

Selectmen's Meeting Minutes
August 18, 2022
Harpswell Town Office
Approved 9-01-22

5:00pm: Selectmen attended a workshop re: Garrison Cove Sea Level Rise Project.

Call to Order and Pledge of Allegiance: Meeting was called to order at 6:00 pm.

Selectmen Present: Chairman Kevin E. Johnson, Selectman David I. Chipman, Selectman Jane G. Covey

Staff Present: Kristi Eiane, Town Administrator; Terri Gaudet, Deputy Town Administrator & Treasurer; Tim Clark, Code Enforcement; Art Howe, Fire Administrator

1. **Adoption of the Agenda:** The agenda was adopted as written.
2. **Public Comment:** None
3. **Selectmen's Announcements:** Selectman Johnson thanked Linda Hall for her 12 years of service on the MSAD 75 School Board. He also recognized Joanne Rogers, Dave Johnson and Dee Carrier for their prior service on the School Board.
4. **Town Administrator's Report:** Administrator Eiane relayed that the Recreation Director, Gina Caldwell, was recommending that the Board approve the hiring of Carol Pitman to the position of Cedar Beach Monitor. Selectman Chipman moved, seconded by Selectman Covey to hire Ms. Pitman. Motion passed 3-0. Administrator Eiane reported that the 2022 Property Tax Bills would be going out next week. She stated that the mil rate had been set by the Board at \$5.90. She also asked that the public complete the Mitchell Field Survey which will be included in the tax bills. The survey is also available on the Town Website for those who prefer to complete it electronically. She also reported that there would be a newsletter inserted in the bills. Included in the newsletter is information on the new Maine law which allows eligible seniors to freeze the amount of their tax bill.
5. **Consent Agenda:** 1) **Approval of the Minutes** 2) **Authorization of the Warrants.** Selectman Chipman moved, seconded by Selectman Covey to accept the consent agenda. [1) Minutes 8-04-22. 2) Warrant #33 in the amount of \$1,011,511.31, and payroll warrant #32 in the amount of \$23,935.81]. Motion passed 3-0.
6. **Wharf Applications:** Tim Clark Codes Officer reported that all applications had plenty of set back and that there were no objections from abutters. 1) **Barton & Ilse Haag, Map 47 Lot 191-3 – 0 Birch Run.** 6x24' dock, seasonal 3x36' ramp and 12x24' float. Chairman Johnson moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0; 2) **BCH LLC c/o Chad Mills, Map 51 Lot 9 – 116 Gurnet Landing Road,** 6x16' fixed dock, 3x32' seasonal ramp, 12x24' seasonal float. Chairman Johnson moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0; 3) **Robert Paglione, Map 32 Lot 18 – 40 Bangs Shore Road,** Replace existing wharf system with 6x74' crib supported dock,

seasonal 3x40' ramp and 12x20' float. The Harbormaster added a condition for a light penetrating float and helical moorings as there is eel grass in this area. (After learning the float was outside the eel grass area, the provision for a light penetrating float was withdrawn) Chairman Johnson moved, seconded by Selectman Chipman to approve the application, with the condition that the mooring type be approved by the Harbormaster, as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0; **4) Hollie Curts-Yuhas, Map 51 Lot 59 – 137 Sebascodegan Shores Road**, 4x16' set of stairs, 6x28' dock, seasonal 3x40' ramp and 12x20' float. Chairman Johnson moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0; **5) Fred Dambrie, Map 35 Lot 95 – 170 Bayview Road**, 6' x 42' piling supported dock, a seasonal 3' x 50' ramp and 12' x 24' float. Chairman Johnson moved, seconded by Selectman Chipman to approve the application as the Harbormaster indicates there is no issue with navigation and the application does not cause injury to the rights of others in relation to fishing, fowling or navigating. Motion passed 3-0

7. **Plan for Emergency Communications and Tower at Orr's/Bailey Island Station:** Fire Administrator Howe reported that a lightning strike at the Orr's/Bailey Island Fire Station damaged the communication tower. Fire Chief Ben Wallace Jr. reported that they were looking into repeaters to be installed on the fire trucks and ambulances as a temporary solution to the Emergency Communication System. He also reported that they were looking to have the damaged tower removed pending advice from legal regarding the right to replace the tower in the same location. A recommendation for next steps is not quite ready but would be early next week. The Board agreed to meet on Tuesday, August 23 at 1:00pm.
8. **Emergency Vehicle Change Order for Orr's/Bailey Island Pumper Truck:** Fire Chief Ben Wallace Jr. went over the change order for the new Pumper Truck, the net change order of \$4,307.46 was proposed. Selectman Chipman moved, seconded by Selectman Johnson to approve of the change order with the exception the American Flag Emblem which cost \$975. Total approved \$3,332.46. Motion passed 3-0.
9. **Basin Point Road Safety Measures:** The Board concurred there would be a meeting with, the Contractor who is awarded the project, the engineer, and interested members of the public, regarding safety measures once the contract is awarded.
10. **Contract with Viewshed for Comprehensive Plan Services:** Allan Legrow, Chair of the Comprehensive Plan Task Force recommended that the Town contract with Viewshed for \$92,673 to consult with the Task Force in the next step of the Comprehensive Plan. Selectman Chipman moved, seconded by Selectman Covey to enter into the contract and to authorize Chairman Johnson to sign. Motion passed 3-0.
11. **November Referendum Items:** Administrator Eiane reported that staff would be recommending two referendum items at the next meeting. The first would be for the use of fund balance for the heating assistance program, which has been substantially depleted due to high heating oil prices last season, and the second would be for the removal or partial removal of the Orr's/Bailey Island communication tower. The Board concurred that the Town Clerk should inform the State that the Town would be having a ballot, with details to follow.

12. **Deed of Gift Forms for Town of Harpswell Sign and AED:** Administrator Eiane reported that Gerry St. Denis would like to donate a custom stainless steel Town Logo to the Town. Selectman Chipman moved, seconded by Selectman Covey to accept the sign. Motion passed 3-0. Administrator Eiane reported that the Deputy Harbormaster Greg Coyne would like to donate an AED to the town with the restriction that it would be for the use of the Harbormaster and Deputy Harbormaster. Selectman Chipman moved, seconded by Selectman Covey to accept the AED. Motion passed 3-0.
13. **Request for Bids for Cleaning and Trash Removal Services:** Treasurer Gaudet reported that the company responsible for cleaning the Town Offices and Recycling Center has given notice. Selectman Chipman moved, seconded by Selectman Covey to put out a request for bids for a new cleaning company. Motion passed 3-0.
14. **Harpswell Heritage Land Trust Request for Use of Mitchell Field Bandstand:** Treasurer Gaudet reported Harpswell Heritage Land Trust had used the Bandstand during the past week to shelter from rain during its children's day camp. They are requesting the Board waive the group fee. Selectman Chipman moved, seconded by Selectman Covey to retroactively waive the fee. Motion passed 3-0. The Board concurred that a discussion should be added to the next meeting's agenda regarding possibly changing the Bandstand policy to prevent these types of situations having to come before the Board. Treasurer Gaudet reported that Riverview Martial Arts had requested the use of Mitchell Field for the following day. Selectman Chipman moved, seconded by Selectman Covey to approve the application. Motion passed 3-0.
15. **Public Comment:** Fire Chief Ben Wallace Jr. thanked the Volunteer Firefighters, and asked anyone who was interested in volunteering to contact him.
16. **Other Business:** None
17. **Adjournment:** The meeting was adjourned at 7:12 pm without objection.

Respectfully Submitted,

Ronda Peek
Recording Secretary