***INSPECTION NOTICE***

Inspections to be completed as determined by the Code Enforcement Officer

<table>
<thead>
<tr>
<th>Concrete Slab-on-Ground</th>
<th>Inspection Date</th>
<th>Inspection Date</th>
<th>Interior &amp; Exterior Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vapor Retarder, Construction</td>
<td></td>
<td></td>
<td>Gypsum Board, Interior Paneling, Exterior Weather Resistant Siding</td>
</tr>
<tr>
<td>Decay &amp; Termite Protection</td>
<td></td>
<td></td>
<td>Roof Covering</td>
</tr>
<tr>
<td>Decay &amp; Termite</td>
<td></td>
<td></td>
<td>Shingle/Underlayment, Ventilation, Attic Access</td>
</tr>
<tr>
<td>Energy Efficiency</td>
<td></td>
<td></td>
<td>Roof Framing</td>
</tr>
<tr>
<td>Insulation, R-Value, U-Factor, Fenestration</td>
<td></td>
<td></td>
<td>Construction, Truss &amp; Tie-Down</td>
</tr>
<tr>
<td>Floor &amp; Ceiling Framing</td>
<td></td>
<td></td>
<td>Safety – for Final Inspection</td>
</tr>
<tr>
<td>Spans, Bearings, Cutting, Notching, Headers, Support &amp; Bridging</td>
<td></td>
<td></td>
<td>Light &amp; Ventilation, Glazing, Handrail, Smoke Alarm, Emergency Escape, Radon</td>
</tr>
<tr>
<td>Footing Environment</td>
<td></td>
<td></td>
<td>Sheathing</td>
</tr>
<tr>
<td>Environment, Width &amp; Thickness, Placement, Surface &amp; Step</td>
<td></td>
<td></td>
<td>Underlayment, Subfloor, Structural Panel Subfloor, Plywood Wall &amp; Roof, Particleboard</td>
</tr>
<tr>
<td>Foundation</td>
<td></td>
<td></td>
<td>Wall Framing</td>
</tr>
<tr>
<td>Construction, Thickness, Backfill Height, Drainage, Waterproofing, Radon System</td>
<td></td>
<td></td>
<td>Bearing Walls, Bracing, Fire-blocking, Headers, Cutting, Notching</td>
</tr>
</tbody>
</table>

Please schedule inspections with at least one day notice – Call 207-833-5771

Certificate of Occupancy Required:
Prior to occupancy or use of any structure or land use requiring a permit or approval, the owner shall obtain a Certificate of Compliance from the CEO.

The MUBEC is comprised of the following codes and standards:
- IBC 2015 International Building Code
- IEBC 2015 International Existing Building Code
- IRC 2015 International Residential Code
- IECC 2009 International Energy Conservation Code
- The ASHRAE Standards 62.1, 62.2 and 90.1
- The Maine model radon standard
Town of Harpswell  
Code Enforcement Office  
Building Permit/Land Use Permit Application  

Map _____ Lot(s) _____

(CEO Approval Sticker)

Conditions of Approval / Comments:

Impermeable Coverage: __________

COMPLETE APPLICATION IN ITS ENTIRETY

Permit Types(s) Requested:

[ ] New Structure  [ ] Addition  [ ] Alteration

[ ] Replacement  [ ] Pier, Dock, Float, Wharf

[ ] Accessory Structure  [ ] Earth Moving/Filling  [ ] Other___________________________

Applicant Name: ____________________________  Telephone Numbers: ____________________________

Mailing Address: ____________________________

E-Mail Address: ____________________________

Owner Name: ____________________________  Telephone Numbers: ____________________________

Mailing Address: ____________________________

E-Mail Address: ____________________________

Contractor Name: ____________________________  Telephone Numbers: ____________________________

Mailing Address: ____________________________

E-Mail Address: ____________________________

Location or Physical Address of Site: ____________________________

<table>
<thead>
<tr>
<th>Estimated Cost</th>
<th>Proposed Property Line Setbacks</th>
<th>Proposed Water Setbacks</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ ____________</td>
<td>Front ___________________</td>
<td>Wetland ____________</td>
</tr>
<tr>
<td></td>
<td>Left ___________________</td>
<td>Tidal ____________</td>
</tr>
<tr>
<td></td>
<td>Right ___________________</td>
<td>River ____________</td>
</tr>
<tr>
<td></td>
<td>Back ___________________</td>
<td>Stream ____________</td>
</tr>
</tbody>
</table>
Zoning District(s) Circle all that apply:  
- Interior
- Shoreland Residential
- Shoreland Business
- Commercial Fishing I
- Commercial Fishing II
- Resource Protection

