrants at Wilson's Pond, Allen Point and Pott's Point were repaired.

In 2017, Bethel Point hydrant was inspected under water.

No other known maintenance issues at this time, but need to be prepared should a hydrant system need repair or cleaning.

3310 - Em Svcs Mgmt Agency

EMERGENCY SVCS: MGMT AGENCY									
Account No. 3310									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
3310	1008	Stipends	2,000.00	2,000.00	1,999.92	0.08	0.00	-2,000.00	-100.0%
3310	2261	Membership & Dues	50.00	50.00	-	50.00	75.00	25.00	50.0%
3310	2611	Travel Expenses	500.00	500.00	-	500.00	500.00	0.00	0.0%
3310	5311	Equipment Expenses	500.00	500.00	50.82	449.18	800.00	300.00	60.0%
3310	5315	Back Up Phone	600.00	600.00	579.71	20.29	600.00	0.00	0.0%
Total			3,650.00	3,650.00	2,630.45	1,019.55	1,975.00	-1,675.00	-45.9%

Stipend

EMA Director is now part of Fire Administrator

Mileage

Monthly travel to Cumberland County Emergency Management Meetings in Windham & other events/meetings

Equipment Expenses

Repairs or Upgrades

Back up Phone

Phone charge on backup phone for PSAP at Harpswell Neck Fire Dept. for Communications with Cumberland County (\$50/month)

Association Membership

To cover membership cost in the National Emergency Managers Association. Note: Membership is open to former State Directors.

3350 - Em Services Adv Life Sup

EMERGENCY SVCS: ADVANCE LIFE SUPPORT									
Account No. 3350									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
3350	1083	911 Phone Access	0.00	0.00	-	-		-	0.00%
3350	2031	Als Intercept/Other Fees	1,000.00	1,000.00	-	1,000.00	1,000.00	-	0.00%
3350	4506	Maint-Central Comms	1,000.00	1,000.00	903.21	96.79	1,000.00	-	0.00%
3350	4510	Paramedic Contract	277,564.00	283,111.00	281,260.64	1,850.36	283,111.00	-	0.00%
		Total	279,564.00	285,111.00	282,163.85	2,947.15	285,111.00	-	0.00%

911 Phone Access

729-8000 number has been discontinued.

ALS Intercept

\$1,000 reflects back-up service from the Town of Brunswick (if Needed)

Maintenance of Central Communications

General maintenance for repeaters that provide communication with Cumberland County Communications.

1. Repeater @ Orr's Island
2. Repeater @ Tower near Transfer Station

Emergency Medical Services

Contract with Mid Coast Hospital for Paramedic Coverage - 24 hours per day, 7 days a week plus Administrative Support and the Regional fly car 2017-contract reduced to 3-years from 5

3400 - Marine Svc Harbormaster

MARINE SVCS: HARBORMASTER									
Account No. 3400									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
3400	1001	Salaries: Full Time	37,103.00	38,413.00	40,561.35	(2,148.35)	45,128.00	6,715.00	17.5%
3400	1007	Contracted Services	1,500.00	1,500.00	346.50	1,153.50	2,000.00	500.00	33.3%
3400	2141	Telephone: Cell Phone	500.00	500.00	121.81	378.19	0.00	(500.00)	-100.0%
3400	2271	Repair/Maint: Boats & Motors	1,500.00	1,500.00	1,055.75	444.25	3,750.00	2,250.00	150.0%
3400	2272	Oper Expenses: Boats/Motors	1,500.00	1,500.00	2,253.88	(753.88)	3,000.00	1,500.00	100.0%
3400	2275	Mooring Equipment	1,500.00	1,500.00	518.56	981.44	2,000.00	500.00	33.3%
3400	2276	GPS	1,200.00	0.00	0.00	-	0.00	-	-
3400	2611	Travel Expenses	1,000.00	1,000.00	950.18	49.82	1,000.00	-	0.0%
3400	2641	Training	0.00	0.00	0.00	-	500.00	500.00	-
3400	2661	Memberships & Dues	150.00	150.00	275.00	(125.00)	150.00	-	0.0%
3400	2671	Uniforms/Clothing	0.00	0.00	0.00	-	300.00	300.00	-
3400	3021	Supplies: Printing	150.00	150.00	125.00	25.00	300.00	150.00	100.0%
3400	3721	Other	0.00	0.00	125.10	(125.10)	0.00	-	-
3400	5311	Office Equipment	500.00	250.00	62.16	187.84	250.00	-	0.0%
Total			46,603.00	46,463.00	46,395.29	67.71	58,378.00	11,915.00	25.6%

ACCOUNT NO. DESCRIPTION/EXPLANATION

- 1001 Salary: Full Time Harbormaster including Marine Resources Management
- 1007 Contracted Services
 - Removal of abandoned/discontinued moorings, derelict boats and float
- 2141 Telephone: Cell Phone: Removed due to reimbursement of use of personal phone under General Government
- 2271 Repair/Maint: Boats & Motors: Estimated Cost: Winterizing & Tuneup
 - Bottom Painting / lighting & electrical / prop, trailer/emergency repairs. Re-lettering MR boat to Harbormaster/add lights (\$750)
- 2272 Oper Expenses: Boats/Motors:
 - Gas & Oil, replacement of outdated and necessary safety equipment. Many more hours on boat & fuel costs.
- 2275 Mooring Equipment: Mooring Expenses
 - Maintenance & repairs to existing Town channel markers & boat moorings. Establish new mooring gear for Indian Rest/Gurnet "No Wake" buoys. 1 Town boat mooring. Establish new centralized Town owned mooring.
- 2276 GPS
- 2611 Travel: Traveling Expenses to Castine overnight stay including mileage & any other mileage costs
- 2641 Training: Boat training, Maine Municiple Association trainings, Maine Harbormaster Associate Annual Training
- 2661 Memberships & Dues: Maine Harbormaster Association
- 2671 Uniforms/Clothing: Shirts/Pants/Vest and/or Jacket with Town identification; waterproof footwear for loading/unloading vessel/marine related work.
- 3021 Printing: Cost of Warning Stickers & Notification Alerts
- 3721 Other
- 5311 Office Equipment: (Chair Mat etc.)

