

**Selectmen's Meeting Minutes**  
**June 23, 2022**  
**Harpswell Town Office**  
**Approved July 7, 2022**

Chairman Johnson called the meeting to order at 5:12PM. Chairman Johnson moved to enter executive session pursuant to 1 MRS subsection 405 (6) (e) to consult with the Town Attorney regarding land use compliance matters. The motion was seconded and passed 3-0. Town Attorney Amy Tchao, Code Enforcement Officer Tim Clark and Town Administrator Kristi Eiane joined the three Board members for the Executive Session. At 6PM, the Board returned to open session. No motion/report was made.

**Call to Order and Pledge of Allegiance:** Meeting was called to order at 6:00 pm.

**Selectmen Present:** Chairman Kevin E. Johnson, Selectman David I. Chipman, Selectman Jane G. Covey

**Staff Present:** Kristi Eiane, Town Administrator; Terri Sawyer, Deputy Town Administrator & Treasurer; Tim Clark, Codes Officer

1. **Adoption of the Agenda:** The agenda was adopted with the addition of Mileage Reimbursement and deletion of Maine Lobstermen Association to item 9.
2. **Request from Harpswell Auto Sales to Change Consent Agreement:** Selectman Johnson read a statement from Katherine Chatterjee regarding Harpswell Auto Sale's noncompliance with the 2018 court order in relation to plantings along Long Reach Lane. David Webb, attorney for Harpswell Auto Sales, along with General Manager Joshua Osbourn requested that the Board consider a reallocation of the vehicle limits, increasing the limit on Lot #19 by 10 and equally decreasing the limit on Lot #15. The Board reminded Mr. Webb and Mr. Osbourn that Harpswell Auto had not yet complied with the court order stating that plantings be installed in three areas along Long Reach Lane to help to create a boundary and prevent erosion and run off in a resource protection zone. Mr. Webb explained that they disagreed with what the court order meant by planting, and that they felt pots with plants was sufficient. The Board chose not to make a decision until the issue regarding removing pavement and installing native plants was resolved.
3. **Public Comment:** Alan Legrow updated the Board on the progress of the Comprehensive Plan Task Force. He feels that the first phase of the plan is complete, and states that the Task Force will be recommending a consultant, from the proposals received, to the Board in the near future.
4. **Selectmen's Announcements:** None
5. **Town Administrator's Report:** Administrator Eiane reported to the Board that staff would like to recommend that the Board hire Gerard Ferrari as the new Animal Control Officer. Mr. Ferrari expressed his excitement to begin work and to become certified. Selectman Chipman moved, seconded by Selectman Covey to hire Mr. Ferrari. Motion passed 3-0. Administrator Eiane also reported to the Board that staff would like to recommend Cooper Hogan to fill the position of Parks Monitor. Mr. Hogan will report to the Harbormaster. Selectman Chipman moved, seconded by Selectman Covey to hire Cooper Hogan, motion passed 3-0. Administrator Eiane also reported to the

Board that she had attended a recent meeting of the Town Lands Committee, and that the Committee was not recommending that the Board move forward with the request by a resident to install a driveway across the Town Common in Harpswell Center. The Committee felt the resident should look to settle the dispute regarding the current access and if that was not possible, to build an alternative access. She also reported that staff had been informed that if any calls came in regarding shark sightings, that staff direct the caller to a hotline at 800-501-1111. Next, she reported that the Town had received three proposals for updating the Website and that staff was reviewing them. She also reported that staff was reviewing the agreement with HCBC, and that potentially the agreement would be ready to bring to the Board on the following Thursday.

