

**Selectmen's Meeting Minutes
June 9, 2022
Harpwell Town Office**

Call to Order and Pledge of Allegiance: Meeting was called to order at 6:00 pm.

Selectmen Present: Chairman Kevin E. Johnson, Selectman David I. Chipman, Selectman Jane G. Covey

Staff Present: Kristi Eiane, Town Administrator; and Terri Sawyer, Deputy Town Administrator & Treasurer

Members of the Board and staff were participating by Zoom. The meeting was also being broadcast live on Harpswell Community Television, live streamed on Vimeo and the Town's Facebook page. The Chair read aloud the procedure for how members of the public could participate; such instructions were also included on the published agenda and on the website.

1. **Adoption of the Agenda:** The agenda was adopted as amended with the addition of Peabody Rd. to Item 12.5.
2. **Public Comment:** None
3. **Selectmen's Announcements:** None
4. **Town Administrator's Report:** Administrator Eiane asked the Board to endorse the recommendation to hire Tom Mahoney to the position of Garden Coordinator. She stated that this was a part time seasonal position. Selectman Chipman moved, seconded by Selectman Covey to hire Mr. Mahoney. Motion passed 3-0. Administrator Eiane then asked the Board to defer a decision regarding the Firefighter position at the request of the Fire Administrator. She also reported that the Resilience and Sustainability Committee, in order to apply for grants, required the endorsement of their plan by the Board. She conveyed that the Committee would like to meet with the Board and members of the public for a Public Hearing on July 21st at 5:00pm.
5. **Consent Agenda:** 1) **Election Worker Appointments** 2) **Letter of Support for Brunswick Midcoast Athletic and Recreation Complex** 3) **Committee Appointments** 4) **Authorization of the Warrants.** Selectman Chipman moved, seconded by Selectman Covey to accept the consent agenda. [1) Election Workers; Amy Saxton-Warden/Moderator, Janet Coombs & Jennifer Watson-Deputy Warden/Deputy Moderator, Maryolyn Bibber, Thomas Burke, Patty Carrier, Christine Donovan-Hall, Donnette Goodenow, Megan Hubbard, Elaine P. Karath Baur, Daniel J. Lafond, Susan Lowery, Lydia Mears, Mary Ann Nahf, Patti Tillotson, Gordon Warren, Marge Warren, & Tyler Washburn-Ballot Clerks, and Lydia Mears-Deputy Registrar 2) Letter of Support to Maine Bureau of Parks and Lands 3) Appointment of Steve Musica to the Board of Appeals as a full member. 4) Warrant #23 in the amount of \$922,314.18, and payroll warrant #22 in the amount of \$25,408.60]. Selectman Chipman moved, seconded by Selectman Covey to accept the consent agenda. Motion passed 3-0.
6. **Gary Vincent Wharf application, 421 Long Point Road, Tax Map 38 Lot 138:** Tim Clark, Codes Officer reported that abutters did come to the site visit and did not have any objections. The applicant will be rebuilding a 4' x 37' pier, extended ramp 3' x 45', rotate the exiting 8' x 12' float and add two

8' x 20' floats. Chairman Johnson moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0.

7. **Affordable Housing Working Group:** Mark Eyerman, Town Planner, reminded the Board that Town Meeting had approved up to \$25,000 of ARPA funds to study affordable housing. He suggested a Working Group of about 5 people be formed to oversee the process and work with a Consultant. Selectman Chipman moved, seconded by Selectman Covey to form the Affordable Housing Working Group and adopt the mission statement (attached). Motion passed 3-0. The Board concurred that Selectman Johnson would represent the Board to work with the group.
8. **Consider Sponsoring Harpswell Community School 5th grade Celebration:** The Board confirmed that by sponsoring the event the group would be covered under the Town's insurance. Selectman Chipman moved, seconded by Selectman Covey to sponsor the 5th grade picnic. Motion passed 3-0.
9. **Dog Leash Rules on Town Property:** Administrator Eiane reported that she had spoken to the Animal Control Officer, and that the ACO had taken 17 calls regarding dogs off leash on the Cliff Trail between March 20 and May 10, and that 16 of those calls came from one person. Deputy Administrator Sawyer reported that there was a job posting for a Park Monitor and there were three applicants for a new Animal Control Officer, and that these individuals would be responsible for educating the public regarding the policy. Administrator Eiane reported that staff would most likely be recommending a new ACO at the next meeting. Ned Simmons stated that every time he hikes the Cliff Trail he encounters dogs off leash during the 10-4 time period. Mr. Simmons read a statement (which can be viewed through a link on the Town's website). Gina Caldwell, Recreation Director, reported that during the previous weekend's hiking challenge they noted 100% compliance in the parking lot. Tom Carr reported that he had observed extremely high compliance while hiking the trail. Selectman Johnson put forward the idea of a game camera on the Cliff Trail. Selectman Chipman moved, seconded by Selectman Covey to install the game camera to monitor compliance. Motion passed 3-0.
10. **Change Order Cundy's Harbor Library Siding Project:** Deputy Administrator Sawyer reported that work on the Cundy's Harbor Library siding project had begun and that considerable rot had been discovered in the sheathing on the back of the building. She asked that, to facilitate the project schedule, the Board could approve a change order not to exceed \$6,000 and allow Chairman Johnson to review the estimate detailing the additional costs when available. Sawyer also stated that there were enough funds in the Cumberland County Development Block Grant to cover the change order. Selectman Covey moved, seconded by Selectman Chipman to approve the change order. Motion passed 3-0.
11. **Treasurer's Report:** Treasurer Sawyer reported on the Town's finances as of May 31, 2022. [See Attached]
12. **Nomination to Maine Municipal Association Legislative Policy Committee:** Administrator Eiane reported that she would accept the Board's nomination to the Maine Municipal Association Legislative Policy Committee, if the Board chose to nominate her. Selectman Chipman moved, seconded by Selectman Covey to make the nomination. Motion passed 3-0.

- 12.5. **Peabody Road:** Administrator Eiane reported that the Road Commissioner had sought estimates for repairs needed on Peabody Road from different contractors. Only RA Webber & Sons responded at a cost of \$10,300. Selectman Chipman moved, seconded by Selectman Covey to sole source with RA Webber for this project. Motion passed 3-0.
13. **Public Comment:** None
14. **Other Business:** None
15. **Adjournment:** The meeting was adjourned at 6:50 pm without objection.

Respectfully Submitted,

Ronda Peek
Recording Secretary