3500 - Animal Control

ANIMAL CONTROL									
Account No. 3500									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2016-2017 Difference	% Inc/Dec
3500	1007	Wages	15,276.00	14,500.00	13881.73	618.27	16,000.00	1,500.00	10.3%
3500	1104	Other Expenses	500.00	500.00	1,007.00	-507.00	500.00	-	0.0%
3500	2601	Mileage	2,500.00	2,300.00	2,541.55	-241.55	2,500.00	200.00	8.7%
3500	2604	Emergency Vet Treatment	670.00	500.00	0.00	500.00	300.00	(200.00)	-40.0%
3500	2605	Animal Euthanization	150.00	150.00	0.00	150.00	100.00	(50.00)	-33.3%
3500	2606	Rabies Testing	200.00	200.00	0.00	200.00	200.00	-	0.0%
3500	2641	Training	150.00	150.00	266.00	-116.00	300.00	150.00	100.0%
3500	2671	Uniforms	0.00	0.00	56.90	-56.90			
3500	4411	Coastal Humane Society	6,287.00	6,287.00	6,287.00	0.00	6,287.00	-	0.0%
3500	5311	Equipment Expenses	200.00	200.00	89.49	110.51	200.00	-	0.0%
Total			25,933.00	24,787.00	24,129.67	657.33	26,387.00	1,600.00	6.5%

1007 Wages for ACO coverage: On call position 24/7

1104 Other Expenses:

2601 Mileage: for using own vehicle

2604 Emergency Vet Service

Required to provide emergency medical services for stray animals

2605 Animal Euthanization: only as a last resort

2606 Rabies Testing

Available if Town believes testing should be done

2641 Training: annual seminar

4411 Coastal Humane Society contract

5311 Equipment

3600 - Public Street Ltg

PUBLIC SAFETY: STREET LTG									
Account No. 3600									
Acct No.		Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	%
									Inc/Dec
3600	1007	Contract	29,000.00	28,000.00	26,250.02	1,749.98	26,000.00	(2,000.00)	-7%
		Total	29,000.00	28,000.00	26,250.02	1,749.98	26,000.00	(2,000.00)	-7%

Street Lights/Monthly Billing

	2013	2014	2015	2016	2017
January	2050.24	2279.38	2,570.52	2,399.98	2,511.08
February	2123.95	2208.28	2,571.40	2,497.67	2,569.01
March	2073.52	2159.99	2,582.24	2,425.31	2,998.15
April	1929.28	2052.82	2,365.62	2,243.53	2,138.82
May	1696.07	1783.51	2,058.04	2,104.91	1,977.07
June	1577.58	1674.3	1,915.44	1,964.04	1,942.61
July	1680.12	1691.33	1,918.30	1,939.96	1,931.19
August	1738.65	1737.76	1,906.88	1,953.00	1,957.72
September	1750.71	1895.18	1,953.95	2,008.23	2,015.90
October	1792.31	1993.65	2,037.45	2,106.10	1,726.85
November	1821.48	2019.97	2,039.61	2,207.86	2,154.54
December	1978.99	2231.31	2,288.73	2,182.06	2,327.08
	22212.9	23727.48	26,208.18	26,032.65	26,250.02

Note: Town entered a fixed rate four-year contract for the per kwh supply rate at .0442.

The supply rate is about 20% of the Town's cost for street lights as the main cost is the delivery rate per varying unit.

5200 - General Assistance

WELFARE: GENERAL ASSISTANCE										
Account No. 5200										
Acct No.		Title	2016 Budget	2017 Budget	2017 Corrected	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
5200	2131	Electricity	1,500.00	1,500.00	0.00	1,326.82	173.18	1,500.00	0.00	0%
5200	2631	Housing	8,000.00	8,000.00	0.00	6,922.25	1,077.75	8,000.00	0.00	0%
5200	3131	Supplies: HH/P	300.00	300.00	0.00	482.57	(182.57)	300.00	0.00	0%
5200	3231	Fuel: Heating Oil	4,000.00	4,000.00	0.00	1,787.40	2,212.60	4,000.00	0.00	0%
5200	3701	Food	700.00	700.00	0.00	584.31	115.69	700.00	0.00	0%
5200	3721	Other/M	500.00	500.00	0.00	0.00	500.00	500.00	0.00	0%
5200	3722	Food Donations	-	-	3.00	3.00	0.00	-	-	-
TOTAL			15,000.00	15,000.00	3.00	11,106.35	3,896.65	15,000.00	0.00	0%

GENERAL ASSISTANCE

1/1/17 -12/31/17

17 APPLICATIONS SUBMITTED

5 NEW APPS: GRANTED

11 REPEATS (some applied more than once)

1 DENIED

	<u>Budget</u>	<u>Expenses</u>	<u>Unexpended</u>
	<u>2018</u>	<u>2017</u>	<u>2017</u>
6 HOUSING	8,000.00	6,922.25	1,077.75
4 FOOD	700.00	538.88	161.12
3 HEATING FUEL	4,000.00	1,787.40	2,212.60
2 HH/P	300.00	528.00	-228.00
2 ELECTRICITY	1,500.00	1,326.82	173.18
0 OTHER	500.00	0.00	500.00
0 FOOD DONATION	0.00	3.00	0.00
	15,000.00	11,106.35	3,896.65

Note: Some applications have more than one area of assistance.

The Town receives 70% reimbursement from the State of Maine for its general assistance expenditures.

