

Select Board Meeting Minutes
June 22, 2023
Harpswell Town Office
Approved July 6, 2023

Call to Order and Pledge of Allegiance: Meeting was called to order at 6:00 pm.

Selectmen Present: Chairman Kevin E. Johnson, Selectman David I. Chipman, Selectman Jane G. Covey

Staff Present: Kristi Eiane, Town Administrator; Terri Gaudet, Deputy Town Administrator/ Treasurer

1. **Adoption of the Agenda:** The agenda was adopted as written.
2. **Public Comment:** None
3. **Selectmen's Announcements:** None
4. **Town Administrator's Report:** Administrator Eiane reported that the Town is working with the State Fire Marshall on a Marine Flare Disposal event. The public can bring expired flares to the Town Office on June 24, 2023 from 9:00 am to 1:00 pm.
5. **Consent Agenda: 1) Approval of the Minutes; 2) Authorization of the Warrants;** Selectman Chipman moved, seconded by Selectman Covey to accept the consent agenda. [1) Minutes 6-8-23. 2) Warrant #25 in the amount of \$355,226.27 and payroll warrant #24 in the amount of \$27,176.63]. Motion passed 3-0.
6. **Comprehensive Plan Update:** Al LeGrow, Chair of the Comprehensive Plan Task Force, updated the Board on the progress of the Task Force. The Task Force is working with Viewshed, the Town's Consultant, on developing a Comprehensive Plan for the next 10 years. He reported that the next steps would include producing a Draft Plan by September 2023, holding focused meetings on goals, policies and strategies in September and October 2023, and a public meeting in November 2023 to present the plan, finalizing the document in December 2023 and January 2024 and delivering the plan to the Planning Board and Select Board for final review by February 2024, then to Town Meeting in March 2024.
7. **Application Update of Alternative Repository for Local Government Records:** David Hackett, President of the Harpswell Historical Society, reported that the Society was a repository for some of the Town's oldest records. He reported that the records were stored in a climate controlled vault. He explained that every 20 years the State asks for an update. He stated that there had been no changes to report. Selectman Covey moved, seconded by Selectman Chipman to update the Agreement for Alternative Placement for Non-Confidential Local Government Records. Motion passed 3-0.
8. **Resiliency and Sustainability Committee Grant Application:** Mary Ann Nahf, Chair of the Resiliency and Sustainability Committee, reported that the Committee was recommending a Grant Application to the Governor's Office of Policy Innovation and the Future. (GOPIF). The grant would be used to assess road vulnerability to sea level rise on Abner Point Road and Bethel Point Road. The

grant would not require matching funds, however a shortfall of \$10,000 would be requested from the newly established reserve should the Town receive the grant. Selectman Chipman moved, seconded by Selectman Covey to submit the GOPIF grant application and potentially use \$10,000 from reserves, and authorize the Town Administrator to sign the application. Motion passed 3-0.

9. **Request for Proposals for Giant's Stairs Trail Repairs:** Administrator Eiane recommended some wording changes in the RFP to reflect the intention to make repairs to bring eroded areas back to where the trail was in 2007. She suggested striking the language related to pavement and easements. Ken Oehmig of the Town Lands Committee, reported that the intent was to repair the erosion on the trail from Ocean Street to the stairs as it was in 2007-2008 to make it safer for passage. Everett Sinnett and Allan Jarvis expressed their concerns with the RFP as it was currently written. Terri Gaudet spoke as a resident regarding comments made by Mr. Sinnett and Mr. Jarvis. The Board concurred with the Town Administrator to revise the RFP to provide more clarity and bring it back to the Select Board Meeting in two weeks.
10. **Harpswell Community Garden Survey:** Selectman Covey reported that the Community Garden was seeking input from the public regarding the future of the Garden. Selectman Covey moved, seconded by Selectman Chipman that the Community Garden Survey be distributed. Motion passed 3-0.
11. **Select Board 2023 Goals and Objectives:** Administrator Eiane reported that the Board had several workshops on goals for 2023 resulting in the draft list of Goals and Objectives. [See attached]. Selectman Covey moved, seconded by Selectman Chipman to adopt the 2023 – 2024 Goals and Objectives. Motion passed 3-0.
12. **Request for Use of Recreation Special Revenue Fund for Cliff Trail Signs:** Treasurer Gaudet reported that the Recreation Director was recommending the use of up to \$750 from the Recreation Special Revenue Fund to purchase additional signage for the Cliff Trail. Selectman Chipman moved, seconded by Selectman Covey to approve the use of up to \$750. Motion passed 3-0.
13. **Public Comment:** None
14. **Other Business:** Deputy Administrator Gaudet reported that the Town Lands Committee had reviewed the draft agreement with the Bailey Island General Store to allow the general public to use the portable toilet. She reported that the Committee was not recommending proceeding with the agreement due to the restriction of not being able to advertise the public's ability to use the toilet. Selectman Covey moved, seconded by Selectman Chipman to accept the Committee's recommendation. Motion passed 2-0. (Chairman Johnson recused himself due to his relationship with the owner.)
15. **Adjournment:** The meeting was adjourned at 7:13 pm without objection.

Respectfully Submitted,

Ronda Peek
Recording Secretary