

Selectmen's Meeting Minutes
July 21, 2022
Harpswell Town Office
Approved 8-04-22

5:00PM Selectmen attended a public hearing with the Resilience and Sustainability Committee Re: Sustainability Draft Plan and Community Resilience Self-Evaluation

Call to Order and Pledge of Allegiance: Meeting was called to order at 6:00 pm.

Selectmen Present: Chairman Kevin E. Johnson, Selectman David I. Chipman, Selectman Jane G. Covey

Staff Present: Kristi Eiane, Town Administrator; Tim Clark, Code Enforcement Officer, and Arthur Howe, Fire Administrator.

1. **Adoption of the Agenda:** The agenda was adopted with removal of item #8, 11 and 15, and moving item 9 to 5.5.
2. **Public Comment:** Gayle Hays and Leanne Grillo, from Harpswell Aging at Home, thanked Harpswell Community TV, the Board and members of staff, for their support of HAH. Scott Caron requested the Board address a code issue on Allen Point Road.
3. **Selectmen's Announcements:** Selectman Chipman encouraged the public to attend a fundraiser and cookout on July 23 for the Harpswell Neck Physical Education Association which is raising money to replace the tennis courts. Selectman Covey invited the public to attend the 10th anniversary celebration at the Community Garden on July 30. Selectman Johnson reminded members of the public that they could watch the Lobster Boat races at Mitchell Field on July 24th.
4. **Town Administrator's Report:** Administrator Eiane reported that the Selectmen had a workshop relating to completion of the Basin Point Road project, residents of Basin Point Road have been invited to an open house on July 25th from 3:00 – 5:00pm.
5. **Consent Agenda: 1) Approval of the Minutes 2) Committee Appointments and Resignation 3) Authorization of the Warrants.** Selectman Chipman moved, seconded by Selectman Covey to accept the consent agenda. [1) Minutes 7-07-22. 2) Appointments: Bandstand committee – Brian Foster, and Robert Modr, Associate Member; Planning Board - Lori Rice and Howard Levitan, Associate Member, Recreation Committee – Tom Mahoney. Resignation: Planning Board – Paul Standridge . 3) Warrant #29 in the amount of \$230,457.50, and payroll warrant #28 in the amount of \$24,161.88]. Motion passed 3-0.
6. **Wharf applications: 1) Scott & Brae Harley, Tax Map 63, Lot 103, Cundy's Harbor Road.** Codes Officer Clark reported this was an addition to an existing commercial wharf (15'L x 49.5'W addition to a 56.4'L x 49.5'W wharf) and that there were no objections from the abutters. Chairman Johnson moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0. **2) Michael Maher, Tax Map 13, Lot 201, 1353 Harpswell Neck Road.** Tim Clark reported that he was working with the property owners of this property regarding a replanting plan due to excessive cutting. The Board

tabled this application until the next meeting. **3) Bradford & Stacey Standley, Tax Map 50, Lot 6, 118 Harpswell Islands Road.** Tim Clark reported no abutters appeared and that this was a seasonal 4' x 6' shore attachment with a 12' x 20' ramp and 12' x 20' float. Chairman Johnson moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0. **4) Jon Strout, Tax Map 11, Lot 119, 77 Clark Shore Road.** Tim Clark reported that this was a replacement of a 4' x 20' pier, with a 3' x 40' ramp and 10' x 20' float. Chairman Johnson moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0. **5) Christopher Copley & Michelle Bosse, Tax Map 3 Lot 37, 24 Eagles Nest Way.** Tim Clark reported one abutter appeared with no objections for a 4' x 8' access platform, 4' x 14' stairs, 6' x 8' pier, 3' x 36' ramp, 10' x 16' float, and 10' x 40' float haul out frame. Chairman Johnson moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0.

7. **Purchase of Cardiac Compression Machine with ARPA funds:** Art Howe, Fire Administrator, reported that Orr's Bailey Fire Association had purchased a LUCAS machine to perform cardiac compressions, and that he recommended that an additional machine be purchased to be located at the central EMS building and transported to the scene by the responding paramedic. This purchase was approved by voters up to \$18,000, using ARPA funds. Selectman Chipman moved, seconded by Selectman Covey to purchase the machine. Motion passed 3-0.

~~8. **Request for use of Mackerel Cove Town Property for filming:**~~

9. **(Moved to 5.5): Recommendation for Comprehensive Plan Task Force Consultant:** Amy Haible reported to the Board that the Task Force would like to recommend Viewshed to consult with the Task Force. The Task Force felt this company was the best fit for the challenges in Harpswell. Selectman Chipman moved, seconded by Selectman Covey to hire Viewshed. Motion passed 3-0

10. **Affordable Housing Work Group Appointments.** Mark Eyerman, Town Planner, recommended that the Board appoint Courtney Snellings, Bob Gaudreau, Steve Normand, Jim Laughren, and Zachary Stoler, Associate Member. Selectman Chipman moved, seconded by Selectman Covey to appoint these individuals. Motion passed 3-0.

~~11. **Treasurer's Report**~~

12. **Mitchell Field use of dinghy rack policy:** Administrator Eiane reported that the Harbormaster was recommending that the Town adopt a policy for the annual lease of space on the dinghy rack for individuals with moorings near Mitchell Field. He recommended a rate of \$25 for the current year and possibly \$50 for next year. Selectman Chipman moved, seconded by Selectman Covey to adopt the policy and to charge \$25 for 2022, and revisit the fee in the spring of 2023. Motion passed 3-0.

13. **Acceptance of gift from Running Tide:** Administrator Eiane reported that Running Tide would like to donate 500,000 juvenile Quahog seeds. Selectman Chipman moved, seconded by Selectman Covey to accept the seeds. Motion passed 3-0.

14. **Cundy's Harbor Library Project: 1) Accept addition grant funds.** Administrator Eiane reported that an addition \$26,800 had been offered from the Cumberland County Block Grant Fund, Selectman Chipman moved, seconded by Selectman Covey to accept the funds. Motion passed 3-0. **2) Change orders:** Administrator Eiane reported that the change order for the Cundy's Harbor Library had come in at \$6,670.16. The Board had previously approved up to \$6,000. Selectman Chipman moved, seconded by Selectman Covey to approve the additional \$670.16. Motion passed 3-0.
- ~~15. — **Agreement for services with HCBC:**~~
16. **Public Comment:** None
17. **Other Business:** None
18. **Adjournment:** The meeting was adjourned at 6:39 pm without objection.

Respectfully Submitted,

Ronda Peek
Recording Secretary