5300 - Social Services

WELFARE: SOCIAL SVCS									
Account No. 5300									
Acct No.		Title	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget	Difference 2017-2018
5300	4403	Brunswick Respite Program	1,500.00	1,500.00	1,600.00	1,600.00	1,600.00	1,600.00	0.00
5300	4404	Spectrum Generations	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00
5300	4405	Midcoast Maine Community Action	730.00	730.00	730.00	730.00	730.00	730.00	0.00
5300	4406	Coastal Transport	1,200.00	1,200.00	1,200.00	1,200.00	0.00	0.00	0.00
5300	4408	Family Crisis Shelter	500.00	500.00	500.00	500.00	500.00	500.00	0.00
5300	4409	People Plus	1,500.00	1,500.00	1,500.00	1,500.00	2,000.00	2,000.00	0.00
5300	4410	Tedford Shelter	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00
5300	4411	Midcoast Hunger Prevention	3,000.00	3,000.00	3,200.00	3,500.00	4,000.00	4,000.00	0.00
5300	4412	Big Brothers/Sisters	500.00	500.00	500.00	500.00	500.00	500.00	0.00
5300	4415	Independence Association	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00
5300	4417	Sexual Assault Response	250.00	250.00	250.00	250.00	250.00	250.00	0.00
5300	4418	Habitat for Humanity	500.00	500.00	0.00	0.00	0.00	0.00	0.00
5300	4422	Day One	250.00	250.00	250.00	250.00	250.00	250.00	0.00
5300	4423	Family Focus	0.00	500.00	500.00	500.00	500.00	700.00	200.00
5300	4424	Oasis Health Network	1,200.00	1,200.00	1,300.00	1,200.00	1,500.00	1,500.00	0.00
5300	4425	Red Cross, Midcoast Chapter	1,250.00	1,250.00	1,350.00	1,500.00	1,350.00	1,500.00	150.00
5300	4426	Lifeflight Foundation	-	-	500.00	500.00	500.00	700.00	200.00
5300	4427	YMCA	-	-	500.00	500.00	750.00	1000.00	250.00
5300	4428	Harpswell Aging at Home	-	-	-	0.00	1000.00	1000.00	0.00
Total			16,380.00	16,880.00	17,880.00	18,230.00	19,430.00	20,230.00	800.00

Social Services

Town of Harpswell Budget Advisory Committee 2018

	***	2013	2014	2015	2016	2017 Actual	2018 BAC	persons served (town)	persons served (total)	% number Harpswell	request per person served (town)	Total Requests (municipalities)	Pro Rata Harpswell
Midcoast Hunger Prevention	2	\$3,000	\$3,000	\$3,200	\$3,500	\$4,000	\$4,000	202	22735	0.009	19.80198	\$4,000	\$36
Spectrum Generations	1	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	329	13192	0.025	4.5592705	\$130,946	\$3,266
People Plus	2	\$1,500	\$1,500	\$1,500	\$1,500	\$2,000	\$2,000	294	2132	0.138	6.8027211	\$123,060	\$16,970
Independence Association	1	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	15	402	0.037	100	\$1,750	\$65
Coastal Transport	1	\$1,200	\$1,200	\$1,200	\$1,200	\$0	\$0			-	-		-
Respite Care	2	\$1,500	\$1,500	\$1,600	\$1,600	\$1,600	\$1,600	32	824	0.039	50	\$3,500	\$124
Tedford Housing	1	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	23	151	0.152	43.478261	\$3,100	\$472
Midcoast Me.Comm Action	1	\$730	\$730	\$730	\$730	\$730	\$730	68	4804	0.014	10.735294	\$40,000	\$566
Big Brothers/Big Sisters	2	\$500	\$500	\$500	\$500	\$500	\$500	26	290	0.090	19.230769	\$1,750	\$157
Sexual Assault Support Service	2	\$250	\$250	\$250	\$250	\$250	\$250	205	9500	0.022	1.2195122	\$3,700	\$80
Family Crisis Services	1	\$500	\$500	\$500	\$500	\$500	\$500	17	2990	0.006	29.411765	\$45,286	\$257
DayOne	1	\$250	\$250	\$250	\$250	\$250	\$250	0	1650	0.000	-	\$12,000	\$0
Family Focus	1	\$0	\$500	\$500	\$500	\$500	\$700	26	188	0.138	19.230769	\$1,000	\$138
Red Cross, Midocast Chpt	2	\$1,250	\$1,250	\$1,350	\$1,500	\$1,350	\$1,500	0	1025	0.000	-	\$85,000	\$0
Oasis Health Network, Inc.	2	\$1,200	\$1,200	\$1,300	\$1,200	\$1,500	\$1,500	47	703	0.067	31.914894	\$2,250	\$150
Lifeflight Foundation	1			\$500	\$500	\$500	\$700	37	-	-	-	-	- since 1998
YMCA	1			\$500	\$500	\$750	\$1,000	320	8419	0.038	2.34375	NA	-
Harpswell Aging at Home	2					\$1,000	\$1,000	500	2000	0.250	2	\$1,000	\$250
TOTAL		\$15,880	\$16,380	\$17,880	\$18,230	\$19,430	\$20,230						