Special Flood Hazard Area:  
- YES
- NO

Existing Land Use(s) Circle all that apply:  
- Residential
- Commercial
- Institutional

Proposed Land Use(s) Circle all that apply:  
- Residential
- Commercial
- Institutional

PROPOSED NEW CONSTRUCTION ACTIVITY:

Structure Dimensions:  
- L ______  W _______  #Stories _______

- Basement s.f. _______  1st Story s.f. _______  2nd Story s.f. _______
- Garage s.f. _______

- Structure Height:  
  - Present _______  Proposed _______
  - Other s.f. _______

- Number of Bedrooms:  
  - Present _______  Proposed _______
  - Shed s.f. _______

- Total Impermeable Coverage*:  
  - Present s.f. _______  % _______  Proposed s.f. _______  % _______

*Include all non-vegetated land area: buildings, porches, sheds, driveways, parking areas, patios, etc.

Type of Water Supply:  
- [ ] Dug Well  
- [ ] Drilled Well  
- [ ] Community Well

- Age ______  Depth ______  Gal/Min ______

Type of Septic System:  
- [ ] Subsurface  
- [ ] Holding Tank  
- [ ] OBD  
- [ ] Unknown

- Year Installed ______  Permit # ______

Section 3. Project Description

Describe your proposed activity. If applicable describe the type of building, length, width, height, number of stories, and proposed use. **Please include a floor plan.** Be thorough to avoid delays in review of your project.

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________

Section 4. Non-conforming Structures

[ ] Check here if not applicable

A. s.f. of portion of the structure which is less than the required setback

B. s.f. of previous expansions of portion of structure which is less than the required setback

C. s.f. of proposed expansion of portion of structure which is less than the required setback

D. % increase of s.f. of actual and proposed expansions of the portion of the structure which is less than the required setback (% increase = B+C x 100) ______

A. c.f. of portion of the structure which is less than the required setback

B. c.f. of previous expansions of portion of structure which is less than the required setback

C. c.f. of proposed expansion of portion of structure which is less than the required setback

D. % increase of c.f. of actual and proposed expansions of the portion of the structure which is less than the required setback (% increase = B+C x 100) ______

Section 5. Modular and Mobile Homes

[ ] Check here if not applicable

Year Made ______  Make ______________  Model ______________  Size ______________

Serial Number __________________  HUD Certification Number __________________

Foundation Type & Size __________________  Prestressed Concrete Pads Size ______

Gravel Pad __________________  Other __________________
OWNER STATEMENT

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.

I hereby certify that I understand that I MAY NOT start ANY part of my project without first receiving my permit and that if work is found to be started prior to receiving a permit, I will be subject to TRIPLE the normal cost of the permit.

Signature of Applicant____________________________________________________________  date ______________
Signature of Owner________________________________________________________________ date ______________

Permit Fee: $50.00+ $___________
Internal Plumbing Fee: $___________
External Plumbing Fee: $___________
Flood Hazard Fee: $___________
Nonconforming Structure Fee: $___________
Planning Board Fee (if applicable) $___________
Amount Due: $___________
Date: ______________

Fees: $50.00 PLUS:
$0.30 per square foot for structures 2000 ft² or smaller
$0.40 per square foot for structures over 2000 ft²
$75.00 additional if the structure is nonconforming
$25.00 flat fee for new detached structures under 100ft² with no utilities
Annual Renewal: 50% of original permit upon showing of reasonable need for extension of time to commence
Additional fees may apply if Planning Board review is required

Triple fee if project started prior to receiving a permit

Have You:

Completed all applicable sections of the application? Enclosed the fee?
Supplied documentation of proper subsurface wastewater disposal? Enclosed a side view drawing indicating the height from mean original grade?
Enclosed a clearly labeled floor plan if applicable? Has the proposed structure been staked out?
Have you signed the application and plot plan? Enclosed a Letter of Authorization if applicable?