6. **Consent Agenda: 1) Approval of the Minutes 2) Road Name 3) Committee Appointments 4) Orr's Island Bridge Leases 5) Nomination Withdrawal from MMA Legislative Policy Committee 6) Authorization of the Warrants.** Selectman Chipman moved, seconded by Selectman Covey to accept the consent agenda. [1) Minutes 4-13-22, 5-26-22, 6-01-22 and 6-09-22 (Add "Library" to "Cundy's Harbor" in item 10). 2) Map 16 Lot 446 New Road – Seafarers Rest. 3) Appointment of Kevin Hunt & Gabriel Coulon, to the Recreation Committee and Christine Merriman to the Bandstand Committee. 4) Scott Morgan and James Morgan Leases. 5) Withdrawal of Administrator Eiane LPC Nomination 6) Warrant #25 in the amount of \$272,752.15, and payroll warrant #24 in the amount of \$29,816.68]. Motion passed 3-0.
7. **Roger and Deborah Bowden Wharf application, 20 Field Road, Tax Map 63 Lot 79:** Codes Officer Tim Clark explained that the application now meets all regulations and had been approved by the Army Corps and DEP for a 6' x 88' dock with 3' x 8' stairs to shore, 3' x 40' ramp and 12' x 20' float. Chairman Johnson moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0. **Jonathon and Marjorie D'Elia, 96 Tondreaus Point, Tax Map 48 Lot 72-1.** Tim Clark recommended the 4' x 10' stairs connected to a 6' x 16' dock with a 3' x 30' seasonal ramp and 12' x 20' seasonal float. Chairman Johnson moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0.
8. **Request from Fire Departments to use ARPA Funds for Emergency Life Packs:** Harvey Pough, Rescue Chief from Harpswell Neck Fire Department, reported that the three Fire Departments each needed to replace their Emergency Life Packs. The Board suggested the request go through the budget review process and to determine later whether a warrant article to use ARPA funds or a direct appropriation would be considered to cover the \$85,000 cost.
9. ~~Maine Lobstermen's Association:~~ **Mileage Reimbursement:** Treasurer Sawyer reported to the Board that the IRS had made a mid-year adjustment to the mileage reimbursement rate. She recommended that the Board change the policy for mileage reimbursement to follow the IRS rate, so that future changes by the IRS will not have to come before the Board. Selectman Chipman moved, seconded by Selectman Covey to change the policy to follow the IRS rate. Motion passed 3-0.
10. **Brunswick Rotary Request for Historic Marker at Town Commons:** David Taft of the Brunswick Rotary Club explained that the Rotary was proposing a bronze plaque be installed at the Harpswell Cattle Pound. He explained that additional information regarding the site would be on the Rotary's website. He stated that the Rotary would purchase the plaque and the Town would approve the

wording and install the plaque. Selectman Chipman moved, seconded by Selectman Covey to accept the plaque. Motion passed 3-0.

11. **Contract Assignment to GEI from Baker Design Consultants:** Administrator Eiane reminded the Board that the Town had entered into a contact with Baker Design for the work on a boat launch at Mitchell Field. GEI Consultants has purchased Baker Design, therefore the contract needs to be reassigned. She stated that Barney Baker would still be handling the work. Selectman Chipman moved, seconded by Selectman Covey to assign the contract to GEI. Motion passed 3-0.
12. **Contract with Cumberland County for Communications Services:** Administrator Eiane explained that the vote on June 14, 2022 had approved the ability of the Board to sign a multi-year agreement with Cumberland County for dispatch services. Selectman Chipman moved, seconded by Selectman Covey to sign a three-year agreement with the County. Motion passed 3-0.
13. **Public Comment:** None
14. **Other Business:** Administrator Eiane stated that staff had received the plans for the Basin Point Road project and recommended the Board have a workshop to go over them. Selectman Chipman suggested that it was time to change the banners at the Town line to the fireworks notice banners. The Board concurred that the banners would be changed for the next two weeks. He also mentioned following up on the suggestion of a rain garden in the retention pond at the Recycling Center, and the game camera on the Cliff Trail to monitor dog policy compliance. Administrator Eiane stated that the camera had already been installed.
15. **Adjournment:** The meeting was adjourned at 7:06 pm without objection.

Respectfully Submitted,

Ronda Peek  
Recording Secretary