*** "1" indicates budget in excess of \$1 million, "2" indicates budget less than \$1 million

6000 - Cultural

CULTURAL									
Account No. 6000									
Acct No.	Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018	2017-2018 Difference	% Inc/Dec	
						Budget			
6000	6100	Libraries: Orr's Island	15,000.00	15,000.00	15,000.00	-	15,000	-	0.0%
6000	6110	Libraries: Cundy's Harbor	17,300.00	17,300.00	17,300.00	-	19,000	1,700.00	9.8%
6000	6200	Historical: Harpswell	3,000.00	3,000.00	3,000.00	-	3,000	-	0.0%
6000	6210	Historical: Pejepscot	500.00	500.00	500.00	-	500	-	0.0%
6000	6220	Memorial: Harpswell	1,500.00	1,500.00	1,496.75	3.25	1,600	100.00	6.7%
6000	6305	Bailey Island Library Hall	2,603.00	2,671.00	2,671.00	-	2,695	24.00	0.9%
6000	6315	Five Rivers Arts Alliance	500.00	0.00	-	-	0	-	0.0%
6000	6120	Curtis Memorial Library	135,345.00	137,104.00	137,104.00	-	141,900	4,796.00	3.5%
6000	6300	Harpswell HCBC Operations	63,750.00	63,750.00	63,750.00	-	68,000	4,250.00	6.7%
6000	6345	Harpswell Neck Physical Education	2,000.00	2,000.00	2,000.00	-	5,000	3,000.00	150.0%
6000	6350	Harpswell Business Association	3,000.00	3,000.00	3,000.00	-	3,000	-	0.0%
6000	6355	Community Fireworks	1,000.00	1,000.00	1,000.00	-	1,000	-	0.0%
6000	6360	Maine Public Broadcasting	300.00	300.00	300.00	-	300	-	0.0%
6000	6365	HCCS Water Safety Program	500.00	1000.00	1,000.00	-	0	(1,000.00)	-100.0%
6000	6370	Harpswell Radio Project	0.00	600.00	600.00	-	750	150.00	25.0%
		Total	246,298.00	248,725.00	248,721.75	3.25	261,745	13,020.00	5.23%

6365 Water Safety indicated they do not need to apply for funds in 2018

6420 - Rec General

REC: GENERAL									
Account No. 6420									
Acct No		Title	2016 Expended	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	%
									Inc/Dec
6420	1002	Salaries: Part Time	31,624.56	37,954.00	37,228.40	725.60	38,268.00	314.00	0.8%
6420	2501	Communications: Adver & Promo	400.00	500.00	400.00	100.00	3,340.00	2,840.00	568.0%
6420	2611	Travel Expenses	925.81	1,200.00	625.53	574.47	1,200.00	-	0.0%
6420	2641	Training	435.00	250.00	125.00	125.00	250.00	-	0.0%
6420	2661	Membership & Dues	30.00	75.00	75.00	-	75.00	-	0.0%
6420	2670	Equipment	17.88	300.00	424.83	(124.83)	300.00	-	0.0%
6420	3011	Supplies: Recreation	145.75	300.00	122.07	177.93	300.00	-	0.0%
6420	3021	Supplies: Printing	1,787.61	2,500.00	2,503.07	(3.07)	3,000.00	500.00	20.0%
6420	3022	Recreation Event	1881.73	2,500.00	2,541.46	(41.46)	0.00	(2,500.00)	-100.0%
Total			37,248.34	45,579.00	44,045.36	1,533.64	46,733.00	1,154.00	2.5%

Recreation Director hourly wages were converted to salary in 2017. In 2018, salary is proposed to increase 2.75% but the number above doesn't represent that the 2017 budget was figured on 53 weeks at an hourly rate.

6420-3022 The recreation event (Tailgate & Recreate) is on hold for 2018 and potentially 2019 due to pier demolition at Mitchell Field.

6420-2501 See memo regarding my Rec online registrations.

Summary of Recreation Programs

Summary of Recreational Programs								
Account No. 6410 - 6499								
Acct No	Title	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018	2017-2018	% Inc/Dec
						Budget	Difference	
6410	Trufant-Summerton Field	3,500.00	3,500.00	3,500.00	2,000.00	2,000.00	0.00	0%
6430	Baseball	1,000.00	1,000.00	2,500.00	1,500.00	1,500.00	0.00	0%
6440	Basketball	1,000.00	1,000.00	1,000.00	1,200.00	1,200.00	0.00	0%
6450	Harriers	500.00	400.00	400.00	400.00	400.00	0.00	0%
6470	Skiing	1,000.00	1,000.00	1,000.00	1,200.00	1,200.00	0.00	0%
6471	Kayaking	150.00	150.00	150.00	150.00	150.00	0.00	0%
6472	Sailing	150.00	150.00	150.00	150.00	150.00	0.00	0%
6473	Karate/Martial Arts	400.00	400.00	400.00	350.00	300.00	(50.00)	-13%
6474	Bridge	0.00	0.00	-	-	-	0.00	0%
6475	Field Hockey	200.00	200.00	200.00	200.00	-	(200.00)	-100%
6476	Photography	0.00	0.00	-	-	-	0.00	0%
6477	Cooking	0.00	0.00	-	-	-	0.00	0%
6480	Soccer	200.00	200.00	200.00	200.00	200.00	0.00	0%
6485	Music	250.00	200.00	200.00	200.00	200.00	0.00	0%
6486	Arts	250.00	200.00	200.00	200.00	200.00	0.00	0%
6490	Family Swim	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0%
6491	Socrates Café	0.00	0.00	-	-	-	0.00	0%
6492	Yoga	0.00	0.00	-	-	-	0.00	0%
6495	Summer Swim	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	0.00	0%
6496	Trails/Hiking	1,350.00	1,400.00	1,400.00	1,400.00	1,400.00	0.00	0%
6497	New Programs	300.00	300.00	300.00	300.00	300.00	0.00	0%
6498	Fairy Houses	0.00	0.00	-	-	-	0.00	0%
6499	Camp Harpswell	1,200.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0%
	Total	14,850.00	14,500.00	16,000.00	13,850.00	13,600.00	(250.00)	-2%

DEBT SERVICE									
Account No.7000									
Acct No	Title	2016 Budget	2017 Budget	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec	
7000	2701	Debt Svc: Principal	473,334.00	415,000.00	415,000.00	-	415,000.00	-	0.0%
7000	2711	Debt Svc: Interest	61,666.00	43,000.00	43,149.85	(149.85)	40,956.00	(2,044.00)	-4.8%
7000	2712	TAN & Lease Interest	15,000.00	12,000.00	11,367.20	632.80	14,044.00	2,044.00	17.0%
		Total	550,000.00	470,000.00	469,517.05	482.95	470,000.00	-	0.0%