Inspections to be completed by Code Enforcement Officer

<table>
<thead>
<tr>
<th>Map_____ Lot _______</th>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date/CEO</td>
<td>Date/CEO</td>
</tr>
<tr>
<td>Interior &amp; Exterior Finish</td>
<td>Gypsum Board, Interior Paneling, Exterior Weather Resistant Siding</td>
</tr>
<tr>
<td>Roof Covering</td>
<td>Shingle/Underlayment, Ventilation, Attic Access</td>
</tr>
<tr>
<td>Roof Framing</td>
<td>Construction, Truss &amp; Tie-Down</td>
</tr>
<tr>
<td>Safety* for Final Inspection</td>
<td>Light &amp; Ventilation, Glazing, Handrail, Smoke Alarm, Emergency Escape, Radon Test*</td>
</tr>
<tr>
<td>Sheathing</td>
<td>Underlayment, Subfloor, Structural Panel Subfloor, Plywood Wall &amp; Roof, Particleboard</td>
</tr>
<tr>
<td>Wall Framing</td>
<td>Bearing Walls, Bracing, Fire-blocking, Headers, Cutting, Notching</td>
</tr>
</tbody>
</table>

Concrete Slab-on-Ground
Vapor Retarder, Construction

Decay & Termite Protection
Decay & Termite

Energy Efficiency
Insulation, R-Value, U-Factor, Fenestration

Floor & Ceiling Framing
Spans, Bearings, Cutting, Notching, Headers, Support & Bridging

Footing Environment
Environment, Width & Thickness, Placement, Surface & Step

Foundation
Construction, Thickness, Backfill Height, Radon, Drainage, Waterproofing, Radon System
Plot Plan
Please be as detailed as possible. Include all present and proposed structures, wells, septic areas, driveways and location of erosion control method. Also include setbacks of structures to each other and lot lines.
SEE SAMPLE, NEXT PAGE.

OWNER STATEMENT OF ACCURACY AND EROSION CONTROL
I hereby attest that the above drawing and dimensions are correct to the best of my knowledge.
Before any soil is disturbed, I will properly install and maintain an erosion control barrier. This barrier will be adequate to prevent any soil erosion that may take place due to the construction project. The barrier shall remain in place until construction is complete and any disturbed area is re-vegetated and stabilized.

Signature of Applicant_________________________________________ date _________

Signature of Owner_____________________________________________ date _________
This sketch is for representational purposes only. Refer to the Town of Harpswell Basic Land Use and Shoreland Zoning Ordinances for setback requirements, etc.
ENERGY COMPLIANCE CERTIFICATE

THIS FORM MUST BE COMPLETED BY THE CONTRACTOR/HOMEOWNER AND RETURNED TO THE CODE ENFORCEMENT OFFICE PRIOR TO ISSUANCE OF CERTIFICATE OF OCCUPANCY

<table>
<thead>
<tr>
<th>R-Value</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CEILING/ROOF</td>
<td></td>
</tr>
<tr>
<td>WALLS</td>
<td></td>
</tr>
<tr>
<td>FOUNDATION</td>
<td></td>
</tr>
<tr>
<td>WALLS</td>
<td></td>
</tr>
<tr>
<td>FOUNDATION Wall</td>
<td></td>
</tr>
<tr>
<td>FOUNDATION CrawlSpace</td>
<td></td>
</tr>
<tr>
<td>WALL AND/OR FLOOR</td>
<td></td>
</tr>
<tr>
<td>DUCTS OUTSIDE OF CONDITIONED SPACE</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>U-Factor</th>
<th>SHGC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FENESTRATION (WINDOWS, DOORS)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Type</th>
<th>Efficiency</th>
</tr>
</thead>
<tbody>
<tr>
<td>HEATING SYSTEM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COOLING SYSTEM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SERVICE WATER HEATING</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>GAS-FIRED UNVENTED ROOM HEATER INSTALLED</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ELECTRIC FURNACE INSTALLED</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BASEBOARD ELECTRIC HEATER INSTALLED</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Compliance standards set forth by International Energy Code Council (IECC)