

Cable Advisory Work Group - July 15th 2021 Minutes

These are the minutes for the meeting of Harpswell's Cable Advisory Work Group held July 15th, 2021 at 1:30PM in Harpswell's Town Office Building. Attending the meeting in person were Kristi Eiane, Jane Covey, Donna Frisoli and Peter Lieberwirth. Tony Vigue participated by phone.

Peter Lieberwirth volunteered to take minutes for this meeting.

The meeting was called to order at 1:33PM and the minutes from the previous meeting were accepted.

Donna presented the HCBC Equipment Estimate with details and cost data. The group discussed the estimate and asked Donna to clarify various details at the next meeting.

Kristi presented the Equipment Estimate for the Town of Harpswell Main Meeting Room and Media Room. One vendor has provided input so far and Kristi is seeking additional vendors willing to bid.

The group discussed whether any additional information is needed to complete the various documents needed for the negotiation. Tony indicated he would send along a few remaining questions and he recommended we use the Maine Model for the Franchise Agreement and Appendices.

Kristi informed the group that Comcast has not formally replied to the Town's recent letter, but she did receive some feedback from Comcast via a phone call.

The group discussed a plan to finish our work and produce a package for submission to the Harpswell BOS. This package would include the Ascertainment Report, Vision Plan, Maine Model Franchise Agreement and Appendices, and the Work Group Recommendations. The group also agreed to the specific items to be included in the list of Work Group Recommendations.

We agreed that the next and likely final meeting of the work Group will be on July 29th at 1:30PM.

The meeting was adjourned at 2:50PM.