2018 DEBT SERVICE SCHEDULE

Issue [Purpose]	Variable Interest [True Composite]	Term (yrs.) Maturity	Original Amount	Interest	Principal	2017 Total	Interest	Principal	2018
MMBB, Oct. 2008 [Emergency Vehicles]	2.075 -5.575 4.14	10 2018	\$500,000	\$2,377.50	\$50,000.00	\$52,377.50	\$1,037.48	\$50,000.00	\$51,037.48
MMBB, May 2009 [Ash Point Road]	2.08-5.58 2.646	10 2019	\$650,000		\$65,000.00	\$65,000.00	\$3,123.90	\$65,000.00	\$68,123.90
MMBB, Nov 2010 [Emergency Vehicles]	2.81	10 2020	\$600,000	\$5,479.14	\$60,000.00	\$65,479.14	\$6,390.60	\$60,000.00	\$66,390.60
MMBB, May 2011 [Roads]	2.12-5.62	10 2021	\$800,000	\$11,013.60	\$80,000.00	\$91,013.60	\$9,317.60	\$80,000.00	\$89,317.60
MMBB, May 2013 [Roads]	0.6-2.38	10 2023	\$1,000,000	\$12,500.00	\$100,000.00	\$112,500.00	\$11,380.00	\$100,000.00	\$111,380.00
Roads, August 2014	2.3	10 2024	600000	\$11,093.04	\$60,000.00	\$71,093.04	\$9,706.40	\$60,000.00	\$69,706.40
Subtotal			\$3,550,000	\$42,463.28	\$415,000.00	\$457,463.28	\$40,955.98	\$415,000.00	\$455,955.98
TAN Interest (estimated) and lease interest						\$12,000.00			\$14,000.00
Total Debt Service						\$469,463.28			\$469,955.98
						\$470,000.00			\$470,000.00

9200 - Project Capital Reserves

PROJECTS: CAPITAL RESERVES							
Account No.9200							
Acct No	Title	2016 Budget	2017 Budget	2017 Adjusted	2017 Expended	2017 Unexpended	2018 Budget
9200 5101	Cap: Land acquisition and improvements	-	-	80,762.00	650.00	80,112.00	-
9200 5112	Cap: T/O Improve/Facilities/HVAC	27,500.00	10,000.00	23,073.00	2,158.75	20,914.25	50,000.00
9200 5201	Cap: Vehicles, Gen & Equip	-	45,000.00	104,690.00	63,000.00	41,690.00	40,000.00
9200 5527	Cap: Cable Related Technology	-	-	4,403.00	8,846.20	(4,443.20)	-
9200 5529	Cap: D. Moore Rec & Transfer	30,000.00	40,000.00	104,093.00	4,952.60	99,140.40	90,000.00
9200 5546	Cap: Vision Appraisal	-	-	20,235.00	-	20,235.00	-
9200 5548	Cap: Boat/Motor Replacement	-	-	38,243.00	-	38,243.00	45,000.00
9200 5549	Cap; Office Equipment, incl server	2,500.00	2,500.00	5,000.00	2,500.00	2,500.00	20,000.00
9200 5553	Cap: Emergency Service Vehicle	-	100,000.00	607,262.00	413,394.00	193,868.00	150,000.00
9200 5557	Cap: Emergency Services Equipment	-	2,500.00	24,021.00	-	24,021.00	2,500.00
9200 5559	Cap: Pott's Point Pier	-	-	5,500.00	5,500.00	-	-
9200 5661	Cap: Capital Roads	275,000.00	-	135,536.00	68,220.63	67,315.37	200,000.00
9200 5662	Cap: Dry Hydrant Replacement	-	-	12,780.00	-	12,780.00	-
9200 5667	Cap: Trufant-Summerton Field	15,000.00	-	7,383.00	7,168.25	214.75	-
9200 5668	Cap: MF Boat Ramp donation/2nd bandstand	-	-	1,800.00	-	1,800.00	-
9200 5669	Cap: Mitchell Field	150,000.00	150,000.00	216,876.00	3,218.00	213,658.00	-
9200 5700	MF Pier Demolition	-	-	0.00	350,749.87	(350,749.87)	-
9200 5701	Cap: EMS Bld Plannig & Design	-	100,000.00	100,000.00	4,502.40	95,497.60	-
	TOTAL	500,000.00	450,000.00	1,491,657	934,860.70	556,796.30	597,500.00

Bond

5529 A. Dennis Moore Rec & Transfer
 5548 Boat/Motor Replacement
 5553 Emergency Vehicles
 5661 Capital Roads

planned purchase of backhoe in 2018 est. @ \$130,000
 for airboat purchase in 2018 @ \$80,000
 Anticipated purchase in 2019 (see schedule)
 for Laurel Cove Road project in 2018 est. @ \$235,000

Capital Road Reserve

December 31, 2016 Balance	\$135,536
Paid in 2017 YTD	68,221
December 31, 2017 Balance	<u>67,315</u>
2018 proposed appropriation	200,000
2018 Available Reserve	<u>\$267,315</u>
Estimate for Laurel Cove Rd	(235,000)
Balance	<u>\$32,315</u>

A.DENNIS MOORE RECYCLING & TRANSFER STATION

**9200 CAPITOL EQUIPMENT REPLACEMENT SCHEDULE
VALUE OF \$4,000 AND ABOVE**

**UPDATED AS OF 9/29/17
9200 ACCT BALANCE \$106,000**

ASSET ID#	ASSET DESCRIPTION	EXP.DATE	REPLACE COST	18'	19'	20'	21'	22'	23'	24'	25'	26'	27'	28'	29'	30'	31'	32'
1	COMPACTORS	2022	\$72,500.00			X												
2	COMPACTORS	2022	\$72,500.00			X												
110	CONTAINER #1	2020	\$8,300.00					X										
211	CONTAINER #2	2021	\$8,300.00						X									
313	CONTAINER #3	2023	\$8,300.00								X							
413	CONTAINER #4	2023	\$8,300.00								X							
TANK 1&2	SKID TANK (OIL)	2027	\$8,000.00									X						
SC-COM	SCALE COMP UPGRD	2025	\$6,000.00									X						
SC-2	TRUCK SCALE	2045	\$65,000.00															
VN15094	CAT 430D BACKHOE	2018	\$110,000.00	X														
HULK	CAT FRT/REAR TIRES	2023	\$6,000.00						X								X	
VN97476	SKID STEER N/HOLL	2028	\$32,500.00											X				
VN30736	TOYOTA FORK TRUCK	2028	\$28,500.00											X				
17881	STORAGE CONTAINER	2030	\$4,000.00															X
8300	PHASE CONVERTER	2020	\$8,300.00			X												
75557	WASTE OIL FURNACE	2030	\$9,000.00					X										
CAPITAL EQUIPMENT COST PER YEAR				110	0	154	0	18	15	0	17	14	0	61	6	0	0	4
CAPITAL MAINTENANCE COST PER YEAR				0	0	63	16	294	0	0	43	0	0	0	0	0	0	0
TOTAL ANNUAL CAPITAL INVESTMENT				110	0	217	16	312	15	0	60	14	0	61	6	0	0	4

1. NEW REPLACEMENT PRICE BASED ON \$20,000 TRADE-IN
2. RESERVE ASSUMES \$30,000 ANNUAL APPROPRIATION IN 2016, \$40,000 2017 FORWARD.
3. BACKHOE, -CAT 430 MODEL USED FOR REPLACEMENT PURPOSE, CURRENT BACKHOE IS CAT 416 MODEL.
4. PHASE CONVERTER REPLACED BY VFD UNITS AT TIME OF COMPACTOR REPLACEMENT.
5. BUILDINGS, FIXED STRUCTURES, ROAD & PARKING LOT MAINTENANCE AND OTHER FIXED ASSETS ARE ON A SEPARATE CAPITAL MAINTENANCE SCHEDULE.
6. WASTE OIL FURNACE SHOULD BE CONSIDERED REPLACEABLE AT TIME OF NEW FACILITIES CONSTRUCTION OR RENOVATION.
7. NEW SCALE IN 2015, 2045 REPLACEMENT, 30 YEAR LIFE CYCLE.

C.L.P.MGR.

A.DENNIS MOORE RECYCLING & TRANSFER STATION

9200 CAPITOL MAINTENANCE SCHEDULE
VALUE OF \$4,000 AND ABOVE

2018-2032

REVISED AS OF 9/29/17
9200 ACCT BALANCE \$106,000

ASSET ID#	MAINTENANCE DESCRIPTION	MAINT. DATE	MAINT. COST	18'	19'	20'	21'	22'	23'	24'	25'	26'	27'	28'	29'	30'	31'	32'
21-2	MAIN BUILDING REPLACEMENT	2019/2030	\$290,000.00					X										
21-2	MAIN BUILDING RENOVATION	2019/2030	\$165,000.00					X										
21-2	VFD POWER UPGRADE	2019/2030	\$8,300.00			X												
21	REBUILD NORTH WALL/SIDING	2017	\$22,000.00					X										
21	REPLACE SIDING AS NEEDED	2017	\$15,000.00					X										
21	REPLACE LEAKING ROOF PANEL	2017	\$16,000.00					X										
21	REPAIR OF SUPER STRUCTURE	2017	\$24,000.00					X										
21	IMPROVE EXTERIOR LIGHTING	2017	\$4,000.00					X										
21	PAINT EXTERIOR OF BUILDING	2017	\$14,000.00					X										
PAD-C	REFIRBISH COMPACTOR PADS	2023	\$16,000.00			X												
PAD-C	EXTEND COMPACTOR PAD	2018	\$15,000.00			X												
PAD-D	PAVE DEMO PAD & SCALE AREA	2018	\$23,000.00			X												
PRK-MAIN	PARKING AREA IMPROVMENTS	2019	\$43,000.00								X							
WALL	REPLACE PUSH WALL	2020/2030	\$16,000.00				X											
DRV	PAVE ROAD	2025	ROAD/COMMISR								X							
21-2	CONSIDER SOLAR PANELS							X										
CAPITAL MAINTENANCE COST PER YEAR				0	0	63	16	294	0	0	43	0	0	0	0	0	0	0
CAPITAL EQUIPMENT COST PER YEAR				110	0	154	0	18	15	0	17	14	0	61	6	0	0	4
TOTAL ANNUAL CAPITAL INVESTMENT				110	0	217	16	312	15	0	60	14	0	61	6	0	0	4

- 1.INSPECTION BY AN ENGINEER SHOULD BE PERFORMED BEFORE ANY FURTHER CAPITAL INVESTMENT IS PUT INTO RECYCLING CENTER MAIN BUILDING.
2. RESERVE ASSUMES \$30,000 ANNUAL APPROPRIATION FOR YEAR 16' AND \$40,000 THERE AFTER.
- 3.BUILDING REPLACEMENT/ RENOVATION IN 2022, RENOVATION PREFERED UNLESS ENGINEER CONCLUDES INVESTMENT NOT ADVISED.
4. PHASE CONVERTER REPLACED AT TIME OF COMPACTOR REPLACEMENT. WASTE OIL FURANCE SHOULD BE CONSIDERED REPLACEABLE AT TIME OF NEW FACILITIES CONSTRUCTION.
5. BUILDING REPLACEMENT/RENOVATION SHOULD INCLUDE NEW OIL FURNACE, ELECTRICAL UPGRADES, PLUMBING UPGRADES AND EXTERIOR UPGRADES..
6. BUILDING REPLACEMENT USED FOR 2022 CAPITAL TOTAL, RENOVATION WOULD BE LESS. REPLACEMENT 2062 E/LIFE, RENOVATION 2047 E/LIFE.
7. SOLAR PANELS SHOULD BE CONSIDERED WHEN EXISTING ROOF IS BROUGHT UP TO CODE, OR AT TIME OF BUILDING REPLACEMENT.

C.L.P.MGR.

A.DENNIS MOORE RECYCLING & TRANSFER STATION										
9200 CAPITAL ASSET INVENTORY			CURRENT STATUS AND PROJECTED LIFECYCLE				CURRENT AS OF 9/29/17			
VALUE OF \$4,000 AND ABOVE							9200 ACCT. BALANCE \$106,000			
ASSET ID#	ASSET DESCRIPTION	BUILT/ACQ.	QTY/SIZE	CONDITION OF ASSET	USAGE LT/MD/HVY	COST	REPAIR COSTS	LIFE EXP.	EXP. DATE	REPLACE COST
21	REC. CTR BUILDING	1979	1@4000 SF	AGING 3/4	DAILY 8HR LT.	\$165,000.00	\$70,000.00	30-40 YRS	2019	\$270,000.00
56	TRN. STA. BUILDING	2013	1@272 SF	NEWER	DAILY 8HR LT.	\$29,972.00	\$1000 E/5YR	25-40 YRS	2053	\$40,000.00
13	REC.CTR. ATN SHED	2013	1@24 SF	NEWER	SNL DLY 4HR LT.	\$1,710.00	\$150 E/5YR	20-30 YRS	2043	DISCONTINUE
1	COMPACTORS	2000	1 TRASH	AGING 3/4	DAILY 6HR MD.	\$38,500.00	\$400 YRLY	15-20 YRS	2020	\$72,500.00
2	COMPACTORS	2000	1 RECYCLING	AGING 3/4	DAILY 6HR MD.	\$38,500.00	\$400 YRLY	15-20YRS	2020	\$72,500.00
0	HOPPER REFIRB #1	7/5/2005	BOTH 1 & 2	AGING 2/3 W/REPAIR	INC. ABOVE	\$13,790.00	INC. ABOVE	10-15 YRS	2018	INC. ABOVE
0	COMPAC REFIRB #1	6/15/2013	BOTH 1 & 2	NEWER	INC. ABOVE	\$15,679.00	INC. ABOVE	10 YRS	2023	INC. ABOVE
110	CONTAINER #1	2010	1@42CU.YD.	GOOD W/REPAIR	BIWKY 24HR MD.	\$6,200.00	\$400 YRLY	12 YRS	2022	\$8,300.00
211	CONTAINER #2	2011	1@42CU.YD.	GOOD W/REPAIR	BIWKY 24HR MD.	\$7,200.00	\$400 YRLY	12 YRS	2023	\$8,300.00
313	CONTAINER #3	2013	1@42CU.YD.	NEWER	BIWKY 24HR MD.	\$7,250.00	\$250 3 YRS	12 YRS	2025	\$8,300.00
413	CONTAINER #4	2013	1@42CU.YD.	NEWER	BIWKY 24HR MD.	\$7,250.00	\$250 3 YRS	12 YRS	2025	\$8,300.00
TANK 1&2	SKID TANK (OIL)	1/1/2002	1000 GAL EACH	AGING 3/5	DAILY 24HR MD.	\$2,425.00	\$150 YRLY	25 YRS	2027	\$8,000.00
SC-COM	SCALE COMP UPGRD	7/6/2005	1 TERMINAL	AGING 1/2	DAILY 6HR MD.	\$4,755.00	\$75 YRLY	20 YRS	2025	\$6,000.00
SC-1	FB. TRUCK SCALE	9/1/1994	1 SCALE SYSTEM	AGED OUT 9/1/15	DAILY 6HR MD.	\$24,405.00	\$2200 YRLY	20 YRS	2014	DISCONTINUE
SC-2	TRUCK SCALE	9/1/2015	1 SCALE SYSTEM	NEW	DAILY 6HR MD.	\$45,340.00	\$900 YRLY	30 YRS	2045	\$65,000.00
VN15094	CAT 420f2 BACKHOE	6/17/2005	1 TRACTOR	AGING 2/3 W/REPAIR	DAILY 4HR MD.	\$62,100.00	\$1,500 YRLY	10-15 YRS	2018	\$110,000.00
HULK	CAT REAR TIRES	5/8/2012	2x19.5-24	AGING 1/2	DAILY 4HR MD.	\$4,855.70	INC. ABOVE	5 yrs	2017	\$6,000.00
BKT 1	CAT 416D HINGE BKT	2011	1@1CU.YD.	GOOD W/REPAIR	DAILY 4HR MD.	\$7,618.00	INC.ABOVE	10-15 YRS	2025	\$8,500.00
VN97476	SKID STEER N/HOLL	2008	1 TCTR	GOOD W/MAINT.	SNL/BKP 3HR LT.	\$25,500.00	\$100 YRLY	15-20 YRS	2028	\$32,500.00
VN30736	TOYOTA FORK TRUCK	2010	1 FKTK	GOOD W/MAINT.	DAILY 4HR MD.	\$22,384.00	\$240 YRLY	15-20 YRS	2028	\$28,500.00
17881	STORAGE CONTAINER	2000	1 UNIT	AGING 1/2	DAILY 24HR LT.	\$2,500.00	\$100 5 YRS	30 YRS	2030	\$4,000.00
FZ-1	PHASE CONVERTER	8/1/2000	1 UNIT	AGING 3/4	DAILY 8HR MD.	\$6,000.00	\$150 YRLY	20 YRS	2020	\$8,300.00
75557	WASTE OIL FURNACE	2000	1 UNIT	AGING 1/2 W/MAINT	SNL 8HR MD	\$7,708.00	\$500 YRLY	30 YRS	2030	\$9,000.00
1. BACKHOE PURCHASE PRICE BASED ON \$20,000 TRADE-IN. EXPLORE POSSIBLE LEASE OPTION.										
2. BACKHOE BUCKET WILL ALL AGE OUT UPON PURCHASE OF NEW TRACTOR.										
3. BACKHOE, CAT 420 MODEL USED FOR REPLACEMENT PURPOSE, CURRENT BACKHOE IS CAT 416 MODEL.										
4. FLOOR SCALE, BALERS & STORAGE TRAILERS. SOLD OR SCRAPPED										
5. SKID TANK REPLACEMENT WILL REQUIRE PARTIAL DEMO & RECONSTRUCTION OF BUILDING.										
										C.L.P.MGR.

2045

THSND.

2062
2047

THSND.

	Balance	Interest	Appropriation	Carryover	Borrowing	Capital Outlay	Balance
2007		0	\$5,277.33	\$135,000.00			\$140,277.33
2008	\$140,277.33	\$8,242.00			\$500,000.00		\$648,519.33
2009	\$648,519.33	\$9,433.81	\$140,000.00	\$11,421.00		(\$533,315.00)	\$276,059.14
2010	\$276,059.14	\$7,256.80			\$600,000.00		\$883,315.94
2011	\$883,315.94	\$5,036.18	\$200,000.00			(\$362,335.00)	\$726,017.12
2012	\$726,017.12	\$2,053.00	\$100,000.00			(\$209,022.24)	\$619,047.88
2013	\$619,047.88	\$718.00	\$150,000.00			(\$281,744.00)	\$488,021.88
2014	\$488,021.88	\$783.00	\$150,000.00				\$638,804.88
2015	\$638,804.88	\$761.97	\$75,000.00			(\$208,798.00)	\$505,768.85
2016	\$505,768.85	\$1,261.00				(\$413,394.00)	\$93,635.85
2017	\$93,635.85	\$1,150.00	\$100,000.00				\$194,785.85
2018 Proposed	\$194,785.85		\$150,000.00				\$344,785.85

Proposed Vehicle Replacement Priority through 2023 (provided by the Emergency Vehicles Committee)

Priority	Department	Model Year	Replaces	Replacement Year	Estimated Cost
1	OBI	1991	Pumper	2019	\$465,000.00
2	OBI	2008	Ambulance	2023	\$290,000.00
3	CH	2009	Ambulance	2023	\$290,000.00

CAPITAL IMPROVEMENT PLAN

	Estimated Project Cost	Current Reserves	Comments
Mitchell Field:			
Pier Demolition	\$3,500,000		2018 Bonds
		214,000	
Water Tower Demolition or Water Tower Rehabilitation	30,000 to \$0,000 230,000 to 430,000		2018 Town Meeting Vote
Pier Replacement	320,000		Under consideration; 50% grant match
Boat Launch	300,000		Under consideration
Laurel Cove Road	235,000	67,000	Work to be performed in 2018
Emergency Vehicles	350,000	195,000	Annual appropriation; next purchase 2020
Emergency Equipment	40,000	24,000	Annual appropriation as needed
Vehicles	40,000 to 45,000	42,000	Annual appropriation; one replaced each year
Recycling Center:		99,000	
Building	120,000		Annual appropriation as needed
Compactor System	320,000		Under consideration
Equipment	125,000		Budgeted for 2018 purchase
Boat & Motor	40,000 to 70,000	38,000	2018 Town Meeting to consider
Town Facilities:		21,000	
Town Hall HVAC	30,000		Annual appropriation as needed
Town Hall Drainage	30,000		Annual appropriation as needed
Office Equipment	30,000	2,500	Annual appropriation as needed
Property Improvements	30,500	80,000	2018 upgrade of Town pier budgeted
Central Fire Station	TBD	95,000	Future Bond Issue
Dry Hydrants	8,000 to 15,000	13,000	Annual appropriation as needed

MITCHELL FIELD

Account No. 9400

Acct No.	Title	2016 Budget	2017 Budget	2017 Adjusted	2017 Corrected	2017 Expended	2017 Unexpended	2018 Budget	2017-2018 Difference	% Inc/Dec
9400 2131	Electricity	1,000.00	1,500.00	-	1,500.00	1,178.14	321.86	1,500.00	-	0.00%
9400 2211	Repair & maintenance	9,100.00	12,200.00	-	12,200.00	10,349.90	1,850.10	16,750.00	4,550.00	37.30%
9400 4003	Toilets	1,200.00	1,600.00	-	1,600.00	1,261.00	339.00	2,000.00	400.00	25.00%
9400 4005	Signage	-	500.00	-	500.00	213.49	286.51	200.00	(300.00)	0.00%
9400 4008	Waterfront Planning	30,000.00	-	17,911	17,911.00	13,786.00	4,125.00	-	-	-
9400 4011	Community Garden	-	-	-	0.00	5,000.35	(5,000.35)	-	-	0.00%
9400 4025	Water Tower Evaluation	22,000.00	-	17,437	17,437.00	9,454.06	7,982.94	-	-	-
9400 4030	Bandstand maintenance		3,000.00	-	3,000.00	3,831.99	(831.99)	3,000.00	-	0.00%
9400 4035	Demo of sediment bldg		7,500.00	-	7,500.00	8,435.00	(935.00)	-	(7,500.00)	0.00%
9400 4040	Monitor	-	1,000.00	-	1,000.00	-	1,000.00	500.00	(500.00)	0.00%
9400 4045	Contracted Services-Plnng		13,000.00	-	13,000.00	2,649.50	10,350.50	-	(13,000.00)	0.00%
	Total	63,300.00	40,300.00	35,348	75,648.00	56,159.43	19,488.57	23,950.00	(16,350.00)	-40.57%

- 9400 2211 Repair & Maintenance increase to include bush hogging part of lower meadow (\$2,500); controlling invasive plants (\$6,000); developing a management plan for the woods (\$1,500); drainage improvement (\$750)
- 9400 4003 Toilets - increase to allow twice weekly pumping in July and August
- 9400 4011 Community Garden funded by grants
- 9400 4040 Monitor - summer weekends and 2 holidays for 2 hours each day - may need during construction project
- 9400 4045 Contracted Planning - \$5,000 of remaining 2017 funds to be carried over into 2018 to investigate waste water disposal options to service the Marine Business District and/or reuse of existing buildings. The Mitchell Field Committee will work on reviewing the Master Plan.